



# AGENDA

EL SEGUNDO CITY COUNCIL  
REGULAR MEETING  
TUESDAY, JUNE 3, 2025

5:15 PM CLOSED SESSION  
6:00 PM OPEN SESSION

CITY COUNCIL CHAMBER  
350 MAIN STREET, EL SEGUNDO, CA 90245

**Chris Pimentel, Mayor**  
**Ryan W. Baldino, Mayor Pro Tem**  
**Drew Boyles, Council Member**  
**Lance Giroux, Council Member**  
**Michelle Keldorf, Council Member**

Susan Truax, City Clerk

#### Executive Team

Darrell George, City Manager  
Barbara Voss, Deputy City Manager  
Saul Rodriguez, Police Chief  
Michael Allen, Community Development Dir.  
Paul Silverstein, Interim IT Director  
Aly Mancini, Recreation, Parks & Library Dir.

Mark Hensley, City Attorney  
Paul Chung, CFO/City Treasurer  
George Avery, Fire Chief  
Rebecca Redyk, HR Director  
Elias Sassoon, Public Works Dir.

#### MISSION STATEMENT:

“Provide a great place to live, work, and visit.”

#### VISION STATEMENT:

“Be a global innovation leader where big ideas take off while maintaining our unique small-town character.”

The City Council, with certain statutory exceptions, can only act upon properly posted and listed agenda items. Any writings or documents given to a majority of City Council regarding any matter on this agenda that the City received after issuing the agenda packet are available for public inspection in the City Clerk's Office during normal business hours. Such documents may also be posted on the City's website at [www.elsegundo.org](http://www.elsegundo.org) and additional copies will be available at the City Council meeting.

Unless otherwise noted in the agenda, the public can only comment on City-related business that is within the jurisdiction of the City Council and/or items listed on the agenda during the Public Communications portions of the Meeting. Additionally, members of the public can comment on any Public Hearing item on the agenda during the Public Hearing portion of such item. The time limit for comments is five (5) minutes per person.

Those wishing to address the City Council are requested to complete and submit to the City Clerk a "Speaker Card" located at the Council Chamber entrance. You are not required to provide personal information in order to speak, except to the extent necessary for the City Clerk to call upon you, properly record your name in meeting minutes and to provide contact information for later staff follow-up, if appropriate.

When a Council Member duly requires AB 2449 teleconferencing to attend the City Council meeting the public will also be able to access the meeting and provide public comment via Zoom. To access Zoom from a PC, Mac, iPad, iPhone, or Android device, use URL <https://zoom.us/j/81951332052> and enter PIN: 903629 or visit [www.zoom.us](http://www.zoom.us) on device of choice, click on "Join a Meeting" and enter meeting ID: 81951332052 and PIN: 903629. If joining by phone, dial 1-669-900-9128 and enter meeting ID and PIN. *To reiterate, attending a City Council meeting by Zoom will only be used when AB 2449 is used.*

NOTE: Your phone number is captured by the Zoom software and is subject to the Public Records Act, dial \*67 BEFORE dialing in to remain anonymous. Members of the public will be placed in a "listen only" mode and your video feed will not be shared with City Council or members of the public.

***REASONABLE ACCOMMODATIONS: In compliance with the Americans with Disabilities Act and Government Code Section 54953(g), the City Council has adopted a reasonable accommodation policy to swiftly resolve accommodation requests. The policy can also be found on the City's website at <https://www.elsegundo.org/government/departments/city-clerk>. Please contact the City Clerk's Office at (310) 524-2308 to make an accommodation request or to obtain a copy of the policy.***

**5:15 PM CLOSED SESSION – CALL TO ORDER / ROLL CALL**

**PUBLIC COMMUNICATION – (RELATED TO CITY BUSINESS ONLY – 5-MINUTE LIMIT PER PERSON, 30-MINUTE LIMIT TOTAL)** *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow City Council to take action on any item not on the agenda. City Council and/or City Manager will respond to comments after Public Communications is closed.*

**SPECIAL ORDERS OF BUSINESS**

**RECESS INTO CLOSED SESSION:** City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for purposes of conferring with City’s Real Property Negotiator; and/or conferring with City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with City’s Labor Negotiators.

**CONFERENCE WITH CITY’S LABOR NEGOTIATOR (GOV’T CODE §54957.6): -1-MATTER(S)**

Employee Organizations: Police Officers’ Association (POA)

Agency Designated Representative: Laura Drottz Kalty, City Manager, Darrell George and Human Resources Director, Rebecca Redyk

**6:00 PM – CONVENE OPEN SESSION – CALL TO ORDER / ROLL CALL**

**INVOCATION** – Pastor Rob McKenna - The Bridge

**PLEDGE OF ALLEGIANCE** – Council Member Boyles

**SPECIAL PRESENTATIONS**

1. Juneteenth Celebration Day
2. 2025 Summer Concert in the Park Series
3. Presentation to Fire Engineer Clayton Holt
4. Mattel's International Day of Play Proclamation

**PUBLIC COMMUNICATIONS – (RELATED TO CITY BUSINESS ONLY – 5 MINUTE LIMIT PER PERSON, 30 MINUTE LIMIT TOTAL)** *Individuals who have received value of \$50 or more to communicate to the City Council on behalf of another, and employees speaking on behalf of their employer, must so identify themselves prior to addressing the City Council. Failure to do so shall be a misdemeanor and punishable by a fine of \$250. While all comments are welcome, the Brown Act does not allow Council to take action on any item not on the agenda. The Council will respond to comments after Public Communications is closed.*

**CITY MANAGER FOLLOW-UP COMMENTS – (Related to Public Communications)**

**A. PROCEDURAL MOTIONS**

**Read All Ordinances and Resolutions on the Agenda by Title Only**

Recommendation -

Approval

**B. CONSENT**

**5. City Council Meeting Minutes**

Recommendation -

1. Approve the Regular City Council Meeting Minutes of May 20, 2025.
2. Alternatively, discuss and take other action related to this item.

**6. Warrant Demand Register for May 5, 2025 through May 18, 2025**

Recommendation -

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 21B and 22A: warrant numbers 3055433 through 3055629, and 9003351 through 9003360.
3. Alternatively, discuss and take other action related to this item.

**7. Measure M Local Travel Network Funding Agreement with the Los Angeles County Metropolitan Transportation Authority**

Recommendation -

1. Authorize the City Manager to sign the Measure M Funding Agreement between the City of El Segundo and the Los Angeles County Metropolitan Transportation Authority to receive \$925,000 Measure M funds for Local Travel Network implementation.
2. Alternatively, discuss and take alternative action.

**8. Continue Emergency Action for the Permanent Repair of the City of El Segundo Wiseburn Aquatics Center Pool Heaters**

Recommendation -

1. Receive and file staff's report regarding the status of the permanent repairs to El Segundo Wiseburn Aquatics Center pool heaters.

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2. Adopt a motion by four-fifths vote to determine the need to continue the emergency action approved under Resolution No. 5519.

3. Alternatively, discuss and take other action related to this item.

**9. Extension of Agreement with the Los Angeles County Department of Public Health for Public Health Services**

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Recommendation -

1. Authorize the City Manager, or designee, to execute an agreement with the Los Angeles County Department of Public Health to extend its provision of public health services to El Segundo through June 30, 2029.

2. Alternatively, discuss and take other action related to this item.

**10. Re-Appoint Jeff Wilson to the South Bay Workforce Investment Board**

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Recommendation -

1. Ratify the El Segundo Chamber of Commerce nomination to appoint Jeff Wilson to seat #18 of the South Bay Workforce Investment Board (SBWIB).

2. Request the City Clerk to forward a certified copy of Council's action to the SBWIB.

3. Alternatively, discuss and take other action related to this item.

**C. PUBLIC HEARINGS**

**11. Public Hearing for Approval of Proposed FY 2025-26 Citywide Operating Budget, Capital Improvement Program Budget, Gann Appropriations Limit, and Associated Financial Policies**

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Recommendation -

1. Conduct a public hearing.

2. Adopt resolution approving the proposed FY 2025-26 citywide operating budget, capital improvement program budget, various financial policies, and Gann appropriations limit.

3. Alternatively, discuss and take other action related to this item.

**D. STAFF PRESENTATIONS**

**12. Command Vehicle Technology Purchase and Competitive Bidding Waiver**

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Recommendation -

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1. Waive purchasing procedures for the \$132,195 purchase of advanced command vehicle technology for an existing vehicle obtained from Chevron in 2019. Pursuant to El Segundo Municipal Code § 1-7-9(A), the fire department is serving the City's best interests and is requesting a direct award of a contract without the competitive selection process.
  2. Authorize the City Manager, or designee, to execute any agreement or other documentation necessary to effectuate the command vehicle technology purchase.
  3. Alternatively, discuss and take alternative action.

**13. Resolution Establishing a Live/Work Preference Policy for New City-Assisted Affordable Housing Projects in the City of El Segundo**

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Recommendation -

1. Adopt a Resolution approving a Live/Work Preference Policy for new City-assisted affordable housing projects in the City of El Segundo and finding the actions in the Resolution exempt from the requirements of the California Environmental Quality Act pursuant to 14 California Code of Regulations § 15061(b)(3).
2. Alternatively, discuss and take other action related to this item.

**14. Report on Long-Term Operations of the Park Vista Senior Housing Facility**

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Recommendation -

1. Receive and file a report on long-term operations of the Park Vista senior housing facility.
2. Provide direction to staff to further pursue any options presented.
3. Alternatively, discuss and take other action related to this item.

**E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS**

**F. REPORTS - CITY CLERK**

**G. REPORTS - COUNCIL MEMBERS**

Council Member Keldorf

**15. Major Events Ad Hoc Committee**

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Recommendation -

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1. Consideration and possible action to create a temporary Major Events Ad Hoc Committee that would meet quarterly until the completion of the LA 2028 Summer Olympics.

2. Alternatively, discuss and take other action related to this item.

Council Member Giroux

Council Member Boyles

Mayor Pro Tem Baldino

Mayor Pimentel

**H. REPORTS - CITY ATTORNEY**

**I. REPORTS/FOLLOW-UP - CITY MANAGER**

**CLOSED SESSION**

*The City Council may move into a closed session pursuant to applicable law, including the Brown Act (Government Code Section §54960, et seq.) for the purposes of conferring with the City's Real Property Negotiator; and/or conferring with the City Attorney on potential and/or existing litigation; and/or discussing matters covered under Government Code Section §54957 (Personnel); and/or conferring with the City's Labor Negotiators.*

**REPORT OF ACTION TAKEN IN CLOSED SESSION (if required)**

**MEMORIALS**

**ADJOURNMENT**

POSTED:

DATE: May 29, 2025

TIME: 4:00 PM

BY: Susan Truax, City Clerk



# Proclamation

City of El Segundo, California



**WHEREAS,** this nation was founded on the principle stated in the Declaration of Independence that “all men are created equal, that they are endowed by their creator with certain unalienable rights, that among these are Life, Liberty and the pursuit of Happiness” but in which people who were African American were held in slavery for many years; and

**WHEREAS,** President Abraham Lincoln signed the Emancipation Proclamation on January 1, 1863, which holds that all persons held as slaves within a State or designated part of a State “shall be then, thenceforward, forever free,” changing the legal status of 3.5 million enslaved African Americans from slave to free; and

**WHEREAS,** the Emancipation Proclamation paved the way for the 13<sup>th</sup> Amendment to the Constitution of the United States, which formally abolished slavery in the United States of America; and

**WHEREAS,** news of the Emancipation Proclamation did not reach the most distant slave states until two-and-one-half years later, being read in Galveston, Texas, on June 19, 1865; and

**WHEREAS,** the day of respect and remembrance called “**Juneteenth**”, a combination of the words “June” and “nineteenth”, is observed as an important day in our nation’s history; and

**WHEREAS,** Juneteenth commemorates African American freedom while also serving as a reminder of the inequities faced by African Americans throughout our nation’s history; and

**WHEREAS,** El Segundo recognizes that a diverse community founded on shared values and community spirit is our strength and opportunity for the future.

**NOW, THEREFORE,** the Mayor and members of the City Council of the City of El Segundo, California, hereby proclaim June 19, 2025 as **Juneteenth Celebration Day** and urge all citizens to celebrate our diversity, to recognize the strength of a rich culture and experience the African American heritage. This celebration acknowledges the history of an important part of American society and helps unify our city, and our nation as a whole.

Ryan Baldino  
Mayor Pro Tem

Chris Pimentel  
Mayor

Drew Boyles  
Councilmember

Lance Giroux  
Councilmember

Michelle Keldorf  
Councilmember

# SUMMER CONCERTS IN THE PARK



CONCERTS WILL BE ON SUNDAY'S IN LIBRARY PARK FROM 4:00PM - 6:30PM. THE BAND WILL BEGIN AT 4:30PM AND THE NATIONAL ANTHEM WILL BE SUNG PRIOR TO THE BEGINNING OF EACH CONCERT.

SUMMER 2025 CONCERTS AND ACTIVITIES WERE FUNDED BY THE CULTURAL DEVELOPMENT FUND AND BILL RUANE

# SUMMER CONCERTS IN THE PARK

**JUNE 15**



**WOODIE & THE LONGBOARDS  
SURF ROCK**

**JUNE 29**



**CASH, KILLER & THE KING**

**JULY 13**



**WAYWARD SONS  
KANSAS TRIBUTE**

**JULY 27**



**REMIX-POP VARIETY**

**AUGUST 10**



**DAN DELGADO – SWING & JAZZ**

**AUGUST 24**



**DREAMING OF YOU  
SELENA TRIBUTE**

# Proclamation

City of El Segundo, California



**WHEREAS,** June 11th, is recognized by the United Nations as **International Day of Play** celebrating the importance of play to the development of children worldwide; and play is a fundamental right of every child and powerful driver of development, creativity, and emotional well-being, helping shape confident, compassionate, and capable individuals; and

**WHEREAS,** for 80 years, Mattel has been a global leader in play, enriching the lives of children with its iconic brands, fostering imagination, discovery, and lifelong memories across generations and positively impacting communities worldwide; and

**WHEREAS,** Mattel has been a driving force in championing the **International Day of Play** through innovative programming, advocacy, and outreach, demonstrating how play can be a unifying force that transcends language, borders, and backgrounds, and Mattel's **Play It Forward** initiative embodies its deep-rooted commitment to give back to children in underserved communities around the world; and

**WHEREAS,** **Play It Forward** Global Volunteer Week is a designated period each year where Mattel's global offices host a week of opportunities for employees to share their time and talents to support their local communities. With participation from over 30 global offices, impacting thousands of children and benefiting more than 100 nonprofits worldwide, the occasion has quickly grown to support Mattel's volunteer and philanthropic efforts all over the world; and

**WHEREAS,** in the City of El Segundo, **Play It Forward** Week events will include: June 10th Mattel Volunteers building over 1,000 play kits, and on June 11th and 12th June epic Camp Mattel themed play days with 600 kids from The Boys and Girls Clubs of America, Save the Children, Easterseals of Southern California, Good+ Foundation, including children affected by the January 2025 wildfires, featuring major Los Angeles Sports teams that also call El Segundo home, such as the LA Kings, as well as the LA Football Club (LAFC), ESMoA, InnerCity Arts, the Los Angeles Natural History Museum, Los Angeles Public Library Foundation, and Project Camp coming together to host the ultimate play date at Mattel's El Segundo Headquarter.

**NOW, THEREFORE,** on this 3rd day of June, 2025, the Mayor and Members of the City Council of the City of El Segundo, California, hereby proclaim June 11, **International Day of Play** in El Segundo and the week of June 9-13, 2025 as Mattel's "**Play It Forward Volunteer Week**" and further commend The Mattel Children's Foundation and their participation and significant support to the community and Mattel for 80 years of leadership, innovation, and generosity, and for its outstanding contributions to children, families, and the power of play. Mattel's numerous contributions for the benefit of all the residents of Los Angeles County make them a cornerstone for the advancement of our youth in this city.

Ryan Baldino  
Mayor Pro Tem

Chris Pimentel  
Mayor

Drew Boyles  
Councilmember

Lance Giroux  
Councilmember

Michelle Keldorf  
Councilmember

MEETING MINUTES OF THE EL SEGUNDO CITY COUNCIL  
TUESDAY, MAY 20, 2025

CLOSED SESSION – Mayor Pimentel called the meeting to order at 4:06 PM

ROLL CALL

Mayor Pimentel - 4:22 PM  
Mayor Pro Tem Baldino - Present  
Council Member Boyles - Via Teleconference  
Council Member Giroux - Present  
Council Member Keldorf - Present

PUBLIC COMMUNICATION – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

SPECIAL ORDER OF BUSINESS:

Mayor Pimentel announced that Council would be meeting in closed session pursuant to the items listed on the agenda.

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION (GOV'T CODE §54956.9(D)(1): -1- MATTER(S)**

George King, Jr. v. City of El Segundo, Los Angeles Superior Court Case No. 23TRCV03342

**CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION**

INITIATION OF LITIGATION PURSUANT to (Government Code §54956.9(d)(4)): -1-matter(s).

**CONFERENCE WITH CITY'S LABOR NEGOTIATOR (GOV'T CODE §54957.6): -2-MATTER(S)**

Employee Organizations: Police Officers' Association (POA), Police Management Association (PMA)

Agency Designated Representative: Laura Drottz Kalty, City Manager, Darrell George, and Human Resources Director, Rebecca Redyk

Adjourned at 5:20 PM

**Minutes are prepared and ordered to correspond to the agenda.  
All votes taken this meeting were conducted via roll call vote.**

OPEN SESSION – Mayor Pimentel called the meeting to order at 6:00 PM

ROLL CALL

Mayor Pimentel	-	Present
Mayor Pro Tem Baldino	-	Present
Council Member Boyles	-	Via Teleconference
Council Member Giroux	-	Present
Council Member Keldorf	-	Present

INVOCATION – Pastor Jonathan Elmore - The Bridge

PLEDGE OF ALLEGIANCE – Mayor Pro Tem Baldino

SPECIAL PRESENTATIONS:

1. LGBTQ+ Pride Month – Accepted by Aly Mancini, Recreation, Parks, and Library Director

PUBLIC COMMUNICATIONS – (Related to City Business Only – 5-minute limit per person, 30-minute limit total)

Ray Beckett, resident, spoke on Item B4 in opposition to splitting R1 lots within the city. Andrea Hume, resident, spoke on Item D15, to request parking permits for residents of Illinois Court.

CITY MANAGER FOLLOW-UP COMMENTS:

- A. Read all Ordinances and Resolutions on the Agenda by Title Only.

MOTION by Council Member Giroux, SECONDED by Mayor Pro Tem Baldino to read all ordinances and resolutions on the agenda by title only.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

- B. CONSENT:

2. Approve Special City Council Meeting Minutes of May 5, 2025 (Budget Study Session) and Regular City Council Meeting Minutes of May 6, 2025.

(Fiscal Impact: None.)

3. Warrant Demand Register for April 7, 2025 through May 4, 2025. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and wire transfers. Approve Warrant Demand Register numbers 20A, 20B, 20C and 21A: warrant numbers 3055061 through 3055432, and 9003342 through 9003350.

(Fiscal Impact: The warrants presented were drawn in payment of demands included within the FY 2024-2025 Adopted Budget. The total of \$7,184,425.53 (\$2,958,775.97 in check warrants and \$4,225,649.56 in wire warrants) are for demands drawn on the FY 2024- 2025 Budget.)

4. Waive the second reading and adopt an Ordinance No. 1672 (EA 1380 & ZTA 24-04) amending El Segundo Municipal Code Title 15 to comply with SB 450 state law requirements and finding that the ordinance is exempt from the requirements of the California Environmental Quality Act pursuant to CEQA Guidelines § 15061(b)(3).

(Fiscal Impact: None.)

5. Waive the second reading and adopt an Ordinance No. 1673 (EA-1384 and ZTA 25-03) amending El Segundo Municipal Code Title 15 to authorize the deferral development impact fees and findings that the ordinance is exempt from the requirements of the California Environmental Quality Act pursuant to CEQA Guidelines § 15061(b)(3).

(Fiscal Impact: None.)

6. Receive and file staff's report regarding the status of the permanent repairs to El Segundo Wiseburn Aquatics Center pool heaters and adopt a motion by four-fifths vote to determine the need to continue the emergency action approved under Resolution No. 5519.

(Fiscal Impact: The estimated total cost for the permanent repair of the Aquatics Center Pool Heaters is \$700,000 (\$613,724 repair + \$86,276 contingency). The project costs were not included in the adopted FY 2024-25 CIP Budget and requires a budget appropriation from General Fund Reserves to the Capital Improvement Fund. Wiseburn Unified School District (WUSD) agreed to reimburse the City half of the construction cost after the competition of the work, up to \$300,000.

The budget request is as follows:

Amount Budgeted in FY 2024-25: \$0

Additional Appropriation: \$700,000

Expense Account Number: 301-400-8202-8463 (General Fund CIP - Aquatics Center Pool Heaters)

Establish Transfer Out Budget: \$700,000

Transfer Out Account Number: 001-400-0000-9301 (Transfer out from General Fund to CIP Fund)

Establish Transfer In Budget: \$700,000

Transfer In Account Number: 301-300-0000-9001 (Transfer into CIP Fund from

General Fund)

Set Revenue budget: \$300,000

Revenue Account Number: 001-300-XXXX-XXXX (WUSD Pool Heater Contribution)\*

\* Revenue account will be generated after funds are received from WUSD.)

7. Adopt a Resolution No. 5541 to Amend Chapter 1A of the City's Administrative Code for the Management Confidential Series Relating to Overtime Compensation for the Battalion Chief Classification While Working Strike Team Assignments Reimbursable by the California Office of Emergency Services and Assistance by Hire Under Contractual Agreements with Third Parties.

(Fiscal Impact: There is no net fiscal impact of the proposed change, however, the City will not receive reimbursement from the California Office of Emergency Services ("CalOES") and third parties under contract until after the employees have been paid for work performed during the bi-weekly pay period. This will result in an interim fiscal impact which will depend on the length of time to receive reimbursement and the number of qualifying hours worked.)

8. PULLED BY MAYOR PIMENTEL

9. Adopt the attached Resolution No. 5542 approving plans and specifications for the FY 2025-26 Pavement Rehabilitation Project No. PW 25-07 to avail the City of Government Code § 830.6 immunities and establish a project payment amount. Authorize staff to advertise the project for construction bidding, as required.

(Fiscal Impact: The estimated project cost for this FY 2025-26 Pavement Rehabilitation Project is \$920,000, and the funding is included in the Proposed FY 2025-26 Budget.

Amount Budgeted: \$1,000,000

Additional Appropriation: No.

The source of funding for the construction of this project will be from the revenues and fund balances of Measure R and Measure M. The exact amounts and the account numbers will be established at the time of construction award.)

10. Adopt the attached Resolution No. 5543 approving the design and plans for the 27-Inch Water Main Repair Project No. PW 25-09 to avail the City of Government Code § 830.6 immunities and establish a project payment amount. Authorize staff to advertise the project for construction bidding, as required.

(Fiscal Impact: The estimated project cost for this FY 2025-26 27-Inch Water Main Repair Project is \$380,000, and the funding is included in the Proposed FY 2025-26 Budget.

Amount Budgeted: \$380,000

Additional Appropriation: No.

Account Number: 501-400-7102-6215 (Water Facilities Repair and Maintenance).)

11. PULLED BY COUNCIL MEMBER GIROUX

**MOTION by Mayor Pro Tem Baldino, SECONDED by Council Member Keldorf, to approve Consent items 2, 3, 4, 5, 6, 7, 9, and 10.**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

**PULLED ITEMS:**

8. Accept the FY 2024-25 Pavement Rehabilitation Project No. PW 24-08, by LCR Earthwork and Engineering, Corp. as complete. Authorize the City Clerk to file the Project No. PW 24-0 Notice of Completion with the County Recorder's Office.

(Fiscal Impact: The project construction cost is \$2,202,164.39.

Included in Adopted FY 2024-25 Budget

Amount Budgeted: \$2,376,239

Additional Appropriation: No.

Account Number:

\$776,239 from 114-400-5293-8943 (Prop C Funding)

\$600,000 from 128-400-8203-8383 (SB-1 Funding)

\$1,000,000 from 110-400-8203-8943 (Measure R Funding).)

**MOTION by Mayor Pimentel, SECONDED by Council Member Giroux to accept the FY 2024-25 Pavement Rehabilitation Project No. PW 24-08**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

11. Award a three-year contract to BrightView Landscape Services Inc. for \$575,484 per year to provide landscape maintenance services from June 1, 2025 through May 31, 2028. Authorize the City Manager or designee to execute the landscape maintenance Services Contract No. 7299 in a form approved by the City Attorney.

(Fiscal Impact: The proposed FY 2025-26 budget included \$550,000 for landscape maintenance costs. The annual costs for this contract are \$575,484, which would require an additional appropriation of \$25,484 for Fiscal Year 2025-26. Staff will request the additional appropriation during FY 2025-26 Mid-Year. There is sufficient funding remaining in the adopted FY 2024-25 budget to cover landscape maintenance costs to close out the year.)

**MOTION by Council Member Giroux, SECONDED by Mayor Pimentel to award a three-year contract to BrightView Landscape Services Inc.**

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None  
ABSENT: None

C. PUBLIC HEARINGS:

12. Resolution for Procedures and Conduct of Public Hearing for New AB 2561 Requirements Regarding Job Vacancies, Recruitment, and Retention Efforts. Adopt a Resolution No. 5544 establishing the policies and procedures for the public hearing and reporting on the City's workforce vacancies, and recruitment and retention efforts in compliance with Assembly Bill 2561. Open and conduct a public hearing regarding the City's workforce vacancies, and recruitment and retention efforts, pursuant to AB 2561. Receive and file the City's "Status of Vacancies and Recruitment and Retention Efforts" for FY 2024-2025.

(Fiscal Impact: There is no direct fiscal impact associated with conducting the public hearing required under Assembly Bill (AB) 2561 (Gov. Code, § 3205.3). However, addressing recruitment and retention issues may involve future budget and bargaining considerations, which will be presented to the City Council as necessary.)

Mark Hensley, City Attorney, read by title only:

RESOLUTION NO. 5544  
A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO,  
CALIFORNIA, ADOPTING "POLICIES AND PROCEDURES FOR THE PUBLIC  
HEARING UNDER ASSEMBLY BILL 2561"

MOTION by Mayor Pimentel, SECONDED by Council Member Giroux to adopt a Resolution No. 5544 establishing the policies and procedures for the public hearing and reporting on the City's workforce vacancies, and recruitment and retention efforts in compliance with Assembly Bill 2561.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf  
NOES: None  
ABSTAIN: None  
ABSENT: None

City Clerk Truax stated proper notice had been given in a timely manner and that no written communication had been received.

Presented by Rebecca Redyk, Director of Human Resources

Public Input: None

MOTION by Council Member Keldorf, SECONDED by Council Member Giroux to close Public Hearing Item C.12.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None  
ABSTAIN: None  
ABSENT: None

Council Discussion

Council consensus to receive and file.

13. Conduct a public hearing on the proposed fee adjustments and adoption of new fees for the City's Master Fee Schedule. Adopt Resolution No.5545 approving the updated City's Master Fee Schedule.

(Fiscal Impact: If City's Master Fee Schedule is approved per staff's recommendation, the additional revenue for FY 2025-26 will be approximately \$250,000, primarily for the General Fund. The anticipated revenues were included in the Proposed FY 2025-26 Operating Budget that was presented to the City Council during the May 5, 2025 Budget Study Session.)

City Clerk Truax stated proper notice had been given in a timely manner and that no written communication had been received.

Presented by Paul Chung, CFO/City Treasurer

Mr. Chung provided a correction to the staff report and slide presentation to reflect that actual overall fees are going up by 3.30% CPI (Consumer Price Index), not by 3.48 CPI as previously stated.

Public Input: None

MOTION by Mayor Pro Tem Baldino, SECONDED by Council Member Giroux to close Public Hearing Item C.13.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

Council Discussion

Council gave direction to staff to eliminate the fees for Fortune Tellers.

Mark Hensley, City Attorney, read by title only:

RESOLUTION NO. 5545

A RESOLUTION OF THE CITY OF EL SEGUNDO ESTABLISHING A SCHEDULE OF FEES AND CHARGES FOR RECOVERING COSTS INCURRED FROM PROVIDING VARIOUS CITY SERVICES.

MOTION by Council Member Giroux, SECONDED by Mayor Pro Tem Baldino, to adopt Resolution No. 5545.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

D. STAFF PRESENTATIONS:

14. Receive and file the Urho Saari Swim Stadium / Plunge Renovation Project update. Discuss and provide direction to staff on the recommendation for replacing the pool tiles. (Fiscal Impact: The budget for construction and architectural services for the renovation of the Urho Saari Swim Stadium is \$14,617,614.

- \$14,288,000: Morillo construction contract: \$12,988,000 + \$1,300,000 (contingency)
- \$329,614: Arcadis architectural services contract

The estimated cost to replace the pool tiles is \$700,000. This amount is included in the proposed FY 2025-26 CIP Budget. No additional appropriation in FY 2024-25 is required. Expense Account Number: 301-400-8186-8236 (General Fund CIP - Plunge Rehab.)

Elias Sassoon, Public Works Director, presented the item.

Council Discussion

Council consensus to receive and file the Urho Saari Swim Stadium / Plunge Renovation Project update.

MOTION by Mayor Pro Tem Baldino, SECONDED by Council Member Keldorf, to direct staff to replace the pool tiles.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

15. Receive a presentation from staff. Adopt the proposed Resolution No. 5546 to designate and update Preferential Parking Zone 3 and associated hourly restrictions pursuant to Vehicle Code § 22500 and to extend the pilot program for one year with a change to remove the use of permits for parking on the north side of E. Mariposa Avenue between Illinois Street and Kansas Street and to apply the two-hour parking limits on the east side of Indiana between E. Mariposa Avenue and E. Holly Avenue (on the commercial side of the street) to all vehicles (regardless of permit status), all day. (Fiscal Impact: None.)

Elias Sassoon, Public Works Director, presented the item.

Council Discussion

Council consensus to receive and file.

MOTION by Council Member Giroux, SECONDED by Council Member Keldorf, to adopt the proposed Resolution as amended.

MOTION PASSED 5/0

AYES: Pimentel, Baldino, Boyles, Giroux, and Keldorf

NOES: None

ABSTAIN: None

ABSENT: None

E. COMMITTEES, COMMISSIONS AND BOARDS PRESENTATIONS: None

F. REPORTS – CITY CLERK – Congratulated Clerk’s Records Technician Patricia Harada-Au on earning her Certified Municipal Clerk designation.

G. REPORTS – COUNCIL MEMBERS

Council Member Keldorf – Attended Booz Allen Hamilton ribbon cutting last week.

Council Member Giroux – No Report

Council Member Boyles – No Report

Mayor Pro Tem Baldino – Attended Elderfest hosted by Recreation, Parks, and Library. Congratulated ESHS Girls’ Softball team on a great season.

Mayor Pimentel – Mayor Pro Tem Baldino will attend the COG Board of Director’s meeting this week. Mayor will attend a Sanitation meeting this week. The City is interviewing some paramedic candidates this week. Took a tour at Boeing’s El Segundo satellite manufacturing facility. Attended a Defense Tech Forum at Top Golf run by Fulcrum Venture Group.

I. REPORTS – CITY ATTORNEY – No report

J. REPORTS/FOLLOW-UP – CITY MANAGER –Hyperion has formed a Maintenance and Operations team to deal with the plant’s mosquito issue. The team will identify potential breeding grounds and take necessary mitigation actions. Latest mosquito count in the neighborhood on May 8 showed decreased numbers since the May 1 report. Reported Hyperion has selected a new recruiting firm to facilitate the hiring of a new program manager. AQMD received 27 odor complaints in the past two weeks. One nuisance violation was issued on May 2. Hyperion will perform electrical testing tomorrow to ensure the plant’s preparedness during power outages; the blowers may be offline or operating at partial capacity during

the two-hour testing period. Mayor Pimentel reported the City has been unsuccessful in identifying a method of withdrawing from the billing agreement with Hyperion.

MEMORIALS – In recognition of Memorial Day, Mayor Pimentel closed the meeting with acknowledgement of the ultimate sacrifice by Santa Monica Police Officer Ricardo Crocker, a friend to him and ESPD Chief Saul Rodriguez. Officer Crocker, whose End of Watch was 20 years ago next week, was a ten-year veteran of the SMPD and a Marine Corps reserve major. He was on tour and in service to his country in Iraq in 2005 when he was killed by a rocket-propelled grenade while defending a school.

Adjourned at 8:08 PM

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Susan Truax, City Clerk



## City Council Agenda Statement

Meeting Date: June 3, 2025

Agenda Heading: Consent

Item Number: B.6

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### **TITLE:**

Warrant Demand Register for May 5, 2025 through May 18, 2025

### **RECOMMENDATION:**

1. Ratify payroll and employee benefit checks; checks released early due to contracts or agreements; emergency disbursements and/or adjustments; and, wire transfers.
2. Approve Warrant Demand Register numbers 21B and 22A: warrant numbers 3055433 through 3055629, and 9003351 through 9003360.
3. Alternatively, discuss and take other action related to this item.

### **FISCAL IMPACT:**

The warrants presented were drawn in payment of demands included within the FY 2024-2025 Adopted Budget. The total of \$5,646,585.02 (\$1,308,446.76 in check warrants and \$4,338,138.26 in wire warrants) are for demands drawn on the FY 2024-2025 Budget.

### **BACKGROUND:**

California Government Code Section 37208 provides General Law cities flexibility in how budgeted warrants, demands, and payroll are audited and ratified by their legislative body. Pursuant to Section 37208 of the California Government Code, warrants drawn in payments of demands are certified by the City's Chief Financial Officer and City Manager as conforming to the authorized expenditures set forth in the City Council adopted budget need not be audited by the City Council prior to payment, but may be presented to the City Council at the first meeting after delivery.

In government finance, a warrant is a written order to pay that instructs a federal, state, county, or city government treasurer to pay the warrant holder on demand or after a specific date. Such warrants look like checks and clear through the banking system like

## **Warrant Demand Register**

**June 3, 2025**

**Page 2 of 2**

checks. Warrants are issued for payroll to individual employees, accounts payable to vendors, to local governments, and to companies or individual taxpayers receiving a refund.

### **DISCUSSION:**

The attached Warrants Listing delineates the warrants that have been paid for the period identified above. The Chief Financial Officer certifies that the listed warrants were drawn in payment of demands conforming to the adopted budget and that these demands are being presented to the City Council at its first meeting after the delivery of the warrants.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy A: Identify opportunities for new revenues, enhancement of existing revenues, and exploration of potential funding options to support programs and projects.

### **PREPARED BY:**

Liz Lydic, Management Analyst

### **REVIEWED BY:**

Wei Cao, CPA, CPFO, Finance Manager

### **APPROVED BY:**

Barbara Voss, Deputy City Manager

### **ATTACHED SUPPORTING DOCUMENTS:**

1. Register 21b - summary
2. Register 22a - summary

CITY OF EL SEGUNDO  
WARRANTS TOTALS BY FUND

3055433 - 3055517  
9003351 - 9003359

DATE OF APPROVAL: AS OF 5/20/25

REGISTER # 21b

001	GENERAL FUND	195,013.63
003	EXPENDABLE TRUST FUND - OTHER	500.00
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	12,524.38
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	596.00
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	-
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
121	FEMA	-
120	C.O.P.S. FUND	3,523.35
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	127.10
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	-
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	1,955.00
302	INFRASTRUCTURE REPLACEMENT FUND	-
311	DEVELOPER IMPACT FEES - GENERAL GOVERNME	-
312	DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-
313	DEVELOPER IMPACT FEES - FIRE PROTECTION	-
314	DEVELOPER IMPACT FEES - STORM DRAINAGE	-
315	DEVELOPER IMPACT FEES - WATER DISTRIBUTI	-
316	DEVELOPER IMPACT FEES - WASTEWATER COLLE	-
317	DEVELOPER IMPACT FEES - LIBRARY	-
318	DEVELOPER IMPACT FEES - PUBLIC MEETING	-
319	DEVELOPER IMPACT FEES - AQUATICS CENTER	-
320	DEVELOPER IMPACT FEES - PARKLAND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	5,184.40
502	WASTEWATER FUND	4,053.72
503	GOLF COURSE FUND	-
504	SENIOR HOUSING CITY ATTORNEY	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	6,698.06
602	LIABILITY INSURANCE	20.19
603	WORKERS COMP. RESERVE/INSURANCE	46.26
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	72.34
703	EXPENDABLE TRUST FUND - OTHER	-
704	EXPENDABLE TRUST FUND - OTHER	8.63
708	OUTSIDE SERVICES TRUST	-
<b>TOTAL WARRANTS</b>		<b>230,323.06</b>

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

NOTES: Replacement check# 3055518

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

CITY MANAGER:

DATE:

DATE:

*[Handwritten signature]*  
5/12/25

*[Handwritten signature]*  
5-12-25


**CITY OF EL SEGUNDO  
 PAYMENTS BY WIRE TRANSFER  
 05/05/25 THROUGH 05/11/25**

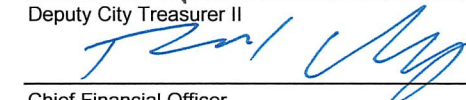
<u>Date</u>	<u>Payee</u>		<u>Description</u>
5/6/2025	Cal Pers	129,998.13	EFT Retirement Safety Police Classic - 1st Tier 28
5/6/2025	Cal Pers	75,167.59	EFT Retirement Misc - PEPRA New 26013
5/6/2025	Cal Pers	126,725.19	EFT Retirement Safety Fire- Classic 30168
5/6/2025	Cal Pers	105,052.03	EFT Retirement Safety-Police-PEPRA New 25021
5/6/2025	Cal Pers	36,541.03	EFT Retirement Misc - Classic 27
5/6/2025	Cal Pers	57,244.31	EFT Retirement Safety-Fire-PEPRA New 25020
5/6/2025	Cal Pers	41,006.15	EFT Retirement Sfty Police Classic-2nd Tier 30169
5/6/2025	Cal Pers	55,078.95	EFT Retirement Safety Police Classic - 1st Tier 28
5/6/2025	Cal Pers	75,489.29	EFT Retirement Misc - PEPRA New 26013
5/6/2025	Cal Pers	57,601.85	EFT Retirement Safety Fire- Classic 30168
5/6/2025	Cal Pers	47,803.82	EFT Retirement Safety-Police-PEPRA New 25021
5/6/2025	Cal Pers	32,299.63	EFT Retirement Misc - Classic 27
5/6/2025	Cal Pers	31,462.51	EFT Retirement Safety-Fire-PEPRA New 25020
5/6/2025	Cal Pers	21,477.51	EFT Retirement Sfty Police Classic-2nd Tier 30169
5/7/2025	Cal Pers	10,432.89	Replacement Benefit Contributions
5/7/2025	Cal Pers	200.00	Admin Fee - Late Payroll Reporting
5/7/2025	Cal Pers	200.00	Admin Fee - Late Payroll Reporting
5/9/2025	Mission Square	67,893.83	457 payment Vantagepoint
5/9/2025	Mission Square	1,123.20	401(a) payment Vantagepoint
5/9/2025	Mission Square	2,613.30	401(a) payment Vantagepoint
5/9/2025	Mission Square	1,104.99	IRA payment Vantagepoint
5/9/2025	ExpertPay	2,936.21	EFT Child support payment
5/9/2025	Cal Pers	760,442.83	EFT Health Insurance Payment
04/28/25-05/04/25	Workers Comp Activity	17,928.43	Corvel checks issued/(voided)
04/28/25-05/04/25	Liability Trust - Claims	15,295.25	Claim checks issued/(voided)
04/28/25-05/04/25	Retiree Health Insurance	15,757.54	Health Reimbursement checks issued
		<u>1,788,876.46</u>	

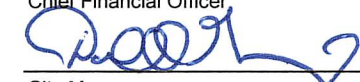
**DATE OF RATIFICATION: 05/09/25  
 TOTAL PAYMENTS BY WIRE:**

1,788,876.46

Certified as to the accuracy of the wire transfers by:

 5/9/25  
 Deputy City Treasurer II Date

 5/12/25  
 Chief Financial Officer Date

 5-12-25  
 City Manager Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO  
WARRANTS TOTALS BY DEPARTMENT  
AS OF 5/20/25  
REGISTER # 21b

DEPT#	NAME	TOTAL
GENERAL FUND DEPARTMENTAL EXPENDITURES		
<b>GENERAL GOVERNMENT</b>		
1101	City Council	
1201	City Treasurer	1,064.86
1300	City Clerk	(57.32)
2101	City Manager	1,379.46
2102	Communications	80.00
2103	El Segundo Media	52.11
2201	City Attorney	4,066.00
2401	Economic Development	
2402	Planning	24,979.97
2405	Human and Health Services	1,232.50
2500	Administrative Services	20,275.94
2601	Government Buildings	1,479.94
2900	Nondepartmental	
6100	Library	6,960.01
		61,513.47
<b>PUBLIC SAFETY</b>		
3100	Police	30,819.96
3200	Fire	9,602.13
2403	Building Safety	
2404	Plng/Bldg Sfty Administration	
		40,422.09
<b>PUBLIC WORKS</b>		
4101	Engineering	
4200	Streets	5,945.25
4300	Wastewater	
4601	Equipment Maintenance	13,496.50
4801	Administration	
		19,441.75
<b>COMMUNITY DEVELOPMENT</b>		
5100,5200	Recreation & Parks	39,718.59
5400	CAMPS	
		39,718.59
EXPENDITURES		
	CAPITAL IMPROVEMENT	1,955.00
	ALL OTHER ACCOUNTS	67,272.16
	<b>TOTAL WARRANTS</b>	230,323.06

CITY OF EL SEGUNDO  
WARRANTS TOTALS BY FUND

DATE OF APPROVAL: AS OF 6/03/25

REGISTER # 22a

3055519 - 3055629		
9003360 - 9003360		
001	GENERAL FUND	294,487.86
003	EXPENDABLE TRUST FUND - OTHER	-
104	TRAFFIC SAFETY FUND	-
106	STATE GAS TAX FUND	-
108	ASSOCIATED RECREATION ACTIVITIES FUND	-
109	ASSET FORFEITURE FUND	174.16
110	MEASURE "R"	-
111	COMM. DEVEL. BLOCK GRANT	-
112	PROP "A" TRANSPORTATION	-
114	PROP "C" TRANSPORTATION	32,725.00
115	AIR QUALITY INVESTMENT PROGRAM	-
116	HOME SOUND INSTALLATION FUND	-
117	HYPERION MITIGATION FUND	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	-
119	MTA GRANT	-
121	FEMA	-
120	C.O.P.S. FUND	3,800.00
122	L.A.W.A. FUND	-
123	PSAF PROPERTY TAX PUBLIC SAFETY	-
124	FEDERAL GRANTS	-
125	STATE GRANT	-
126	A/P CUPA PROGRAM OVERSIGHT SURCHARGE	298.38
127	MEASURE "M"	-
128	SB-1	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM	-
130	AFFORDABLE HOUSING	-
131	COUNTY STORM WATER PROGRAM	2,627.50
132	MEASURE "B"	-
202	ASSESSMENT DISTRICT #73	-
301	CAPITAL IMPROVEMENT FUND	534,590.00
302	INFRASTRUCTURE REPLACEMENT FUND	-
311	DEVELOPER IMPACT FEES - GENERAL GOVERNME	-
312	DEVELOPER IMPACT FEES - LAW ENFORCEMENT	-
313	DEVELOPER IMPACT FEES - FIRE PROTECTION	-
314	DEVELOPER IMPACT FEES - STORM DRAINAGE	-
315	DEVELOPER IMPACT FEES - WATER DISTRIBUTI	-
316	DEVELOPER IMPACT FEES - WASTEWATER COLLE	-
317	DEVELOPER IMPACT FEES - LIBRARY	-
318	DEVELOPER IMPACT FEES - PUBLIC MEETING	-
319	DEVELOPER IMPACT FEES - AQUATICS CENTER	-
320	DEVELOPER IMPACT FEES - PARKLAND	-
405	FACILITIES MAINTENANCE	-
501	WATER UTILITY FUND	6,367.10
502	WASTEWATER FUND	16,466.23
503	GOLF COURSE FUND	-
504	SENIOR HOUSING CITY ATTORNEY	-
505	SOLID WASTE FUND	-
601	EQUIPMENT REPLACEMENT	182,583.79
602	LIABILITY INSURANCE	-
603	WORKERS COMP. RESERVE/INSURANCE	-
701	RETIRED EMP. INSURANCE	-
702	EXPENDABLE TRUST FUND - DEVELOPER FEES	4,003.68
703	EXPENDABLE TRUST FUND - OTHER	-
704	EXPENDABLE TRUST FUND - OTHER	-
708	OUTSIDE SERVICES TRUST	-
	<b>TOTAL WARRANTS</b>	<b><u>1,078,123.70</u></b>

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES

Information on actual expenditures is available in the Chief Financial Officer's office in the City of El Segundo.

