



January 11, 2022

REQUEST FOR PROPOSAL ADDENDUM NO. 2

LANDSCAPE MAINTENANCE SERVICES REQUEST FOR PROPOSAL 21-03

ATTENTION BIDDERS:

The following additions, modifications and clarifications to the RFP 21-03 shall be included in, and become a part of any contract which may be executed for the above contract which may be executed in the City of El Segundo:

Is there a standard list of supplies already approved by the city's public works director? **NO.**

How often has the city added or deleted properties contract? **Not Often.** Has it happened before? **Yes**
What were the reasons? **Redesign of a park.**

What would be the length of time provided to hire, train a replacement employee? What is the application process required by city concerning the substitute employee? Would there be a similar process for the new hire? **Substitute/replacement employees training, and application are the responsibility of the contractor.**

Does the 7-member team include the Landscape Maintenance Leadworker/Supervisor? **Yes** Must the Leadworker be on site with the team at time of service? **Yes** Is the Leadworker a full-time position? **Yes**
Does there need to be a leadworker at each location? **NO**

How much notification is needed and what is the process for removing work force from the job site with unpredictable weather? **A phone call, text message or an email. Notification time depends on situation.**

What are the work shift hours? **No noise allowed earlier than 7:00 am.**

How does weekly routine hours change? **Changes to weekly routine service hours may depend on unpredictable weather.**

Are there currently areas that require contractor to provide sprinkler irrigation? **No.**

Is there an existing tree trimming schedule? **Yes** Is there an inventory for every park? **Yes**

Does policing and clean up debris include weekend and holidays? **NO**

Additional Work? Contractor may occasionally be requested to provide proposals for duties outside the contract services. Contractor hourly rates are not required as part of this proposal at this time.

Flower baskets replacement plant material : TBD, could be 5 – 4”/6” pots or 1 – 5 gallon shrub

Addendum line item cost: Place at the end of line item sheet

Last date for Addendums? January 12, 2022

Prevailing Wage: Review DIR website for wage information.

December Meeting: No attendees

Golf Course Parking Lot. Not part of scope of work

As evidence that the BIDDER has read this Addendum, the Bidder must acknowledge same in the space provided below and submit this Addendum with the Bid Proposal. Failure to provide such acknowledgement shall render the bid as non-responsive and subject to rejection.

Signature: _____ Date: _____

Print Company Name: _____

350 Main Street, El Segundo, CA 90245