



**TITLE:**

Aquatics Lane Allocation Policy

**RECOMMENDATION:**

1. Adopt the Aquatics Lane Allocation Policy.
2. Alternatively, discuss and take other action related to this item.

**FISCAL IMPACT:**

There is no direct fiscal impact associated with adopting the Aquatics Lane Allocation Policy.

**BACKGROUND:**

The City of El Segundo's aquatic facilities experience high demand for lane space among different types of programming and multiple aquatic user groups. As participation has grown in competitive swimming, water polo, adult fitness, and community recreation programs, a standardized allocation framework has become necessary to ensure fairness, equity, and transparency as to how lanes are allocated.

To develop this framework, the city engaged aquatics consultant Councilman-Hunsaker, a nationally recognized expert in aquatic operations planning. With the consultant's assistance, staff prepared the draft Aquatics Lane allocation Policy that outlines:

- Priority classifications for all aquatic user groups
- Residency and youth-priority standards
- Annual allocation timelines
- Criteria for lane distribution during high-demand hours
- Utilization requirements and reallocation procedures

The policy closely follows the previously adopted Field Allocation Policy, tailoring it to be more specific and applicable for Aquatic spaces.

The document is titled "City of El Segundo Community Aquatics Program Pool Allocation Guidelines for Aquatic User Groups".

This policy was presented to the Recreation and Parks Commission at its regular December meeting, during which the Commission provided feedback on wording and grammatical corrections.

## **DISCUSSION:**

The proposed Aquatics Lane Allocation Policy establishes a consistent process for allocating lane space at City aquatic facilities. The policy contains several key points:

- Youth residents receive the highest priority for lane access
- Verified residency percentages will influence allocation outcomes
- Utilization rates are monitored to ensure efficient use of space
- Equity and fairness are maintained across sports
- A clear annual timeline supports long term planning
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The policy establishes a priority ranking system (Groups 1-9) determining which user groups are considered first for space. This ranking is based on residency percentages, youth vs. adult classification, and non-profit status.

By formalizing these procedures, the City ensures that lane space is allocated with transparency, consistency, and fairness.

Staff is requesting that the Commission formally adopt this policy or provide feedback and alternative discussion.

## **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Goal 3: Deliver Solution-Oriented Customer Service, Communication, Diversity, Equity, and Inclusion.

Strategy A: Enhance proactive community engagement program to educate and inform the public about City services, programs, and issues.

Goal 4: Promote and Celebrate a Quality Workforce Through Teamwork and Organizational Excellence.

Strategy A: Enhance staff recruitment, retention, and training to ensure delivery of unparalleled City services and implementation of City Council policies.

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