I certify as to the accuracy of the Demands and the availability of fund for payment thereof.

For Approval: Regular checks held for City council authorization to release.

CODES:

**NOTES:**

R = Computer generated checks for all non-emergency/urgency payments for materials, supplies and services in support of City Operations

For Ratification:

A = Payroll and Employee Benefit checks

B - F = Computer generated Early Release disbursements and/or adjustments approved by the City Manager. Such as: payments for utility services, petty cash and employee travel expense reimbursements, various refunds, contract employee services consistent with current contractual agreements, instances where prompt payment discounts can be obtained or late payment penalties can be avoided or when a situation arises that the City Manager approves.

H = Handwritten Early Release disbursements and/or adjustments approved by the City Manager.

CHIEF FINANCIAL OFFICER:

CITY MANAGER:

DATE:

DATE:

*[Handwritten Signature]*  
5/19/24

*[Handwritten Signature]*  
5-9-25

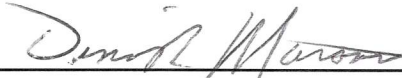


**CITY OF EL SEGUNDO  
 PAYMENTS BY WIRE TRANSFER  
 05/12/25 THROUGH 05/18/25**

<u>Date</u>	<u>Payee</u>		<u>Description</u>
5/12/2025	IRS	290,317.48	Federal 941 Deposit
5/12/2025	Employment Development	5,472.62	State SDI payment
5/12/2025	Employment Development	68,054.18	State PIT Withholding
5/12/2025	West Basin	2,166,171.09	H2O payment
05/05/25-05/11/25	Workers Comp Activity	19,246.43	Corvel checks issued/(voided)
05/05/25-05/11/25	Liability Trust - Claims	-	Claim checks issued/(voided)
05/05/25-05/11/25	Retiree Health Insurance	-	Health Reimbursement checks issued
		<u>2,549,261.80</u>	

**DATE OF RATIFICATION: 05/16/25  
 TOTAL PAYMENTS BY WIRE:**

**2,549,261.80**

Certified as to the accuracy of the wire transfers by:

 _____ Treasury & Customer Services Manager	<u>5/16/25</u> Date
 _____ Chief Financial Officer	<u>5/19/25</u> Date
 _____ City Manager	<u>5-19-25</u> Date

Information on actual expenditures is available in the City Treasurer's Office of the City of El Segundo.

CITY OF EL SEGUNDO  
WARRANTS TOTALS BY DEPARTMENT  
AS OF 6/03/25  
REGISTER # 22a

DEPT#	NAME	TOTAL
<b>GENERAL FUND DEPARTMENTAL EXPENDITURES</b>		
<b>GENERAL GOVERNMENT</b>		
1101	City Council	1,290.20
1201	City Treasurer	
1300	City Clerk	
2101	City Manager	5,502.13
2102	Communications	6,103.01
2103	El Segundo Media	
2201	City Attorney	
2401	Economic Development	2,025.00
2402	Planning	2,798.75
2405	Human and Health Services	
2500	Administrative Services	45,903.02
2601	Government Buildings	24,154.34
2900	Nondepartmental	11,382.06
6100	Library	6,996.67
		106,155.18
<b>PUBLIC SAFETY</b>		
3100	Police	19,527.56
3200	Fire	35,905.25
2403	Building Safety	
2404	Plng/Bldg Sfty Administration	
		55,432.81
<b>PUBLIC WORKS</b>		
4101	Engineering	6,460.00
4200	Streets	34,749.65
4300	Wastewater	3,067.94
4601	Equipment Maintenance	1,801.04
4801	Administration	
		46,078.63
<b>COMMUNITY DEVELOPMENT</b>		
5100,5200	Recreation & Parks	23,514.15
5400	CAMPS	
		23,514.15
<b>EXPENDITURES</b>		
	<b>CAPITAL IMPROVEMENT</b>	534,590.00
	<b>ALL OTHER ACCOUNTS</b>	312,352.93
	<b>TOTAL WARRANTS</b>	1,078,123.70



## City Council Agenda Statement

Meeting Date: June 3, 2025

Agenda Heading: Consent

Item Number: B.7

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### **TITLE:**

Measure M Local Travel Network Funding Agreement with the Los Angeles County Metropolitan Transportation Authority

### **RECOMMENDATION:**

1. Authorize the City Manager to sign the Measure M Funding Agreement between the City of El Segundo and the Los Angeles County Metropolitan Transportation Authority to receive \$925,000 Measure M funds for Local Travel Network implementation.
2. Alternatively, discuss and take alternative action.

### **FISCAL IMPACT:**

The City will receive \$925,000 in Measure M funds to be used towards the design and implementation of the Local Travel Network (LTN). Funding will be paid on a reimbursement basis to the City, which must provide supporting documentation for expenditures. The proposed FY 2025-26 CIP Budget includes \$925,000 in Los Angeles County Metropolitan Transportation Authority (Metro) Measure M funds for LTN implementation.

### **BACKGROUND:**

In November 2017, City Council adopted Resolution No. 5058, approving the City of El Segundo Climate Action Plan ("Action Plan"). The Action Plan commits the City to improving environmental quality and awareness, reducing greenhouse gas emissions, and increasing participation in sub-regional programs that achieve these goals.

In 2021, the South Bay Cities Council of Governments (the "South Bay COG"), through a California Department of Transportation "Sustainability Planning" grant, completed a Route Refinement Study for the LTN. The South Bay COG studied a slow-speed, low-stress street network that, with low-cost street improvements, could accommodate the safe use of personal zero-emission micro-mobility modes. These include neighborhood

## **Funding Agreement for the Local Travel Network**

**June 3, 2025**

**Page 2 of 4**

electric vehicles (NEV) (which are similar to golf carts), pedal bikes, e-bikes, and e-scooters. The study found that over 70% of vehicle trips in the South Bay region are 3 miles or less. The 285,000 South Bay residents own a second, third, or fourth vehicle, and that the region's residents pay more than \$1.5 billion collectively for gasoline and \$9,000 individually on auto expenses. In 2022, the South Bay COG partnered with El Segundo to refine the LTN route within El Segundo which would be used to prepare a Measure M application for funding the project implementation.

On May 3, 2022, the South Bay COG made a presentation to the City Council regarding the LTN Wayfinding and Signage Project within El Segundo. In this presentation, South Bay COG staff indicated that the cost of the implementation of this project would be funded from Metro's Measure M. This presentation was well received by the City Council, and staff was directed to prepare and submit a Measure M Application for funding for this LTN project.

At the same time, the implementation of a pilot project was authorized by City Council for the purpose of reaching out to the community and assessing the effectiveness of the project. The pilot project consisted of installing approximately 50 to 60 wayfinding and destination signs at strategic locations within El Segundo. In order to reduce the associated cost and implement this project quickly, it was decided that South Bay COG would provide these signs to the City, and city staff would install the signs at locations designed by the City's consultant firm, Fehr & Peers.

During the installation of the pilot for the LTN Wayfinding and Signage Project, the existing street sign poles were utilized as much as possible to avoid installation of new poles, minimizing unnecessary cluttering of public Rights-of-Way. The pilot project costs consisted of \$7,500 for the preparation of the drawings by Fehr & Peers, fabrication expenses of the signs, and City staff's time for installing the signs, which were absorbed within Public Works operating and maintenance funds.

The LTN Pilot Project designated approximately 50% of the route segments identified in the LTN Wayfinding and Signage Project (see map). The LTN Pilot Project provided a test for efficacy of a new slow-speed branded wayfinding network for users to reach destinations such as schools, parks, civic centers, business/employment centers, and other destinations throughout the city. New Class III shared lanes (sharrows) were not part of the Pilot Project.

### **DISCUSSION:**

The results of the pilot LTN Wayfinding and Signage Project have been generally positive. It is to be noted that the design and the implementation of this pilot program happened fairly quickly. It is the staff's intention to spend more time and resources reaching out to the community for a better understanding of LTN by the community and seeking input about the project. Also, staff intend to spend more time and resources on the parking aspect of this project to enhance the success of this LTN project.

## **Funding Agreement for the Local Travel Network**

**June 3, 2025**

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Based on this feedback, the scope of the project going forward will build upon the pilot project experience to complete 100% design of the LTN; installation of permanent signs, additional safety facilities; and (as appropriate), new "sharrow" markings on the rights of way (see Phase 1 Location Map). Additionally, the project will build upon initial design concepts for intercity connectivity along Douglas Avenue – connections to the North-East area of Manhattan Beach and Eastward to Hawthorne. Design work will take into account first/last mile access to Metro light rail "K" line stations. On the west side of the City, design work will continue to include connectivity to Manhattan Beach via Grand Avenue to Vista Del Mar and/or a beach service road (see Phase 2 Gaps Map).

On September 28, 2023, the Metro Board approved the programming of \$925,000 in Measure M Funds in Metro's fiscal year 2023-24 program. The funds can be used towards the design and construction of El Segundo's Local Travel Network. Metro's counsel signed the funding agreement, which is provided as an attachment.

The South Bay COG released a request for qualifications (RFQ) on May 2, 2025, to pre-qualify consulting firms to provide support to member agencies for planning, design, and implementation of the LTN. Member agencies of the South Bay COG can issue specific task orders to the pre-qualified consultants for services related to the LTN. El Segundo intends to utilize this process once consultants are selected, to reduce efforts with preparing an RFP in-house and to coordinate the LTN network with neighboring member cities. Once a consultant is selected for design, the LTN will be fully prepared and brought back to City Council for final approval before implementation.

Staff recommends that the City Council authorize the City Manager to sign the Measure M Funding Agreement between the City of El Segundo and the Metro to receive \$925,000 Measure M funds for LTN implementation.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

Strategy D: Improve mobility and transportation throughout the City.

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy D: Implement community planning, land use, and enforcement policies that encourage growth while preserving El Segundo's quality of life and small-town character.

### **PREPARED BY:**

**Funding Agreement for the Local Travel Network**

**June 3, 2025**

**Page 4 of 4**

Cheryl Ebert, City Engineer

**REVIEWED BY:**

Elias Sassoon, Public Works Director

**APPROVED BY:**

Barbara Voss, Deputy City Manager

**ATTACHED SUPPORTING DOCUMENTS:**

1. FA MM4601.11 Capital Project\_Package for City Review
2. Pilot Project Map
3. Phase 1 LTN Location Map
4. Phase 1 LTN Destination Map
5. Phase 2 LTN Gaps Map

## MEASURE M FUNDING AGREEMENT MULTI-YEAR SUBREGIONAL PROGRAMS

This Funding Agreement ("FA") is made and entered into effective as of March 18, 2025 ("Effective Date"), and is by and between the Los Angeles County Metropolitan Transportation Authority ("LACMTA") and City of El Segundo ("GRANTEE") for South Bay Local Travel Network in El Segundo, LACMTA Project ID# MM4601.11, (the "Project"). This Project is eligible for funding under Line 50 of the Measure M Expenditure Plan.

WHEREAS, LACMTA adopted Ordinance #16-01, the Los Angeles County Traffic Improvement Plan, on June 23, 2016 (the "Ordinance"), which Ordinance was approved by the voters of Los Angeles County on November 8, 2016 as "Measure M" and became effective on July 1, 2017.

WHEREAS, the funding set forth herein is intended to fund Plans, Specifications and Estimates (PS&E), and Construction of the Project.

WHEREAS, the LACMTA Board, at its September 28, 2023 meeting, programmed \$925,000, in Measure M Funds to GRANTEE for PS&E and Construction, subject to the terms and conditions contained in this FA; and

WHEREAS, the Funds are currently programmed as follows: \$925,000 in Measure M Funds in Fiscal Year 2023-24. The total designated for PS&E and Construction of the South Bay Local Travel Network in El Segundo is **\$925,000**.

NOW, THEREFORE, the parties hereby agree as follows:

The terms and conditions of this FA consist of the following and each is incorporated by reference herein as if fully set forth herein:

1. Part I – Specific Terms of the FA
2. Part II – General Terms of the FA
3. Attachment A – Project Funding
4. Attachment B – Expenditure Plan- Cost & Cash Flow Budget
5. Attachment C – Scope of Work
6. Attachment D – Project Reporting and Expenditure Guidelines
7. Attachment D-1 – Intentionally omitted
8. Attachment D-2 – Quarterly Progress/Expenditure Report
9. Attachment E – Bond Requirements
10. Any other attachments or documents referenced in the above documents

In the event of a conflict, the Special Grant Conditions, if any, shall prevail over the Specific Terms of the FA and any attachments and the Specific Terms of the FA shall prevail over the General Terms of the FA.

IN WITNESS WHEREOF, the parties have caused this FA to be executed by their duly authorized representatives as of the dates indicated below:

LACMTA:

LOS ANGELES COUNTY METROPOLITAN TRANSPORTATION AUTHORITY

By: \_\_\_\_\_

Stephanie N. Wiggins  
Chief Executive Officer

Date: \_\_\_\_\_

APPROVED AS TO FORM:

DAWYN R. HARRISON  
County Counsel



Digitally signed by: 4dd8a4b6-a104-429a-9907-9b6d6de7c696  
DN: CN = 4dd8a4b6-a104-429a-9907-9b6d6de7c696  
Date: 2025.04.21 10:32:10 -08'00'

By: \_\_\_\_\_

Deputy

Date: \_\_\_\_\_

GRANTEE:

City of El Segundo

By: \_\_\_\_\_

Darrell George  
City Manager

Date: \_\_\_\_\_

APPROVED AS TO FORM:

By: \_\_\_\_\_

Mark D. Hensley  
City Attorney

Date: \_\_\_\_\_

**PART I**  
**SPECIFIC TERMS OF THE FA**

1. Title of the Project (the "Project"): South Bay Local Travel Network in El Segundo— Plans, Specifications and Estimates (PS&E), and Construction of the Project. LACMTA Project ID# MM4601.11.
2. Grant Funds:
  - 2.1 Programmed Funds for this Project consist of Measure M Funds.
  - 2.2 To the extent the Measure M Funds are available; LACMTA shall make to GRANTEE a grant of the Measure M funds in the amount of \$925,000 (the “Funds”) for the Project. LACMTA Board of Directors’ action of September 28, 2023 granted the Measure M Funds for the Project. The Fund is programmed over one year for Fiscal Year (FY) 2023-24.
3. This grant shall be paid on a reimbursement basis. GRANTEE must provide the appropriate supporting documentation with the Quarterly Progress/Expenditure Report. GRANTEE Funding Commitment, if applicable, must be spent in the appropriate proportion to the Funds with each quarter’s expenditures. LACMTA will withhold **(10%)** of eligible expenditures per invoice as retention pending an audit of expenditures and completion of scope of work.
4. **Attachment A** the “Project Funding” documents all sources of funds programmed for the Project as approved by LACMTA. The Project Funding includes the total programmed funds for the Project, including the Funds programmed by LACMTA and, if any, the GRANTEE Funding Commitment of other sources of funding. The Project Funding also includes the fiscal years in which all the funds for the Project are programmed. The Funds are subject to adjustment by subsequent LACMTA Board Action.
5. **Attachment B** is the Expenditure Plan- Cost & Cash Flow Budget (the "Expenditure Plan"). It is the entire proposed cash flow, the Budget and financial plan for the Project, which includes the total sources of all funds programmed to the Project, including GRANTEE and other entity funding commitments, if any, for this Project as well as the fiscal year and quarters the Project funds are anticipated to be expended. GRANTEE shall update the Expenditure Plan annually, no later than December 31, and such update shall be submitted to LACMTA’s Senior Executive Officer managing the Measure M Multi-Year Subregional Program in writing. If the LACMTA’s Senior Executive Officer managing the Measure M Multi-Year Subregional Program concurs with such updated Expenditure Plan in writing, Attachment B shall be replaced with the new Attachment B setting forth the latest approved Expenditure Plan. Payments under this FA shall be consistent with Attachment B as revised from time to time. Any change to the final milestone date must be made by a fully executed amendment to this FA.
6. **Attachment C** is the “Scope of Work”. The GRANTEE shall complete the Project as described in the Scope of Work. This Scope of Work shall include a detailed description of the

Project and the work to be completed, including anticipated Project milestones and a schedule consistent with the lapsing policy in Part II, Section 9, and a description of the Project limits, if the Project is a capital project. No later than December 31 of each year, GRANTEE shall notify LACMTA if there are any changes to the final milestone date set forth in the schedule or any changes to the Scope of Work. If LACMTA agrees to such changes, the parties shall memorialize such changes in an amendment to this FA. Work shall be delivered in accordance with the schedule and scope identified in this FA unless otherwise agreed to by the parties in writing in an amendment to this FA. If GRANTEE fails to meet milestones or fails to deliver the Project, LACMTA will have the option to suspend or terminate the FA for default as described in Part II, Sections 2, 9, 10 and 11 herein below. To the extent interim milestone dates are not met but GRANTEE believes and can show documentation acceptable to LACMTA supporting GRANTEE's ability to make up the time so as to not impact the final milestone date, GRANTEE shall notify LACMTA of such changes in its Quarterly Progress/Expenditure Reports and such interim milestone dates will automatically be amended to the latest interim milestone dates provided in the Quarterly Progress/Expenditure Reports Attachment D-2. In no event can the final milestone date be amended by a Quarterly Progress/Expenditure Report.

7. No changes to this FA, including but not limited to the Funds, and any other source of funds from LACMTA in the Project Funding, Expenditure Plan or the Scope of Work shall be allowed without an amendment to the original FA, approved and signed by both parties.

8. **Attachment D** is the "Project Reporting & Expenditure Guidelines". GRANTEE shall complete the "Quarterly Progress/Expenditure Report". The Quarterly Progress/Expenditure Report is attached to this FA as Attachment D-2 in accordance with Attachment D – Project Reporting and Expenditure Guidelines.

9. LACMTA anticipates it may need to avail itself of lower cost bonds or other debt, the interest on which is tax exempt for federal tax purposes (collectively, the "Bonds") to provide at least a portion of its funding commitments under this Agreement to GRANTEE. GRANTEE shall ensure that the expenditure of the Funds disbursed to GRANTEE does not jeopardize the tax-exemption of the interest, as specified in the Bond Requirements attached as **Attachment F** to this Agreement. GRANTEE agrees to provide LACMTA with progress reports, expenditure documentation, and any other documentation as reasonably requested by LACMTA and necessary for LACMTA to fulfill its responsibilities as the grantee or administrator or bond issuer of the Funds. With regard to LACMTA debt financing to provide any portion of the Funds, GRANTEE shall take all reasonable actions as may be requested of it by LACMTA's Project Manager for the Project, to assist LACMTA in demonstrating and maintaining over time, compliance with the relevant sections of the Federal Tax Code to maintain such Bonds' tax status.

10. GRANTEE shall comply with the "Special Grant Conditions" attached as **Attachment F**, if any.

11. No changes to the (i) Grant amount, (ii) Project Funding, (iii) the Scope of Work (except as provided herein), (iv) Final milestone date or (v) Special Grant Conditions, shall be allowed without a written amendment to this FA, approved and signed by the LACMTA Chief Executive Officer or his/her designee and GRANTEE. Modifications that do not materially affect the

terms of this FA, such as redistributing Funds among existing budget line items or non-material schedule changes must be formally requested by GRANTEE and approved by LACMTA in writing. Non-material changes are those changes which do not affect the grant amount or its schedule, Project Funding, or the Scope of Work, including the Work schedule.

12. LACMTA's Address:

Los Angeles County Metropolitan Transportation Authority  
One Gateway Plaza  
Los Angeles, CA 90012  
Attention: Annie Chou  
LACMTA Project Manager  
Mail Stop: 99-23-3  
Phone: (213) 418-3453  
Email: [choua@metro.net](mailto:choua@metro.net)

13. GRANTEE's Address:

City of El Segundo  
350 Main Street ▪ El Segundo, CA 90245  
Cheryl Ebert  
City Engineer  
Phone: 310-524-2321  
Email: [cebert@elsegundo.org](mailto:cebert@elsegundo.org)

**PART II**  
**GENERAL TERMS OF THE FA**

1. **TERM**

The term of this FA shall commence on the Effective Date of this FA, and shall terminate upon the occurrence of all of the following, unless terminated earlier as provided herein: (i) the agreed upon Scope of Work has been completed; (ii) all LACMTA audit and reporting requirements have been satisfied; and (iii) the final disbursement of the Funds has been made to GRANTEE. All eligible Project expenses as defined in the Reporting and Expenditure Guidelines (Attachment D), incurred after the FA Effective Date shall be reimbursed in accordance with the terms and conditions of this FA unless otherwise agreed to by the parties in writing.

2. **SUSPENSION OR TERMINATION**

Should LACMTA determine there are insufficient Measure M Funds available for the Project, LACMTA may suspend or terminate this FA by giving written notice to GRANTEE at least thirty (30) days in advance of the effective date of such suspension or termination. If a Project is suspended or terminated pursuant to this section, LACMTA will not reimburse GRANTEE any costs incurred after that suspension or termination date, except those costs necessary to: (i) return any facilities modified by the Project construction to a safe and operable state; and (ii) suspend or terminate the construction contractor's control over the Project. LACMTA's share of these costs will be consistent with the established funding percentages outlined in this FA.

3. **INVOICE BY GRANTEE**

Unless otherwise stated in this FA, the Quarterly Progress/Expenditure Report, with supporting documentation of expenses, Project progress and other documents as required, which has been pre-approved by LACMTA, all as described in Part II, Section 6.1 of this FA, shall satisfy LACMTA invoicing requirements. Grantee shall only submit for payment the LACMTA pre-approved Quarterly Progress/Expenditure Report Packets to the LACMTA Project Manager at the email address shown in Part I and to LACMTA Accounts Payable Department as shown below.

Submit invoice with supporting documentation to:  
[ACCOUNTSPAYABLE@METRO.NET](mailto:ACCOUNTSPAYABLE@METRO.NET) (preferable)

or

mail to:

**Los Angeles County Metropolitan Transportation Authority**  
**Accounts Payable**  
**P. O. Box 512296**  
**Los Angeles, CA 90051-0296**

All invoice material must contain the following information:

Re: LACMTA Project ID# MM4601.11 and FA# 9200000000M460111  
Annie Chou; Mail Stop 99-23-3

#### 4. USE OF FUNDS

4.1 GRANTEE shall utilize the Funds to complete the Project as described in the Scope of Work and in accordance with the Reporting and Expenditure Guidelines, the specifications for use for the transportation purposes described in the Ordinance, the Guidelines and the Multi-Year Subregional Programs Administrative Procedures.

4.2 Attachment C shall constitute the agreed upon Scope of Work between LACMTA and GRANTEE for the Project. The Funds, as granted under this FA, can only be used towards the completion of the Scope of Work detailed in Attachment C.

4.3 GRANTEE shall not use the Funds to substitute for any other funds or projects not specified in this FA. Further, GRANTEE shall not use the Funds for any expenses or activities above and beyond the approved Scope of Work (Attachment C) without an amendment to the FA approved and signed by the LACMTA Chief Executive Officer or his Designee. To the extent LACMTA provides GRANTEE with bond or commercial paper proceeds, such Funds may not be used to reimburse for any costs that jeopardize the tax exempt nature of such financings as reasonably determined by LACMTA and its bond counsel.

4.4 GRANTEE must use the Funds in the most cost-effective manner. If GRANTEE intends to use a consultant or contractor to implement all or part of the Project, LACMTA requires that such activities be procured in accordance with GRANTEE's contracting procedures and consistent with State law as appropriate. GRANTEE will also use the Funds in the most cost-effective manner when the Funds are used to pay "in-house" staff time. This effective use of funds provision will be verified by LACMTA through on-going Project monitoring and through any LACMTA interim and final audits.

4.5 GRANTEE'S employee, officers, councilmembers, board member, agents, or consultants (a "GRANTEE Party") are prohibited from participating in the selection, award, or administration of a third-party contract or sub-agreement supported by the Funds if a real or apparent conflict of interest would be involved. A conflict of interest would include, without limitation, an organizational conflict of interest or when any of the following parties has a financial or other interest in any entity selected for award: (a) a GRANTEE Party (b) any member of a GRANTEE Party's immediate family, (c) a partner of a GRANTEE Party; (d) any organization that employs or intends to employ any of the above. This conflict of interest provision will be verified by LACMTA through on-going Project monitoring and through any LACMTA interim and final audits.

4.6 If a facility, equipment (such as computer hardware or software), vehicle or property, purchased or leased using the Funds, ceases to be used for the proper use as originally stated in the Scope of Work, or the Project is discontinued, any Funds expended for that purpose must be returned to LACMTA as follows: GRANTEE shall be required to repay the Funds in proportion to the useful life remaining and in an equal proportion of the grant to GRANTEE Funding Commitment ratio.

4.7 If the Project requires the implementation of an Intelligent Transportation Systems ("ITS") project, GRANTEE shall ensure the Project is consistent with

the Regional ITS Architecture. Attachment F, the Los Angeles County Regional ITS Architecture (CONNECT-IT) Consistency Self-Certification Form, must be completed and signed for planned ITS projects and/or ITS projects that use local, state, or federal funds programmed or administered through LACMTA. Refer to [www.laconnect-it.com](http://www.laconnect-it.com) to find information about the CONNECT-IT Service Packages.

4.8 If any parking facilities are designed and/or constructed using the Funds, GRANTEE shall coordinate with LACMTA parking program staff (see [www.metro.net](http://www.metro.net) for staff listing) in the planning, design and management of the facility and shall ensure that its implementation is consistent with the LACMTA adopted parking policy. For the parking policy, see [http://media.metro.net/projects\\_studies/call\\_projects/images/09%20Appendix%20D%20Parking%20Policy.pdf](http://media.metro.net/projects_studies/call_projects/images/09%20Appendix%20D%20Parking%20Policy.pdf)

## 5. REIMBURSEMENT OF FUNDS

Funds will be released on a reimbursement basis in accordance with invoices submitted in support of the Quarterly Progress/Expenditure Reports. LACMTA will make all disbursements electronically unless an exception is requested in writing. Reimbursements via Automated Clearing House (ACH) will be made at no cost to GRANTEE. GRANTEE must register in LACMTA's iSupplier portal and submit an application before grant payments can be made. The link to the portal can be found at <http://media.metro.net/uploads/EBB/ Vendor Portal Registration.pdf>. GRANTEE must provide detailed supporting documentation with its Quarterly Progress/Expenditure Reports. GRANTEE Funding Commitment, if any, must be spent in direct proportion to the Funds with each quarter's payment.

## 6. REPORTING AND AUDIT REQUIREMENTS/PAYMENT ADJUSTMENTS

6.1 GRANTEE shall submit the draft of Quarterly Progress/Expenditure Report (Attachment D-2) within sixty (60) days after the close of each quarter on the last day of the months November, February, May and August to the LACMTA Project Manager for review and pre-approval of the applicable report. LACMTA Project Manager shall review and respond in writing to the draft Quarterly Progress/Expenditure Report within thirty (30) calendar days from receipt. Grantee shall submit the LACMTA pre-approved Quarterly Progress/Expenditure Report no later than five (5) days after receipt of LACMTA's written approval. Should GRANTEE fail to submit either the draft or pre-approved reports within five (5) days of the due date and/or submit incomplete reports, LACMTA will not reimburse GRANTEE until the completed required reports are received, reviewed, and approved. The Quarterly Progress/Expenditure Reports shall include all appropriate documentation (such as contractor invoices, timesheets, receipts, etc.), and any changes to interim milestone dates that do not impact the final milestone date. All supporting documents must include a clear justification and explanation of their relevance to the Project. If no activity has occurred during a particular quarter, GRANTEE will still be required to submit the Quarterly Progress/Expenditure Reports indicating no dollars were expended that quarter. If a request for reimbursement exceeds \$500,000 in a single month, then GRANTEE can submit such an invoice once per month with supporting documentation. Expenses that are not invoiced to LACMTA Accounts Payable

within ninety (90) days after the lapsing date specified in Part II, Section 9.1 below are not eligible for reimbursement.

6.2 GRANTEE shall submit the Project expenditure estimates for the subsequent fiscal year by February of each year. LACMTA will use the estimates to determine the Project budget for the upcoming fiscal year.

6.3 LACMTA, and/or its designee, shall have the right to conduct audits of the Project as deemed appropriate, such as financial and compliance audits, interim audits, pre-award audits, performance audits and final audits. LACMTA will commence a final audit within six (6) months of receipt of acceptable final invoice, provided the Project is ready for final audit (meaning all costs and charges have been paid by GRANTEE and invoiced to LACMTA, and such costs, charges and invoices are properly documented and summarized in the accounting records to enable an audit without further explanation or summarization including actual indirect rates for the period covered by the FA period under review). GRANTEE agrees to establish and maintain proper accounting procedures and cash management records and documents in accordance with Generally Accepted Accounting Principles (GAAP). GRANTEE shall reimburse LACMTA for any expenditure not in compliance with the Scope of Work and/or not in compliance with other terms and conditions of this FA. The allowability of costs for GRANTEE's own expenditures submitted to LACMTA for this Project shall be in compliance with Office of Management and Budget (OMB) Circular A-87. The allowability of costs for GRANTEE's contractors, consultants and suppliers expenditures submitted to LACMTA through GRANTEE's Quarterly Progress/Expenditures shall be in compliance with OMB Circular A-87 or Federal Acquisition Regulation (FAR) Subpart 31 and 2 CFR Subtitle A, Chapter II, Part 225 (whichever is applicable). Findings of the LACMTA audit are final. When LACMTA audit findings require GRANTEE to return monies to LACMTA, GRANTEE agrees to return the monies within thirty (30) days after the final audit is sent to GRANTEE.

6.4 GRANTEE's records shall include, without limitation, accounting records, written policies and procedures, contract files, original estimates, correspondence, change order files (including documentation covering negotiated settlements), invoices, and any other supporting evidence deemed necessary by LACMTA to substantiate charges related to the Project (all collectively referred to as "records"). Such records shall be open to inspection and subject to audit and reproduction by LACMTA auditors or authorized representatives to the extent deemed necessary by LACMTA to adequately permit evaluation of expended costs. Such records subject to audit shall also include, without limitation, those records deemed necessary by LACMTA to evaluate and verify, direct and indirect costs, (including overhead allocations) as they may apply to costs associated with the Project. These records must be retained by GRANTEE for three years following final payment under this Agreement. Payment of retention amounts shall not occur until after the LACMTA's final audit is completed.

6.5 GRANTEE shall cause all contractors to comply with the requirements of Part II, Section 6, paragraphs 6.3 and 6.4 above. GRANTEE shall cause all contractors to cooperate fully in furnishing or in making available to LACMTA all records deemed necessary by LACMTA auditors or authorized representatives related to the Project.

6.6 LACMTA or any of its duly authorized representatives, upon reasonable written notice, shall be afforded access to all GRANTEE's records and its contractors related to the Project, and shall be allowed to interview any employee of GRANTEE and its contractors through final payment to the extent reasonably practicable.

6.7 LACMTA or any of its duly authorized representatives, upon reasonable written notice, shall have access to the offices of GRANTEE and its contractors, shall have access to all necessary records, including reproduction, at no charge to LACMTA, and shall be provided adequate and appropriate work space in order to conduct audits in compliance with the terms and conditions of this FA.

6.8 When business travel associated with the Project requires use of a vehicle, the mileage incurred shall be reimbursed at the mileage rates set by the Internal Revenue Service (IRS), as indicated in the United States General Services Administration Federal Travel Regulation, Privately Owned Vehicle Reimbursement Rates.

6.9 GRANTEE shall be responsible for ensuring all contractors/ subcontractors for the Project comply with the terms of the Ordinance, the Guidelines and the Multi-Year Subregional Programs Administrative Procedures. GRANTEE shall cooperate with LACMTA Management Audit Services Department such that LACMTA can meet its obligations under the Ordinance, the Guidelines and the Multi-Year Subregional Programs Administrative Procedures.

6.10 GRANTEE shall certify each invoice by reviewing all subcontractor costs and maintaining internal control to ensure that all expenditures are allocable, allowable and reasonable and in accordance with OMB A-87 or FAR subpart 31 and 2 CFR Subtitle A, Chapter II, part 225, (whichever is applicable) and the terms and conditions of this FA.

6.11 GRANTEE shall also certify final costs of the Project to ensure all costs are in compliance with OMB A-87 or FAR subpart 31 and 2 CFR Subtitle A, Chapter II, part 225, (whichever is applicable) and the terms and conditions of this FA.

6.12 In addition to LACMTA's other remedies as provided in this FA, LACMTA may withhold the Funds if the LACMTA audit has determined that GRANTEE failed to comply with the Scope of Work (such as misusing Funds or failure to return Funds owed to LACMTA in accordance with LACMTA audit findings) and /or is severely out of compliance with other terms and conditions as defined by this FA, including the access to records provisions of Part II, Section 6.

## 7. GRANT

This is a one-time only grant of the Measure M Funds subject to the terms and conditions agreed to herein. This grant does not imply nor obligate any future funding commitment on the part of LACMTA.

## 8. SOURCES AND DISPOSITION OF FUNDS

8.1 The obligation for LACMTA to grant the Funds for the Project is subject to sufficient Funds being made available for the Project by the LACMTA Board of Directors. If such Funds are not made available as anticipated from Measure M Program revenues, LACMTA will have the right to adjust the cash flow accordingly until such funds become available. LACMTA shall have no obligation to provide any other funds for the Project, unless otherwise agreed to in writing by LACMTA.

8.2 GRANTEE shall fully fund and contribute the GRANTEE Funding Commitment, if any is identified in the Project Funding (Attachment A), towards the cost of the Project. If the Funds identified in Attachment A are insufficient to complete the Project, GRANTEE agrees to secure and provide such additional non-LACMTA programmed funds necessary to complete the Project.

8.3 GRANTEE shall be responsible for any and all cost overruns for the Project pursuant to Section 8.2.

8.4 GRANTEE shall be eligible for the Funds up to the grant amount specified in Part I, Section 2 of this FA subject to the terms and conditions contained herein. Any Funds expended by GRANTEE prior to the Effective Date of this FA shall not be reimbursed nor shall they be credited toward the GRANTEE Funding Commitment requirement, without the prior written consent of LACMTA. GRANTEE Funding Commitment dollars expended prior to the year the Funds are awarded shall be spent at GRANTEE's own risk, or as delineated in a Letter of No Prejudice executed by the prospective GRANTEE and LACMTA.

8.5 If GRANTEE receives outside funding for the Project in addition to the Funds identified in the Project Funding and the Expenditure Plan at the time this grant was awarded, this FA shall be amended to reflect such additional funding. If, at the time of final invoice or voucher, funding for the Project (including the Funds, GRANTEE Funding Commitment, and any additional funding) exceeds the actual Project costs, then the cost savings shall be applied in the same proportion as the sources of funds from each party to this FA as specified in the Project Funding and both the Funds and GRANTEE Funding Commitment required for the Project shall be reduced accordingly. LACMTA shall have the right to use any cost savings associated with the Funds at its sole discretion, including, without limitation, programming the unused Funds to another project or to another grantee within the subregion in accordance with the Ordinance, the Guidelines and the Multi-Year Subregional Programs Administrative Procedures. If, at the time of final voucher, it is determined that GRANTEE has received Funds in excess of what GRANTEE should have received for the Project, GRANTEE shall return such overage to LACMTA within 30 days from final voucher.

