



City of El Segundo

Office of the City Manager

Elected Officials

*Drew Boyles,
Mayor*

*Chris Pimentel,
Mayor Pro Tem*

*Carol Pirsztuk,
Councilmember*

*Scot Nicol,
Councilmember*

*Lance Giroux,
Councilmember*

*Tracy Weaver,
City Clerk*

*Matthew Robinson,
City Treasurer*

Appointed Officials

*Scott Mitnick,
City Manager*

*Mark D. Hensley,
City Attorney*

Department Directors

*Barbara Voss,
Deputy City Manager*

*Joseph Lillio,
Finance*

*Chris Donovan,
Fire Chief*

*Donna Peter,
Human Resources*

*Charles Mallory,
Information Systems*

*Melissa McCollum,
Library Services*

*Sam Lee,
Planning & Building Safety*

*Bill Whalen,
Police Chief*

*Elias Sassoon,
Public Works*

*Meredith Petit,
Recreation & Parks*

ADMINISTRATIVE ORDER NO. 2 TO ADDRESS COVID-19

Temporary Closure of Certain City Facilities and Parks
and Re-Opening of Certain City Facilities
Revised and Restated Order Issued: August 28, 2020

By virtue of authority vested in me as the City Manager of the City of El Segundo pursuant to the provisions of the El Segundo Municipal Code, Section 2-2-5, to promulgate, issue, and enforce rules, regulations, orders, and directives, I hereby declare the following orders to be necessary for the protection of life and property. This Order will take effect immediately and remain in effect until the current COVID-19 emergency is terminated by City Council resolution.

This Order is issued in accordance with, and incorporates by reference, the March 4, 2020 Proclamation of a State of Emergency issued by Governor Gavin Newsom, the March 4, 2020 declaration of public health emergency issued by the Los Angeles County Board of Supervisors and Los Angeles County Health Officer, and the March 17, 2020, Confirmation of a Local Emergency issued by the El Segundo City Council.

On March 19, 2020, the Los Angeles County Health Officer issued the "Safer at Home Order for Control of COVID-19," which applies to all cities in Los Angeles County (including the City of El Segundo) except the cities of Pasadena and Long Beach. Such order has been amended and re-issued several times, most recently on July 18, 2020. This Order is intended to supplement and further clarify the Los Angeles County Health Officer's Order, as amended, within the City of El Segundo.

On May 5, 2020, City Council amended the City's FY 2019-2020 General Fund Budget to account for the initial loss of \$9,602.215 (12%) in recurring revenues due to the impact of COVID-19. Accordingly, the City will continue to take into account the financial implications when issuing emergency orders due to COVID-19.

PURSUANT TO GOVERNMENT CODE SECTION 8630 AND EL SEGUNDO MUNICIPAL CODE CHAPTER 2-2, THE CITY MANAGER, ACTING AS THE EMERGENCY SERVICES DIRECTOR, ORDERS THE FOLLOWING:

Unless stated otherwise in this order, the following City parks and facilities, including any fields, sports courts and exercise equipment at such parks and facilities, are subject to immediate closure. Individuals may, however, use such locations for passive use, such as for walking or jogging, provided that such individuals maintain "social distancing" as described in the State and County orders.

Parks

- Recreation Park
- Acacia Park
- Candy Cane Park
- Clutter’s Park
- Constitution Park
- Freedom Park
- Hilltop Park
- Holly Valley Park
- Imperial Strip and Memorial Tree Row
- Independence Park
- Kansas Park
- Library Park
- Sycamore Park
- Washington Park

Fields

- Campus El Segundo
- Stevenson Field
- George Brett Field
- Recreation Park Softball Field
- Richmond Street Field

Facilities

- Tot Playground (Recreation Park)
- Playground (Recreation Park)

The Lakes at El Segundo Golf Course; New Fees

Notwithstanding the foregoing, The Lakes at El Segundo Golf Course, including the Driving Range, will reopen effective May 9, 2020, and will remain open through December 31, 2020. In accordance with applicable State and County orders, social distancing and other safety protocols will be implemented and adhered to, and the Fairway Café restaurant and pro shop will remain closed (until otherwise authorized by County orders). Effective immediately, due to the significant financial impact of COVID-19, the golf course green fees and driving range fees will be as follows:

9-Hole Play		
Non-Resident	Weekday	Weekend/Holiday
Regular	\$22	\$26
Senior	\$18	\$26
Junior (17 yrs & under)	\$16	\$21
Twilight	\$13	\$20
Resident	Weekday	Weekend/Holiday
Regular	\$14	\$17
Senior	\$12	\$17
Junior (17 yrs & under)	\$12	\$17
Twilight	\$10	\$16
Replay Rate	\$13	\$20
<p><u>Monthly Passes</u> Non-Residents: \$130 Residents (w/Rec ID Card): \$80 (Regular); \$70 (Senior)</p> <p><u>Driving Range Buckets</u> Small (35 balls) \$6 Medium (75 balls) \$10 Large (110 balls) \$14</p>		

Punch Passes, or Range Discount Keys will no longer be sold. However, valid passes will be honored. The City’s fee schedule will be amended accordingly.

El Segundo Dog Park, and Tennis, Pickleball and Paddle Tennis Courts

Effective May 15, 2020, the El Segundo Dog Park and tennis, pickleball, and paddle tennis courts will re-open provided all users who are not part of a single household or living unit comply with social distancing as described by State and County orders. Members of a single household or living unit may engage in permitted activities together at such facilities. All users engaged in those activities or visiting those facilities must adhere to all posted guidelines and rules.

Skate Park

Effective July 27, 2020, the Skate Park will re-open with modified hours: Monday through Saturday, 10:00 a.m. to 5:00 p.m. The skate park will be limited to six users at time and reservations are required. Reservations must be made by an adult at esrec.org starting Thursday, July 23 at 9:00 a.m.

The skate park will operate under the following safety protocols:

- All individuals understand and fully accept that they are using this facility at their own risk. Skateboarding and related activities can be hazardous.
- Physical distancing of six (6) feet must be maintained at all times.
- Face coverings are required at all times except while skating or riding. No face mask, no entry.
- The number of participants will be limited to six (6) per session; 1 per 1,000 square feet of skate park.

To view the complete list of safety guidelines visit elsegundorecparks.org

Reservations can be made up to 7 days prior to the desired reservation date, and up until 9:00 a.m. the day of the desired reservation date. There are six skate reservations available every 45 minutes, beginning at the top of the hour. Participants can reserve one 45-minute skate session per day, free with a valid Rec ID Card or for \$15 per reservation. No cancellations or refunds.

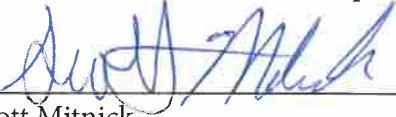
Outdoor Fitness Instruction at Recreation Park

Effective the date of this order, and if allowed under the most recent orders of the State of California and the Los Angeles County Health Officer, a gym or fitness business that has been lawfully operating in the City and holds a duly-issued business license permit, may apply to conduct the business on a temporary basis at designated areas within Recreation Park. The City's Director of Recreation and Parks Department is authorized to issue an "Outdoor Fitness Instruction Permit" to such a business. Proof of insurance will be required for issuance of the permit. Those interested in applying for such a permit may contact Recreation Supervisor Shawn Green at (310) 524-2700 or sgreen@elsegundo.org for more information.

Use of Parks and Fields by Youth Sports Leagues

If allowed under the most recent orders of the State of California and the Los Angeles County Health Officer, youth sports leagues, including club sports, travel sports, and sports sponsored by private and public schools services students in TK-12 schools, may conduct youth sports activities at City parks and facilities, provided such leagues comply with all City rules and re-opening protocols issued by the Los Angeles County Health Officer. Before using a City facility, leagues must submit a field request to the City's Recreation and Parks Department, and leagues must submit a signed waiver form to the City for each youth participant. Spectators will not be allowed within the designated area. The foregoing does not allow use of City parks and fields by adult sports leagues, including collegiate sports.

This version of Administrative Order No. 2 supersedes all previous versions. A violation of any of the above prohibitions constitutes a misdemeanor under El Segundo Municipal Code Section 2-2-8 and is punishable by fines not to exceed \$1,000 or imprisonment not to exceed six months.



Scott Mitnick
City Manager/Director of Emergency Services
City of El Segundo

Date: 28th August 2020