## 9. TIMELY USE OF FUNDS / REPROGRAMMING OF FUNDS

9.1 GRANTEE must demonstrate timely use of the Funds by:

- (i) Executing this FA within **ninety (90) days** of receiving formal transmittal of the FA from LACMTA, or by December 31 of the

- first Fiscal Year in which the Funds are programmed, whichever date is later; and
- (ii) Beginning Project Design, Preliminary Engineering-(PE) within **six (6) months** from completion of environmental clearance, if appropriate.
  - (iii) Executing Contracts for Construction or Capital purchase within **twelve (12) months** from the date of completion of design; and
  - (iv) Delivering Work in accordance with schedule; changes to the schedule will require an Amendment to Attachment C to reflect updated milestone dates. Meeting the Project milestone due dates as agreed upon by the LACMTA and GRANTEE in Attachment C of this FA; and
  - (v) Submitting the Quarterly Progress/Expenditure Reports as described in Part II, Section 6.1 of this FA; and
  - (vi) Expending the Funds granted under this FA for allowable costs within **three years or 36 months** from July 1 of the Fiscal Year in which the Funds are programmed, unless otherwise stated in this FA. All Funds programmed for FY 2023-24 are subject to lapse by June 30, 2026.

9.2 In the event that the timely use of the Funds is not demonstrated as described in Part II, Section 9.1 of this FA, the Project will be reevaluated by LACMTA as part of its Annual Update process and the Funds may be reprogrammed to another project by the LACMTA Board of Directors in accordance with the Ordinance, the Guidelines and the Multi-Year Subregional Programs Administrative Procedures. In the event that all the Funds are reprogrammed, this FA shall automatically terminate.

## 10. DEFAULT

A Default under this FA is defined as any one or more of the following: (i) GRANTEE fails to comply with the terms and conditions contained herein; and/or (ii) GRANTEE fails to perform satisfactorily or make material changes, as determined by LACMTA at its sole discretion, to the Expenditure Plan, the Scope of Work, or the Project Funding without LACMTA's prior written consent or approval as provided herein.

## 11. REMEDIES

11.1 In the event of a Default by GRANTEE, LACMTA shall provide written notice of such Default to GRANTEE with a 30-day period to cure the Default. In the event GRANTEE fails to cure the Default, or commit to cure the Default and commence the same within such 30-day period to the satisfaction of LACMTA, LACMTA shall have the following remedies: (i) LACMTA may terminate this FA; (ii) LACMTA may make no further disbursements of Funds to GRANTEE; and/or (iii) LACMTA may recover from GRANTEE any Funds disbursed to GRANTEE as allowed by law or in equity.

11.2 Effective upon receipt of written notice of termination from LACMTA, GRANTEE shall not undertake any new work or obligation with respect to this FA unless so

directed by LACMTA in writing. Any Funds expended after termination shall be the sole responsibility of GRANTEE.

11.3 The remedies described herein are non-exclusive. LACMTA shall have the right to enforce any and all rights and remedies herein or which may be now or hereafter available at law or in equity.

## 12. COMMUNICATIONS

12.1 GRANTEE shall ensure that all Communication Materials contain recognition of LACMTA's contribution to the Project as more particularly set forth in "Funding Recipient Communications Guidelines" available online at <http://metro.net/partners-civic>. The Funding Recipient Communications Guidelines may be changed from time to time during the course of this Agreement. GRANTEE shall be responsible for complying with the latest Funding Recipient Communications Guidelines during the term of this Agreement, unless otherwise specifically authorized in writing by the LACMTA Chief Communications Officer.

12.2 For purposes of this Agreement, "Communications Materials" include, but are not limited to, press events, public and external newsletters, printed materials, advertising, websites radio and public service announcements, electronic media, and construction site signage. A more detailed definition of "Communications Materials" is found in the Funding Recipient Communications Guidelines.

12.3 The Metro logo is a trademarked item that shall be reproduced and displayed in accordance with specific graphic guidelines. The preferred logo lock-up for Funding Recipients to use is included in the Funding Recipient Communications Guidelines.

12.4 GRANTEE shall ensure that any subcontractor, including, but not limited to, public relations, public affairs, and/or marketing firms hired to produce Project Communications Materials for public and external purposes will comply with the requirements contained in this Section.

12.5 The LACMTA Project Manager shall be responsible for monitoring GRANTEE's compliance with the terms and conditions of this Section. GRANTEE's failure to comply with the terms of this Section shall be deemed a default hereunder and LACMTA shall have all rights and remedies set forth herein.

## 13. OTHER TERMS AND CONDITIONS

13.1 This FA, along with its Attachments, constitutes the entire understanding between the parties, with respect to the subject matter herein. The FA shall not be amended, nor any provisions or breach hereof waived, except in writing signed by the parties who agreed to the original FA or the same level of authority. Adoption of revisions or supplements to the Guidelines shall cause such revisions or supplements to become incorporated automatically into this Agreement as though fully set forth herein.

13.2 GRANTEE is obligated to continue using the Project dedicated to the public transportation purposes for which the Project was initially approved. The Project right-of-way, the Project facilities constructed or reconstructed on the Project site, and/or Project property purchased, excluding construction easements and excess property (whose proportionate proceeds shall be distributed in an equal proportion of the grant to GRANTEE Funding Commitment ratio), shall remain dedicated to public transportation use in the same proportion and scope and to the same extent as described in this FA. Equipment acquired as part of the Project, including office equipment, vehicles, shall be dedicated to that use for their full economic life cycle, including any extensions of that life cycle achieved by reconstruction, rehabilitation, or enhancements.

13.3 In the event that there is any legal court (e.g., Superior Court of the State of California, County of Los Angeles, or the U.S. District Court for the Central District of California) proceeding between the parties to enforce or interpret this FA, to protect or establish any rights or remedies hereunder, the prevailing party shall be entitled to its costs and expenses, including reasonable attorney's fees.

13.4 Neither LACMTA nor any officer or employee thereof shall be responsible for any damage or liability occurring by reason of anything done or committed to be done by GRANTEE under or in connection with any work performed by and or service provided by GRANTEE, its officers, agents, employees, contractors and subcontractors under this FA. GRANTEE shall fully indemnify, defend and hold LACMTA and its subsidiaries, and its officers, agents and employees harmless from and against any liability and expenses, including without limitation, defense costs, any costs or liability on account of bodily injury, death or personal injury of any person or for damage to or loss of risk of property, any environmental obligation, any legal fees and any claims for damages of any nature whatsoever arising out of the Project, including without limitation: (i) use of the Funds by GRANTEE, or its officers, agents, employees, contractors or subcontractors; (ii) breach of GRANTEE's obligations under this FA; or (iii) any act or omission of GRANTEE, or its officers, agents, employees, contractors or subcontractors in the performance of the work or the provision of the services, in connection with the Project including, without limitation, the Scope of Work, described in this FA.

13.5 Neither party hereto shall be considered in default in the performance of its obligation hereunder to the extent that the performance of any such obligation is prevented or delayed by unforeseen causes including acts of God, acts of a public enemy, and government acts beyond the control and without fault or negligence of the affected party. Each party hereto shall give notice promptly to the other of the nature and extent of any such circumstances claimed to delay, hinder, or prevent performance of any obligations under this FA.

13.6 GRANTEE shall comply with and ensure that work performed under this FA is done in compliance with Generally Accepted Accounting Principles (GAAP), all applicable provisions of federal, state, and local laws, statutes, ordinances, rules, regulations, and procedural requirements including Federal Acquisition Regulations (FAR), and the applicable requirements and regulations of LACMTA. GRANTEE acknowledges responsibility

for obtaining copies of and complying with the terms of the most recent federal, state, or local laws and regulations, and LACMTA requirements including any amendments thereto.

13.7 GRANTEE agrees that the applicable requirements of this FA shall be included in every contract entered into by GRANTEE or its contractors relating to work performed under this FA and LACMTA shall have the right to review and audit such contracts.

13.8 GRANTEE shall not assign this FA, or any part thereof, without prior approval of the LACMTA Chief Executive Officer or his designee. Any assignment by GRANTEE without said prior consent by LACMTA shall be void and unenforceable.

13.9 This FA shall be governed by California law. If any provision of this FA is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

13.10 The covenants and agreements of this FA shall inure to the benefit of, and shall be binding upon, each of the parties and their respective successors and assigns.

13.11 GRANTEE will advise LACMTA prior to any key Project staffing changes. Notice will be given to the parties at the address specified in Part I, unless otherwise notified in writing of change of address or contact person.

13.12 GRANTEE, in the performance of the work described in this FA, is not a contractor nor an agent or employee of LACMTA. GRANTEE attests to no organizational or personal conflicts of interest and agrees to notify LACMTA immediately in the event that a conflict, or the appearance thereof, arises. GRANTEE shall not represent itself as an agent or employee of LACMTA and shall have no powers to bind LACMTA in contract or otherwise.

**ATTACHMENT A -PROJECT FUNDING**

Measure M MSP - Transportation System and Mobility Improvements Program (Line 50)- Funding Agreement Projects - FA#: 920000000MM4601.11

Project Title: South Bay Local Travel Network in El Segundo      Project ID#: MM4601.11

**PROGRAMMED BUDGET - SOURCES OF FUNDS**

SOURCES OF FUNDS	Prior Years	FY2021-22	FY2022-23	FY2023-24	FY2024-25	FY2025-26	Total Budget	% of Budget
<b>LACMTA PROGRAMMED FUNDING</b>								
MEASURE M MSP FUNDS				\$ 925,000			\$ 925,000	
<b>SUM PROG LACMTA FUNDS</b>	\$ -	\$ -	\$ -	\$ 925,000	\$ -	\$ -	\$ 925,000	<b>100%</b>
<b>OTHER NON LACMTA FUNDING:</b>								
<b>LOCAL:</b>							\$ -	0%
<b>STATE:</b>							\$ -	0%
<b>FEDERAL:</b>							\$ -	0%
<b>PRIVATE OR OTHER:</b>							\$ -	0%
<b>SUM NON-LACMTA FUNDS</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	<b>0</b>
<b>TOTAL PROJECT FUNDS</b>	\$ -	\$ -	\$ -	\$ 925,000	\$ -	\$ -	\$ 925,000	<b>100%</b>

**ATTACHMENT B - EXPENDITURE PLAN COST & CASH FLOW BUDGET**

Measure M MSP - Transportation System and Mobility Improvements Program - Funding Agreement Projects - FA#: 920000000MM4601.11  
 Project Title: South Bay Local Travel Network in El Segundo Project ID#: MM4601.11

**PROGRAMMED SOURCES OF FUNDS**

SOURCES OF FUNDS	FY 2025-26 Qtr 1	FY 2025-26 Qtr 2	FY 2025-26 Qtr 3	FY 2025-26 Qtr 4	FY 2026-27 Qtr 1	FY 2026-27 Qtr 2	FY 2026-27 Qtr 3	FY 2026-27 Qtr 4	TOTAL BUDGET
<b>LACMTA PROGRAMMED FUNDS:</b>									
<b>MEASURE M MSP FUNDS:</b>									
Planning Activities/Prog Dev	\$15,000								\$15,000
Environmental									\$0
Design and PS&E	\$30,000	\$85,000	\$85,000	\$85,000					\$285,000
Right-of-Way Acquisition									\$0
Construction		\$0	\$100,000	\$262,000	\$263,000				\$625,000
Vehicle Purchase									\$0
Others									\$0
<b>Total MEASURE M</b>	<b>\$45,000</b>	<b>\$85,000</b>	<b>\$185,000</b>	<b>\$347,000</b>	<b>\$263,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$925,000</b>
<b>SUM PROG LACMTA FUNDS:</b>	<b>\$45,000</b>	<b>\$85,000</b>	<b>\$185,000</b>	<b>\$347,000</b>	<b>\$263,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$925,000</b>
<b>OTHER NON LACMTA FUNDING:</b>									
<b>LOCAL: [INSERT SOURCE]</b>									
Planning Activities/Prog Dev									\$0
Environmental									\$0
Design and PS&E									\$0
Right-of-Way Acquisition									\$0
Construction									\$0
Vehicle Purchase									\$0
Others									\$0
<b>Total LOCAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>STATE: [INSERT SOURCE]</b>									
Planning Activities/Prog Dev									\$0
Environmental									\$0
Design and PS&E									\$0
Right-of-Way Acquisition									\$0
Construction									\$0
Vehicle Purchase									\$0
Others									\$0
<b>Total STATE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>FEDERAL: [INSERT SOURCE]</b>									
Planning Activities/Prog Dev									\$0
Environmental									\$0
Design and PS&E									\$0
Right-of-Way Acquisition									\$0
Construction									\$0
Vehicle Purchase									\$0
Others									\$0
<b>Total FEDERAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PRIVATE: [INSERT SOURCE]</b>									
Planning Activities/Prog Dev									\$0
Environmental									\$0
Design and PS&E									\$0
Right-of-Way Acquisition									\$0
Construction									\$0
Vehicle Purchase									\$0
Others									\$0
<b>Total PRIVATE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>SUM NON-LACMTA FUNDS :</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT FUNDING FY2025-26 and FY2026-27</b>	<b>\$45,000</b>	<b>\$85,000</b>	<b>\$185,000</b>	<b>\$347,000</b>	<b>\$263,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$925,000</b>

**ATTACHMENT B - EXPENDITURE PLAN COST & CASH FLOW BUDGET**

Measure M MSP - Transportation System and Mobility Improvements Program - Funding Agreement Projects - FA#: 920000000MM4601.11  
 Project Title: South Bay Local Travel Network in El Segundo Project ID#: MM4601.11

**PROGRAMMED SOURCES OF FUNDS**

SOURCES OF FUNDS	FY2027-28 Qtr 1	FY2027-28 Qtr 2	FY2027-28 Qtr 3	FY2027-28 Qtr 4	FY2028-29 Qtr 1	FY2028-29 Qtr 2	FY2028-29 Qtr 3	FY2028-29 Qtr 4	TOTAL BUDGET
<b>LACMTA PROGRAMMED FUNDS:</b>									
<b>MEASURE M MSP FUNDS:</b>									
Planning Activities/Prog Dev									\$0
Environmental									\$0
Design and PS&E									\$0
Right-of-Way Acquisition									\$0
Construction									\$0
Vehicle Purchase									\$0
Others									\$0
<b>Total MEASURE M</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>SUM PROG LACMTA FUNDS:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>OTHER NON LACMTA FUNDING:</b>									
<b>LOCAL: [INSERT SOURCE]</b>									
Planning Activities/Prog Dev									\$0
Environmental									\$0
Design and PS&E									\$0
Right-of-Way Acquisition									\$0
Construction									\$0
Vehicle Purchase									\$0
Others									\$0
<b>Total LOCAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>STATE: [INSERT SOURCE]</b>									
Planning Activities/Prog Dev									\$0
Environmental									\$0
Design and PS&E									\$0
Right-of-Way Acquisition									\$0
Construction									\$0
Vehicle Purchase									\$0
Others									\$0
<b>Total STATE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>FEDERAL: [INSERT SOURCE]</b>									
Planning Activities/Prog Dev									\$0
Environmental									\$0
Design and PS&E									\$0
Right-of-Way Acquisition									\$0
Construction									\$0
Vehicle Purchase									\$0
Others									\$0
<b>Total FEDERAL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PRIVATE: [INSERT SOURCE]</b>									
Planning Activities/Prog Dev									\$0
Environmental									\$0
Design and PS&E									\$0
Right-of-Way Acquisition									\$0
Construction									\$0
Vehicle Purchase									\$0
Others									\$0
<b>Total PRIVATE</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>SUM NON-LACMTA FUNDS :</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>PROJECT FUNDING FY2027-28 and FY2028-29</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL LACMTA FUNDS</b>	<b>\$45,000</b>	<b>\$85,000</b>	<b>\$185,000</b>	<b>\$347,000</b>	<b>\$263,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$925,000</b>
<b>TOTAL NON-LACMTA FUNDS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL PROJECT FUNDING</b>	<b>\$45,000</b>	<b>\$85,000</b>	<b>\$185,000</b>	<b>\$347,000</b>	<b>\$263,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$925,000</b>

**ATTACHMENT C  
SCOPE OF WORK  
CAPITAL PROJECT**

**PROJECT NAME: South Bay Local Travel Network in the City of El Segundo**

**PROJECT LOCATION/LIMITS/AREA:**

The project is located in the City of El Segundo. This project limits are citywide. Specific street segments are available in the spreadsheet included as Exhibit 1 with the project maps.

**PROJECT DESCRIPTION INCLUDING MULTI-YEAR SUBREGIONAL PROGRAM AND PROJECT NEXUS:**

The purpose of this project is to support the goals of active transportation, reduce vehicle miles travelled and greenhouse gas emissions, and support the adoption of zero-emission micro-mobility vehicles and establish a safe network of streets that micromobility vehicles can use. This phased project will implement a Class III shared lane (sharrow) network and branded wayfinding system. Amenities for parking and at local destinations on low-speed neighborhood streets will be evaluated and considered during the design phase; implementation of parking and charging facilities will be dependent on feasibility during design. This new slow-speed network, recognized as roadways with speeds of 25 miles per hour or less, will connect individuals with key destinations within the City of El Segundo (Phase 1 Maps 1-2). Additionally, this project will continue design engineering studies to accommodate safe micro-mobility trips into and out of El Segundo on both the East and West sides of El Segundo.

**SCOPE:**

Over the past 15 years, research conducted by the South Bay Cities Council of Governments (SBCCOG) demonstrated that approximately 70% of trips in the South Bay are within 3 miles of an individual's home, and 90% are within 10 miles. The data showed that these trips are too short for the frequency and quality of the transit service in the South Bay, but too far to walk. Micro-mobility, however, does offer a solution. By replacing the trips being made with internal combustion engine-powered cars with zero-emission micro-mobility vehicles, GHG emissions would be reduced. Micro-mobility devices are generally low-speed pedal/battery powered devices including, but not limited to, bikes, e-bikes, e-scooters, e-skateboards, and neighborhood electric vehicles (street legal golfcarts). The market and use of these types of vehicles continues to grow. E-bike use has exploded through the COVID-19 pandemic and is likely to continue as the State of California implements an e-bike rebate program.

The initial conceptual plan for a "slow-speed" network to support micro-mobility modes was funded by Metro in 2017. From this effort, a Caltrans Sustainability grant funded the

concept into the South Bay Local Travel Network (LTN). which is a network of South Bay streets connecting neighborhoods to destinations within and between South Bay cities. The plan proposes a system of low-speed neighborhood streets with crossings of major streets at controlled intersections. The network was specifically designed to operate primarily on 25 mph streets, but never on streets above 35 mph. Although many micro-mobility devices, such as bikes and e-bikes, can travel on streets with posted speeds higher than 35 mph, the mixing of these slow-moving vehicles with significantly higher speed and heavier weighted automobile traffic on major streets poses significant safety concerns.

Through a collaborative process, the SBCCOG worked with the City of El Segundo to develop the network of neighborhood streets as shown in the project maps in the city. From November 2023 through May 2024 a City-funded “Pilot Project” was implemented (see “Pilot Project” Map). The LTN Pilot Project designated approximately 50% of the route segments described in this application (see map 1). The LTN Pilot Project provided a test for efficacy of a new slow-speed branded wayfinding network for users to reach destinations such as schools, parks, civic centers, business/employment centers, and other destinations throughout the city. New Class III shared lanes (sharrows) were not part of the Pilot Project. This award will build upon the Pilot Project experience to complete 100% design of the Local Travel Network; installation of permanent signs, additional safety facilities; and (as appropriate), new sharrow markings on the rights of way. Additionally, the project will build upon initial design concepts for intercity connectivity along Douglas Avenue – connections to the North-East area of Manhattan Beach and Eastward to Hawthorne. Design work will take into account first/last mile access to Metro light rail “K” line stations. On the west side of the City, design work will continue to include connectivity to Manhattan Beach via Grand Avenue to Vista Del Mar and/or a beach service road (see Phase 2 Map).

### **Phase 1 Scope: Implementation of Local Travel Network**

Building upon initial plans and City-funded “Pilot Project”, Phase 1 will complete design and construction to deploy a Class III shared lane system (sharrow markings) on the identified street segments. The city will also implement an accompanying wayfinding system as well as micromobility parking facilities.

### **Phase 2 Scope: Implementation of Local Travel Network: Network “Gap” Design**

Building upon initial concept design, Phase 2 will address Network “Gaps” found on both the East and West side of the City to design safe LTN corridors for first/last mile connections to 3 “K” line stations and to the sister cities of Hawthorne and Manhattan Beach. on the identified street segments (Phase 2 Map 1). ). A safe corridor would be planned to provide infrastructure solutions (built and/or posted speed limits) to separate fast-moving vehicles from slow-speed micro-mobility vehicles. The LTN corridors would provide for first/last mile connections, as well as access to high-demand destinations. Support for secure parking at these high-demand destinations helps drive increased bicycle and micro-mobility mode adoption and ultimately leads to reduced VMS through zero-emission trips. In addition to the wayfinding system as described in the Phase 1 scope, the LTN corridors will include additional infrastructure/facilities design such as shared lane

markings for bicycles and Neighborhood Electric Vehicles (NEVs), and other traffic calming strategies as identified in the SBCCOG LTN Playbook.

**PROJECT FUNDING:**

PHASE	LACMTA – MEASURE M FUNDS	LOCAL AGENCY (IF ANY)	TOTAL
PA/ED	\$15,000	\$0	\$15,000
PS&E	\$285,000	\$0	\$285,000
R/W Support	\$0	\$0	\$0
R/W Capital	\$0	\$0	\$0
Construction Support	\$115,000	\$0	\$115,000
Construction Capital	\$510,000	\$0	\$510,000
<b>TOTAL BUDGET COST</b>	<b>\$925,000</b>	<b>\$0</b>	<b>\$925,000</b>

**ESTIMATED PROJECT COSTS:**

ITEM DESCRIPTION	QUANTITY	UNIT	UNIT COST	TOTAL COST
<b>DESIGN</b>				
Design Phase, Consultant Fee (Phase 1 Scope)	1	LS	\$100,000	\$100,000
Design Phase, Consultant Fee (Phase 2 Scope)	1	LS	\$200,000	\$200,000
SBCCOG Support for Marketing and Outreach	1	LS	\$50,000	\$50,000
<b>CONSTRUCTION</b>				
Mobilization, Traffic Control	1	LS	\$50,000	\$50,000
Installation of pavement markings / restriping	1	LS	\$250,000	\$250,000
Installation of Signage	1	LS	\$60,000	\$60,000
Parking Facilities	1	LS	\$50,000	\$50,000
<b>ADDITIONAL SUPPORT</b>				
Design Support During Construction	1	LS	\$115,000	\$115,000
Contingency	1	LS	\$50,000	\$50,000
<b>GRAND TOTAL</b>			<b>\$925,000</b>	<b>\$925,000</b>

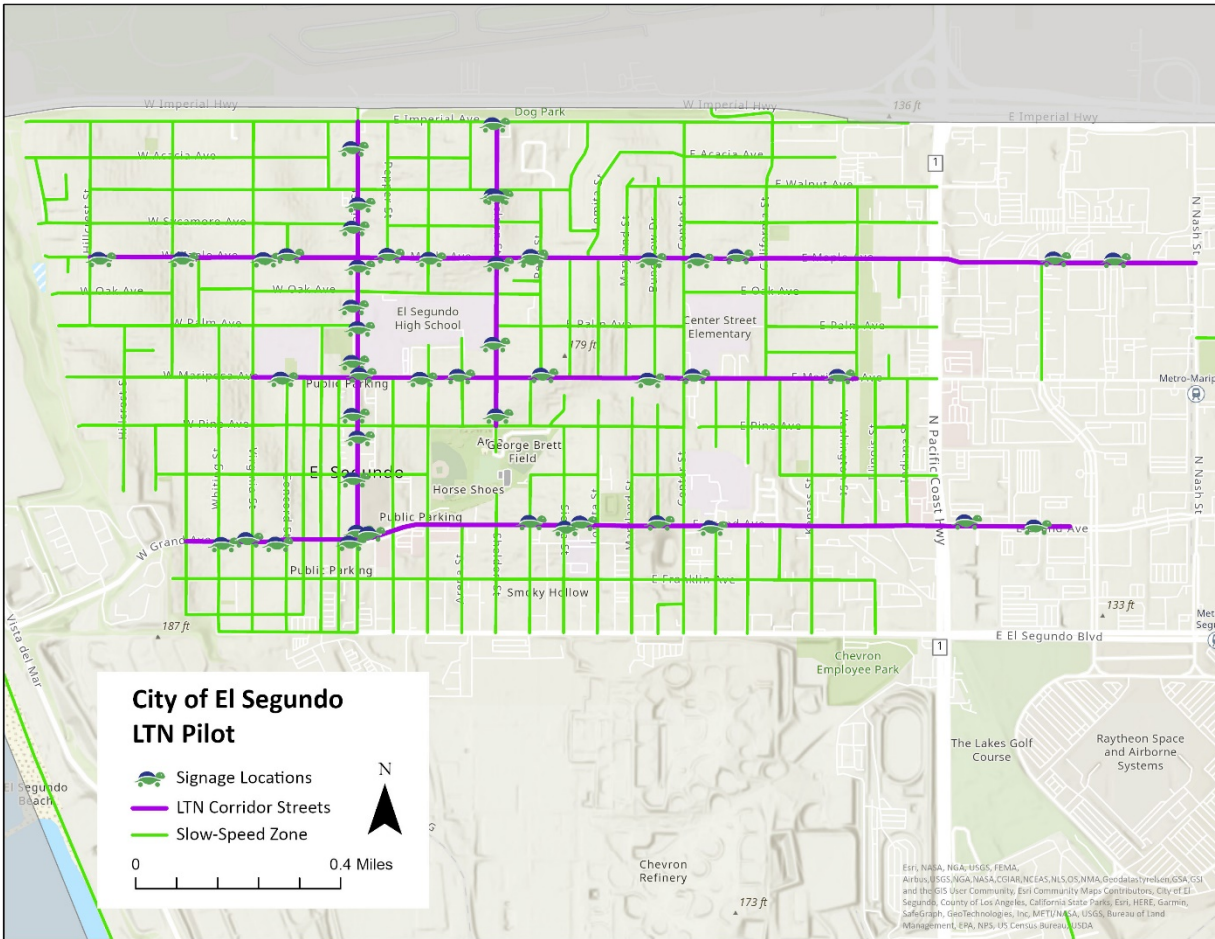
**PROJECT DETAILED SCHEDULE:**

Milestones	Begin	End	Duration (months)
<b>DESIGN MILESTONES</b>			
Solicitation for Design Phase (Bid/Proposal)	July 2025	September 2025	3 months
Award	October 2025	October 2025	1 month
Conceptual Design / Feasibility (Phase 1 & 2)	November 2025	March 2026	5 months
<b>PS&amp;E</b>			
65% PS&E	March 2026	April 2026	2 months
90% PS&E	May 2026	June 2026	2 months
100% PS&E	July 2026	July 2026	1 month
<b>CONSTRUCTION MILESTONES</b>			
Solicitation for Construction Phase (Bid/Proposal)	August 2026	September 2026	2 months
Award	October 2026	October 2026	1 month
General Construction / Close Out Project	December 2026	February 2027	3 months

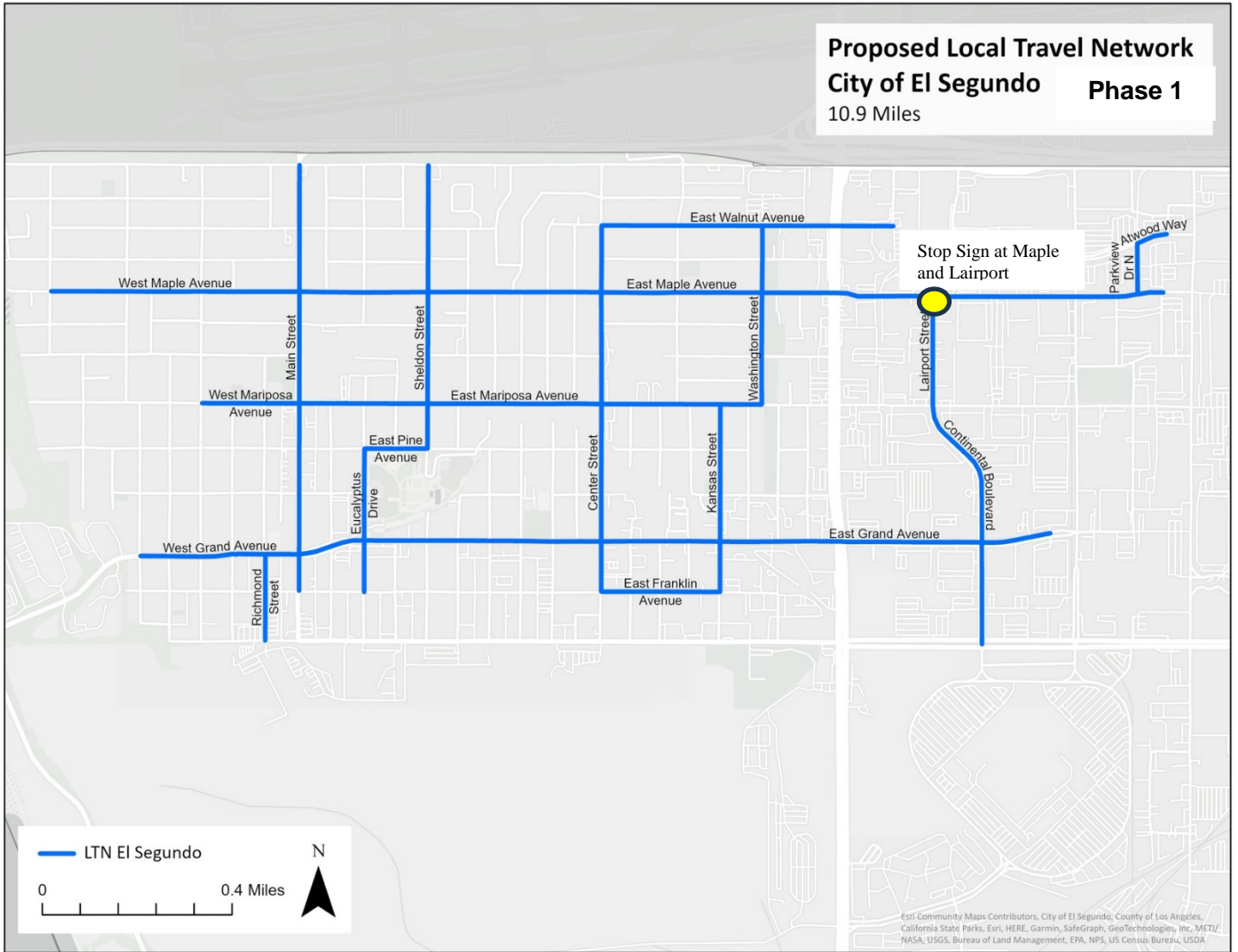
**Exhibit 1:**

<b>El Segundo LTN Street Segments</b>			
Street Name	From	To	Length (Mi)
Center St	E Walnut Ave	E Franklin Ave	0.77
W Grand Ave	Loma Vista St	Main St	0.34
E Grand Ave	Main St	Karl Storz building	1.60
W Maple Ave	Hillcrest St	Main St	0.52
E Maple Ave	Main St	Campus Sq E	1.82
W Mariposa Ave	Virginia St	Main St	0.21
E Mariposa Ave	Main St	Washington St	0.97
E Walnut Ave	Center St	Selby St	0.61
Kansas St	E Mariposa Ave	E Franklin Ave	0.39
Lairport St	E Maple Ave	E Mariposa Ave	0.23
Continental Blvd	E Mariposa Ave	El Segundo Blvd	0.54
Atwood Way	Parkview Dr N	DirectTV South Dr	0.07
Parkview Dr N	Atwood Ave	E Maple Ave	0.11
Richmond St	W Grand Ave	El Segundo Blvd	0.18
Washington St	E Walnut Ave	E Mariposa Ave	0.38
Franklin Ave	Center St	Kansas St	0.25
Main St	Imperial Ave	Franklin Ave	0.90
Sheldon St	E Imperial Ave	E Pine Ave	0.59
E Pine Ave	Eucalyptus Dr	Sheldon St	0.13
Eucalyptus Dr	E Pine Ave	E Franklin Ave	0.30
<b>Total</b>			<b>10.89</b>

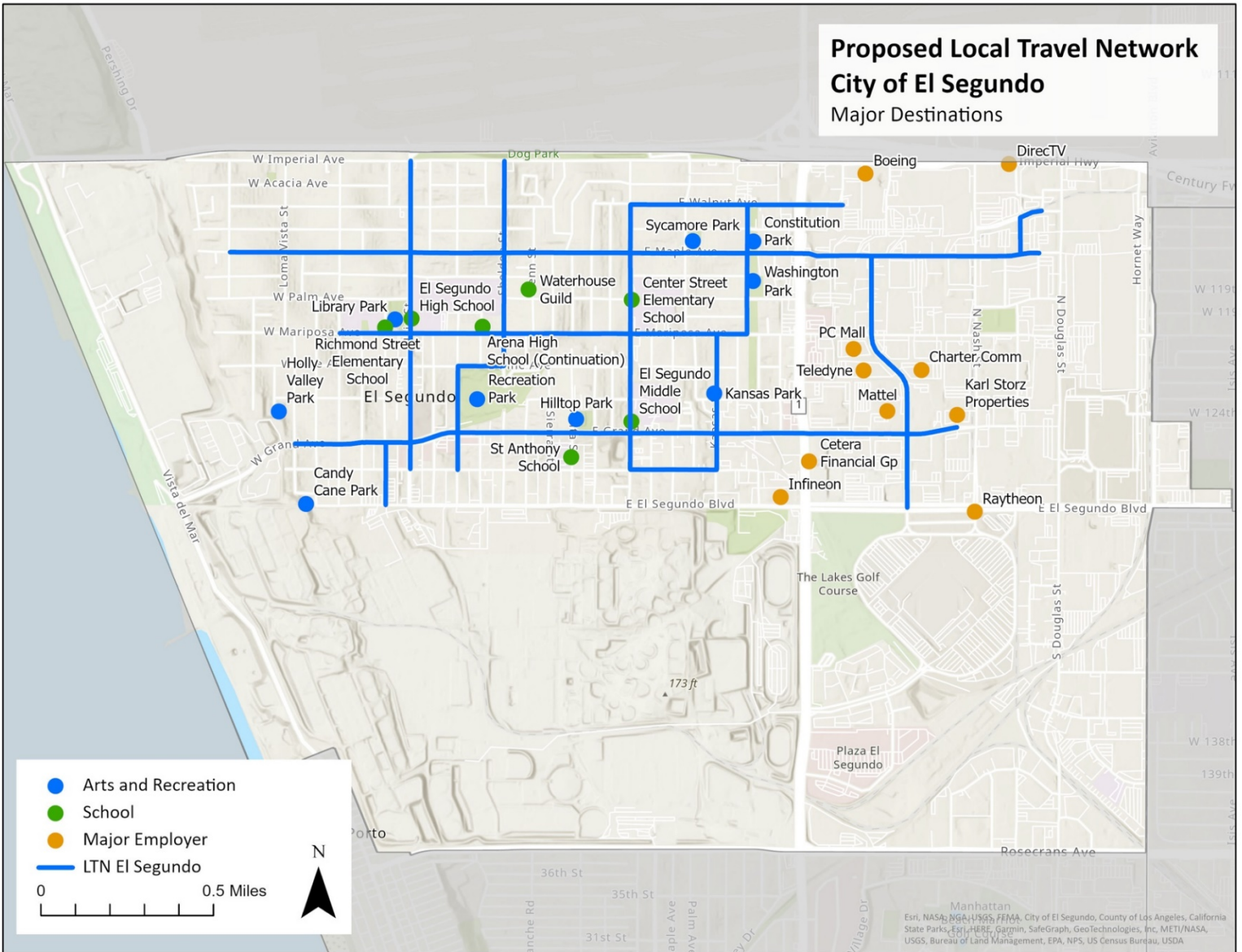
Pilot Project Map



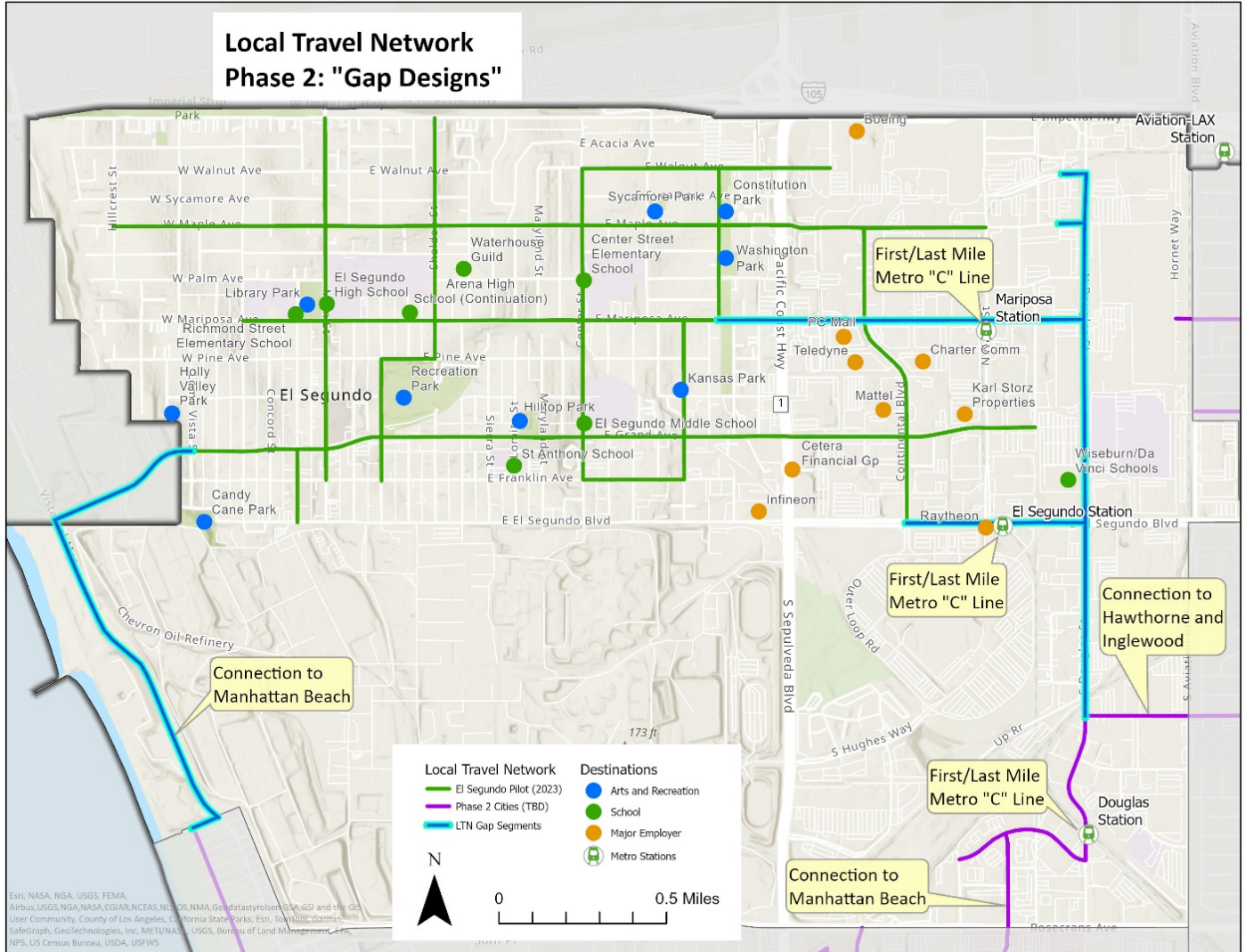
### Phase 1 Location Map 1



### Phase 1 LTN Destination Map 2



### Phase 2 LTN "Gaps" Map 1



## FA ATTACHMENT D PROJECT REPORTING & EXPENDITURE GUIDELINES

### REPORTING PROCEDURES

- Quarterly Progress/Expenditure Report (**Attachment D2**) are required for all projects. The GRANTEE shall be subject to and comply with all applicable requirements of the funding agency regarding project-reporting requirements. In addition, GRANTEE will submit the Quarterly Expenditure Report to the LACMTA, after receiving LACMTA Project Manager’s acceptance of the draft report, at [ACCOUNTSPAYABLE@METRO.NET](mailto:ACCOUNTSPAYABLE@METRO.NET) or by mail to **Los Angeles Metropolitan Transportation Authority, Accounts Payable, P. O. Box 512296, Los Angeles, California 90051-0296**. Please note that letters or other forms of documentation may **not** be substituted for this form.
- The Quarterly Progress/Expenditure Report covers all activities related to the project and lists all costs incurred. It is essential that GRANTEE provides complete and adequate response to all the questions. The expenses listed must be supported by appropriate documentation with a clear explanation of the purpose and relevance of each expense to the project.
- In cases where there are no activities to report, or problems causing delays, clear explanation, including actions to remedy the situation, must be provided.
- GRANTEE is required to track and report on the project schedule. LACMTA will monitor the timely use of funds and delivery of projects. Project delay, if any, must be reported each quarter.
- The draft Quarterly Expenditure Report is due to the LACMTA as soon as possible after the close of each quarter, but no later than the following dates for each fiscal year:

<i>Quarter</i>	<i>Report Due Date</i>
July –September	November 30
October - December	February 28
January - March	May 31
April - June	August 31

LACMTA Project Manager shall review and respond in writing to the draft Quarterly Expenditure Report within thirty (30) calendar days from receipt.

Upon completion of the Project a final report that includes project's final evaluation must be submitted.

## EXPENDITURE GUIDELINES

- Any activity or expense charged above and beyond the approved Scope of Work (FA Attachment C) **is considered ineligible** and will not be reimbursed by the LACMTA unless **prior written authorization** has been granted by the LACMTA Chief Executive Officer or his/her designee.
- Any expense charged to the grant must be clearly and directly related to the project.
- Administrative cost is the ongoing expense incurred by the GRANTEE for the duration of the project and for the direct benefit of the project as specified in the Scope of Work (Attachment C). Examples of administrative costs are personnel, office supplies, and equipment. As a condition for eligibility, all costs must be necessary for maintaining, monitoring, coordinating, reporting and budgeting of the project. Additionally, expenses must be reasonable and appropriate to the activities related to the project.
- LACMTA is not responsible for, and will not reimburse any costs incurred by the GRANTEE prior to the Effective Date of the FA, unless **written authorization** has been granted by the LACMTA Chief Executive Officer or his/her designee.

## DEFINITIONS

- Allowable Cost: To be allowable, costs must be reasonable, recognized as ordinary and necessary, consistent with established practices of the organization, and consistent with industry standard of pay for work classification.
- Excessive Cost: Any expense deemed “excessive” by LACMTA staff would be adjusted to reflect a “reasonable and customary” level. For detail definition of “reasonable cost”, please refer to the Federal Register *OMB Circulars A-87 Cost Principals for State and Local Governments; and A-122 Cost Principals for Nonprofit Organizations*.
- Ineligible Expenditures: Any activity or expense charged above and beyond the approved Scope of Work is considered ineligible.

**LACMTA FA MEASURE M ATTACHMENT D-2  
 QUARTERLY PROGRESS/EXPENDITURE REPORT**

Grantee To Complete	
Invoice #	
Invoice Date	
FA#	9200000000M460111
Quarterly Report #	

**GRANTEES ARE REQUESTED TO EMAIL THIS REPORT TO  
 ACCOUNTSPAYABLE@METRO.NET**

or submit by mail to:  
 Los Angeles County Metropolitan Transportation Authority  
 Accounts Payable  
 P. O. Box 512296  
 Los Angeles, California 90051-0296

Please note that letters or other forms of documentation may **not** be substituted for this form. Refer to the Reporting and Expenditure Guidelines (Attachment D) for further information.

**SECTION 1: QUARTERLY EXPENSE REPORT**

Please itemize grant-related charges for this Quarter on Page 5 of this report and **include totals in this Section.**

	LACMTA Measure M MSP Grant \$
<b>Project Quarter Expenditure</b>	
This Quarter Expenditure	
Retention Amount	
Net Invoice Amount (Less Retention)	
<b>Project-to-Date Expenditure</b>	
Funds Expended to Date (Include this Quarter)	
Total Project Budget	
% of Project Budget Expended to Date	
Balance Remaining	



**SECTION 3 : QUARTERLY PROGRESS REPORT**

**1. DELIVERABLES & MILESTONES**

List all deliverables and milestones as stated in the FA, with start and end dates. Calculate the total project duration. **DO NOT CHANGE THE ORIGINAL FA MILESTONE START AND END DATES SHOWN IN THE 2<sup>ND</sup> AND 3<sup>RD</sup> COLUMNS BELOW.**

Grantees must make every effort to accurately portray milestone dates in the original FA Scope of Work, since this will provide the basis for calculating any project delay. If milestone start and/or end dates change from those stated in the Original FA Scope of Work, indicate the new dates under Actual Schedule below and re-calculate the project duration. However, this does not change the original milestones in your FA. PER YOUR FA AGREEMENT, ANY CHANGES TO THE PROJECT SCHEDULE MUST BE FORMALLY SUBMITTED UNDER SEPARATE COVER TO LACMTA FOR WRITTEN CONCURRENCE.

FA Milestones	Original FA Schedule in Scope of Work		Actual Schedule	
	Start Date	End Date	Start Date	End Date
Environmental				
Design				
Right-of-Way Acquisition				
Construction				
Vehicle Purchase				
Others				
Ground Breaking Event				
Ribbon Cutting Event				
<b>Total Project Duration (Months)</b>				

**2. PROJECT COMPLETION**

A. Based on the comparison of the original and actual project milestone schedules above, project is (select only one) :

- On schedule per original FA schedule
  Less than 12 months behind original schedule  
 Between 12-24 months behind original schedule
  More than 24 months behind original schedule

B. Was the project design started within 6 months of the date originally stated in the FA?

- Yes
  No
  Not Applicable

C. Was a construction contract or capital purchase executed within 9 months after completion of design / specifications?

- Yes
  No
  Not Applicable

### **3. TASKS / MILESTONES ACCOMPLISHED**

List tasks or milestones accomplished and progress made this quarter.

### **4. PROJECT DELAY**

If project is delayed, describe reasons for delay (this quarter). Pay particular attention to schedule delays. If delay is for the same reason as mentioned in previous quarters, please indicate by writing "Same as Previous Quarter".

### **5. ACTION ITEMS TO RESOLVE DELAY**

If the project is delayed (as described in #4), include action items that have been, or will be, undertaken to resolve the delay.

### **6. UPCOMING QUARTERLY TASKS / MILESTONES**

List tasks or milestones expected to be accomplished next quarter.

### **7. PLAN EXPENDITURES**

---

Provide expected expenditures (estimated) for next quarter.

**SECTION 4. ITEMIZED LISTING OF EXPENSES AND CHARGES THIS QUARTER**

All expenses and charges must be itemized and listed below. Each item listed must be verifiable by an invoice and/or other proper documentation. The total amounts shown here must be equal to this quarter's expenditures listed on page 1 of this report. All expenses and charges must be reflective of the approved budget and rates as shown in the FA Attachment B, Scope of Work. Use additional pages if needed.

ITEM	INVOICE #	Invoice Reference Pg(s)	TOTAL EXPENSES CHARGED TO LACMTA MEASURE M GRANT
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			
12			
13			
<b>TOTAL</b>			\$ -

**Note:**

All receipts, invoices, and time sheets, attached and included with this Expense Report must be listed and shown under the Invoice Number column of the Itemized Listing (above).

**Invoice Payment Information:**

LACMTA will make all disbursements electronically unless an exception is requested in writing. Reimbursements via Automated Clearing House (ACH) will be made at no cost to GRANTEE. GRANTEE must register in LACMTA's iSupplier portal and submit an application before grant payments can be made. The link to the portal can be found at <http://media.metro.net/uploads/EBB/Vendor Portal Registration.pdf>.  
 Written exception requests for Check Payments should be completed and emailed to Accounts Payable at [ACCOUNTSPAYABLE@METRO.NET](mailto:ACCOUNTSPAYABLE@METRO.NET).

I certify that I am the responsible Project Manager or fiscal officer and representative of \_\_\_\_\_ and that to the best of my knowledge and belief the information stated in this report is true and correct.

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Name*

\_\_\_\_\_  
*Title*

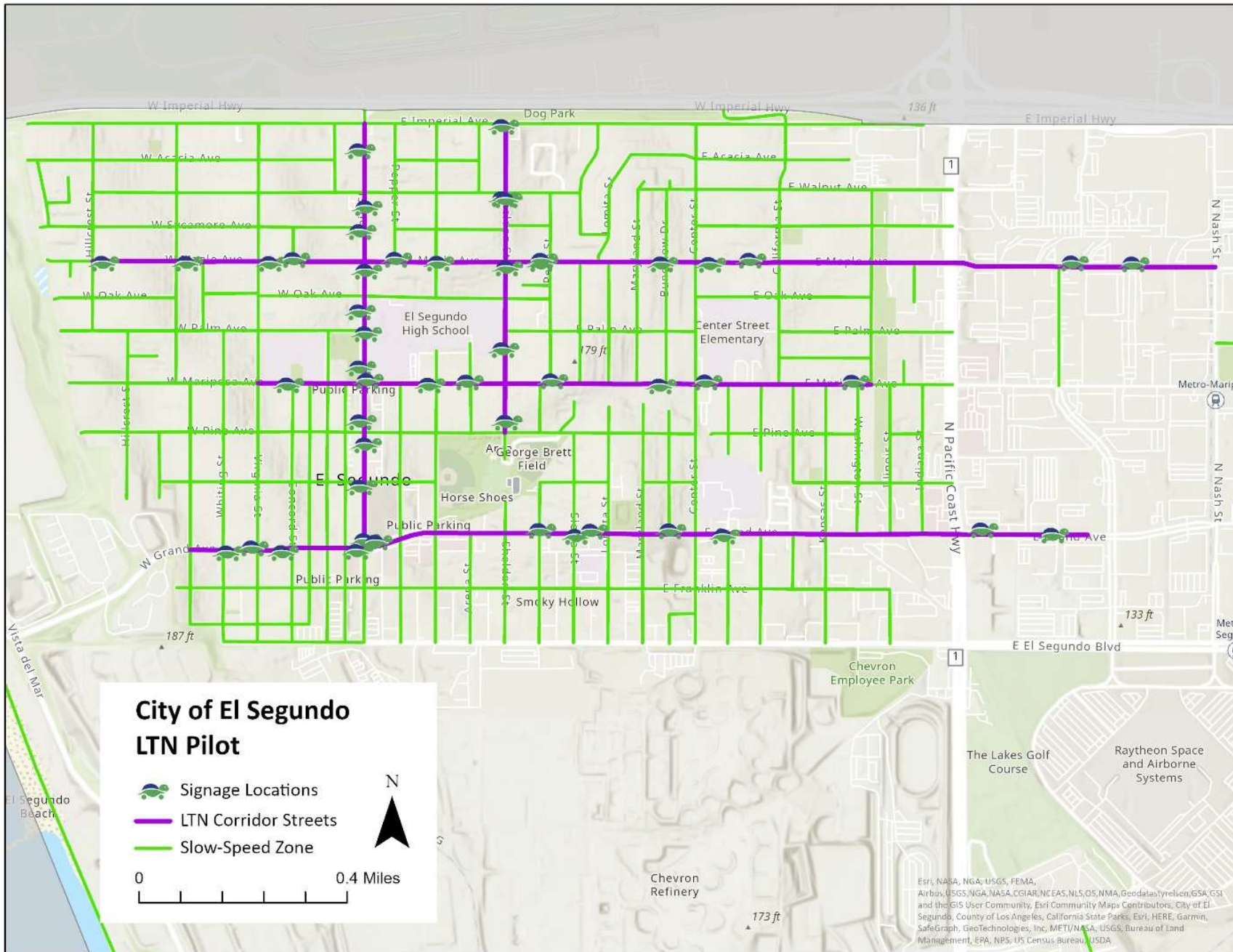
## ATTACHMENT E BOND REQUIREMENTS

The provisions of this Attachment E apply only if and to the extent some or all of the Funds are derived from LACMTA issued Bonds or other debt, the interest on which is tax exempt for federal tax purposes (collectively, the "Bonds").

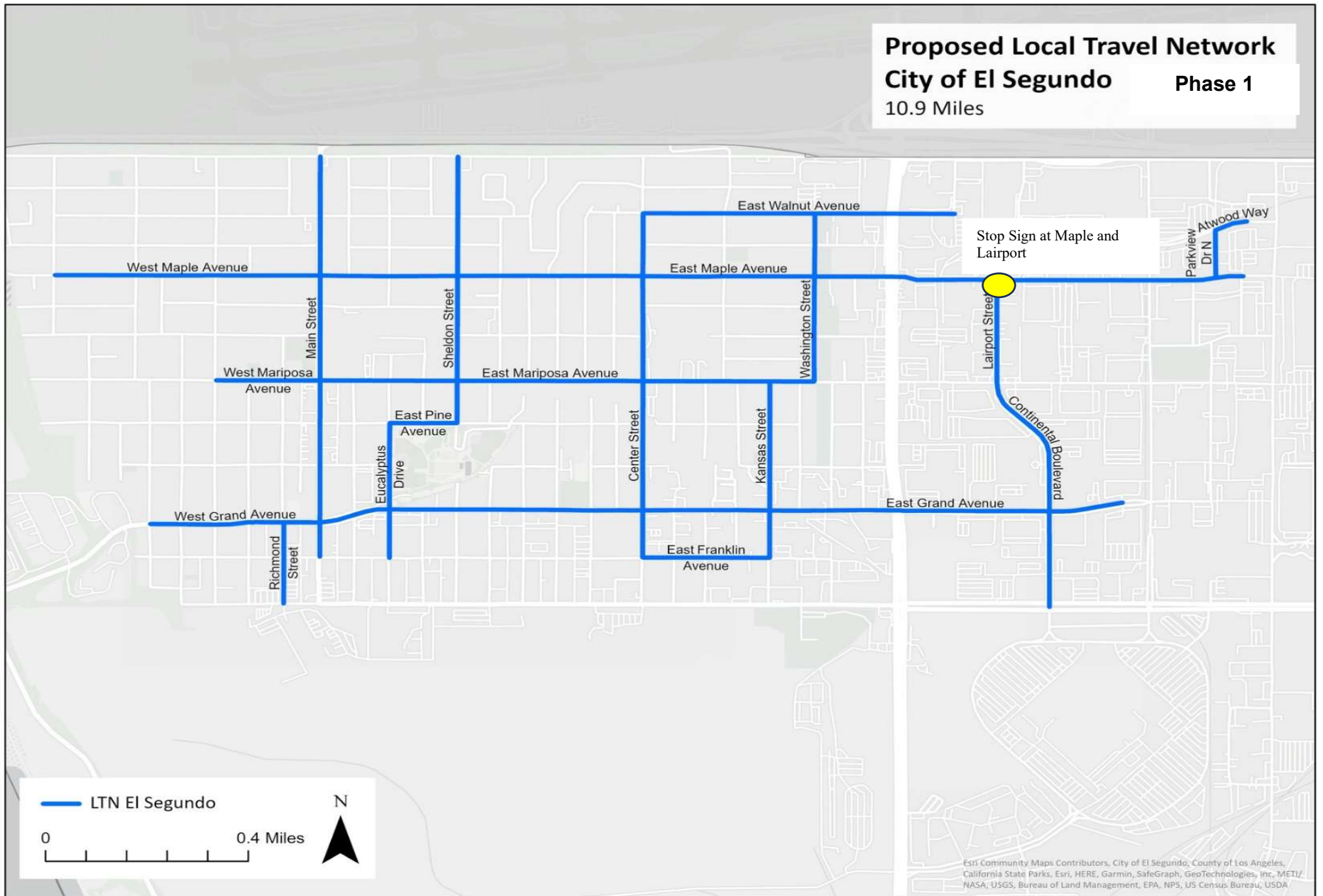
GRANTEE acknowledges that some or all of the Funds may be derived from Bonds, the interest on which is tax-exempt for federal tax purposes. GRANTEE further acknowledges its understanding that the proceeds of the Bonds are subject to certain ongoing limitations relating to the use of the assets financed or provided with such proceeds ("Project Costs" or "Project Components") in the trade or business of any person or entity other than a governmental organization (any such use by a person or entity other than a governmental organization is referred to as "Private Use"). Private Use will include any sale, lease or other arrangement pursuant to which a nongovernmental person or entity receives a legal entitlement of a Project Component and also includes certain agreements pursuant to which a nongovernmental person will operate or manage a Project Component. Each quarterly invoice submitted by GRANTEE to reimburse prior expenditures (or to be received as an advance) shall provide information regarding the specific Project Costs or Project Components to which the Funds which pay that invoice will be allocated and whether there is or might be any Private Use associated with such Project Costs or Project Components. GRANTEE will, for the entire time over which LACMTA's Bonds or other debt remains outstanding, (1) notify and receive LACMTA's approval prior to entering into any arrangement which will or might result in Private Use and (2) maintain records, including obtaining records from contractors and subcontractors as necessary, of all allocations of Funds to Project Costs or Project Components and any Private Use of such Project Costs or Project Components in sufficient detail to comply and establish compliance with Section 141 of the Internal Revenue Code of 1986, as amended (the "Code"), or similar code provision then in effect and applicable, as determined by LACMTA in consultation with its bond counsel.

GRANTEE will designate one or more persons that will be responsible for compliance with the obligations described in this Attachment E and notify LACMTA of such designations.

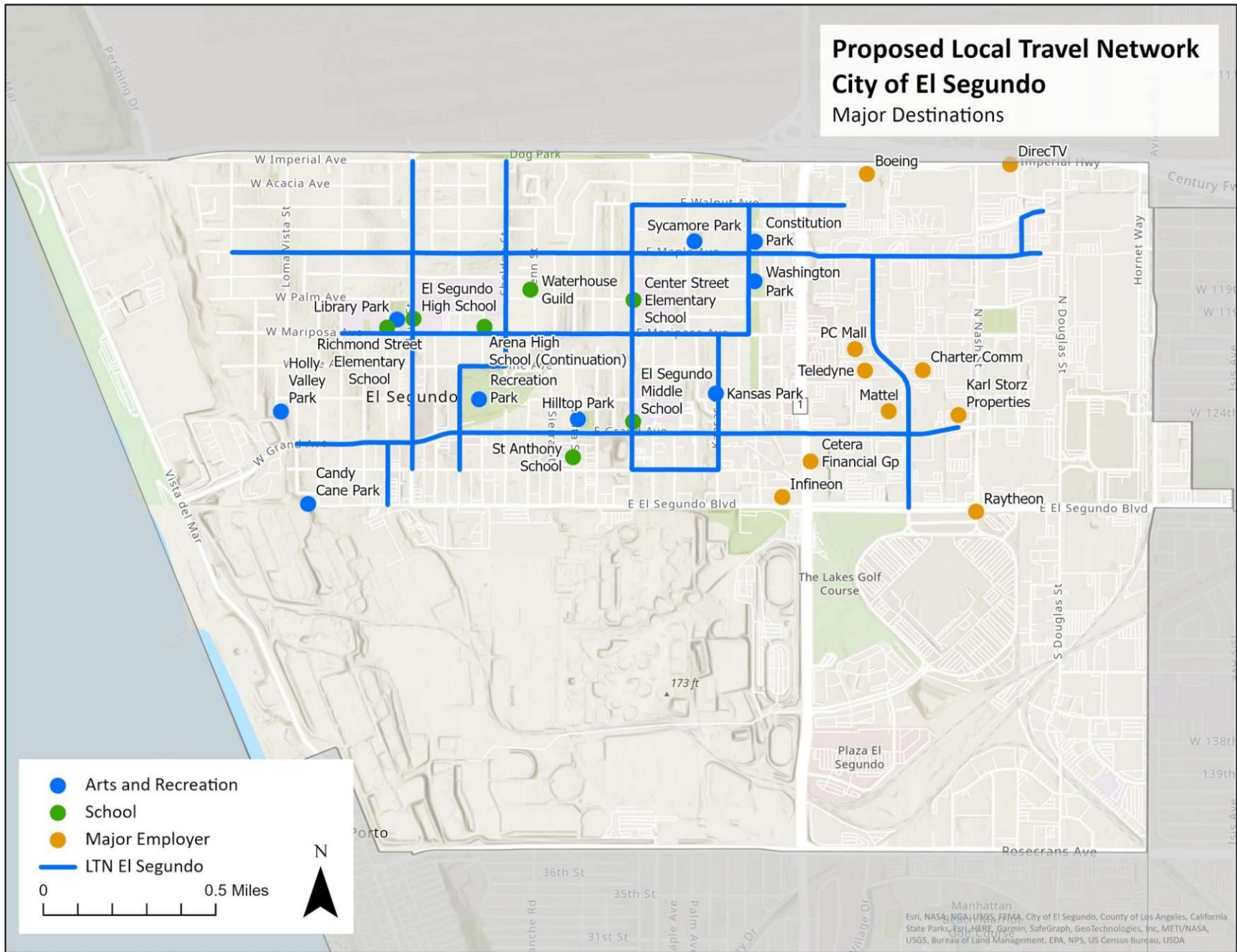
# LTN Pilot Project Map



# Phase 1 LTN Location Map



# Phase 1 LTN Destination Map







## City Council Agenda Statement

Meeting Date: June 3, 2025

Agenda Heading: Consent

Item Number: B.8

---

### TITLE:

Continue Emergency Action for the Permanent Repair of the City of El Segundo  
Wiseburn Aquatics Center Pool Heaters

### RECOMMENDATION:

1. Receive and file staff's report regarding the status of the permanent repairs to El Segundo Wiseburn Aquatics Center pool heaters.
2. Adopt a motion by four-fifths vote to determine the need to continue the emergency action approved under Resolution No. 5519.
3. Alternatively, discuss and take other action related to this item.

### FISCAL IMPACT:

As described on the November 5, 2024 Council agenda:

The estimated total cost for the permanent repair of the Aquatics Center Pool Heaters is \$700,000 (\$613,724 repair + \$86,276 contingency). The project costs were not included in the adopted FY 2024-25 CIP Budget and requires a budget appropriation from General Fund Reserves to the Capital Improvement Fund. WUSD agreed to reimburse the City half of the construction cost after the competition of the work, up to \$300,000.

The budget request is as follows:

Amount Budgeted in FY 2024-25: \$0

Additional Appropriation: \$700,000

Expense Account Number: 301-400-8202-8463 (General Fund CIP - Aquatics Center Pool Heaters)

Establish Transfer Out Budget: \$700,000

Transfer Out Account Number: 001-400-0000-9301 (Transfer out from General Fund to CIP Fund)

Establish Transfer In Budget: \$700,000

**Continue Emergency Action for the Permanent Repair of the City of El Segundo  
Wiseburn Aquatics Center Pool Heaters**

**June 3, 2025**

**Page 2 of 3**

Transfer In Account Number: 301-300-0000-9001 (Transfer into CIP Fund from General Fund)

Set Revenue budget: \$300,000

Revenue Account Number: 001-300-XXXX-XXXX (WUSD Pool Heater Contribution)\*

\* Revenue account will be generated after funds are received from WUSD

**BACKGROUND:**

On November 5, 2024, the City Council adopted a by four-fifths vote, declaring the existence of an emergency and authorizing the award of a contract without competitive bidding pursuant to Public Contract Code §§ 1102, 20168, and 22050 regarding the needed permanent repair work for the heaters at the Aquatic Center.

The City Council also authorized the City Manager to approve and execute a standard Public Works Construction Contract with Knorr Systems International to repair existing heaters at the El Segundo Wiseburn Aquatics Center for an amount of \$613,724 and authorize an additional \$86,276 as contingency funds for potential unforeseen conditions, for a total budget amount of \$700,000.

**DISCUSSION:**

The emergency repairs are expected to take place in July and August 2025. State law requires the Council to revisit the emergency at the next regular meeting and subsequent regular meetings until the required action is terminated. Staff respectfully recommend approval of the recommended actions as noted.

**CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy B: Seek opportunities to implement the use of innovative technology to improve services, efficiency, and transparency.

Strategy C: Maintain an innovative General Plan to ensure responsible growth while preserving El Segundo's quality of life and small-town character.

Goal 2: Optimize Community Safety and Preparedness

**PREPARED BY:**

Cheryl Ebert, City Engineer

**REVIEWED BY:**

Elias Sassoon, Public Works Director

**APPROVED BY:**

**Continue Emergency Action for the Permanent Repair of the City of El Segundo  
Wiseburn Aquatics Center Pool Heaters  
June 3, 2025  
Page 3 of 3**

Barbara Voss, Deputy City Manager

**ATTACHED SUPPORTING DOCUMENTS:**

None



## City Council Agenda Statement

Meeting Date: June 3, 2025

Agenda Heading: Consent

Item Number: B.9

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### **TITLE:**

Extension of Agreement with the Los Angeles County Department of Public Health for Public Health Services

### **RECOMMENDATION:**

1. Authorize the City Manager, or designee, to execute an agreement with the Los Angeles County Department of Public Health to extend its provision of public health services to El Segundo through June 30, 2029.
2. Alternatively, discuss and take other action related to this item.

### **FISCAL IMPACT:**

There are no fiscal impacts associated with approving this agreement. Los Angeles County (the "County") collects permit, license and inspection fees for their services, which are retained as full compensation for this service. Any additional, discretionary services the City may request would be billed on an hourly basis at approved County rates.

### **BACKGROUND:**

State law authorizes cities to contract with counties for local health officer services and environmental health enforcement (Health & Saf. Code, § 101400 et seq.) Most of these contracts date back to the 1950s and 1960s and allow the County's Public Health Officer to act as the health officer for participating cities, enforcing various public health statutes, regulations, and ordinances and the County's Department of Public Health (DPH) to serve as the contracting cities' environmental health department.

The City desires to continue to contract with the County Department of Public Health (DPH) to continue to provide public health services to El Segundo. The proposed agreement with the County is attached to this report.

**Los Angeles County Department of Public Health Contract**

**June 3, 2025**

**Page 2 of 3**

**DISCUSSION:**

The purpose of this agreement is to provide El Segundo citywide health services in disease outbreaks, bioterrorism threats, and environmental hazards (contaminated water supplies and air quality issues as examples). DPH would also respond in cases of earthquakes and floods to provide health guidance and emergency services in the aftermath, including shelters, vaccination clinics, and mental health support. Its services also extend to foodborne illness outbreaks at restaurants and food products at local grocery stores.

The proposed contract is a comprehensive, five-year agreement with the following terms:

- **Effective Date and Term:** The contract is extended upon execution and continues until June 30, 2029. It will automatically renew for additional five-year terms unless terminated in writing by either party.
- **Scope of Services:** The County will provide all mandated public health services, as well as discretionary services at the request of the City. These include public education and vaccine distribution. Services will be rendered according to the standards set by the County Health Officer and the Director of Public Health.
- **Ordinance Compliance:** To allow County enforcement, the City must maintain current versions of the applicable sections of the L.A. County Code (particularly Title 11). The current versions are set forth in El Segundo Municipal Code Chapter 5-1 (Health Code).

Staff recommends that the City Council authorize the City Manager, or designee, to execute the attached, proposed agreement with Los Angeles County to extend its provision of public health services to El Segundo.

**CITY STRATEGIC PLAN COMPLIANCE:**

Goal 2: Optimize Community Safety and Preparedness

Strategy C: Protect and prepare the El Segundo Community and staff for any emergency, disaster, or environmental violation.

**PREPARED BY:**

George Avery, Fire Chief

**REVIEWED BY:**

George Avery, Fire Chief

**APPROVED BY:**

Barbara Voss, Deputy City Manager

**ATTACHED SUPPORTING DOCUMENTS:**

1. Agreement with the LA County Department of Public Health

**DEPARTMENT OF PUBLIC HEALTH  
PUBLIC HEALTH SERVICES CONTRACT**

THIS CONTRACT "Contract" is made and entered into on \_\_\_\_\_

by and between

COUNTY OF LOS ANGELES  
(hereafter "County")

and

CITY OF EL SEGUNDO  
(hereafter "City")

THIS PUBLIC HEALTH SERVICES CONTRACT ("Contract") is made by and between the County of Los Angeles, hereinafter referred to as the "County", and the City of El Segundo hereinafter referred to as "City."

**RECITALS:**

The City desires to continue to contract with the County for the performance of public health services by the County's Department of Public Health ("Public Health"), for the County's Health Officer to act as the City's Health Officer, and for the County's Department of Public Health to serve as the City's Environmental Health Department.

The County agrees to continue performing such services on the terms and conditions set forth in this Contract.

This Contract is authorized by California Health and Safety Code Sections 101400 and 101405.

To effectuate public health services for the City, the County and its duly appointed Health Officer shall exercise the powers and duties that are conferred upon local health officers by law.

The County Health Officer shall fulfill the obligations and exercise the authority conferred by California Health and Safety Code Sections 101470 and 101475 within the territorial jurisdiction of the City in the performance of this Contract.

**THEREFORE, THE PARTIES MUTUALLY AGREE AS FOLLOWS:**

1. **TERM:** This Contract shall become effective upon date of execution, and replace all prior contracts for public health services between the City and County. This contract shall continue in full force and effect until June 30, 2029. Subject to Section 7 below, this Contract shall thereafter be automatically renewed for consecutive five (5) year terms, for an indefinite period, without further action by either City or County, unless City or County terminates the Contract in the manner set forth in Section 7.
  
2. **PUBLIC HEALTH SERVICES:** The County and the County's Health Officer shall observe and enforce within the territorial jurisdiction of the City all of the following:
  - a. Orders, quarantine, and other regulations, concerning public health, prescribed by the California Department of Public Health ("CDPH").
  - b. Statutes relating to public health.
  - c. Provisions of Los Angeles County Code, Title 11, and any amendments thereto, as adopted by City by ordinance or resolution, to the same extent as they are enforced in the unincorporated area of the County.
  
3. **DESCRIPTION OF PUBLIC HEALTH FUNCTIONS:**
  - a. The performance of all public health services, the standard of performance and other matters incidental to the performance of public health services and observation and enforcement of public health statutes, regulations, ordinances and CDPH orders and guidance shall be determined solely at the discretion of the County Health Officer and/or Director of County

Public Health. The control of County personnel under this Contract shall remain exclusively with the County.

- b. The County agrees to continue to perform for the City such public health services as are authorized or mandated by state laws or regulations related to public health, to be performed by the local health officer or local enforcement agency.
  - i. Pursuant to California Health and Safety Code section 101045, the County shall investigate health and sanitary conditions in detention facilities operated by the City, if any. County may bill and receive payment from City for inspection and reporting services in the manner provided by Paragraph 4, subsections (g) and (h) of this Contract.
  - ii. For future enactments of state law or regulation, County agrees to perform public health services that impose a specific duty or obligation on the local health officer to observe or enforce. Should future state law statutory or regulatory enactment related to public health not impose a duty or obligation on the local health officer, City may request in writing that the County perform that public health service. Should County elect to perform that discretionary public health service for City, pursuant to such City request, then County may bill and receive payment from City for inspection and reporting services in the manner provided by Section 4, subsections (g) and (h) of this Contract.
- c. The County agrees to continue to perform for the City such public health services as authorized or mandated by provisions of Title 11 of the Los Angeles County Code, and any amendments or additions thereto, that the City has adopted via ordinance or resolution.
  - i. Should the County Board of Supervisors enact future provisions to or amend existing provisions of Title 11 of the Los Angeles County Code, County will inform the City of the newly enacted provision or amendment via email to the City's Manager, and describe the

- enacted new provision or amendment and the impact to the services performed under this Contract, if any.
- ii. For future ordinances that may be enacted by the Board of Supervisors into Title 11 of the Los Angeles County Code, in order for the County to observe and enforce that enacted ordinance within the City, the City must approve the incorporation of the identical version of that new Title 11 provision into its municipal code via ordinance or by resolution of the City Council.
  - iii. Any future amendments to provisions of Title 11 of the Los Angeles County Code that exist in the City's Municipal Code at the date of the execution of this Contract, shall be incorporated by the City into its municipal code.
- d. The County shall issue public health permits and licenses to permittees located within the City and collect the fees as provided for in Los Angeles County Code, Title 8, Chapter 8.04. Such fees shall be retained by County Public Health for the benefit of County as full compensation for the services performed by the Public Health Director and County Health Officer on behalf of the City.
- i. County may, from time to time, amend or alter the public health permit or license fees charged to those individuals or entities required to obtain a public health permit or license pursuant to either state statute or Los Angeles County Code, Title 8, Chapter 8.04.
  - ii. City may not set, collect, or retain public health permit or license fees for any public health service performed by County under this Contract.
- e. For the purpose of performing said functions, County shall furnish and supply all necessary labor, supervision, equipment, and supplies necessary to provide the public health services described in this Contract and as necessary to protect the public health, safety, and welfare as determined by Public Health in its sole discretion. All persons employed in

the performance of public health services and functions under this Contract shall be County personnel.

**4. GENERAL TERMS:**

- a. To facilitate the performance of public health services, City and County will cooperate and assist each other to fulfill the purpose and intent of this Contract.
- b. Exhibit A of this Contract, which is attached hereto and incorporated herein, shall provide the language of the City's Municipal Code, as amended, that reflects the City's specific adoption of Division 1 of Title 11 of the Los Angeles County Code as of the effective date of this Contract. Exhibit A may be revised to reflect any changes to the City's Municipal Code regarding Title 11 of the Los Angeles County Code.
- c. All persons employed in the performance of such public health duties, functions and services for City shall be County employees or personnel and no City employee shall be supplanted by County, and no person employed by County under this Contract shall have any City pension, civil service, or any status or right.
- d. The City shall not be called upon to assume any liability for the direct payment of any salary, wages or other compensation to any County personnel performing services hereunder for the City, or be liable for compensation to or required to indemnify any County employee for injury or sickness arising out of his or her employment.
- e. The parties have executed an Assumption of Liability Contract approved by the Board of Supervisors on December 27, 1977, and/or a Joint Indemnity Contract approved by the Board of Supervisors on October 8, 1991. Whichever of these documents the City has signed later in time is currently in effect and hereby made a part of and incorporated into this Contract by reference. In the event that the Board of Supervisors later approves a revised Joint Indemnity Contract, and the City executes the

revised contract, the subsequent contract as of its effective date shall supersede the contract previously in effect between the parties hereto.

- f. City is not required to separately reimburse County for the performance or enforcement of any City ordinance or resolution which adopts identical provisions of Los Angeles County Code, Title 11, and its amendments.
  - g. Should City request in writing additional public health services of the County, that are not required by statute, regulation or CDPH Order, or as provided in Title 11 of the Los Angeles County Code, the County may charge the City, at rates approved by the Board of Supervisors, an hourly rate that will reimburse the County for the costs for the provision of those specific public health services.
  - h. County, through its Director of Public Health, must render to City within twenty (20) calendar days after the close of each calendar month an itemized invoice which covers all extra services performed for City if such services were requested by the City in writing, during said month, and City must pay County within thirty (30) days after date of such invoice.
  - i. If a violation of public health statutes, regulations or ordinances results in a public health hazard within the City, County will notify the City Manager in writing. If the City elects to pursue legal prosecution or abatement, City shall provide to County contact information for counsel that will represent the City or the People in any legal proceeding to abate or mitigate the public health hazard. City shall bear the full cost of such proceedings. County may bill City on an hourly basis for time spent by County employees participating in such legal proceedings.
5. **NOTICES:** Notices hereunder must be in writing and may either be delivered personally or sent by registered or certified mail, return receipt requested, postage prepaid, attention to the parties at the addresses listed below. Public Health Director, or the Director's designee, is authorized to execute all notices or demands which are required or permitted by County under this Contract.

Addresses and parties to be notified may be changed by providing at least ten (10) working days prior written notice to the other party.

A. Notices to County must be addressed as follows:

- (1) Department of Public Health  
Environmental Health – Administrative Headquarters  
5050 Commerce Drive  
Baldwin Park, California 91706  
Attention: Director, Environmental Health  
E-mail: [EHAdmin@ph.lacounty.gov](mailto:EHAdmin@ph.lacounty.gov)
- (2) Department of Public Health  
Contracts and Grants Division  
5555 Ferguson Drive, 2<sup>nd</sup> Floor, Suite 210  
Commerce, CA 90022  
Attention: Division Director  
Email: [contracts-grants@ph.lacounty.gov](mailto:contracts-grants@ph.lacounty.gov)
- (3) Department of Public Health  
Office of the Director  
Attention: Director, Public Health  
313 North Figueroa Street  
Los Angeles, CA 90012  
Email: [DPHDirector@ph.lacounty.gov](mailto:DPHDirector@ph.lacounty.gov)

B. Notices to City must be addressed as follows:

- (1) City of El Segundo  
Attention: City Manager  
350 Main Street  
El Segundo, CA 90245  
Email: [dgeorge@elsegundo.org](mailto:dgeorge@elsegundo.org)  
Phone: (310) 524-2300

6. **GOVERNING LAW, JURISDICTION, AND VENUE:** This Contract will be governed by, and will be construed in accordance with, the laws of the State of California. City agrees and consents to the exclusive jurisdiction of the courts of the State of California or the United States Courthouse, Central District, Western Division, for all purposes regarding this Contract and further agrees and consents

that venue of any action brought under this Contract shall be exclusively in the County of Los Angeles.

7. **TERMINATION FOR CONVENIENCE:** The performance of services under this Contract may be terminated, with or without cause, in whole or in part, from time to time when such action is deemed by County or City to be in their own best interest. Termination of services hereunder shall be effectuated by the delivery of an advance written Notice of Termination of the entire Contract by one party to the other at least one hundred and eighty (180) calendar days prior to July 1 of the following calendar year. The termination of services may only be effective on July 1 of the calendar year, so as to assure no lapse in public health and local health officer services to the residents of City.
  
8. **ALTERATION OF TERMS/AMENDMENTS:** The body of this Contract and any Exhibits attached hereto, and documents incorporated by reference, fully expresses all understandings of the parties concerning all matters covered and shall constitute the total Contract. No addition to, or alteration of, the terms of this Contract, whether by written or verbal understanding of the parties, their officers, employees or agents, shall be valid and effective unless made in the form of a written amendment to this Contract which is formally approved and executed by the parties in the same manner as this Contract.
  
9. **INDEPENDENT CONTRACTOR STATUS:** This Contract is by and between the County and City and is not intended, and shall not be construed, to create the relationship of agent, servant, employee, partnership, joint venture, or association, as between the County and City. The employees and agents of one party shall not be, or be construed to be, the employees or agents of the other party for any purpose whatsoever.

**10. NO INTENT TO CREATE A THIRD-PARTY BENEFICIARY CONTRACT:**

Notwithstanding any other provision of this Contract, the parties do not in any way intend that any person shall acquire any rights as a third-party beneficiary under this Contract.

**11. VALIDITY:** If any provision of this Contract or the application thereof to any person or circumstance is held invalid, the remainder of this Contract and the application of such provision to other persons or circumstances shall not be affected thereby.

**12. WAIVER:** No waiver by the County of any breach of any provision of this Contract shall constitute a waiver of any other breach or of such provision. Failure of the County to enforce at any time, or from time to time, any provision of this Contract shall not be construed as a waiver thereof. The rights and remedies set forth in this paragraph shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

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IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Contract to be subscribed by its Director of Public Health, and Contractor has caused this Contract to be subscribed in its behalf by its duly authorized officer, the month, day, and year first written above.

**CITY OF EL SEGUNDO**

**COUNTY OF LOS ANGELES**

By: \_\_\_\_\_  
Darrell George  
City Manager

By: \_\_\_\_\_  
Barbara Ferrer, Ph.D., M.P.H., M.Ed.  
Director

Date: \_\_\_\_\_

Date: \_\_\_\_\_

APPROVED AS TO FORM  
BY THE OFFICE OF THE CITY ATTORNEY

APPROVED AS TO FORM  
BY THE OFFICE OF THE COUNTY COUNSEL

MARK D. HENSLEY, City Attorney

DAWYN R. HARRISON, County Counsel

By: \_\_\_\_\_  
City Attorney

APPROVED AS TO CONTRACT  
ADMINISTRATION:  
Department of Public Health

Date: \_\_\_\_\_

By: \_\_\_\_\_  
Contracts and Grants Division

ATTEST:  
TRACY SHERILL WEAVER, City Clerk

Date: \_\_\_\_\_

By: \_\_\_\_\_  
City Clerk

Date: \_\_\_\_\_  
(AFFIX CORPORATE SEAL HERE)

#07642:db

**Exhibit A:**  
**CITIES - HEALTH OFFICER - ADOPTION OF COUNTY CODE**  
**EL SEGUNDO**

**ADOPTION OF OUR COUNTY CODE TITLE 8 & TITLE 11**

**5-1-1: ADOPTION OF COUNTY HEALTH CODE:**

The "Public Health Code (Ordinance 7583) County Of Los Angeles", adopted by the County Board of Supervisors, August 25, 1959 and in effect September 25, 1959, as amended, is hereby adopted with the same force and effect as though set out herein in full. One copy of said "public health code" is on file, and open to public inspection, in the office of the City Clerk. (Ord. 634, 3-22-1965; amd. 2000 Code)

**5-1-3: FOOD ESTABLISHMENTS; ADOPTION OF COUNTY REGULATIONS:**

Pursuant to its authority and State Government Code section 50022.1 et seq., the following sections of the Los Angeles County Code are incorporated by reference into the El Segundo City Code with the same force and effect as though set out herein in full: (Ord. 1289, 11-4-1998; amd. 2000 Code)

**CITY MUNICIPAL CODE EXCLUSION OF SPECIFIC PUBLIC HEALTH SERVICES**

None



## City Council Agenda Statement

Meeting Date: June 3, 2025

Agenda Heading: Consent

Item Number: B.10

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### **TITLE:**

Re-Appoint Jeff Wilson to the South Bay Workforce Investment Board

### **RECOMMENDATION:**

1. Ratify the El Segundo Chamber of Commerce nomination to appoint Jeff Wilson to seat #18 of the South Bay Workforce Investment Board (SBWIB).
2. Request the City Clerk to forward a certified copy of Council's action to the SBWIB.
3. Alternatively, discuss and take other action related to this item.

### **FISCAL IMPACT:**

None

### **BACKGROUND:**

The South Bay Workforce Investment Board (SBWIB) provides guidance for programs administered under the Federal Workforce Investment Act, under a Joint Powers Agreement (JPA). The SBWIB covers the eight cities of El Segundo, Gardena, Hawthorne, Hermosa Beach, Inglewood, Lawndale, Manhattan Beach and Redondo Beach.

### **DISCUSSION:**

The JPA is the instrument that allows cities to pool and utilize available federal funds through the SBWIB. Pursuant to the amended JPA dated May 16, 2002, Section 3, Sub-Part 3 of Section 4 of Agreement No. 83-100 requires that each of the SBWIB member cities shall appoint at least two private-sector employees to serve on the SBWIB as representatives of their respective city's private-sector businesses.

The process specified by the JPA requires that nominees originate from a business

**Appoint Jeff Wilson to the South Bay Workforce Investment Board (SBWIB)**

**June 3, 2025**

**Page 2 of 2**

group, which historically has been the local chamber of commerce. The chambers nominate a business representative to the SBWIB, whose nomination is then ratified by the respective city councils. On April 21, 2025, the El Segundo Chamber of Commerce Board of Directors re-nominated Mr. Jeff Wilson, Corporate Affairs Manager, Chevron, to serve a full four-year term (from July 1, 2025, to June 30, 2029) on the SBWIB as a representative of the business sector in El Segundo. Accordingly, staff recommends that the El Segundo City Council ratify Mr. Wilson as SBWIB representative for the El Segundo business sector.

**CITY STRATEGIC PLAN COMPLIANCE:**

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy C: Implement strategic initiatives to attract new businesses and foster business to business networking and collaboration to retain and grow existing businesses.

**PREPARED BY:**

Barbara Voss, Deputy City Manager

**REVIEWED BY:**

Barbara Voss, Deputy City Manager

**APPROVED BY:**

Barbara Voss, Deputy City Manager

**ATTACHED SUPPORTING DOCUMENTS:**

1. Chamber of Commerce Nomination Letter

April 21, 2025

Honorable Mayor Pimentel and City Council  
City of El Segundo  
350 Main Street  
El Segundo, CA 90245

Dear Honorable Mayor Pimentel and City Council:

On behalf of the Board of Directors of the El Segundo Chamber of Commerce, please accept the nomination of the following individual to be appointed to serve on the South Bay Workforce Investment Board as a representative of the El Segundo business private sector:

Jeff Wilson, Corporate Affairs Manager, Chevron, to serve as a business private sector representative under a four-year term from July 1, 2025, to June 30, 2029.

Thank you for your consideration.

Sincerely,



Marsha Hansen  
CEO/President



www.sbwib.org

SOUTH BAY WORKFORCE INVESTMENT BOARD

SBWIB

**M E M B E R S**

**GLENN MITCHELL  
CHAIRPERSON**

- AMBER MESHACK
- AMEET BUTALA
- ANDREW FOWLER
- ARMANDO PENA
- DR. BRENDA THAMES
- BRIGETTE CALDERON
- CAROLYN WOODARD
- CATHERINE HOLDBROOK-SMITH
- CHRISTINA SMITH
- CRYSTAL SPENCER
- DAWN HARRIS
- DONALD FORD
- EDUARDO LEIVA
- FAISAL HASHMI
- FRAN FULTON
- GLENN GRINDSTAFF
- J. KIM MCNUTT
- JACKIE CHOI
- JANICE JIMENEZ
- JEFF WILSON
- JEFFREY R. JENNISON
- JEREMY DIAZ
- JOE AHN
- JOHN MATHESON
- JOSH LAFARGA
- KEN GOMEZ
- DR. KENDRICK ROBERSON
- KIMBERLEY MILLER
- LOUIE DIAZ
- MARK PANGER
- MARC WEISS
- MARIA CAMACHO
- MIKE COSTIGAN
- MIKE HARRIEL
- MITCH PONCE
- MOHAMMAD NASER
- NAYEEM KHAN
- ODEST RILEY
- PATRICIA BENNETT
- PATRICIA DONALDSON
- PAUL GUZMAN
- PETER BLANCO
- RUTHI DAVIS
- SANJAY MURTY
- SARAH GONZAGA
- DR. STEPHANIE LEWIS
- TAMALA LEWIS
- TED CORDOVA
- TOD SWORD
- TOM BAKALY
- WALTER AHHAITTY

May 6, 2025

Mr. Darrell George, City Manager  
City of El Segundo  
350 Main Street  
El Segundo, CA 90245

Dear Mr. George:

Currently, there is one El Segundo business private sector seat on the South Bay Workforce Investment Board (SBWIB), that needs to be filled. The new term of office for this seat will take effect is July 1, 2025, through June 30, 2029.

Pursuant to the legislative mandates outlined in the Workforce Innovation and Opportunity Act (WIOA) of 2014, Public Law 113-128, for the creation and composition of the Workforce Investment Boards Private Sector Members of the South Bay Workforce Investment Board must be nominated by local business organizations or business trade associations. Nominees are appointed by the Participating Cities' Mayor and City Council and ratified by the South Bay Workforce Investment Area Chief Locally Elected Official.

On April 21, 2025, the El Segundo Chamber of Commerce re-nominated Mr. Jeff Wilson, Corporate Affairs Manager for Chevron, to serve a full four-year term on the SBWIB as an El Segundo business private sector representative. Mr. Wilson was appointed last year under an existing term of office, with a term end date of June 30, 2025. We are requesting that the Mayor and City Council please initiate the process to re-appoint Mr. Jeff Wilson to the SBWIB at the City of El Segundo's next regularly scheduled City Council meeting or at your earliest convenience.

Your cooperation in this matter is greatly appreciated. If you have any questions or require assistance, please contact me, or my assistant, Sha'Ron Berry, at (310) 970-7700.

Sincerely,

Jan Vogel  
Executive Director

JAN VOGEL  
**EXECUTIVE DIRECTOR**

Attachments



## City Council Agenda Statement

Meeting Date: June 3, 2025

Agenda Heading: Public Hearings

Item Number: C.11

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### **TITLE:**

Public Hearing for Approval of Proposed FY 2025-26 Citywide Operating Budget, Capital Improvement Program Budget, Gann Appropriations Limit, and Associated Financial Policies

### **RECOMMENDATION:**

1. Conduct a public hearing.
2. Adopt resolution approving the proposed FY 2025-26 citywide operating budget, capital improvement program budget, various financial policies, and Gann appropriations limit.
3. Alternatively, discuss and take other action related to this item.

### **FISCAL IMPACT:**

Total proposed FY 2025-26 budget appropriations (for all funds) equal \$218,850,160 with off-setting estimated revenues and use of reserves. Of these amounts, proposed General Fund appropriations equal \$104,678,219 with off-setting estimated revenues and use of reserves. The proposed approvals fully adhere to applicable City financial policies.

### **BACKGROUND:**

The proposed FY 2025-26 citywide operating and capital improvement program budget for all funds reflects the input and direction provided by City Council during the May 5, 2025 budget study session. Please refer to the attached City Manager budget message for a comprehensive overview of the proposed FY 2025-26 budget and related financial issues.

In addition to reviewing and approving the proposed FY 2025-26 Budget, the City Council needs to review and approve the City's FY 2025-26 Gann Appropriations Limit (which is included in Exhibit 1). This is a State of California Constitutional requirement.

## **Proposed FY 2025-26 Citywide Budget**

**June 3, 2025**

**Page 2 of 3**

As a prudent practice, the following Financial Policy documents are included as Exhibits for City Council to reaffirm for FY 2025-26: General Fund Reserve Policy, Economic Uncertainty Reserve Policy, Topgolf Revenue Allocation Policy, Unfunded Actuarial Liability (UAL) Policy, and Interfund Transfer Policy.

It is recommended that these policy documents be reaffirmed and approved prior to the commencement of FY 2025-26.

The proposed FY 2025-26 citywide master fee schedule was provided to City Council via an item on the May 20, 2025 City Council meeting agenda.

### **DISCUSSION:**

Staff will provide a comprehensive budget presentation to City Council at the June 3, 2025 City Council meeting and will be available for questions.

### **NEXT STEPS**

If adopted by the City Council, the FY 2025-26 Citywide budget will go into effect with the beginning of the new fiscal year on July 1, 2025.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 5: Champion Economic Development and Fiscal Sustainability

Objective 5B: El Segundo approaches its work in a financially strategic and responsible way.

### **PREPARED BY:**

Liz Lydic, Management Analyst

### **REVIEWED BY:**

Paul Chung, Chief Financial Officer

### **APPROVED BY:**

Barbara Voss, Deputy City Manager

### **ATTACHED SUPPORTING DOCUMENTS:**

1. Exhibit A - Proposed FY 2025-26 Operating & CIP Budget Book
2. Exhibit B - General Fund Reserve Policy
3. Exhibit C - Economic Uncertainty Reserve Policy
4. Exhibit D - Topgolf Revenue Allocation Policy
5. Exhibit E - Unfunded Actuarial Liability (UAL) Policy
6. Exhibit F - Inter-fund Loan Policy
7. Budget Public Hearing - Presentation



CITY OF EL SEGUNDO  
C A L I F O R N I A



ADOPTED OPERATING AND  
CAPITAL IMPROVEMENT  
BUDGET FISCAL YEAR 2025 - 2026

# City of El Segundo

## Adopted Operating & Capital Improvement Budget

Fiscal Year 2025-2026

### ELECTED OFFICIALS



**Chris Pimentel**  
Mayor



**Ryan Baldino**  
Mayor Pro Tem



**Drew Boyles**  
Councilmember



**Lance Giroux**  
Councilmember



**Michelle Keldorf**  
Councilmember



**Susan Truax**  
City Clerk

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City Manager's Office  
**MEMORANDUM**

350 Main Street El Segundo, CA 90245  
Phone 310-524-2300 | [www.elsegundo.org](http://www.elsegundo.org)

**To:** Honorable Mayor and Members of City Council

**From:** Darrell George, City Manager

**Date:** June 3, 2025

**Subject:** Adopted FY 2025-26 Operating & Capital Improvement Program Budget

On behalf of the City organization, it is my pleasure to submit the Operating Budget for Fiscal Year (FY) 2025-26 as adopted by City Council on June 3, 2025.

**Executive Summary**

City Council, management, and staff in all departments worked diligently to prepare the Adopted FY 2025-26 Budget. A public meeting and multiple interdepartmental meetings were dedicated to preparing this budget with focus on achieving the City Council's goals and objectives. A City Council Budget Study Session was conducted on May 5, 2025, and a City Council Public Hearing was held on June 3, 2025. As a result, this budget reflects a thoughtful and targeted spending plan that is aligned with the City's Strategic Plan and long-term financial goals.

This spending plan will fund service levels and provide a high quality of life for residents and businesses. While this is a conservative budget, it represents a plan that is fiscally responsible and responsive to the community's needs. Revenues are projected to flatten from estimated FY 2024-25 year-end actuals to adopted budget FY 2025-26. Over the next six months, staff will continue to monitor the City's actual revenues and expenditures and will present an update to City Council at midyear.

Staff is prepared to take proactive steps to ensure strong financial health for the City during economic changes and unforeseen issues or emergencies that may arise. The City is fortunate to have a diverse revenue base, and a united front among City Council, management, and our hard-working employees. Thus, the City continues to maintain a AAA credit rating and 25% (\$24.9M) in reserves. The City will continue to maintain financial stability and provide a high level of municipal services to residents, businesses, and visitors. The City Council's focus on long-term strategic and financial planning will continue to play an essential role in managing the organization's future. In light of this, staff will be working with the City Council to address a future structural deficit being projected for Fiscal Year 2027-28.

I extend my personal gratitude and appreciation to the Executive Team, Finance Department, and staff in all departments for the many hours of outstanding work, interdepartmental cooperation, and commitment to preparing a balanced Adopted Operating and CIP Budget. We will continue to strive for positive labor relations which are a critical component to how the City organization is managed and operated, acknowledging the key agreements that were successfully negotiated last year.

In addition to the City's operating budget, the FY 2025-26 Budget includes a strategic Capital Improvement Program (CIP) with \$14.5 million in funding to support 27 projects. In addition, \$14.3 million of CIP funding has been carried over from the last fiscal year to complete 21 CIP projects that are ongoing, including funding for two of the City's largest projects: the Plunge remodel and the Recreation Park renovation. City Council allocated a total of \$28.8 million to maintain and improve the City's buildings, parks, streets, sidewalks, and recreation facilities.

Finally, it is important to acknowledge City Council for its continued leadership and confidence in the City's team to provide a wide array of municipal services during such unprecedented and challenging times.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'Darrell George', written over a horizontal line.

Darrell George  
City Manager

## **Budget Preparation & Discussion Process**

The FY 2025-26 budget preparation process began at the staff level in early 2025 and included a public meeting with City Council on May 5, 2025. Based on the best information available at the time of the FY 2024-25 General Fund Mid-Year Budget Update on February 18, 2025, adjustments were made to accommodate for a minor increase in appropriations to ensure that FY 2024-25 ended with a budget reflecting the cost to carry out City services. On June 3, 2025, City Council adopted the citywide FY 2025-26 Budget.

## **Citywide Strategic Plan for FY 2022-2026**

In June 2024, City Council approved an update to the City's FY 2022-26 Strategic Plan. The updated plan includes five goals and 17 strategies. Following approval of the updated Strategic Plan, the City's Executive Team developed specific action items for each of the 17 strategies, resulting in a comprehensive list of 113 action items. Of these, 74 were part of the top six strategies identified by City Council. The remaining 39 action items fell under strategies that were considered important, but not among the top priorities. The City tracks progress towards completion of action items and provides a monthly update to City Council and City employees.

### **Vision**

Be a global innovation leader where 'big ideas take off' while maintaining our unique small-town character

### **Mission Statement**

Provide a great place to live, work, and visit

### **Values**

**Service.** We work to provide exceptional services and continuously improve our practices and processes.

**Ethics.** We are accountable and responsible for our actions, transparent in our processes, and follow professional standards, while taking calculated risks to provide solutions.

**Collaboration.** We work as one team on behalf of our community.

### **Culture**

El Segundo strives to create a working culture of:

- Innovation
- Support and recognition
- Leadership by example
- Proactive action
- Problem-solving – getting to yes
- Engaging the community

### **Five Broad Goals**

1. Develop and Maintain Quality Infrastructure and Technology
2. Optimize Community Safety and Preparedness

3. Deliver Solution-Oriented Customer Service, Communication, Diversity, Equity, and Inclusion
4. Promote and Celebrate a Quality Workforce Through Teamwork and Organizational Excellence
5. Champion Economic Development and Fiscal Sustainability

### **Top Six Priorities**

#### **Goal 5, Strategy C:**

Implement strategic initiatives to attract new businesses and foster business to business networking and collaboration to retain and grow existing businesses.

#### **Goal 5, Strategy D:**

Implement community planning, land use, and enforcement policies that encourage growth while preserving El Segundo's quality of life and small-town character.

#### **Goal 4, Strategy A:**

Enhance staff recruitment, retention, and training to ensure delivery of unparalleled City services and implementation of City Council policies.

#### **Goal 1, Strategy A:**

Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained including streets, entryways, and facilities.

#### **Goal 1, Strategy B:**

Seek opportunities to implement the use of innovative technology to improve services, efficiency, and transparency.

#### **Goal 2, Strategy A:**

Comprehensively address the unsheltered homeless population.

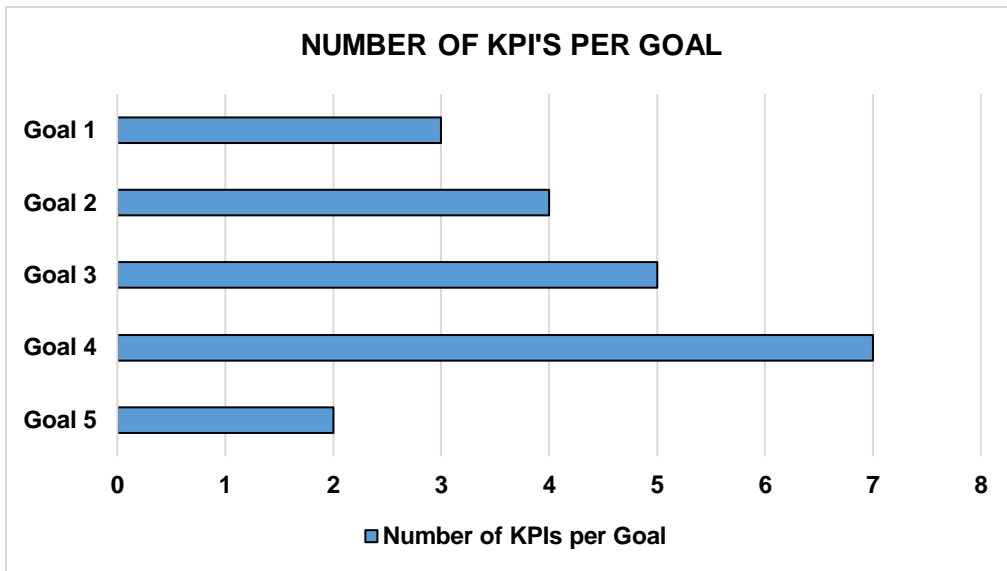
### **Key Performance Indicators**

The City has implemented a comprehensive set of Key Performance Indicators (KPIs) to effectively measure and communicate its progress toward the strategic goals. These KPIs serve as valuable tools to tell the story of the City's performance, helping both leadership and residents understand where improvements are being made and where further attention is needed.

Among the key indicators:

- Pavement Condition Index (PCI), tracked under Goal 1, reflects the quality and maintenance of road infrastructure. This metric showed a notable improvement, rising from a score of 72.90 in 2024 to 78 in 2025.
- Under Goal 2, the "Resident Feeling Safe" metric, sourced from an ongoing social media survey, remained steady with a slight increase during the first quarter of 2025, suggesting sustained or growing public confidence in community safety initiatives.
- For Goal 3, the Resident Net Promoter Score (NPS), which gauges overall satisfaction and the likelihood of residents to recommend the city as a place to live, retained its "Great" status with a score of 46, matching last year's performance.
- For Goal 5, related to fiscal responsibility the KPI tracks funds available for CIP, General Fund Reserves, and key revenues, which have increased year over year.

Collectively, these KPIs demonstrate the City's dedication to transparency, continuous improvement, and responsiveness to community needs.



## Overview of Adopted FY 2025-26 Citywide Revenues

Total adopted revenues (all funds) for FY 2025-26 are **\$185,171,641** as follows:

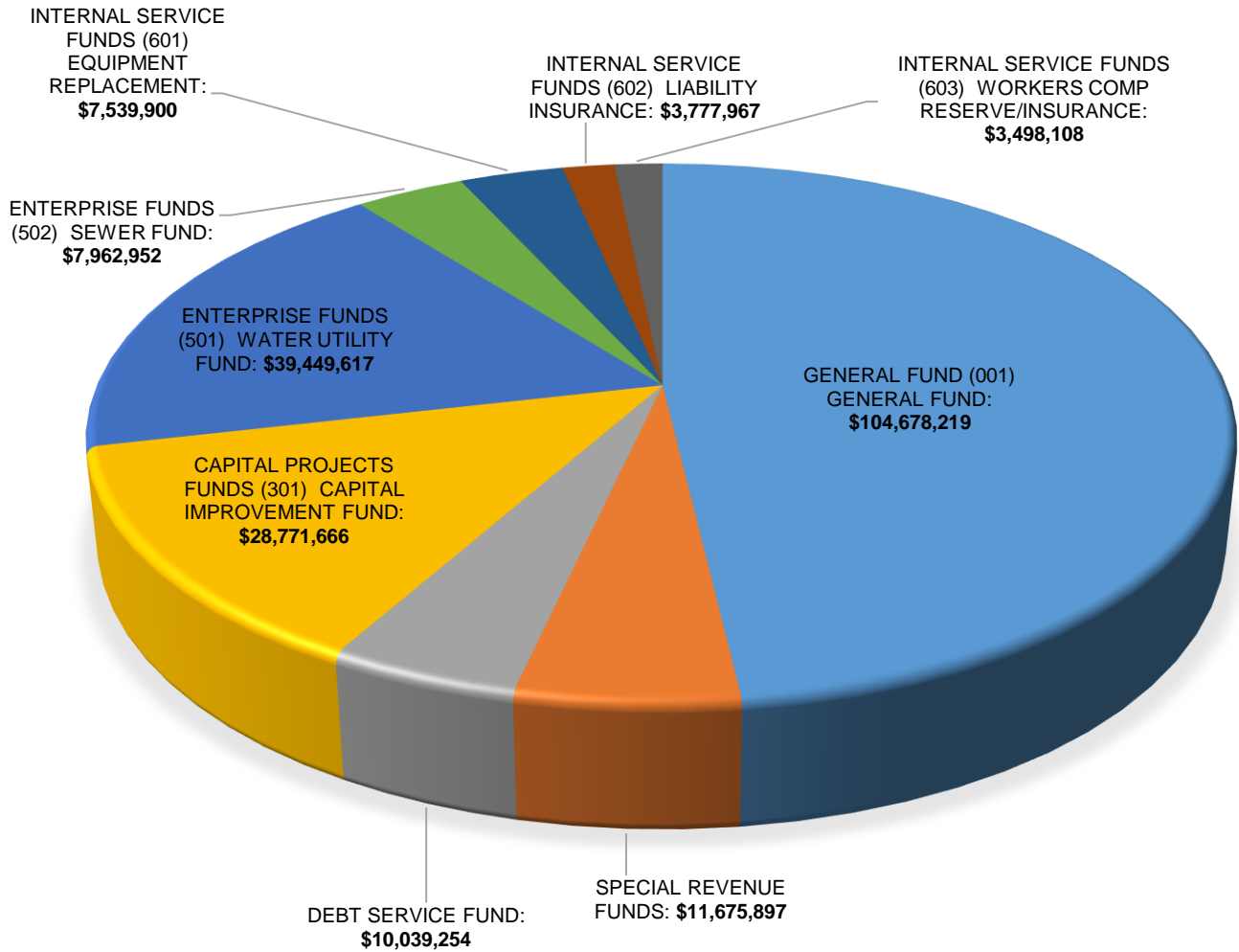
Fund	Est. Act. FY 2024-25	Adopted FY 2025-26
001 GENERAL FUND	\$103,459,025	\$ 104,573,049
104 TRAFFIC SAFETY FUND	36,000	25,000
106 STATE GAS TAX FUND	474,627	499,058
109 ASSET FORFEITURE FUND	60,140	80,408
110 MEASURE R	319,677	325,919
111 COMM. DEVEL. BLOCK GRANT	65,230	67,469
112 PROP "A" TRANSPORTATION	505,580	503,980
114 PROP "C" TRANSPORTATION	420,469	421,556
115 AIR POLLUTION REDUCTION FUND	23,779	27,895
116 RESIDENTIAL SOUND INSULATION PROG. FUND	7,433	16,758
117 HYPERION MITIGATION FUND	1,634	3,684
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	17,571	13,967
119 MTA GRANT	324	731
120 C.O.P.S. FUND	111,233	195,326
123 PSAF PROPERTY TAX PUBLIC SAFETY	39,015	45,103
124 FEDERAL GRANTS	580,265	580,265
125 STATE GRANTS	174,827	206,472
126 CUPA	1,455,720	2,062,413
127 MEASURE M	353,213	348,885
128 SB-1	453,105	479,445
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	23,438	27,128
130 AFFORDABLE HOUSING FUND	100,225	225,968
131 COUNTY STORM WATER PROGRAM	684,403	698,256
202 DEBT SERVICE FUND	35,000	36,050
204 PENSION OBLIGATION BONDS	9,500,324	9,505,304
301 CAPITAL IMPROVEMENT FUND	4,996,232	5,230,000.00
311 DEVELOPER IMPACT FEES - GENERAL GOV'T	2,500	-
312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT	60,000	30,000.00
314 DEVELOPER IMPACT FEES - STORM DRAINAGE	15,000	-
315 DEVELOPER IMPACT FEES - WATER DISTRIBUTION	25,000	-
316 DEVELOPER IMPACT FEES - WASTEWTR COLLECT.	20,000	-
318 DEVELOPER IMPACT FEES - PUBLIC MEETING	10,000	10,000.00
319 DEVELOPER IMPACT FEES - AQUATICS CENTER	2,000	2,000.00
320 DEVELOPER IMPACT FEES - PARKLAND	30,000	30,000.00
501 WATER UTILITY FUND	34,630,327	37,223,245
502 SEWER FUND	5,742,073	6,214,470
504 SENIOR HOUSING	1,038,771	287,414
505 SOLID WASTE	300,000	211,000
601 EQUIPMENT REPLACEMENT	1,686,456	2,027,142
602 LIABILITY INSURANCE	3,105,000	3,687,030
603 WORKERS COMP RESERVE/INSURANCE	3,542,207	3,597,350
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	1,124,250	5,144,400
704 CULTURAL DEVELOPMENT FUND	250,000	257,500
708 TRUST FUNDS-PROJ. DEPOSITS NONREFUNDAB	270,000	250,000
<b>Grand Total</b>	<b>\$175,752,075</b>	<b>\$185,171,641</b>

**Overview of Adopted FY 2025-26 Citywide Appropriations**

Total Adopted appropriations (all funds) for FY 2025-26 are **\$218,850,160** as follows:

<b>Fund</b>	<b>Adopted FY 2024-25</b>	<b>Adopted FY 2025-26</b>
001 GENERAL FUND	\$97,472,672	\$104,678,219
104 TRAFFIC SAFETY FUND	36,000	25,000
106 STATE GAS TAX FUND	523,755	473,007
109 ASSET FORFEITURE FUND	702,450	717,450
110 MEASURE R	1,000,000	400,000
111 COMM. DEVEL. BLOCK GRANT	-	130,000
112 PROP "A" TRANSPORTATION	367,281	407,029
114 PROP "C" TRANSPORTATION	1,200,000	-
115 AIR POLUTION REDUCTION FUND	-	100,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	2,281	-
117 HYPERION MITIGATION FUND	60,754	61,277
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	30,000	15,000
120 C.O.P.S. FUND	423,820	483,820
123 PSAF PROPERTY TAX PUBLIC SAFETY	75,000	90,000
124 FEDERAL GRANTS	357,765	251,765
125 STATE GRANTS	154,827	201,472
126 CUPA	889,918	1,466,342
127 MEASURE M	200,000	200,000
128 SB-1	600,000	400,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM -CASP	15,000	15,000
130 AFFORDABLE HOUSING FUND	50,000	50,000
131 COUNTY STORM WATER PROGRAM	1,050,000	1,050,000
132 MEASURE B	12,580	-
202 DEBT SERVICE FUND	542,851	541,606
204 PENSION OBLIGATION BONDS	9,500,314	9,497,648
301 CAPITAL IMPROVEMENT FUND	30,035,345	28,771,666
312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT	60,000	58,683
317 DEVELOPER IMPACT FEES - LIBRARY	17,156	-
401 ECONOMIC UNCERTAINTY	-	-
501 WATER UTILITY FUND	39,315,822	39,449,617
502 SEWER FUND	7,837,440	7,962,952
503 GOLF COURSE	-	-
504 SENIOR HOUSING	16,295	15,621
505 SOLID WASTE	330,000	346,000
601 EQUIPMENT REPLACEMENT	9,674,613	7,539,900
602 LIABILITY INSURANCE	3,769,563	3,777,967
603 WORKERS COMP RESERVE/INSURANCE	3,418,321	3,498,108
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	136,000	4,948,394
704 CULTURAL DEVELOPMENT FUND	272,604	251,617
708 TRUST FUNDS-PROJECT DEPOSITS NON-REFUND	800,000	975,000
<b>Grand Total:</b>	<b>\$210,950,427</b>	<b>\$218,850,160</b>

## ADOPTED CITYWIDE FY 2025-26 APPROPRIATIONS BY FUNDS: \$218,850,160



The General Fund represents the largest portion of the total Adopted Citywide Budget at \$104,678,219 (48%). Enterprise Funds represent the second largest group at 21.8%, as follows: Water Fund at \$39,449,617 (18%); Wastewater Fund at \$7,962,952 (21.7%); Solid Waste Fund at \$346,000 (0.16%). Internal Service Funds total \$14,815,975 (6.8%) as follows: General Liability Fund at \$3,777,967 (1.7%); Workers' Compensation Fund at \$3,498,108 (1.6%); and Equipment Replacement Fund at \$7,539,900 (3.4%).

The General Fund Capital Improvement Program (CIP) Fund totals \$28,771,666 (or 13.1% of all funds). This includes of carryover funding from prior fiscal years and new projects for a total of 48 projects.

The Debt Service funds total \$10,039,254 (4.6%). This consist of the Debt Service Pension Obligation Bonds of \$9,497,648 (or 4.3% of all funds) and Douglas Street Gap closure of \$541,606 (or 0.2% of all funds).

The remainder of the funds consist of smaller funds dedicated to specific purposes. These include Transportation related funds, the Development Services Trust Fund, Recreation and Parks Fund, Economic Development Fund, Cultural Development Trust Fund, and Park Vista Senior Housing Project Fund.

## **GENERAL FUND**

The General Fund pays for the City's basic operations and services, including the following:

- Public Safety (Police & Fire)
- Public Works (Streets/Engineering/Facilities/Landscaping)
- Community Services (Library/Senior/Teen/Recreation/Cultural Arts)
- Development Services (Planning/Building/Housing)
- Internal Support (City Clerk/City Treasurer/Finance/Human Resources/Information Technology)
- General Governance (City Council/City Manager/City Attorney)

The Adopted FY 2025-26 General Fund Budget preparation process began in January 2025 and continued through June 2025. Staff worked diligently to develop the adopted budget. Through discussions with City Council during the Strategic Planning and Budget Study sessions, the following approach was used to develop the FY 2025-26 General Fund Budget:

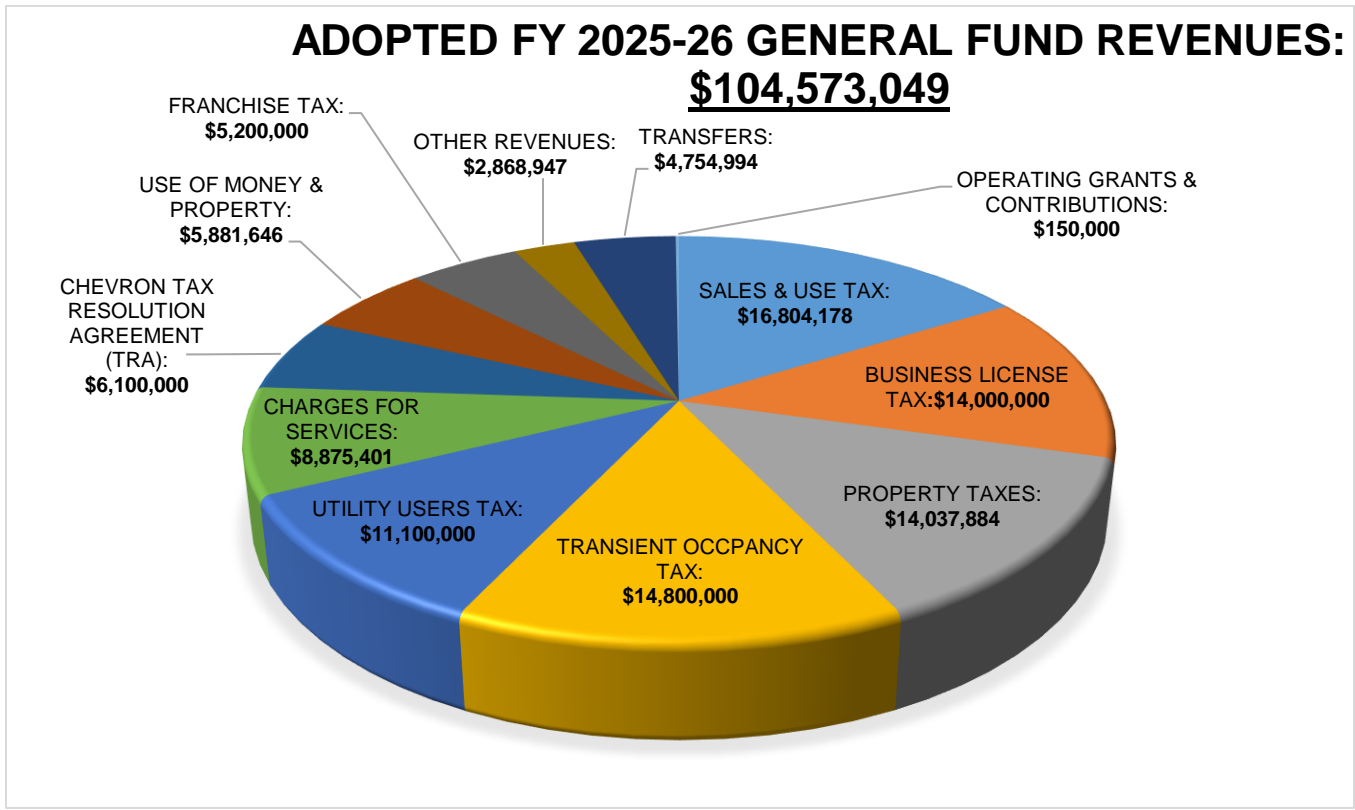
- Utilize a 5% vacancy rate for personnel in departments that were not fully staffed at time of budget preparation
  - Approximately \$2.4 million reduction in salaries and benefits
  - Historically the vacancy rate has been about 11% = 30 Full Time Positions

The General Fund also has the following funds that are included as part of the General Fund Grouping which are detailed below:

- Solid Waste Fund
- Special Revenue Fund
- Cultural Development (1% for the arts) Fund
- Debt Service Fund
- General Fund Capital Improvement Program (CIP) Fund

**General Fund Revenues**

Total General Fund revenues for FY 2025-26 are anticipated to be **\$104,573,049** as illustrated in the following chart and table:



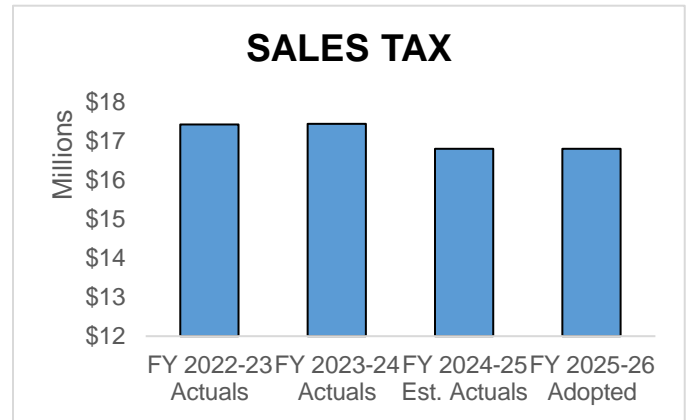
GENERAL FUND REVEUNES	FY 2024-25 EST. ACTUALS	FY 2025-26 ADOPTED
SALES & USE TAX	\$16,805,000	\$16,804,178
BUSINESS LICENSE TAX	14,090,976	14,090,976
TRANSIENT OCCUPANCY TAX	14,800,000	14,800,000
PROPERTY TAX	13,775,000	14,037,884
CHEYRON TAX RESO AGREEMENT	5,600,000	6,100,000
UTILITY USERS TAX	11,065,700	11,093,769
CHARGES FOR SERVICES	5,878,000	5,900,748
TRANSFERS IN	4,754,994	4,754,994
FRANCHISE TAX	5,125,000	5,200,000
OTHER REVENUES	2,875,178	2,875,178
INTERGOVERNMENTAL	355,000	355,000
LICENSE & PERMITS	2,282,500	2,329,000
INTEREST & RENTAL INCOME	5,707,000	5,886,646
FINES & FORTFEITURES	344,677	344,677
<b>TOTAL:</b>	<b>\$103,459,025</b>	<b>\$104,573,049</b>

The following are the **Top Five General Fund** revenue sources and basis for estimates for the General Fund. These significant revenue sources equate to 72% of the General Fund revenues, and the reflect the City’s revenue diversity, helping ensure that the City does not rely exclusively on any single source.

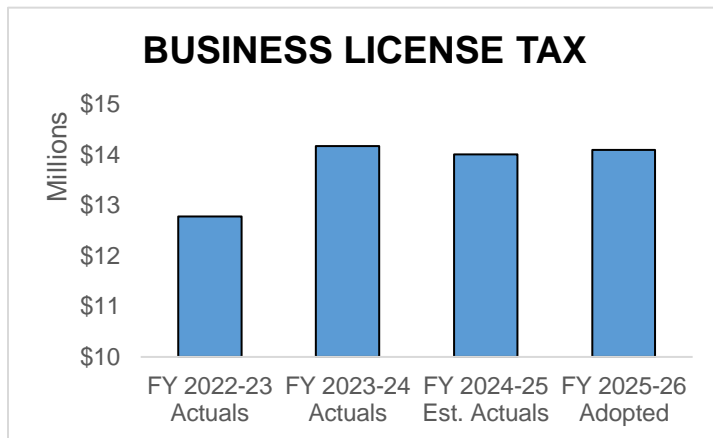
**1. Sales Tax: \$16,804,178**

Sales Tax is the City’s largest revenue source and has continued to increase following the pandemic. The major sales tax business groups are business and industry, restaurants and hotels, autos and transportation, food and drugs, and general consumer goods.

The FY 2025-26 Sales Tax revenue remain flat compared to FY 2024-25 Estimated Actuals, as there are economic uncertainty going into the next fiscal year. Sales Tax post COVID-19 accelerated in FY 2022-23 to FY 2023-24 and now trending to a normal growth trend.



**2. Business License Tax: \$14,090,976**

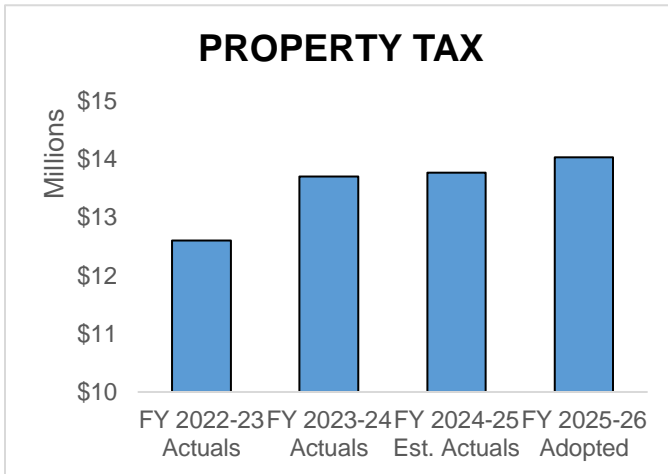


Typically one of the City’s top three revenue sources, the Business License Tax is imposed on the City’s commercial activity to sustain general services and facilities for both businesses and residents.

FY 2025-26 represents an increase of \$90,976 from the FY 2024-25 Estimated Actuals. Following the passing of Measure BT in November 2022, the changes to the business tax contributed to a moderate increase in this revenue source. In addition, revenues have been impacted by new businesses moving in

and increased investment in the city alongside businesses reducing their footprint and/or headcount due to hybrid and remote work or leaving the city for various reasons.

**3. Property Tax: \$14,037,884**



The City’s property tax is impacted by real estate trends in both residential (driven by changes of ownership) and commercial (driven by annual CPI, changes of ownership, and new construction) activity. While during the beginning portion of the 2024 calendar year Counties in California continued to experience decline in the number of recorded sales from 2023, major State regions experienced a moderate increase in median sale prices from the year prior.

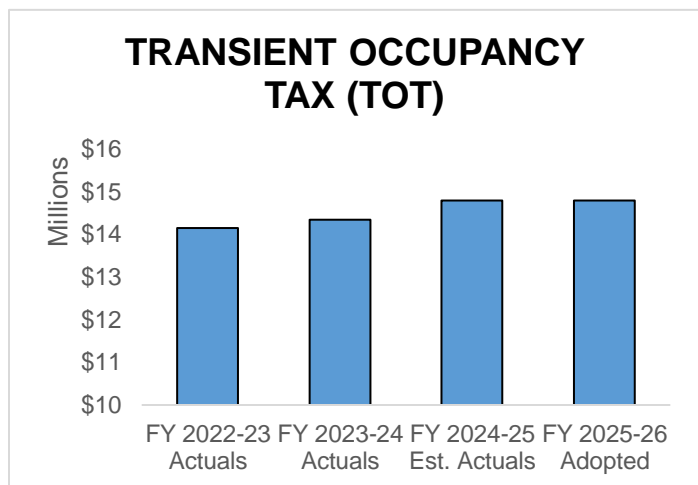
Top El Segundo taxpayers include those in the aerospace industry, commercial office buildings, and the Chevron refinery.

The FY 2025-26 Property Tax represents an increase of \$646,125 from the FY 2024-25 Estimated Actuals which is attributed to an increase in assessed value and property tax for the City. It is important to remember that the City of El Segundo receives only a small portion of local Property Tax revenue (about 6 cents for every \$1 dollar of Property Tax paid). In total, Property Tax represents approximately 13% of the estimated total General Fund revenues. This is a smaller percentage than most California cities.

**4. Transient Occupancy Tax (TOT): \$14,800,000**

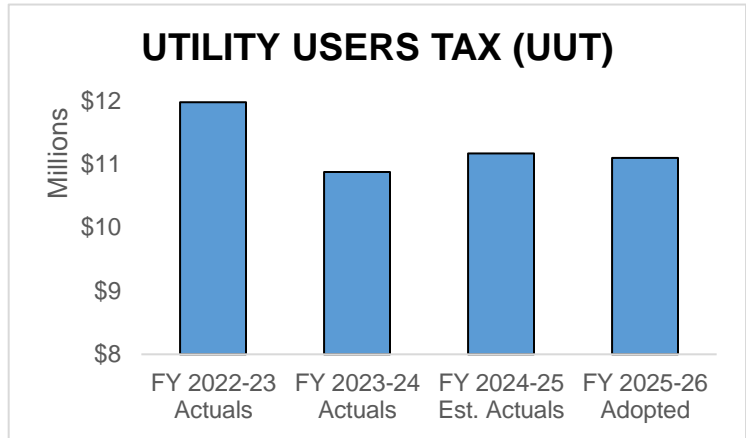
Transient Occupancy Tax is driven by room rates and the current rate is at 12%, one of the lowest in the South Bay.

FY 2025-26 remain flat from FY 2024-25 Estimated Actuals. Due to the uncertainty of the travel demand going into the new fiscal year, revenues are forecasted to remain flat. The month-over-month comparisons from previous fiscal years reflects a steady increase in occupancy rates and in average daily room rates. The City anticipates upticks in visitor activity to El Segundo towards the end of FY 2025-26 leading into FY 2026-27 due to the City’s proximity to LAX and SoFi Stadium being one of the host locations for the 2026 FIFA World Cup.

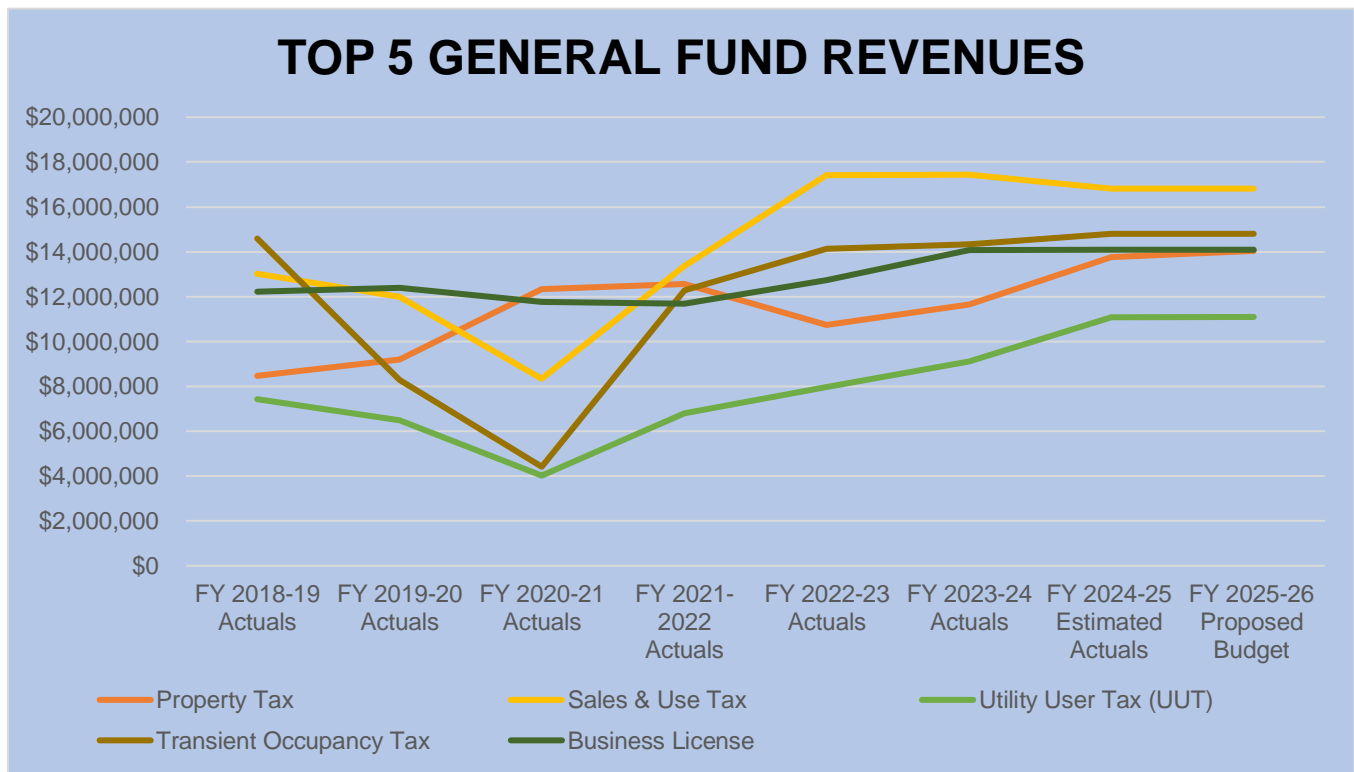


**5. Utility Users Tax (UUT): \$11,093,769**

This revenue source reflects the total of all the Utility Users Taxes from gas, water, telecommunications, cogenerated electric, and electricity (which are applied to non-residential users only) and is estimated to decrease slightly by \$71,931 from the FY 2024-25 Estimated Actuals. This decrease was anticipated, as the City experienced higher UUT revenue due to rising rates post COVID-19 and rates have leveled off since FY 2023-24.

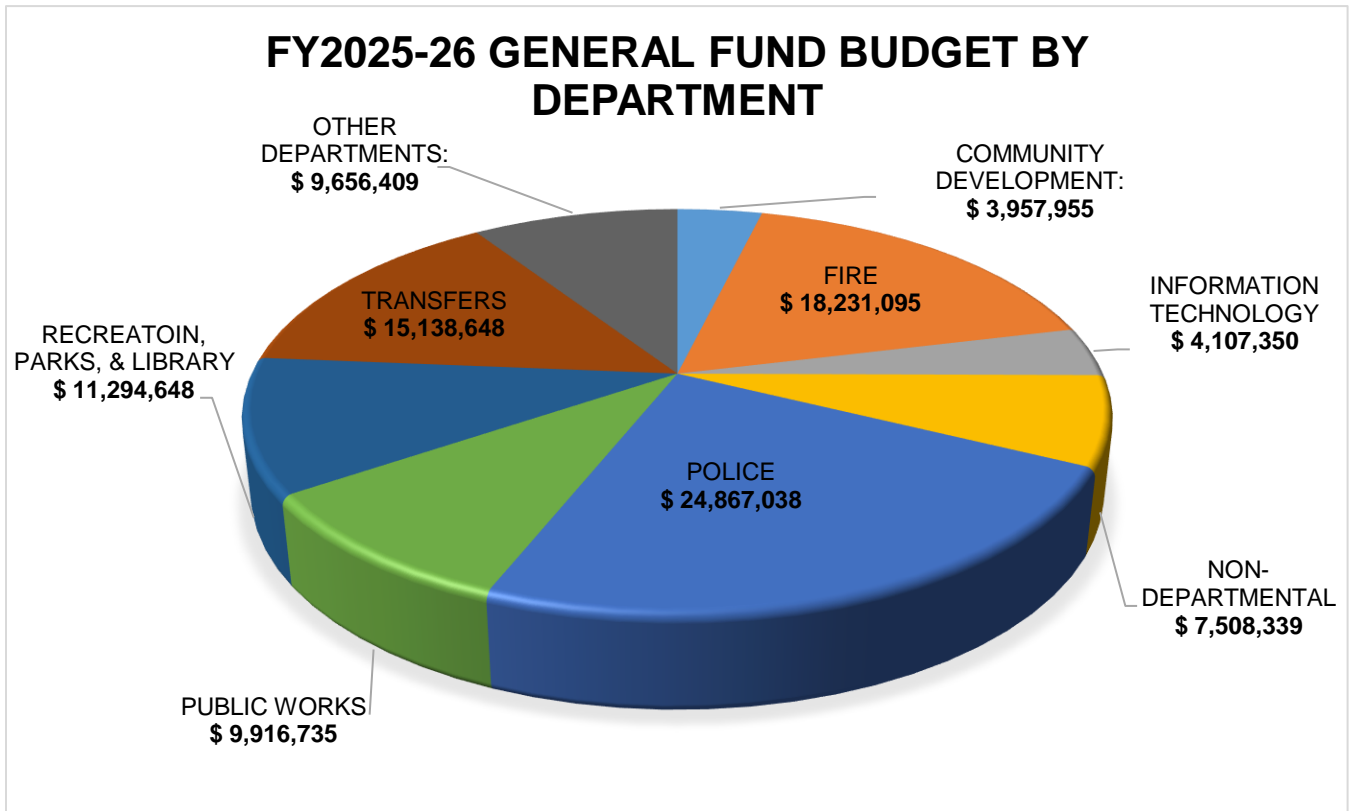


The following graph provides a five-year historical overview of the **City's Top Five General Fund** revenues:



**General Fund Appropriations**

Total Adopted General Fund Appropriations for FY 2025-26 is **\$104,678,219** is as follows:



DEPARTMENT	FY 2024-25 ADOPTED APPROPRIATIONS	FY 2025-26 ADOPTED APPROPRIATIONS
POLICE	\$22,231,649	\$24,867,038
FIRE	15,663,956	18,231,095
TRANSFERS OUT	14,996,546	15,138,648
PUBLIC WORKS	9,844,794	9,916,735
NON-DEPARTMENTAL	6,785,227	7,508,339
RECREATION, PARKS, & LIBRARY	10,744,896	11,294,648
COMMUNITY DEVELOPMENT	3,745,094	3,957,955
INFORMATION TECHNOLOGY	3,912,086	4,107,350
CITY MANAGER	2,807,177	3,140,747
FINANCE	2,766,646	2,807,702
HUMAN RESOURCES	2,194,785	2,059,083
CITY ATTORNEY	897,450	825,000
CITY CLERK	658,095	596,780
CITY COUNCIL	224,272	227,098
<b>TOTAL:</b>	<b>\$97,472,672</b>	<b>104,678,219</b>

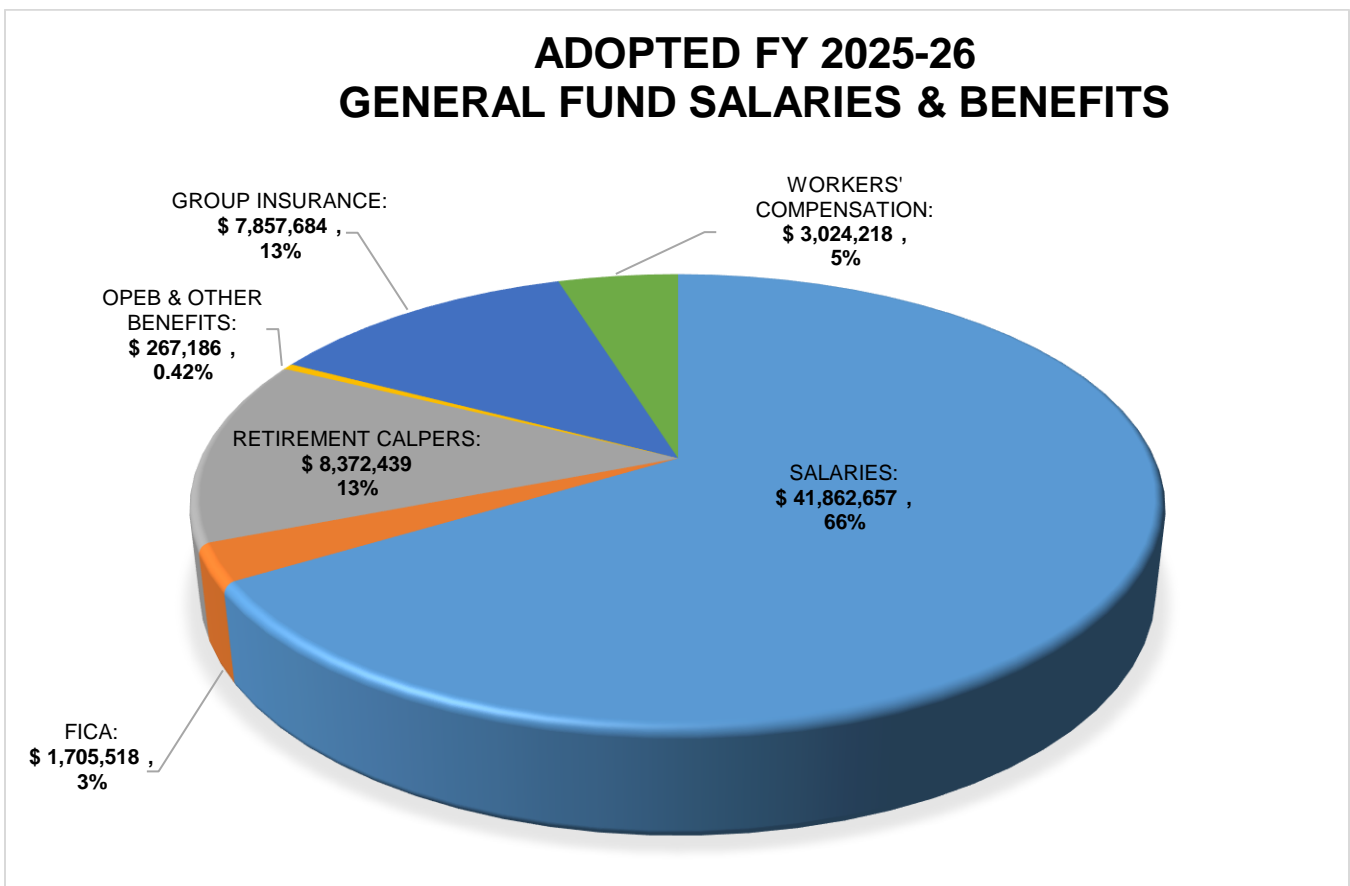
The two largest General Fund departments remain Police and Fire. These two departments consume 41.2% of the total General Fund Budget (the General Fund includes Transfers Out which records the

payment on the POBs, transfer to Solid Waste, transfer to Senior Housing, and \$5.2 million transferred to the GF CIP Capital Fund), followed by the Recreation, Parks, and Library Department at 10.8%. The issuance of the POBs paid off the UAL to CalPERS and the annual POBs payments are recorded as a transfer out of the General Fund to the Debt Service POBs Fund.

<b>Summary of General Fund Appropriations (Excluding Capital Outlay &amp; Transfers Out)</b>				
	<b>Adopted FY 24-25</b>	<b>Adopted FY 25-26</b>	<b>\$ Increase</b>	<b>% Increase</b>
Salaries/OT/Other	\$39,937,460	\$41,862,657	\$1,925,197	4.8%
All Benefits	18,018,696	21,227,046	3,208,349	17.8%
<b>Subtotal</b>	<b>\$57,956,156</b>	<b>\$63,089,702</b>	<b>\$5,133,546</b>	<b>8.9%</b>
Maintenance & Operations	24,315,940	26,449,868	2,133,928	8.8%
<b>Grand Total</b>	<b>\$82,272,096</b>	<b>\$89,539,570</b>	<b>\$7,267,474</b>	<b>8.8%</b>

**Salaries and Benefits**

The General Fund continues to experience rising salary costs, and the FY 2025-26 budget includes the outcomes of various labor union agreements put into place in recent months. For FY 2025-26, budgeted General Fund Salaries and Benefits will total \$63 million and will equal approximately 60% of the General Fund operating budget. An increase in salaries and benefits is a result of MOU changes and salary adjustments that were implement in the previous fiscal year. The following pie chart illustrates how General Fund salaries and benefits will be allocated:



As is the case with most California cities, El Segundo has historically strived to budget to fill 100% of all budgeted positions. Cities are seldom fully staffed at 100%. The number of vacancies for FY 2024-25 was 25, or 9.1% of the 287 full-time budgeted General Fund positions (excluding elected officials). The Adopted FY 2025-26 Budget includes a 5% vacancy rate built into each department’s budget (except for

part-time employees, the City Clerk’s Office, City Council, and the Library Division due to those being five full-time staff or less or being fully-staffed at the time of budget preparation).

The 5% vacancy rate will result in a decrease to the operating budget by approximately \$2.4 million. It is anticipated that the City will reevaluate this practice as departments continue to assess their organizational structure to provide essential services in the most cost-effective manner.

**Maintenance & Operations**

The Adopted General Fund Budget includes an 8.8% increase in Maintenance & Operations costs. This increase is primarily due to contractual increases due to minimum wage increase and inflation.

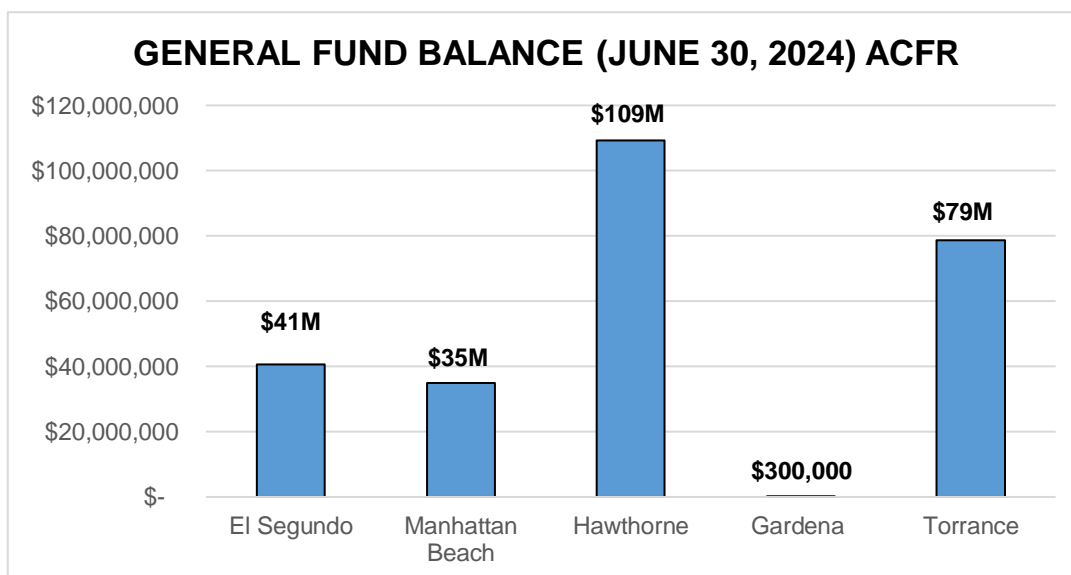
**Chargebacks**

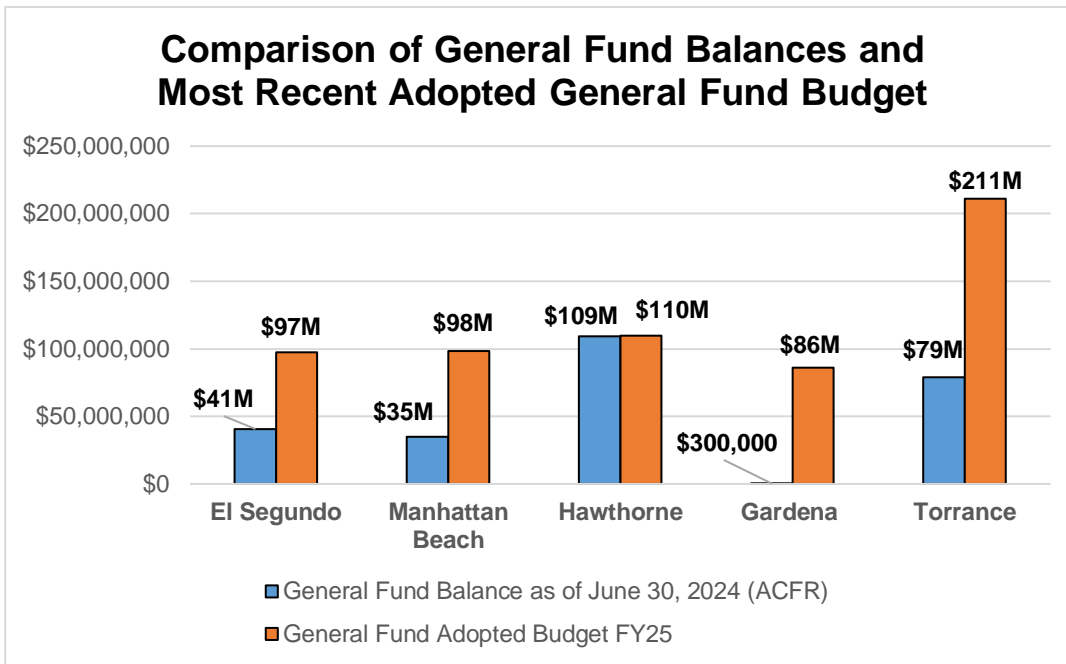
Chargebacks consist of services provided by a General Fund department to another Governmental Fund or Enterprise Fund. During the year, the applicable operations will be charged to reflect the cost of receiving these services and reimburse (or charge back) the General Fund. The methodology is based on the City’s formal Cost Allocation Plan.

**Estimated Fund Balance**

Fund balance is the difference between assets and liabilities and is contained within non-spendable, restricted, assigned, or unassigned categories. City policy is to set the General Fund reserve levels at 25% of appropriations, and the FY 2025-26 budget includes reserves at this level. Based on estimated revenues and adopted appropriations for FY 2025-26, staff projects the ending General Fund balance on June 30, 2026 to be \$37,858,323, and the estimated ending unassigned fund balance after meeting the 25% reserve is \$12,938,665.

While the General Fund balance has continued to grow, mainly due to revenues exceeding expenditures in the fiscal years following the onset of the pandemic, a general comparison of neighboring and nearby cities shows El Segundo in the middle range of General Fund balance, using the last reported data as of June 30, 2024, where available from jurisdictions. The General Fund balance is moderately outpaced by the General Fund adopted budget in comparison to Fiscal Year 2024-25 budget information from other jurisdictions. The table below provides general comparison:





**Reserve Levels**

The City maintains an Economic Uncertainty Reserve balance of \$2.0 million. At the end of FY 2025-26 this balance will be \$2.0 million. The City’s Economic Uncertainty Reserve Policy is to maintain a balance of \$2.0 million. The City also maintains an OPEB reserve of \$36.7 million and a Section 115 Pension Trust balance of \$6.3 million for FY 2025-26.

The Adopted FY 2025-26 General Fund budget includes a 25% General Fund reserve level, based on adopted recurring appropriations. The Adopted FY 2024-25 General Fund budget also includes the 25% reserve level.

A General CIP Reserve was established in FY 2023-24 to allow City Council discretion to fund CIP projects that are not necessarily on the CIP program schedule. The FY 2025-26 General Fund CIP reserve is \$400,000. The direction from City Council was to include 5% of the annual budget as a contribution to this ongoing General CIP Reserve.

**SOLID WASTE FUND**

The Solid Waste Fund was set up in June 2019 to account for the General Fund’s subsidy of residential refuse collection services provided by the private hauler EDCO. The Adopted FY 2025-26 Solid Waste Fund Budget is \$346,000 and reflects a General Fund 20% subsidy of residential rates. In response to the inability for the General Fund to maintain this subsidy, a plan was developed to transition to a refuse collection model in which those that consume the service pay for their share of the cost.

On April 15, 2025, City Council voted to reduce the subsidy from 29.4% to 20%, with a 5% decrease every year until reaching 0% subsidy, effective May 1, 2025. The approved reduction results in \$100,000 budgetary savings for Fiscal Year 2025-26, and \$3 million budgetary savings over 10 years.

**SPECIAL REVENUE FUND**

The Adopted FY 2025-26 Budget for all Special Revenue Funds is \$12.5 million, as well as \$1.9 million for carryover and new capital improvements funded by special revenue for projects such as ADA

improvements, infrastructure upgrades, playground improvements, etc. These funds are dedicated for specific purposes governed by specific laws and regulations. For example, the Gas Tax Fund can be spent only on street-related expenditures. Prop A and Prop C Funds can only be spent on transportation projects. Asset Forfeiture and COPS Funds can be spent only on public safety related activities – as a supplement and not to supplement current appropriations. Federal, State, or County grants can only be spent for the specific grant purpose that it is awarded. Some Special Revenue fund balances are projected to “decrease” as the City appropriated funds for specific purposes that they were intended to be used.

### **CULTURAL DEVELOPMENT (1% FOR THE ARTS) FUND**

The Adopted FY 2025-26 Cultural Development Fund Budget is \$251,617. The Cultural Development Program commenced in FY 2019-20 and is funded via a 1% “Fee for the Arts” on new commercial and industrial development to promote public art, support economic development, and enhance public space aesthetics.

### **DEBT SERVICE FUND**

On September 1, 2005, the City entered into a loan agreement with the California Infrastructure and Economic Development Bank (CIEDB) whereby CIEDB issued bonds in the amount of \$10,000,000 to finance the Douglas Street Gap Closure Project. The City began making payments in 2006 for a 30-year period. The project is an integral component of a comprehensive multi-modal transportation investment strategy to improve traffic and transportation infrastructure in the City and South Bay region and was designed to increase commuter ridership on the Los Angeles County Metropolitan Transportation Authority (MTA) Green Line light rail route.

The Debt Service Fund records the City’s facility lease activity for the Douglas Street Gap Closure Capital Improvement project. Included in the adopted FY 2025-26 Budget is an appropriation of \$541,606 for the annual payment of principal and interest on the Douglas Street Gap Closure Project.

On May 26, 2021, the City issued \$144,135,000 of Taxable Pension Obligation Bonds, Series 2021 (POBs) to fund a portion of the City’s obligations to CalPERS for the unfunded actuarial accrued liability with respect to the City’s miscellaneous and safety defined benefit pension plans. The POB is due from 2022 through 2040 in annual principal installments, and interest.

Included in the adopted FY 2025-26 Budget is an appropriation of \$9.5 million for the continuation of the annual debt service payments for these bonds.

### **GENERAL FUND CAPITAL IMPROVEMENT PROJECT (CIP) FUND**

The Adopted FY 2025-26 General Fund CIP Fund Budget totals \$28,771,666. This amount includes \$14,316,666 in “carryover” unspent funds from prior fiscal years and the remaining \$14,455,000 represents funding for new or ongoing FY 2025-26 projects. Additional CIP Fund Budget funds also include a transfer from CIP into the Senior Housing Fund, and \$58,683 for Developer Impact Fee projects.

As delineated in the “Five-Year Capital Improvement Program,” located toward the end of this budget document, there is a total of 48 General Fund CIP projects: those that are carried over from previous fiscal years, those that will be active during the FY 2025-26 fiscal year, and those that are continuing to accumulate funding for future activation.

A General CIP Reserve was established to allow City Council discretion to fund CIP projects that are not necessarily on the CIP program schedule. The direction from City Council is to include 5% of the annual budget as a contribution to this ongoing General CIP Reserve.

Ideally, a local government will dedicate at least 2% to 5% of its total budget each year to the community’s public infrastructure, including public facilities. As the City ages and its infrastructure continues to deteriorate, the City will need to rely heavily on long-term financial planning to better prepare, and re-invest, in this essential aspect of the budget. The longer the City procrastinates and delays properly managing its existing facilities, infrastructure, and assets, it will end up costing both current and subsequent generations significantly more to rebuild and pay for rising future legal claims and settlements.

Capital improvement projects that are paid for via other funds are located within each fund’s budget. Please refer to the attached “Five-Year Capital Improvement Program” as well as to the CIP section of this budget document for more information about each capital improvement project.

## **ENTERPRISE FUNDS**

### **WATER FUND**

Every few years, the City reviews its water and wastewater rates to determine what rates should be adjusted over the next five years to pay for the full cost of providing reliable water and collecting and treating wastewater in an effective and environmentally safe manner. A fundamental policy goal is for the ratepayers to pay for the cost of services provided and for each fund to be self-sustaining.

Water rates were previously last adjusted in 2019. In anticipation of the need to adjust rates for the next five-year period, staff initiated a comprehensive Water and Wastewater “Rate Study” for each enterprise in the fall of 2019. This study was completed in the fall of 2020 and was presented to City Council on December 15, 2020. This study included presenting a series of water and wastewater rate adjustment options for each year from FY 2020-21 through FY 2025-26.

On December 15, 2020, City Council directed staff to administer the Proposition 218 majority protest process and set a public hearing for February 16, 2021, to vote on the adopted water and wastewater rate adjustments. On December 30, 2020, protest ballots were mailed out to the owners of each parcel and each water and wastewater customer (ratepayer). This process requires allowing a minimum of 45 days notification prior to the Proposition 218 public hearing. A total of 53,709 water protest ballots and 5,286 wastewater protest ballots were mailed out. For ratepayers to successfully protest the adopted water and wastewater rate increases, a simple majority of property owners and/or water ratepayers (2,686 or more) and wastewater ratepayers (2,644 or more) must return their ballots as instructed.

At its December 15, 2020 meeting, City Council approved the rate study, selected a water rate structure and wastewater rate structure, and reaffirmed policies and procedures adopted by City Council which set forth the procedures required by California State Proposition 218 (the “Right to Vote on Taxes Act” of 1996) to implement new or increased water and wastewater rates for residential and non-residential services. Since a majority vote protesting the adopted rate adjustments did not take place by the February 16, 2021 deadline, the approved rates will remain in place for five years. The City’s water rates are being adjusted over the next five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Water	0%	3.0%	3.0%	3.0%	3.0%

Water rate adjustments took place on January 1, 2022, January 1, 2023, and January 1, 2024. The final water rate adjustment took place on January 1, 2025. The approved water rate adjustment over the total five years resulted in an estimated \$5,726,955 to ensure the long-term fiscal health of the Water Enterprise, as well as ensuring the delivery of safe and reliable water to the City’s customers. These rate

adjustments were designed to fully cover the associated costs incurred by the Water Fund over the described five years. Without the adopted rate adjustments, Water Fund revenues could not cover the rising cost of imported water purchased from West Basin Municipal Water District, operating expenses, or needed capital expenses.

The Adopted FY 2025-26 Water Fund Budget is \$39.4 million, including \$4.3 million in new capital improvement projects related to water main and facilities maintenance, and parks and median irrigation conversion to reclaimed water. The Water Division operates, maintains, and repairs the City’s water distribution system consisting of approximately 65 miles of pipeline, a six-million-gallon reservoir, a three-million-gallon reservoir, and a 200,000 gallon elevated water tank.

The largest budget line-item is the cost of purchasing water (\$29 million) and this is projected to steadily increase at an annual rate of 3.5% for the foreseeable future. There is no local source of potable water in the City. As a result, 100% of potable water is purchased from a water wholesaler, West Basin Municipal Water District. The Water Fund is not structurally balanced for FY 2025-26 with the cost of capital, maintenance improvements, and all on-going operations costing more than what is received from on-going revenue.

The Water Fund receives revenue primarily from metered water sales and base charges. FY 2025-26 Water Fund revenues are estimated at \$37.2 million. Since the water utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient recycled water and water services to all customers. The City strives to maintain affordable water rates while ensuring the long-term integrity of the water distribution system.

**WASTEWATER FUND**

Based on the previously mentioned Water and Wastewater “Rate Study,” the City's wastewater rates were adjusted over the past five years as follows:

Utility	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25
Wastewater	9.0%	9.0%	9.5%	9.5%	9.5%

Wastewater rate adjustments took place on April 2, 2021, January 1, 2022, January 1, 2023, and January 1, 2024. The final wastewater rate adjustment took place on January 1, 2025. The approved wastewater rate adjustments resulted in an estimated \$6,396,262 in new Wastewater Fund revenue to cover rising operating and capital costs associated with maintaining the enterprise.

The Adopted FY 2025-26 Wastewater Fund Budget is \$8 million, including \$1.5 million for capital improvement projects which include infrastructure replacements. While the Hyperion and Regional Sanitation District treatment plants are operated by the City of Los Angeles (Hyperion) and Los Angeles County (Los Angeles County Regional Sanitation District), the City of El Segundo operates and maintains the wastewater collection system which consists of nine stations, 18 pumps, and approximately 57 miles of sewer mains. The lift stations run in automatic mode 24 hours per day to convey over half-billion gallons of sewage per year to the Hyperion and Regional Sanitation District treatment plant customers located west of Pacific Coast Highway. Customers east of Pacific Coast Highway have their wastewater treated at the Regional Sanitation District plant.

The Wastewater Fund receives revenue primarily from residential and commercial user and connection fees. FY 2025-26 revenues are estimated at \$6.2 million. Since the wastewater utility must be self-sufficient, the City remains committed to maintaining critical infrastructure and complying with all applicable laws, rules, and regulations to deliver safe, dependable, and efficient wastewater services.

The City strives to maintain affordable wastewater rates while ensuring the long-term integrity of the wastewater collection system.

## **GOLF FUND**

In FY 2022-23, the Golf Fund became one of the City's General Fund components with Topgolf taking possession of The Lakes Golf Course through a ground lease agreement in 2021.

With Topgolf having opened in April 2022, the Golf Fund continues to paydown the loan from the Equipment Replacement Fund. The Topgolf project continues to generate at least \$1,900,000 in new recurring General Fund and Golf Fund revenues/investment, including the annual driving range ground lease payment; the annual Community Benefit Contribution; the Annual Golf Course and Driving Range Capital Contribution; the recurring 3% beverage fee payment at driving range (with a minimum guarantee of \$200,000 from the driving range); and annual golf course ground lease payment.

As directed by City Council on April 20, 2021, the following Topgolf Revenue Allocation Policy went into effect starting with FY 2022-2023 and continues as follows:

### Ground Lease Revenue:

- 60%-70% of revenue generated from driving range ground lease will be dedicated to funding City's pension related liabilities.
- 30%-40% of revenue generated from driving range ground lease is dedicated to repaying Equipment Replacement Fund.

## **INTERNAL SERVICE FUNDS**

These funds are used to account for internal charges to user-departments. For example, the Equipment Replacement Fund is used only to accumulate funds to replace various equipment valued at \$5,000 or more (individual value of an item and not grouped items) and vehicles throughout the City. Based on the estimated life of the asset and estimated replacement value after the asset is fully depreciated, the Equipment Replacement Fund charges the department a set amount each year until the asset is fully funded in order to be replaced.

Per the established replacement schedule, the Adopted FY 2025-26 Equipment Replacement Fund Budget is \$7.5 million.

The City operates two self-insurance programs, administered by third-party administrators, under the management of the Human Resources department. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 14 participating members for the purpose of pooling the City's risk for general liability and workers' compensation losses with those of other member cities. ICRMA covers up to \$35,000,000 for general liability claims: The City is responsible for the first \$750,000 of claims (Self-Insured Retention). The ICRMA pool covers up to the first \$2,000,000 above the City's SIR and the excess coverage is everything from \$2,000,000 to \$35,000,000. The City also participates in the following insurance programs: crime program, cyber program, property and equipment program, auto physical damage program, and terrorism coverage program.

For the Liability Insurance Fund and Workers' Compensation Fund, the Adopted FY 2025-26 Budget is \$3.7 and \$3.5 respectively. Both these amounts are intended to cover administration costs, premiums, and estimated claims payments within the City's self-insured retention levels (\$750,000 for General

Liability and \$500,000 for Workers' Compensation). The Adopted FY 2025-26 Budget allocates the costs associated with each insurance program to the corresponding City department directly attributable to the increase.

**CITYWIDE CAPITAL IMPROVEMENT PROGRAM (ALL FUNDS)**

The Adopted FY 2025-26 Capital Improvement Program (CIP) Budget (for all funds) totals \$14,455,000 along with another \$14,316,666 million in carryover funds from prior fiscal years to support 48 separate projects for a total of \$28,771,666. Please refer to the “Five-Year Capital Improvement Program” located toward the end of this budget document for more information about each capital improvement project.

**Citywide Staffing**

The Adopted FY 2025-26 Budget includes staffing for 378.71 Full-Time Equivalent (FTE) positions, 298 full-time and 80.31 part-time positions. The table below provides the breakdown:

Department	FY 2022-23 Adopted Personnel	FY 2023-24 Adopted Personnel	FY 2024-25 Adopted Personnel	FY 2025-26 Proposed Personnel	Change
Recreation, Park and Library	108.55	148.34	101.74	101.48	(0.26)
Police	89.26	87.90	88.90	95.40	6.50
Fire	49.75	53.25	53.50	53.50	0.00
Public Works	48.00	51.50	53.50	53.50	0.00
Community Development Department	19.00	18.50	19.00	18.00	(1.00)
Finance	20.00	18.50	18.50	17.50	(1.00)
City Manager	14.58	14.58	13.83	13.83	0.00
Information Technology	9.50	9.50	9.50	9.50	0.00
Human Resources	5.00	7.00	7.00	7.00	0.00
City Council	5.00	5.00	5.00	5.00	0.00
City Clerk	5.00	5.00	4.00	4.00	0.00
City Attorney	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>373.64</b>	<b>419.07</b>	<b>374.47</b>	<b>378.71</b>	<b>4.24</b>

Additional detail on departmental staffing are provided in the departmental budget sections of the budget book.

## **Labor Contracts**

The Adopted FY 2025-26 Budget includes funding for represented labor groups which have contracts in effect for FY 2025-26. The following table lists the represented and unrepresented labor groups, along with their contract expiration dates:

### **Represented Employee Associations and Unrepresented Units**

No.	Employee Unit	Contract Expiration
1	Firefighters Association (FFA)	6/30/2028
2	Police Officers Association (POA)	6/30/2025
3	Police Support Services (PSSEA)	6/30/2026
4	Supervisory & Professional Employees (SPEA)	6/30/2026
5	General Employees Association (CEA)	9/30/2027
6	Management Police (PMA)	6/30/2026
7	Management & Confidential	N/A
8	Directors/Executives	N/A

## **Performance Measures**

The City continues to transform its performance measures from static measures to more robust methods that rely on additional meaningful tools. Regular measures, including private sector style recurring “customer transactional surveys” of those who interact with City employees, are used to highlight areas where the City performs well, as well as those areas in which further evaluation is warranted.

## **Pensions**

Over the last several years, CalPERS has made significant changes to the assumptions used in the calculations of local agencies’ pension liabilities. These changes have resulted in:

- Increased overall unfunded pension liability as the discount rate has been reduced to 6.8% that went into effect on July 1, 2022.
- Increases in annual payments due to CalPERS in earlier years followed by declining payments in later years due to the method of amortizing Unfunded Actuarial Liability (UAL) payments

The City has three CalPERS plans: 1) Safety Police; 2) Safety Fire; and, 3) Miscellaneous Employees Plan. Each plan’s UAL is comprised of multiple “amortization bases” which have positive and negative amounts generated each year based on the performance of the CalPERS Investment Fund and changes in actuarial assumptions. Each amortization base has a separate payment schedule over a fixed period of years (up to 30 years for each). First, the current CalPERS actuarial methodology determines the annual employer payments. These payments made by agencies continue to increase each year while others decrease based on the current year’s actual calculation. The City’s use of Pension Trust funds helps to smooth these fluctuations for El Segundo. The second pension piece is the UAL or Unfunded Liability which for agencies that still have an UAL payment, those payments generally increase over time before they decline in future years and are paid off in the next 15 to 20 years.

A series of other forward-thinking actions taken by City Council over the past few years include: Reduced “Fresh Start” Amortization Period; Past additional discretionary UAL payments; Prepaid UAL payments; Creation of a Pension Trust Fund; Requiring “Classic” employees to pay their full “employee share,” Adoption of formal UAL Policies; and, the Topgolf Revenue Allocation Policy.

The annual \$9.5 million payment on the POBs represents a much lower recurring pension cost to the City than what would have been the case without the POBs.

### **Other Post-Employment Benefits (OPEB)**

Just as with employee pension costs, the City has achieved financial stability and predictability for its “Other Post-Employment Benefits.” The City provides retiree medical insurance to vested employees who retire from the City. This benefit is part of what is referred to as “OPEB.” In order to set funds aside for this benefit, the City opened a Section 115 Trust in 2008. The OPEB reserve is \$36.7 million, and the Pension Trust Reserve is \$6.3 million.

The total OPEB liability for the City is \$65.6 million, with a fiduciary net position of \$33.9 million. The City’s unfunded liability is \$31.6 million, resulting in a funded status of 51.7%. About 75% of municipalities in the State of California that offer retiree medical insurance benefits have a funded ratio of 25% or less. The City of El Segundo is well positioned to be fully funded for its OPEB liability by 2031.

As of the actuary report dated June 30, 2021, the City no longer needs to make additional contributions into the OPEB Trust. The investment earnings over the next ten years are expected to move the OPEB Trust to a 100% funded status within a decade. The annual contribution to the OPEB Trust had been \$548,000 for several years. These are General Fund dollars that can be used to balance the budget or dedicated for other City Council strategic goal purposes. Once the OPEB Trust is 100% funded, the City will begin to pull money out of the OPEB Trust to assist in making the monthly medical retiree insurance premium payments.

After years of stress and uncertainty, the City now has clarity and predictability in managing its employee pension and retiree medical insurance obligations.

### **Current Strengths**

#### **AAA Credit Rating**

After receiving its revised ‘AAA’ credit upgrade in August 2023, the City maintains the rating and the practices which merited the raise.

The public report issued by S&P Global Ratings (S&P) in 2023 credited the City’s strong financial policies and practices by an established management team, continued commercial and corporate growth, and the quick revenue recovery of its well diversified and flexible general revenues following a decline during the global pandemic as reasons for the upgrade.

S&P stated El Segundo’s position as a key employment and entertainment hub within the broad and diverse Los Angeles County metropolitan area continues to spur healthy economic growth for the city.

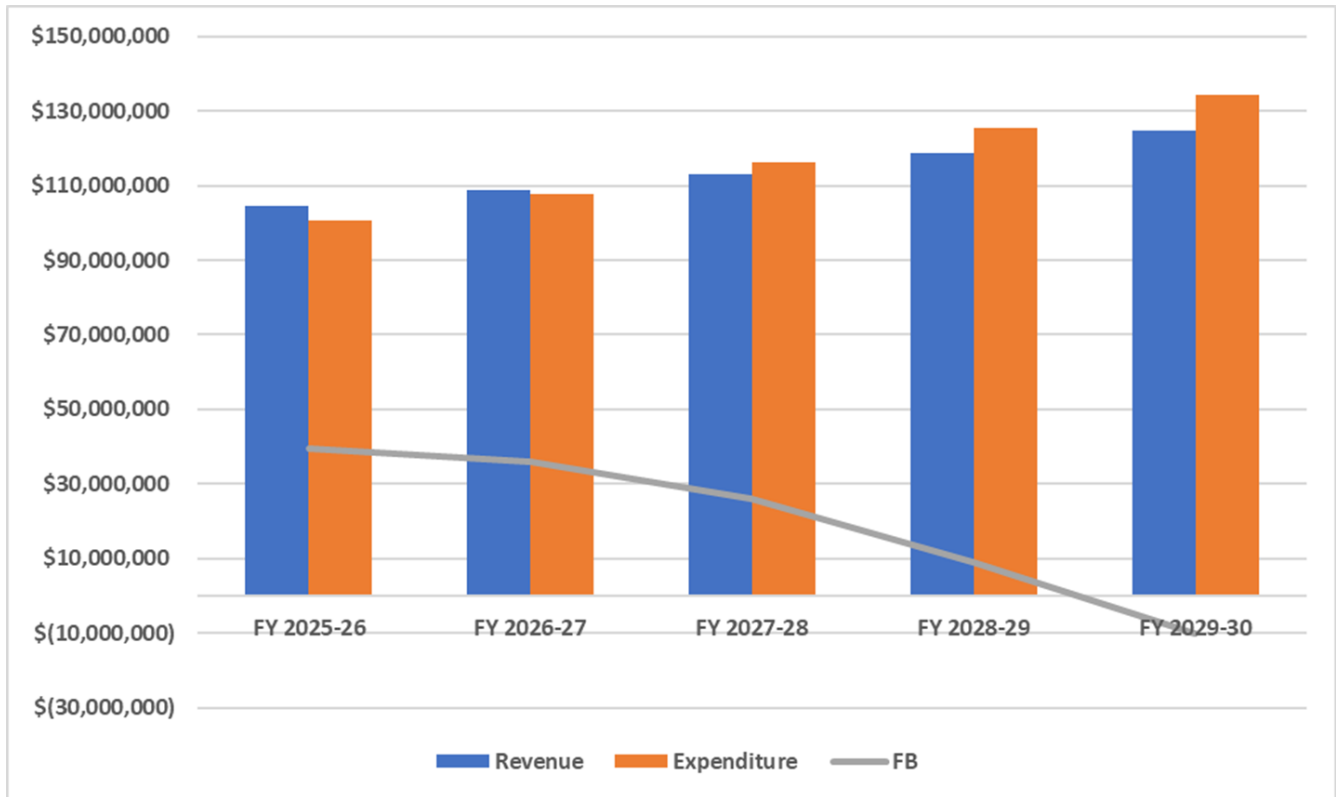
The key credit metrics for the City included ‘very strong economy’; ‘strong budgetary performance’; ‘very strong budgetary flexibility’; ‘very strong liquidity’; ‘very strong management’; ‘weak debt and long-term liabilities’; and ‘strong institutional framework.’

### **Future Challenges**

The City will continue to focus its efforts on keeping our local residents and businesses in a safe environment. While the City has achieved level and stable recurring retirement costs going forward, the City will have to wrestle with rising medical insurance premiums and escalating Workers’ Compensation and General Liability Insurance costs within the Police and Fire Departments. As a result, there may be continued financial pressure to reduce City service levels and staffing.

The Adopted FY 2025-26 Budget reflects a General Fund that continues to subsidize other funds, such as the CIP Fund. With added pressure for General Fund resources to be used to support these operations, this will place a further strain on the General Fund’s ability to provide traditional local government services, including public safety (Police and Fire).

Even with such pressures, staff remains cautious in projecting City revenues, while at the same time working hard to limit future expenditures. The following graph contains projected General Fund revenues and expenditures over the next ten years, along with the theoretical impact on annual fund balance:



As illustrated above, the City may face a structural budget challenge going forward, if CalPERS investment earnings do not meet their investment return expectations, if future labor contracts result in ongoing additional expenditures, or if there is a future recessionary/high inflationary period. Note that this assumes that the General Fund will spend 100% of its appropriations and that revenue growth will be more conservative (lower) than in the recent past. While the City will likely experience revenue growth at greater levels (based on history), the cost of providing services to the community will likely continue to rise at a faster rate than revenue growth.

In the years ahead, the City will continue to grapple with the challenges of being a full-service City faced with rising costs and an aging local public infrastructure system that needs restoration. For example, the City’s streets and sidewalks infrastructure is estimated to require millions of dollars annually in capital and maintenance expenditures to maintain existing levels of service.

Historically, the City has not received sufficient transportation related revenues (Gas Tax, Measure R, Measure M, SB-1, etc.), Developer Fees, and grant revenue to maintain City streets and facilities at the required levels which has resulted in increased General Fund subsidies. However, with Developer Fees revenues remaining limited, and limited State/Federal grant opportunities, combined with the City’s past

practice of deferred maintenance and neglect, going forward the City will need to explore a different approach in obtaining capital improvement funding.

### **Economic Development**

Despite various financial and budget challenges facing the City, there are incredible opportunities associated with our diverse and resilient local economy. There are several exciting new developments in the works that are anticipated to open in the FY 2025-26 as well as new businesses that established facilities in the previous fiscal year. Examples include:

1. **Love.Life:** Flagship location for holistic health and wellness center, created by the founder of Whole Foods, John Mackey.
2. **Heart Aerospace:** Hybrid-electric airplane manufacturer relocated its corporate headquarters to El Segundo from Gothenburg, Sweden.
3. **Cambium:** Developer of advanced materials technology, expanded to a 25,000 sq. ft. headquarters facility.
4. **Deloitte:** One of the nation's largest accounting firms moved its regional headquarters to 2201 Rosecrans Avenue in an 81,000 sq feet space with a long-term lease
5. **Skyryse:** Expanded operations to a new facility and established the headquarters of SkyOS, the world's first universal operating system for flight, located on Maple Avenue.
6. **California Smash Pickleball and Social Club:** The 25,000 square feet venue includes indoor pickleball courts and a social scene, as well as space to host events and tournaments.

These types of major investments reflect the private sector's optimistic view of the local economy and the city's reputation as a preeminent high-profile business hub.

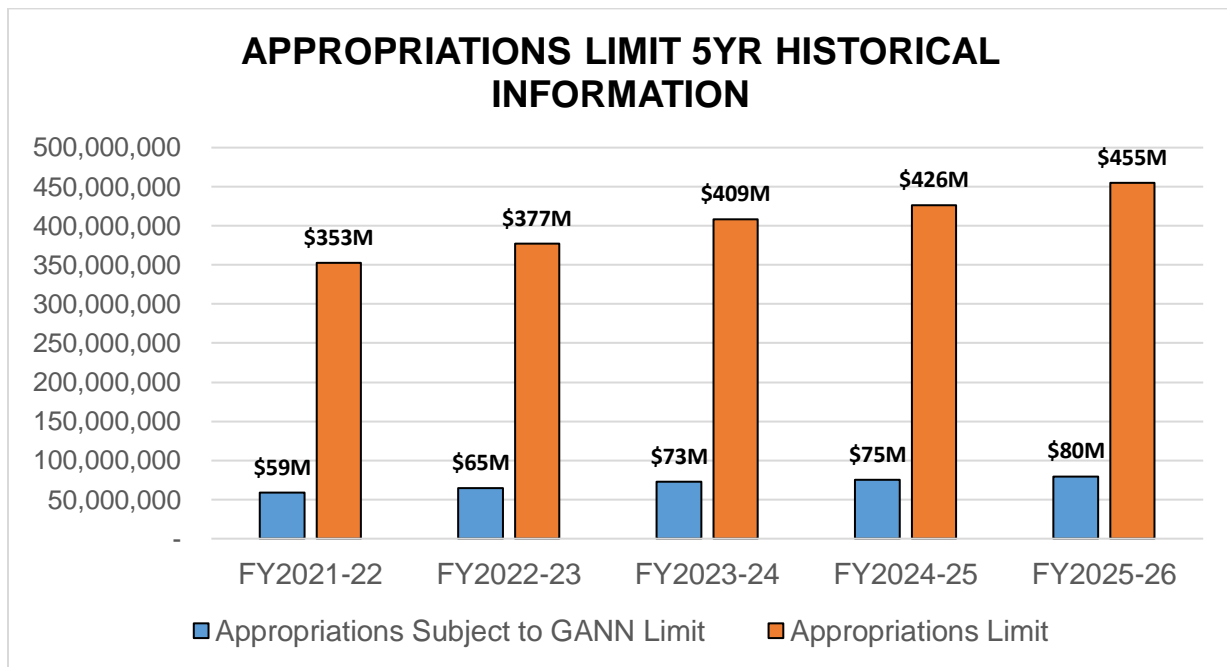
## GANN Appropriations Limit

Article XIII B of the California Constitution requires the City to set its Appropriations Limit on an annual basis. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth. The City's Appropriations Limit is calculated each year and is established by resolution of the City Council as part of the adoption of the Operating and Capital Improvement Budget.

The City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in per capita personal income from the preceding year and calculating population growth by using the percentage change in population in Los Angeles County.

City Council sets the Appropriations Limit for fiscal year 2025-26 at \$454,996,566.

The following chart reflects a five-year history of the City's appropriations limit and the respective appropriations subject to the GANN limit and demonstrates that the City has not reached the limit during this history.



**RESOLUTION NO. \_\_\_\_\_**

**A RESOLUTION ADOPTING THE 2025-2026 FINAL OPERATING AND CAPITAL IMPROVEMENT BUDGET AND THE 2025-2026 APPROPRIATIONS LIMIT FOR THE CITY OF EL SEGUNDO.**

The City Council of the City of El Segundo does resolve as follows:

**SECTION 1:** The City Council finds and declares as follows:

- A. The City Council has reviewed the proposed final Operating Budget ("Budget") for fiscal year;
- B. The Budget is based upon appropriate estimates and financial planning for the City's operations, services, and capital improvements;
- C. The City Council conducted a budget study sessions on May 05, 2025 and a public hearing on June 3, 2025;
- D. All procedural requirements for adopting the City's budget were fulfilled, and the City Council was fully informed regarding the City's current finances, projected revenue, and financial obligations; and
- E. It is in the public interest for the City Council to adopt the Budget as proposed by the City Manager.

**SECTION 2:** **ADOPTION.** The Budget attached to this Resolution, and incorporated by reference, is approved and adopted subject only to the authorizations set forth below. Such approval and adoption includes, without limitation, the Schedule of Positions Full-Time & Full-Time Equivalents by Department, Authorized Positions and Budgeted Positions set forth in the Budget which recognizes Authorized Positions which are authorized but not necessarily budgeted, Budgeted Positions which are authorized and budgeted in the fiscal year, and Financial Policies and Procedures.

**SECTION 3:** **APPROPRIATIONS LIMIT.**

- A. Article XIII B of the California Constitution requires the City to set its Appropriations Limit on an annual basis;
- B. The City's Appropriations Limit may be adjusted annually based upon inflation and population growth.
- C. The City Council may choose the method of calculating adjustments to the City's Appropriations Limit on an annual basis. For inflation, pursuant to Article XIII B, § 8(e)(2), adjustments to the Appropriations Limit may be calculated using either the percentage change in per capita personal income from the preceding year or the percentage change in the local assessment roll from the preceding year because of local nonresidential new construction. For population growth, pursuant to Government Code § 7901(b), the City may either use the percentage

growth either in its jurisdiction or from the surrounding county.

- D. Pursuant to Article XIII-B of the California Constitution, and those Government Code sections adopted pursuant to Article XIII-B, § 8(f), the City Council chooses to adjust the City's Appropriations Limit by calculating inflation using the percentage change in per capita personal income from the preceding year, and calculating population growth by using the percentage change in population in Los Angeles County.
  
- E. As a result of the adjustments made to the City's Appropriations Limit, the City Council sets the Appropriations Limit for the fiscal year at \$454,996,566.

**SECTION 4: BUDGET APPROPRIATIONS.** Based upon the Budget, the total General Fund operating budget, including transfers-out, is \$104,678,219. The City Manager, or designee, is authorized to implement the following appropriations for City Departments:

<b>Department</b>	<b>Adopted FY 25-26</b>
CITY ATTORNEY	825,000
CITY CLERK	596,780
CITY COUNCIL	227,098
CITY MANAGER	3,140,747
COMMUNITY DEVELOPMENT DEPARTMENT	3,957,955
FINANCE DEPARTMENT	2,807,702
FIRE DEPARTMENT	18,231,095
HUMAN RESOURCES DEPARTMENT	2,059,083
INFORMATION TECHNOLOGY DEPARTMENT	4,107,350
NON DEPARTMENT	7,508,339
POLICE DEPARTMENT	24,867,038
PUBLIC WORKS DEPARTMENT	9,916,735
RECREATION PARK AND LIBRARY DEPARTMENT	11,294,648
TRANSFER	15,138,648
<b>Grand Total</b>	<b>104,678,219</b>

**SECTION 5: CIP and MISCELLANEOUS APPROPRIATIONS.** The City Manager, or designee, is authorized to implement the following CIP and miscellaneous appropriations, for a total of \$114,171,942 with the following funds and amounts:

Fund	Adopted FY 25-26
104 TRAFFIC SAFETY FUND	25,000
106 STATE GAS TAX FUND	473,007
109 ASSET FORFEITURE FUND	717,450
110 MEASURE R	400,000
111 COMM. DEVEL. BLOCK GRANT	130,000
112 PROP "A" TRANSPORTATION	407,029
114 PROP "C" TRANSPORTATION	-
115 AIR POLUTION REDUCTION FUND	100,000
116 RESIDENTIAL SOUND INSULATION PROG. FUND	-
117 HYPERION MITIGATION FUND	61,277
118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND	15,000
120 C.O.P.S. FUND	483,820
123 PSAF PROPERTY TAX PUBLIC SAFETY	90,000
124 FEDERAL GRANTS	251,765
125 STATE GRANTS	201,472
126 CUPA	1,466,342
127 MEASURE M	200,000
128 SB-1	400,000
129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	15,000
130 AFFORDABLE HOUSING FUND	50,000
131 COUNTY STORM WATER PROGRAM	1,050,000
132 MEASURE B	-
202 DEBT SERVICE FUND	541,606
204 PENSION OBLIGATION BONDS	9,497,648
301 CAPITAL IMPROVEMENT FUND	28,771,666
312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT	58,683
317 DEVELOPER IMPACT FEES - LIBRARY	-
401 ECONOMIC UNCERTAINTY	-
501 WATER UTILITY FUND	39,449,617
502 SEWER FUND	7,962,952
503 GOLF COURSE	-
504 SENIOR HOUSING	15,621
505 SOLID WASTE	346,000
601 EQUIPMENT REPLACEMENT	7,539,900
602 LIABILITY INSURANCE	3,777,967
603 WORKERS COMP RESERVE/INSURANCE	3,498,108
702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS	4,948,394
704 CULTURAL DEVELOPMENT FUND	251,617
708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB	975,000
<b>Grand Total</b>	<b>114,171,942</b>

**SECTION 6: FUND OPERATING RESERVES.** The City Manager, or designee, may appropriate any remaining revenues at the close of Fiscal Year 2025-2026 into the applicable Fund operating reserve on June 30, 2026.

**SECTION 7: APPROPRIATIONS LAPSE.** All appropriations shall lapse at the end of the fiscal year to the extent that they have not been expended or lawfully encumbered unless approved by the City Council.

**SECTION 8: BUDGET ADJUSTMENTS.** The Budget may be subsequently adjusted as follows:

- A. By majority vote of the City Council;
- B. By the City Manager, or designee, for all appropriation transfers between programs and sections within a City department and between appropriation units (e.g., salaries and benefits, services and supplies, and capital outlay) within programs;
- C. By Department Directors for appropriation transfers between appropriation units within programs;
- D. Object code expenditures within appropriation units in a program are not restricted so long as funding is available in the appropriation unit as a whole.

**SECTION 9: CONTRACTING AUTHORITY.**

- A. The City Manager, or designee, is authorized to bid and award contracts for the equipment, supplies, and services approved in the Budget.
- B. In accordance with the El Segundo Municipal Code ("ESMC"), the City Manager is authorized to execute all contracts awarded for equipment, supplies, and services approved in the Budget.
- C. Notwithstanding any dollar limitation set forth in the ESCMC, the City Manager is authorized to execute contracts for purchasing equipment and supplies that are individually identified in the Budget regardless of total cost. The City Manager may, but is not required to, seek additional City Council approval for transactions made pursuant to this Section.
- D. For all other services, equipment, and supplies, the City Manager is authorized to execute contracts in accordance with the ESCMC.

**SECTION 10: DELEGATION OF AUTHORITY.** Pursuant to State of California Code Section 53607, the City Council hereby authorizes the City Treasurer to invest and reinvest the City's funds, to sell or exchange securities so purchased, and to deposit securities for safekeeping in accordance with the Code. The City Treasurer may delegate all, or a portion of the investment authority to subordinates pursuant to State of California Government Code Section 41006. Such delegation by the City Treasurer shall not remove or abridge the Treasurer's investment responsibility. This Delegation of Authority shall be valid for one year unless otherwise revoked; and will be renewed on an annual basis in conjunction with the Budget Adoption.

**SECTION 11:** The City Clerk is directed to certify the adoption of this Resolution; record this Resolution in the book of the City's original resolutions; and make a minute of the adoption of the Resolution in the City Council's records and the minutes of this meeting.

SECTION 12: This Resolution will become effective immediately upon adoption and will remain effective unless repealed or superseded.

PASSED AND ADOPTED June 3, 2025.

[SIGNATURES ON NEXT PAGE]

RESOLUTION NO. \_\_\_\_\_ PASSED AND ADOPTED this 3rd day of June 2025

\_\_\_\_\_  
Chris Pimentel, Mayor

ATTEST:

\_\_\_\_\_  
Susan Truax, City Clerk

APPROVED AS TO FORM:  
MARK D. HENSLEY, City Attorney

By: \_\_\_\_\_  
Mark Hensley, City Attorney

**CERTIFICATION**

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    )     SS  
CITY OF EL SEGUNDO            )

I, Susan Truax, City Clerk of the City of El Segundo, California, do hereby certify that the whole number of members of the City Council of said City is five; that the foregoing Resolution No. \_\_\_\_\_ was duly passed and adopted by said City Council, approved and signed by the Mayor, and attested to by the City Clerk, all at a regular meeting of said Council held on the 3rd day of June, 2025, and the same was so passed and adopted by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

WITNESS MY HAND THE OFFICIAL SEAL OF SAID CITY this \_\_\_\_ day of June, 2025.

\_\_\_\_\_  
Susan Truax, City Clerk  
Of the city of El Segundo,  
California

# City of El Segundo Community Profile



**Date of Incorporation:** January 18, 1917

**Government:** City Council - City Manager

**City Type:** General Law

**Area:** 5.5 Square Miles

**Population:** 17,272

**Public Works:** 57 miles of Roadway, 6 miles of Alleys

**Major Industries:** Professional, Aerospace and Defense, Entertainment, Creative Media, Bioscience, Communications, Toys and Games, Professional Sports Franchises, Finance, Arts, Management, Administrative

**Business Licenses:** 3,767 Active Business Licenses

## Demographics



<b>Median Age:</b>	38.2 years
<b>Average Household Income:</b>	\$149,149
<b>Median Housing Value:</b>	\$1,244,200
<b>Owner-Occupied Housing Rate:</b>	42%
<b>African American:</b>	4.7%
<b>Asian:</b>	10.8%
<b>Caucasian:</b>	68.6%
<b>Latin/Hispanic:</b>	16.2%
<b>Two or More Races:</b>	13.2%

# Community

## Parks



- Acacia Park
- Candy Cane Park
- Clutter's Park
- Constitution Park
- Freedom Park
- Hilltop Park
- Independence Park
- Imperial Strip & Memory Row
- Kansas Park
- Library Park
- Recreation Park
- Sycamore Park
- Washington Park
- Holly Valley Park

## Community Facilities



- El Segundo Public Library
- City of El Segundo Wiseburn Unified School District Aquatics Center
- George E. Gordon Clubhouse
- Joslyn Center
- Teen Center & Skate Park
- Urho Saari Swim Stadium "The Plunge"

## Services



### Police Services

- City-Owned and Operated, 1 Station

### Fire Services

- City-Owned and Operated, 2 Stations



# HISTORY OF EL SEGUNDO



Standard Oil's First Board Meeting, ca 1912

El Segundo, now home to a population of more than 17,000 people and a number of Fortune 500 corporate offices, was mostly uninhabited land used for dry farming. The land was once part of the Sausal Redondo Rancho controlled by Daniel Freeman, the founder of Inglewood. In 1885, most of the rancho was sold in square mile sections to wealthy investors. While the beach areas of the south attracted some residents, the El Segundo and airport land in late 1910 was vacant. Standard Oil Company, recognizing the need for a refinery in Southern California, sent a large party of executives from the East as well as California to scout for a site in November 1910.

The El Segundo area was an easy choice, being mostly vacant, with ocean access providing a water source for cooling and close to oil fields. William Rheem, having constructed and managed Standard Oil's refinery at Point Richmond, was instrumental in bringing Richard Hanna, Superintendent of a Franklin, Pennsylvania refinery to build this second refinery at El Segundo. Richard Hanna's wife, Virginia, named this expanse El Segundo, Spanish for "the second", and with Rheem's approval, it was done. In late May 1911, construction had begun on the refinery after a two-mile long rail spur serving the site was completed. One of the first major tasks was dealing with the sand dunes. About 400 mules, mule-skinners, and Fresno scrapers were brought in to level sites for the refinery structures and storage tanks. In September 1911, Hanna invited Rheem down from San Francisco to "fire" the No. 1 battery of stills starting the production of end products. Raw crude had been accumulating in storage tanks having arrived by pipeline from the Whittier-Fullerton oil fields. By the end of the year, reportedly Standard Oil had spent over \$1 million of the \$3 million allotted to complete the refinery.

By the end of 1912, El Segundo had grown from a "tent city" to include 180 homes and 20 businesses, a school, a bank, churches, and five hotels. The El Segundo Land and Improvement Company offered Standard Oilers inducements to those wanting to build a home. This company managed the growth of El Segundo until the City was incorporated on January 18, 1917.



Homes for Standard Oil Workers, 1912



Pacific Electric Depot, 1940s

An early highlight in El Segundo occurred in 1914 when a Pacific Electric Rail line commenced operation into the heart of the town providing service without scaling the dunes to catch the service along the beach.

The city grew along with the growth of the refinery. There were other short-lived smaller ventures such as a tractor assembly plant that later became a tile manufacturing plant.

Next door to the north Mines Field, a landing strip used by early aviators was chosen for the site for the Los Angeles Municipal Airport. Expansion with the official opening of the airport in 1930 ushered in numerous aviation companies. The likes of Douglas Aircraft, Hughes Aircraft, Northrop Corporation, Interstate, and North American Aviation (Northrop) all located in El Segundo.



Douglas Aircraft during WWII

# HISTORY OF EL SEGUNDO



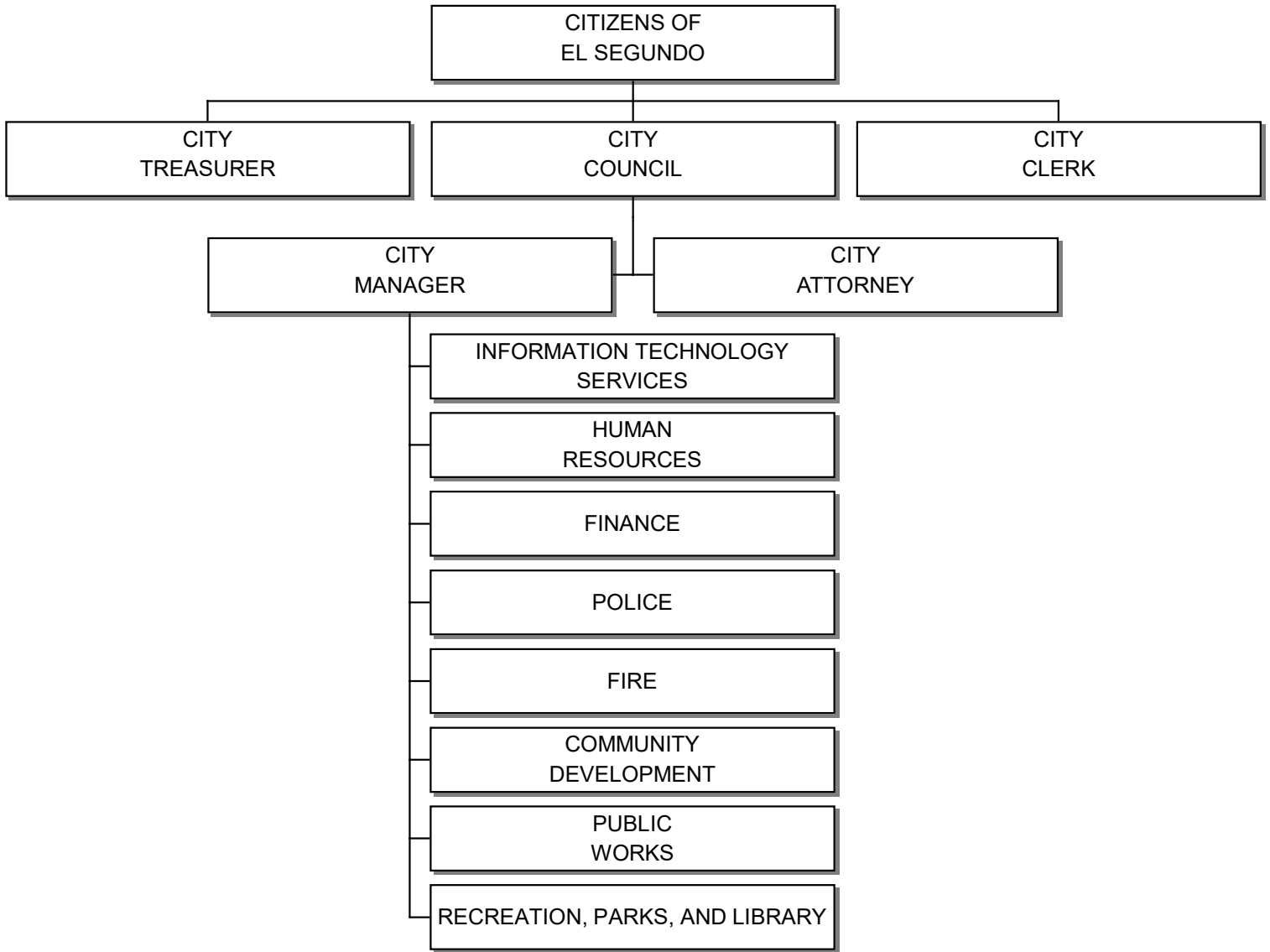
Corporate Buildings east of PCH

After a high point of activity during WWII many of these companies eventually transitioned into the aerospace/defense industry. In the 1960's, the addition of The Aerospace Corporation and Los Angeles Air Force Base gave El Segundo claim to the title of "The Aerospace Capital of the World." Today the city's population has leveled off around 17,500, which has enabled the community to preserve its small-town intimacy and charm.

El Segundo has twice been named the "Most Business-Friendly City in Los Angeles County" and is proud to be the home of the Los Angeles Lakers, L.A. Kings, Los Angeles Chargers, and the Rugby Football Club Los Angeles (RFCLA).



# CITY OF EL SEGUNDO





**CITY OF EL SEGUNDO  
EXECUTIVE TEAM  
FISCAL YEAR 2025-2026**

**Darrell George**  
City Manager

**Mark Hensley**  
City Attorney (Contract)

**Barbara Voss**  
Deputy City Manager

**Susan Truax**  
City Clerk (Elected)

**Saul Rodriguez**  
Police Chief

**George Avery**  
Fire Chief

**Elias Sassoon**  
Director of Public Works

**Michael Allen**  
Director of Community Development

**Paul Chung**  
Chief Financial Officer/ City Treasurer

**Paul Silverstein**  
Interim Director of Information Technology  
Services

**Aly Mancini**  
Director of Recreation, Parks and Library

**Rebecca Redyk**  
Director of Human Resources



**CITY OF EL SEGUNDO  
LIST OF COMMITTEES/COMMISSIONS/BOARDS  
FISCAL YEAR 2025-2026**

Arts & Culture Committee

Capital Improvement Program Advisory Committee

Diversity, Equity, and Inclusion Committee

Environmental Committee

Investment Advisory Committee

Library Board of Trustees

Planning Commission

Recreation & Parks Commission

Senior Citizen Housing Corporation Board

## FY 2025-26 Budget Preparation Calendar

ACTIVITIES TIMELINES	ACTION/ACTIVITY	DUE BACK TO FINANCE OR DATE COMPLETED
	Distribute budget calendar to City Staff	January 9, 2025
	Budget Kick-off meeting - City Manager, Finance, Dept Heads and departments' budget staff; and instructions	January 30, 2025 8AM - 9AM
	Finance Budget Training Session for City Staff	January 30, 2025 8AM - 9AM
January 28 -30, 2025	Send out Expenditure (O&M) and Revenue worksheets, personnel worksheets, department narrative, and Org Chart to departments.	January 28 -30, 2025
	FY 2024-25 Mid-year report to City Council	February 18, 2025
	Departments return updated Expenditure (O&M) and Revenue worksheet and personnel worksheet to Finance	February 24, 2025
	Chief Financial Officer & staff meet with Dept Heads and their budget staff to review departments' requests	March 10, 2025
Mid March 2025	First CIP Meeting with City Council Finance Committee	TBA
Mid March 2025	First CIP Meeting with CIPAC (CIP Advisory Committee)	TBA
Mid April 2025	Second CIP Meeting with City Council Finance Committee	TBA
Mid April 2025	Second CIP Meeting with CIPAC (CIP Advisory Committee)	TBA
	Departments complete their budget narratives, goals, accomplishments, and updated Org Chart	March 21, 2025
March 24, 2025 - April 3, 2025	Departmental budget study sessions with the City Manager - Dept Heads, budget staff	TBA
	Deadline for Departments to submit requestions using Equipment Replacement Fund	March 28, 2025
Late March - Early April 2025	Strategic Planning Session with City Council	TBA
	Annual review of City-wide user fees and fines (CPI applied)	April 15, 2025
	Budget Study Session with City Council	May 6, 2025
May 8, 2025 - May 15, 2025	Department budget reviews with the City Manager - incorporating City Council direction	TBA
	Proposed FY 2025-26 Annual Operating and CIP Budget Public Hearing and GANN Limit for FY 2025-26	June 3, 2025

CM / Depts
City Council
Commission / Sub C.
Finance

**CITY OF EL SEGUNDO  
DESCRIPTION OF FUNDS & FUND TYPES**

**GOVERNMENTAL FUNDS**

***Are typically used to account for tax-supported (governmental) activities. The focus of the City's governmental funds is to provide information on near-term inflows, outflows, and balances of spendable resources.***

**GENERAL FUND (Fund 001)**

The General fund is the general operating fund of the City. All general tax revenues and other receipts that are not allocated by law or contractual agreement to some other funds are accounted for in this fund. For the City of El Segundo, the General Fund includes other funds that have been set up to account for special activities as follows. Although these funds were set up as "separate" funds, the actual funding sources are considered General Fund revenues.

**Economic Uncertainty Fund (Fund 002):** Accounts for monies transferred from the General Fund to set up a revenue offset for extremely volatile revenues such as Sales Tax and Utility Users' Tax.

**Project Deposits Fund/Refundable (Fund 003):** Accounts for donations received from private individuals or entities that are to be spent on specific activities or programs not funded by the City.

**Hyperion Mitigation Fund (Fund 117):** Accounts for an agreement between the City of El Segundo and the City of Los Angeles in which both cities contribute a specified amount annually to pay for the cost of the Hyperion Mitigation Monitoring Program.

**Golf Course Fund (Fund 503):** Used to account for revenues from user fees and expenses incurred for the operation and maintenance of "The Lakes at El Segundo" golf facility. Topgolf took possession of The Lakes Golf Course through a ground lease agreement with the City on February 14, 2021, the Golf Course fund was no longer a major proprietary fund and became one of the city's General Fund components.

**Solid Waste Fund (Fund 505):** Accounts for revenues and expenses for the City's solid waste collection system.

**Retired Employee Insurance Fund (Fund 701):** Accounts for funds used to record payments from retirees who opt to continue certain health benefits and life insurance.

**Project Deposits Fund/Non-Refundable (Fund 708):** Accounts for project deposits from developers which may not be refunded after the projects are done.

**SPECIAL REVENUE FUNDS:**

***Are used to account for proceeds of specific sources (other than for major capital projects) that are legally restricted for specific purposes. The following funds are considered Special Revenue Funds:***

**Traffic & Safety Fund (Fund 104):** Accounts for a portion of the Vehicle Code violation fines and penalties collected by the Los Angeles County Municipal Court. By State law, this money must be used for traffic safety related expenditures including traffic enforcement and capital projects.

**State Gas Tax Fund (Fund 106):** Accounts for a share of revenues derived from the State Highway Users' Tax under Sections 2105, 2106, 2107, and 2107.5. The revenue is derived from a share of the gasoline taxes and is used for the construction and maintenance of the road network system of the City.

**Asset Forfeiture Fund (Fund 109):** Accounts for receipt and disbursement of narcotic forfeitures received from the County, State, and Federal agencies pursuant to Section 11470 of State Health & Safety Code and Federal Statute 21USC Section 881.

**CITY OF EL SEGUNDO**  
**DESCRIPTION OF FUNDS & FUND TYPES**

**Measure R Fund (Fund 110):** Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation needs. These revenues are received by the State and a portion is funneled to the City through the Los Angeles County Metropolitan Transportation Authority. The City of El Segundo uses these funds for street improvements.

**Community Development Block Grant (CDBG) Fund (Fund 111):** Accounts for revenues received from the Department of Housing & Urban Development (HUD). These revenues must be expended to accomplish one of the following objectives: elimination of slum or blight to low- and moderate-income persons; or, to meet certain urgent community development needs. The City of El Segundo uses this revenue to fund eligible senior activities such as in-home care; art classes; counseling; and home delivered meals, administered by the Planning & Building Safety Department. (Note: Beginning in fiscal year 2015-2016, the City decided to fund urgent community development needs such as senior in-home care, delivered meals, etc. from the General Fund and to solely use CDBG funds to build access ramps to comply with the Americans with Disabilities Act (ADA).

**Prop "A" Transportation Fund (Fund 112):** Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County to be used for local transportation purposes. These revenues are collected by the State and a portion is funneled to the City through the Los Angeles County Transportation Commission. The City of El Segundo uses this fund to participate in CTIP/MAX, a regional commuter service and to provide Dial-a-Ride; beach shuttles; and various transportation services.

**Prop "C" Transportation Fund (Fund 114):** Accounts for the one-half (1/2) cent Sales Tax approved by the voters of Los Angeles County in November 1990. Collection of the tax began in April 1991. Proceeds are to be used to improve transit services and operations; reduce traffic congestion; improve air quality; operate and improve the condition of the streets and freeways utilized by public transit; and reduce foreign oil dependence.

**Air Pollution Reduction Fund (Fund 115):** Accounts for the City's share of funds received under the Health & Safety Code Section 44223 (AB 2766) to finance mobile source air pollution reduction programs consistent with the California Clean Air Act of 1988. The fund, derived from additional vehicle registration fee, is used to support the South Coast Air Quality Management District's (SCAQMD) program to reduce air pollution from motor vehicles.

**Residential Sound Insulation Program Fund (Fund 116):** Accounts for the grants received from the Federal Aviation Administration (FAA) and the City of Los Angeles' Department of World Airports (LADOA). The fund is used to provide acoustical treatment of homes in El Segundo that are within the extreme airport noise impact zone, in order to create a better sound environment inside the home.

**TDA Article 3/SB 821 Bikeway Fund (Fund 118):** Accounts for the monies the City receives from the Transportation Development Act Article 3 which are to be specifically used for construction or repair of bikeways, sidewalks, or handicapped accesses.

**COPS FUND (Fund 120):** Accounts for receipt and disbursement of funds received under the State Citizens' Option for Public Safety (COPS) program allocated pursuant to Government Code Section 30061 enacted by AB 3229, Chapter 134 of the 1996 Statues. This fund, also known as the Supplemental Law Enforcement Services Fund (SLESF), is allocated based on population and can only be spent for "front line municipal police services" such as local crime prevention and community-oriented policing, per Government Code Section 30061 (c)(2).

**PSAF (Public Safety Augmentation Fund) (Fund 123):** Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 1993 under Prop 172. These revenues must be spent for public safety (police and fire services) purposes only.

**Federal Grants Fund (124):** Accounts for revenues and expenditures for each Federal grant awarded to the City.

**CITY OF EL SEGUNDO**  
**DESCRIPTION OF FUNDS & FUND TYPES**

**State & County Grants Fund (Fund 125):** Accounts for revenues and expenditures for each State or County grant awarded to the City.

**Certified United Program Agencies (CUPA Fund 126):** Accounts for revenues and expenditures for the Endorsement and Emergency Response Program (EERP), a consolidation of six environmental programs at the local level.

**Measure M Fund (Fund 127):** Accounts for the one-half (1/2) cent Sales Tax approved by the voters in November 2016. These revenues must be spent to ease traffic congestion.

**SB – 1 Fund (Fund 128):** Accounts for the revenues and expenditures from the Road Repair and Accountability Act of 2017. These revenues must be spent for local streets and roads.

**Certified Access Specialist Program (CASP Fund 129):** Authorized by Senate bill (SB) 1186, the fee is to increase disability access and compliance with construction-related accessibility requirements. The first priority is to spend the funds on the training and retention in order to meet the needs of the public in the jurisdiction.

**Affordable Housing Fund (Fund 130):** Accounts for the revenues and expenditures related to the construction and purchase of affordable housing for the citizens of El Segundo.

**County Storm Water Program (Fund 131):** Accounts for the revenues and expenditures related to Measure W, the Los Angeles County Safe, Clean Water program.

**Measure B Fund (Fund 132):** Accounts for the city's allocation of special tax on building improvements to provide funding for the countywide system of trauma centers, emergency medical services, and for bioterrorism response throughout the county.

**Senior Housing Fund (Fund 504):** Accounts for funds dedicated to senior housing initiatives.

**Special Revenue/Donations (702):** Accounts for donations received from private individuals or entities that are to be spent on specific activities or programs not funded by the City.

**Cultural Development Fund (Fund 704):** Accounts for deposits from citizens which may be used for arts and cultural projects in the City.

**DEBT SERVICE FUNDS:**

***Account for accumulation of resources for, and the payment of, general long-term debt including principal and interest. The following funds are considered Debt Service Funds:***

**Debt Service Fund (Fund 202):** Accounts for the lease agreement with the California Infrastructure and Economic Development Bank (CIEDB) whereby CIEDB issued bonds in the amount of \$10 million to finance the Douglas Street Gap Closure Project. The City will make rental lease payments over a 30-year period starting February 1, 2006, at an interest rate of 2.87% per annum. Interest payments on the lease obligation are due on February 1 and August 1 of each year. Base rental payments will be mailed to the City reflecting the actual amount owed prior to each base rental payment due date.

**Pension Obligation Bonds Fund (Fund 204):** Accounts for the payments of interest and principal on the pension obligation bonds issued in June of 2021.

**CAPITAL PROJECTS FUNDS:**

**CITY OF EL SEGUNDO  
DESCRIPTION OF FUNDS & FUND TYPES**

***Account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds and trust funds). The following is considered Capital Projects Fund:***

**Capital Improvement Fund (Fund 301):** Accounts for the construction of capital facilities typically financed by the City's General Fund and any grant not accounted for in a special revenue fund.

**Developer Impact Fees Funds (Fund 311-320):** Account for mitigation fees, also known as a development impact fee, a monetary exaction other than a tax or special assessment that is charged by the city to the applicant in connection with the approval of a development project for the purpose of defraying all or a portion of the cost of public facilities related to the development project under California Government Code Section 66000 et seq.

**PROPRIETARY FUNDS**

***Are used to account for a government's "business" type activities. Enterprise Funds and Internal Service Funds are considered proprietary funds.***

**ENTERPRISE FUNDS:** The following are the City's Enterprise Funds:

**Water Utility Fund (Fund 501):** Accounts for water utility revenues, including service fees and installation charges, and all expenses related to the construction and maintenance of the City's water distribution system.

**Sewer Fund (Fund 502):** Accounts for revenues and expenses for the City's wastewater collection system, including replacement of sewer facilities. Sewer fees vary throughout the city and are primarily based on usage.

**INTERNAL SERVICE FUNDS:** The following are the City's Internal Service Funds:

**Equipment Replacement Fund (Fund 601):** Accounts for the proceeds from the sale of surplus equipment and charges to City departments, which are used to purchase replacement of office furniture and equipment; vehicles; and other capital equipment.

**Liability Insurance Fund (Fund 602):** Accounts for the City's self-insurance program based on charges to departments for their share of claims costs on a 10-year average. A third-party service provider administers the program. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's \$750,000 self-insurance retention up to \$40,000,000.

**Workers' Compensation Fund (Fund 603):** Accounts for the City's self-insurance program based on charges to departments, calculated based on the departments' share of personnel costs. The City is a member of ICRMA (Independent Cities Risk Management Association), a joint powers authority composed of 24 participating members. The Authority covers the excess of the City's \$500,000 self-insurance retention up to the current statutory amount.

**CITY OF EL SEGUNDO  
DESCRIPTION OF MAJOR REVENUE SOURCES**

**Property Tax:** Is imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property) within the State, based on the property value rather than on a fixed amount or benefit. Properties are distinguished as secured and unsecured (property for which the value of the lien is not sufficient to assure payment of the tax.) Article XIII A of the State of California limits the real property tax rate to 1% of the property’s assessed value plus rates imposed to fund indebtedness approved by the voters. El Segundo’s share of the 1% is equivalent to 6.3 cents for every \$1 collected from property taxes. With the passage of Prop 13 in 1978, assessed valuations are limited to a 2% increase each year.

**Sales & Use Tax:** Sales Tax is imposed on retailers for selling tangible personal property in California. The Use Tax is imposed on the user of a product purchased out-of-state and delivered for use in California. The Sales & Use Tax rate for the County of Los Angeles is 9.50% and is broken down as follows:

State General Fund (includes K-12/Community Colleges)	4.1875%
City/County General Fund (Bradley Burns)	1.0000%
Public Safety (Prop 172)	0.5000%
County Realignment (Mental Health/Welfare/Public Safety)	1.5625%
Countywide Transportation Fund	0.2500%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Transportation Commission (LACT)	0.5000%
Los Angeles County Metro Transportation Authority (LAMT)	0.5000%
Los Angeles County Measure M	<u>0.5000%</u>
Total	<u>9.5000%</u>

**Franchise Tax:** El Segundo grants a franchise to utility companies for the use of City streets and rights of way. Franchises are paid by Southern California Edison; The Gas Company; Time-Warner Cable; Pacific Bell; and a few minor payers. For electric and gas, the rate is 2%; for telecommunications/cable, the rate is 5%; for PEG (Public Education & Government), the rate is 2%.

**Transient Occupancy Tax (TOT):** Is imposed on persons staying 30 days or less in a hotel, inn, motel, tourists’ home, or other lodging facilities. With the passage of Measure B in April 2016, the City’s TOT rate rose from 8% to 12%.

**Real Property Transfer Tax:** Is assessed on all recipients of transferred real property, which is imposed simultaneously by the County of Los Angeles and the City. The tax rate is \$1.10 per \$1,000 (or a fraction thereof) of property value: \$0.55 goes to the County; and \$0.55 goes to the City.

**Business License Tax:** Is imposed for revenue-raising purposes to applicants who conduct businesses within the City. The tax rates are as follows:

- Base Tax** First 10 Employees & 5,000 Sq. Ft. \$ 113.60
- Employee** Per Employee over 10. \$ 140.70
- Square Footage** Per Square Foot over 5,000. \$ 0.28
- Home Occupations** Flat Fee \$ 27.10
- Contractors-General** \$165.20
- Contractors-Specialty** \$ 113.60

**CITY OF EL SEGUNDO**  
**DESCRIPTION OF MAJOR REVENUE SOURCES**

**Utility Users' Tax (UUT):** Is imposed on users of mobile telephone services (MTS); telecommunications (including video/CATV); electricity; gas, and water on commercial and industrial utility accounts only. The UUT rates are as follows: MTS – 1.5%; telecommunications – 2%; electricity, gas, and water - 3%.

**Tax Resolution Agreement (TRA):** Is an agreement between the City and Chevron whereby Chevron pays a total of \$11.1 million (plus an annual CPI increase) to the City in taxes regardless of fluctuation in the national and local economy. The TRA agreed amount (plus CPI) less all the taxes paid for the year determines the TRA amount to be paid the following year. Taxes paid by Chevron include UUT for all the utilities; property tax; business license tax; and sales & use tax.

**Vehicle License Fee (VLF):** The State assesses and collects the VLF at the rate of 2% of a vehicle's current estimated value and calculated on the basis of the current owner's purchase price. About ¾ of the funds are distributed to local governments which can be used for any spending purposes.

**Licenses & Permits:** Are issued for regulatory or revenue raising purposes to applicants who conduct business activities within the City. This regulatory authority provides cities the means to protect the overall community interests.

**Fines & Forfeitures:** Include fines for City Code violations; parking or other vehicle code violations; fines for overdue library books; etc.

**Use of Money & Property:** Include investment earnings on the City's idle funds; rental or use of City facilities for which a charge has been established. Includes the Topgolf Facility and The Lakes Golf Course ground leases.

**Intergovernmental:** Include grants received from other governmental agencies; reimbursements for State-mandated costs; and reimbursement from the El Segundo Unified School District for some of the City's Librarians who are assigned to various schools within the District.

**Charges for Services:** Include fees for users of City service such as zoning and planning fees; participation on various Recreation & Parks programs and classes; fire inspections; etc. Fees & Charges are distinguished from taxes in two principal ways: 1) that the amount of the fee may not exceed the estimated reasonable cost of providing the particular service or facility for which the fee is charged; and 2) that the service or facility for which this fee is charged bears a relationship to the person or entity paying the fee.

# **SUMMARIES OF FINANCIAL DATA**

**CITY OF EL SEGUNDO  
ESTIMATED FUND BALANCES - ALL FUNDS  
FISCAL YEAR 2025-2026**

Fund	Classification	Estimated Beginning Fund Balance 7/1/2025	Estimated Revenues FY 25-26	Adopted Operating Budget FY 25-26
<b>General Fund</b>				
001	GENERAL FUND	37,932,350	99,818,055	89,539,570
002	ECONOMIC UNCERTAINTY	2,000,004	-	-
003	TRUST FUNDS - REFUNDABLE PROJECT DEPOSIT	-	-	-
117	HYPERION MITIGATION FUND	(92,147)	3,684	61,277
503	GOLF COURSE	(5,232,564)	-	-
505	SOLID WASTE	(281,748)	-	346,000
701	RETIRED EMPLOYEE INSURANCE	-	-	-
708	TRUST FUNDS-PROJECT DEPOSITS NONREFUNDABLE	(530,000)	250,000	975,000
<b>Total General Fund</b>		<b>33,795,895</b>	<b>100,071,739</b>	<b>90,921,848</b>
<b>Special Revenue Funds</b>				
104	TRAFFIC SAFETY FUND	147,163	25,000	-
106	STATE GAS TAX FUND	263,064	499,058	273,007
109	ASSET FORFEITURE FUND	(430,581)	80,408	342,450
110	MEASURE R	(5,516,612)	325,919	-
111	COMM. DEVEL. BLOCK GRANT	(1,110)	67,469	130,000
112	PROP "A" TRANSPORTATION	993,216	503,980	407,029
114	PROP "C" TRANSPORTATION	(2,727,799)	421,556	-
115	AIR POLLUTION REDUCTION FUND	112,018	27,895	-
116	RESIDENTIAL SOUND INSULATION PROG. FUND	469,528	16,758	-
118	TDA ARTICLE 3 - SB 821 BIKEWAY FUND	(1,900)	13,967	-
119	MTA GRANT	28,253	731	-
120	C.O.P.S. FUND	(179,915)	195,326	258,820
123	PSAF PROPERTY TAX PUBLIC SAFETY	105,152	45,103	90,000
124	FEDERAL GRANTS	(1,058,654)	580,265	251,765
125	STATE GRANTS	151,662	206,472	201,472
126	CUPA	1,199,346	2,062,413	1,466,342
127	MEASURE M	(3,413,814)	348,885	-
128	SB-1	(100,091)	479,445	-
129	CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)	152,769	27,128	15,000
130	AFFORDABLE HOUSING FUND	5,581,536	225,968	50,000
131	COUNTY STORM WATER PROGRAM	789,613	698,256	400,000
132	MEASURE B	(85,543)	-	-
504	SENIOR HOUSING	1,099,380	87,414	15,621
702	TRUST FUNDS - SPECIAL REVENUE/DONATIONS	4,937,850	5,144,400	218,400
704	CULTURAL DEVELOPMENT FUND	959,416	257,500	251,617
<b>Total Special Revenue Funds</b>		<b>3,473,947</b>	<b>12,341,316</b>	<b>4,371,523</b>
<b>Debt Service Funds</b>				
202	DEBT SERVICE FUND	22,823	36,050	541,606
204	PENSION OBLIGATION BONDS	8,025,390	7,656	9,497,648
<b>Total Debt Service Funds</b>		<b>8,048,213</b>	<b>43,706</b>	<b>10,039,254</b>
<b>Capital Improvement Fund</b>				
301	CAPITAL IMPROVEMENT FUND	(25,059,769)	-	-
311-320	DEVELOPER IMPACT FEES	267,660	72,000	-
<b>Total Capital Improvement Fund</b>		<b>(24,792,109)</b>	<b>72,000</b>	<b>-</b>
<b>Total Governmental Funds</b>		<b>20,525,945</b>	<b>112,528,761</b>	<b>105,332,625</b>
<b>Enterprise Funds</b>				
501	WATER UTILITY FUND	52,417,876	37,223,245	34,989,617
502	SEWER FUND	11,119,251	6,214,470	5,750,452
<b>Total Enterprise Funds</b>		<b>63,537,127</b>	<b>43,437,716</b>	<b>40,740,069</b>
<b>Internal Service Funds</b>				
601	EQUIPMENT REPLACEMENT	18,722,035	2,027,142	-
602	LIABILITY INSURANCE	(7,376,300)	3,687,030	3,777,967
603	WORKERS COMP RESERVE/INSURANCE	(3,937,720)	3,597,350	3,498,108
<b>Total Internal Service Funds</b>		<b>7,408,015</b>	<b>9,311,521</b>	<b>7,276,075</b>
<b>Total Proprietary Funds</b>		<b>70,945,143</b>	<b>52,749,237</b>	<b>48,016,144</b>
<b>Grand Total - All Funds</b>		<b>91,471,088</b>	<b>165,277,998</b>	<b>153,348,769</b>

**CITY OF EL SEGUNDO  
ESTIMATED FUND BALANCES - ALL FUNDS  
FISCAL YEAR 2025-2026**

<b>Adopted Capital Budget FY 25-26</b>	<b>Adopted Total Budget FY 25-26</b>	<b>Estimated Revenues Over (Under) FY 25-26</b>	<b>Transfers In FY 25-26</b>	<b>Transfers Out FY 25-26</b>	<b>Estimated Ending Fund Balance 6/30/2026</b>
-	89,539,570	10,278,485	4,754,994	15,138,648	37,827,180
-	-	-	-	-	2,000,004
-	-	-	-	-	-
-	61,277	(57,593)	-	-	(149,740)
-	-	-	-	-	(5,232,564)
-	346,000	(346,000)	211,000	-	(416,748)
-	-	-	-	-	-
-	975,000	(725,000)	-	-	(1,255,000)
-	<b>90,921,848</b>	<b>9,149,892</b>	<b>4,965,994</b>	<b>15,138,648</b>	<b>32,773,132</b>
-	-	25,000	-	25,000	147,163
200,000	473,007	26,051	-	-	289,114
375,000	717,450	(637,042)	-	-	(1,067,623)
400,000	400,000	(74,081)	-	-	(5,590,693)
-	130,000	(62,531)	-	-	(63,641)
-	407,029	96,951	-	-	1,090,167
-	-	421,556	-	-	(2,306,243)
100,000	100,000	(72,105)	-	-	39,913
-	-	16,758	-	-	486,286
15,000	15,000	(1,033)	-	-	(2,933)
-	-	731	-	-	28,984
225,000	483,820	(288,494)	-	-	(468,409)
-	90,000	(44,897)	-	-	60,255
-	251,765	328,500	-	-	(730,154)
-	201,472	5,000	-	-	156,662
-	1,466,342	596,071	-	-	1,795,417
200,000	200,000	148,885	-	-	(3,264,929)
400,000	400,000	79,445	-	-	(20,646)
-	15,000	12,128	-	-	164,897
-	50,000	175,968	-	-	5,757,504
650,000	1,050,000	(351,744)	-	-	437,869
-	-	-	-	-	(85,543)
-	15,621	71,793	200,000	-	1,371,173
-	218,400	4,926,000	-	4,729,994	5,133,856
-	251,617	5,883	-	-	965,299
<b>2,565,000</b>	<b>6,936,523</b>	<b>5,404,793</b>	<b>200,000</b>	<b>4,754,994</b>	<b>4,323,746</b>
-	541,606	(505,556)	-	-	(482,733)
-	9,497,648	(9,489,992)	9,497,648	-	8,033,046
-	<b>10,039,254</b>	<b>(9,995,548)</b>	<b>9,497,648</b>	-	<b>7,550,313</b>
28,771,666	28,771,666	(28,771,666)	5,230,000	-	(48,601,435)
58,683	58,683	13,317	-	-	280,977
<b>28,830,349</b>	<b>28,830,349</b>	<b>(28,758,349)</b>	<b>5,230,000</b>	-	<b>(48,320,458)</b>
<b>31,395,349</b>	<b>136,727,974</b>	<b>(24,199,213)</b>	<b>19,893,642</b>	<b>19,893,642</b>	<b>(3,673,267)</b>
4,460,000	39,449,617	(2,226,371)	-	-	50,191,505
2,212,500	7,962,952	(1,748,482)	-	-	9,370,769
<b>6,672,500</b>	<b>47,412,569</b>	<b>(3,974,853)</b>	-	-	<b>59,562,274</b>
7,539,900	7,539,900	(5,512,759)	-	-	13,209,276
-	3,777,967	(90,938)	-	-	(7,467,238)
-	3,498,108	99,242	-	-	(3,838,477)
<b>7,539,900</b>	<b>14,815,975</b>	<b>(5,504,454)</b>	-	-	<b>1,903,561</b>
<b>14,212,400</b>	<b>62,228,544</b>	<b>(9,479,307)</b>	-	-	<b>61,465,836</b>
<b>45,607,749</b>	<b>198,956,518</b>	<b>(33,678,520)</b>	<b>19,893,642</b>	<b>19,893,642</b>	<b>57,792,568</b>

CITY OF EL SEGUNDO  
ESTIMATED REVENUES/OTHER FINANCING SOURCES  
ALL FUNDS  
FISCAL YEAR 2025-2026

Classification	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>001 GENERAL FUND</b>	<b>96,347,749</b>	<b>88,295,510</b>	<b>93,034,263</b>	<b>104,573,049</b>
<b>TAX - PROPERTY TAXES</b>	<b>12,817,792</b>	<b>12,839,805</b>	<b>13,391,758</b>	<b>14,037,884</b>
001-300-0000-3101 Current Year Secured	10,116,935	10,111,000	10,848,548	11,145,956
001-300-0000-3102 Current Year Unsecured	306,516	314,000	383,659	265,762
001-300-0000-3103 Prior Year Secured	(10,389)	26,000	27,768	110,515
001-300-0000-3104 Prior Year Unsecured	19,825	10,050	10,733	-
001-300-0000-3105 Penalties & Interest	28,204	10,000	10,680	34,752
001-300-0000-3106 HOX Reimbursement	41,896	5,000	5,340	43,021
001-300-0000-3204 Real Property Transfer	206,741	300,000	-	-
001-300-0000-3715 VLF Swap	2,108,064	2,063,755	2,105,030	2,437,878
<b>TAX - BUSINESS LICENSE TAXES</b>	<b>12,748,377</b>	<b>14,250,000</b>	<b>14,000,000</b>	<b>14,000,000</b>
001-300-0000-3301 Business License Revenues	12,748,377	14,250,000	14,000,000	14,000,000
<b>TAX - OTHER TAXES</b>	<b>55,151,235</b>	<b>47,841,000</b>	<b>50,076,700</b>	<b>54,004,178</b>
001-300-0000-3201 Sales & Use Tax	17,424,472	14,750,000	15,487,500	16,804,178
001-300-0000-3202 Franchise Tax	5,738,792	4,200,000	4,536,000	5,200,000
001-300-0000-3203 Transient Occupancy	14,143,605	12,750,000	13,387,500	14,800,000
001-300-0000-3212 Gas Utility Tax	2,891,060	2,825,000	2,966,250	3,117,139
001-300-0000-3213 Water Utility Tax	347,802	370,000	388,500	424,749
001-300-0000-3214 Telephone Utility Tax	1,136,336	925,000	971,250	1,154,186
001-300-0000-3215 Cogenerated Electric/Chevron	4,015,165	2,796,000	2,935,800	1,129,523
001-300-0000-3216 Electric Utility Tax	3,582,359	3,718,000	3,903,900	5,268,172
001-300-0000-3218 Tax Resolution Agreement (TRA)	5,865,512	5,500,000	5,500,000	6,100,000
001-300-0000-3921 Electric Vehicle Charging Revenue	6,132	7,000	-	6,231
<b>LICENSES AND PERMITS</b>	<b>3,215,792</b>	<b>2,287,000</b>	<b>2,632,372</b>	<b>2,624,976</b>
001-300-0000-3305 Other Business License Fees	-	-	-	-
001-300-0000-3307 Filming Fees	21,586	50,000	-	90,976
001-300-0000-3401 Animal Licenses	12,373	20,000	12,500	13,000
001-300-0000-3403 License Agreements Data Centers	-	10,000	10,000	10,000
001-300-0000-3404 Building Permits	2,002,514	1,375,000	1,550,000	1,650,000
001-300-0000-3405 Plumbing Permits	100,230	82,000	90,000	100,000
001-300-0000-3406 Electrical Permits	400,335	325,000	400,000	400,000
001-300-0000-3407 Street Permits	384,819	200,000	325,000	150,000
001-300-0000-3414 BLDG Permit SMI Fee #1	-	-	-	-
001-300-0000-3424 BLDG Permit SMI Fee #2	-	-	-	-
001-300-0000-3425 Mechanical Permits	224,533	170,000	194,872	-
001-300-0000-3427 Newsrack Impoundment / Permit	-	-	-	-
001-300-0000-3735 Commercial Hauling Permit	68,470	55,000	50,000	205,000
001-300-0000-3426 New Industrial Waste Permit/Inspection	728	-	-	5,000
001-300-0000-3428 Revised Industrial Waste Permit	203	-	-	1,000
001-300-0000-3402 Short Term Rental Permit	-	-	-	-
<b>FINES AND FORFEITURES</b>	<b>386,774</b>	<b>327,101</b>	<b>346,727</b>	<b>344,677</b>
001-300-0000-3501 City Code Fines	97,463	25,000	25,000	25,000
001-300-0000-3502 Library Fines & Fees	8,847	1,000	7,000	5,000
001-300-0000-3503 Parking Fines	246,815	275,000	289,477	289,477
001-300-0000-3504 Sur-Charge Parking Fines	4,106	4,351	4,000	3,000
001-300-0000-3505 Handicap Parking Fines	10	1,000	500	200
001-300-0000-3506 Towing Service Fines	27,601	18,750	18,750	22,000
001-300-0000-3513 Internet Printing	1,932	2,000	2,000	-
<b>USE OF MONEY AND PROPERTY</b>	<b>3,697,963</b>	<b>2,843,620</b>	<b>4,736,926</b>	<b>5,881,646</b>
001-300-0000-3601 Interest on Investments	3,860,287	1,100,000	5,315,361	6,904,350
001-300-0000-3602 Property Rentals / Lease	192,669	-	-	-
001-300-0000-3603 Interest Allocation Contra	(1,155,121)	-	(2,300,000)	(2,768,042)
001-300-0000-3604 Interest Income - Lease	1,705,723	1,703,234	1,700,879	1,724,648
001-300-0000-3621 Securities Book to Market Interest	(12,815)	-	-	-
001-300-0000-3622 CD's Book to Market Interest	(913,433)	-	-	-
001-300-0000-3670 Topgolf Ground Lease	-	40,386	-	-
001-300-0000-3671 Topgolf Community Benefit	-	-	-	-
001-300-0000-3672 Topgolf Beverage Sales	-	-	-	-
001-300-0000-3605 Interest Income - GASB 94 PPP	20,651	-	20,686	20,690
<b>INTERGOVERNMENTAL REVENUE</b>	<b>113,925</b>	<b>75,000</b>	<b>150,000</b>	<b>150,000</b>
001-300-0000-3701 Motor Vehicle In Lieu	-	-	-	-
001-300-0000-3787 Donation For Delivered Meals	-	-	-	-
001-300-6105-3762 ESUSD Library Support Reimbursement	113,925	-	150,000	150,000
001-300-0000-3762 ESUSD Library Support Reimbursement	-	75,000	-	-
<b>CHARGES FOR SERVICES</b>	<b>5,703,831</b>	<b>5,031,040</b>	<b>5,150,122</b>	<b>5,905,748</b>
001-300-0000-3661 Parking in Lieu Fees	40,200	24,000	-	5,000
001-300-0000-3770 Miscellaneous Grant Revenue	-	-	-	-
001-300-0000-3801 Zoning & Planning Fees	129,597	100,000	120,000	100,000
001-300-0000-3803 Special Police Services	165,272	100,000	135,000	140,000
001-300-0000-3804 Public Works Services	300	2,600	500	500
001-300-0000-3807 Fire Plan Checks	211,571	200,000	200,000	140,000
001-300-0000-3808 Plan Check Fees	1,454,782	1,300,000	1,350,000	1,450,000
001-300-0000-3809 Plan Retention Fee	30,135	20,000	24,000	30,000
001-300-0000-3810 Building Inspection After-Hours Fees	-	5,000	3,000	5,000
001-300-0000-3812 Sales-Reports/Documents	285	3,000	300	-
001-300-0000-3813 Energy Plan Check Fees	-	-	-	-
001-300-0000-3815 Planning Service Fees	-	800	-	-
001-300-0000-3816 General Plan Maintenance Fee	-	-	-	-
001-300-0000-3817 Local Record Check Fees	2,012	1,500	1,500	-
001-300-0000-3818 Cable DVD Sales	-	500	-	-
001-300-0000-3821 Court Commitment Program	-	10,000	-	-
001-300-0000-3831 Parks & Recreation Activity	-	-	-	-

**CITY OF EL SEGUNDO**  
**ESTIMATED REVENUES/OTHER FINANCING SOURCES**  
**ALL FUNDS**  
**FISCAL YEAR 2025-2026**

Classification	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	Adopted FY 25-26
001-300-0000-3837 Accelerated Plan Check Fees	362,464	425,000	300,000	250,000
001-300-0000-3840 Tobacco Retail License Fee	-	6,000	4,000	-
001-300-0000-3841 Special Fire Services	275	3,000	500	100
001-300-0000-3842 Haz Mat Inspection	-	-	-	-
001-300-0000-3843 Paramedic Transport	936,767	600,000	500,000	1,022,654
001-300-0000-3844 Fire Permit Inspection	4,399	10,200	15,000	12,000
001-300-0000-3845 High Rise Bldg Inspection	(1,290)	50,000	5,000	-
001-300-0000-3846 Haz Mat Response	-	2,040	1,200	1,000
001-300-0000-3847 Fire Protect Equip Test	-	15,300	10,000	-
001-300-0000-3848 Annual Fire Inspection	18,209	100,000	80,000	100,000
001-300-0000-3849 Fire Prevention Overtime	33,807	25,000	30,000	25,000
001-300-0000-3858 Parking Demand Study Fee	-	-	-	2,000
001-300-0000-3864 Industrial Waste Permit	1,092	5,100	1,000	-
001-300-0000-3874 Recreation & Parks Activities	420	306,000	-	-
001-300-0000-3875 Contract Class Fees	-	275,000	-	-
001-300-0000-3876 Special Event Fees	-	25,000	-	-
001-300-0000-3877 Drama Program Ticket Sales	-	5,000	-	-
001-300-0000-3879 Reservation Fee	427,412	750,000	382,622	455,000
001-300-0000-3880 Farmers Market Vendors	-	36,000	-	-
001-300-0000-3881 Misc A.R.A./July 4th	-	450,000	-	-
001-300-0000-3925 Smoky Hollow Public Infrastructure	-	-	-	-
001-300-0000-3926 Smoky Hollow Parking in Lieu Fee	-	55,000	-	-
001-300-3205-3821 New Construction Re-Inspections	13,576	-	10,000	-
001-300-3205-3828 Storm Water	43,250	-	-	-
001-300-3205-3844 Fire Permit Inspection	-	-	-	-
001-300-5201-3874 Rec I.D. Cards	41,743	-	45,000	25,000
001-300-5201-3881 Rec Classes & Camps - Staff	134,870	-	200,000	300,000
001-300-5202-3874 Aquatics Drop-In Programs	20	-	-	76,020
001-300-5202-3875 Aquatics Contract Class Fees	-	-	-	-
001-300-5202-3881 Aquatics Group Swim Lessons - Staff	4,525	-	-	5,100
001-300-5203-3875 Cultural Arts Contract Class Fees	136,264	-	145,000	150,000
001-300-5203-3877 Drama Program Ticket Sales	13,212	-	16,000	20,000
001-300-5204-3874 Sports Leagues	189,675	-	220,000	250,000
001-300-5204-3875 Sports Contract Class Fees	223,690	-	280,000	150,000
001-300-5205-3875 Teen Center Contract Class Fees	42,596	-	50,000	10,000
001-300-5205-3881 Teen Center Programs - Staff	1,676	-	2,500	3,000
001-300-5206-3875 Joslyn Contract Class Fees	52,632	-	70,000	50,000
001-300-5208-3880 Farmers Market Vendors	34,050	-	45,000	45,000
001-300-5210-3876 Special Event Fees	20,671	-	20,000	40,000
001-300-5212-3874 Recreation Trips	466	-	2,000	91,000
001-300-5213-3874 Wiseburn Drop-In Programs	217,104	-	200,000	267,576
001-300-5213-3875 Wiseburn Contract Class Fees	76,190	-	100,000	84,644
001-300-5213-3879 Wiseburn Facility Reservation Fees	387,908	-	375,000	436,018
001-300-5213-3881 Wiseburn Group Swim Lessons	69,738	-	70,000	27,741
001-300-5213-3882 Wiseburn Rec ID Cards	5,234	-	6,000	1,915
001-300-5214-3874 Hilltop Aquatics Revenue	12,271	-	9,000	14,480
001-300-0000-3833 Fire Permit / New Construction Insp.	137,622	100,000	100,000	100,000
001-300-0000-3806 Library Services	(112)	-	-	-
001-300-0000-3832 Accelerated Fire Plan Checks	25,686	20,000	20,000	20,000
001-300-0000-3873 Off-Site Parking Covenant Fee	1,568	-	-	-
001-300-3205-3834 Fire False Alarm Response	-	-	1,000	-
001-300-4202-3804 Street Public Works Services	-	-	-	-
<b>DEVELOPER FEES</b>	-	-	-	-
001-300-0000-3972 Developer Contribution Reimbursement	-	-	-	-
001-300-8107-3972 Developer Contribution/Library Mitig.	-	-	-	-
001-300-8122-3972 Developer Contribution/Fire Safety Mitig	-	-	-	-
001-300-8132-3972 Developer Contribution/Police Safety Mit	-	-	-	-
001-300-8153-3972 Developer Contribution/Parks Development	-	-	-	-
<b>OTHER REVENUES</b>	<b>1,499,300</b>	<b>2,750,944</b>	<b>2,513,657</b>	<b>2,868,947</b>
001-300-0000-3901 Sale Of Surplus Property	2,574	10,000	10,000	22,185
001-300-0000-3903 Refunds	8,392	-	7,500	-
001-300-0000-3904 SB-90 Reimbursement	18,466	25,000	25,000	1,289
001-300-0000-3905 Admin Charges	1,218,514	2,189,524	2,266,157	2,345,473
001-300-0000-3907 Traffic Control Program	21,840	4,420	-	-
001-300-0000-3909 Miscellaneous Revenue	135,233	250,000	200,000	500,000
001-300-0000-3922 Strike Team Reimbursements	-	112,000	-	-
001-300-0000-3923 Special Events Reimbursement	-	-	-	-
001-300-0000-3924 Damaged Property Reimbursements	7,422	10,000	-	-
001-300-0000-3927 City Staff Reimbursements	(58,511)	150,000	5,000	-
001-300-0000-3974 Developer Deposit Revenue	145,370	-	-	-
001-300-5101-3909 Miscellaneous Revenue	-	-	-	-
001-300-6105-3909 Miscellaneous Revenue	-	-	-	-
<b>INTER-FUND TRAFNERS</b>	<b>207,875</b>	<b>50,000</b>	<b>36,000</b>	<b>4,754,994</b>
001-300-0000-9104 Transfer-Traffic Safety	45,000	50,000	36,000	25,000
001-300-0000-9120 Transfer In from Federal Grants	-	-	-	-
001-300-0000-9304 Transfer In - Federal Grants	-	-	-	-
001-300-0000-9401 Transfer In-Economic Uncertainty Fund	-	-	-	-
001-300-0000-9707 Transfer from Pension Trust	-	-	-	-
001-300-0000-9503 Transfer-Golf Course	2,875	-	-	-
001-300-0000-9601 Transfer - Equipment Replacement	160,000	-	-	-
001-300-0000-9702 Transfer-Expendable Trust	-	-	-	4,729,994
<b>OTHER FINANCING SOURCES</b>	<b>804,887</b>	-	-	-

**CITY OF EL SEGUNDO  
ESTIMATED REVENUES/OTHER FINANCING SOURCES  
ALL FUNDS  
FISCAL YEAR 2025-2026**

Classification	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	Adopted FY 25-26
001-300-0000-4000 Other Financing Sources (blank)	804,887		-	-
001-300-0000-9116 Transfer-RSI				
<b>002 ECONOMIC UNCERTAINTY</b>	<b>100,000</b>		<b>-</b>	<b>-</b>
<b>INTER-FUND TRANSFERS</b>	<b>100,000</b>		<b>-</b>	<b>-</b>
002-300-0000-9001 Transfer-General Fund	100,000		-	-
<b>104 TRAFFIC SAFETY FUND</b>	<b>74,027</b>	<b>45,000</b>	<b>36,000</b>	<b>25,000</b>
<b>FINES AND FORFEITURES</b>	<b>74,027</b>	<b>45,000</b>	<b>36,000</b>	<b>25,000</b>
104-300-0000-3511 Vehicle Code Fines	74,027	45,000	36,000	25,000
<b>USE OF MONEY AND PROPERTY</b>	-	-	-	-
104-300-0000-3601 Interest on Investments	-	-	-	-
<b>106 STATE GAS TAX FUND</b>	<b>444,729</b>	<b>471,594</b>	<b>474,627</b>	<b>499,058</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>4,514</b>	<b>10,000</b>	<b>4,627</b>	<b>10,432</b>
106-300-0000-3601 Interest on Investments	4,514	10,000	4,627	10,432
<b>INTERGOVERNMENTAL REVENUE</b>	<b>440,215</b>	<b>461,594</b>	<b>470,000</b>	<b>488,626</b>
106-300-0000-3707 State Gas Tax - 2103	140,488	149,749	150,000	157,554
106-300-0000-3712 State Gas Tax - 2107	134,958	141,597	145,000	150,414
106-300-0000-3713 State Gas Tax - 2107.5	4,000	4,000	5,000	4,000
106-300-0000-3714 State Gas Tax - 2106	61,680	62,500	65,000	66,446
106-300-0000-3716 State Gas Tax - 2105	99,089	103,748	105,000	110,212
106-300-0000-3721 State Gas Tax - Loan Repayment	-	-	-	-
<b>109 ASSET FORFEITURE FUND</b>	<b>49,085</b>	<b>22,000</b>	<b>60,140</b>	<b>80,408</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>19,649</b>	<b>2,000</b>	<b>20,140</b>	<b>45,408</b>
109-300-0000-3601 Interest on Investments	19,649	2,000	20,140	45,408
<b>INTERGOVERNMENTAL REVENUE</b>	<b>29,437</b>	<b>20,000</b>	<b>40,000</b>	<b>35,000</b>
109-300-0000-3717 Forfeiture DOJ Federal	11,415	10,000	30,000	25,000
109-300-0000-3720 US Treasurer Forfeiture	18,022	10,000	10,000	10,000
<b>110 MEASURE R</b>	<b>517,905</b>	<b>510,000</b>	<b>319,677</b>	<b>325,919</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>22,903</b>	<b>10,000</b>	<b>23,475</b>	<b>52,929</b>
110-300-0000-3601 Interest on Investments	22,903	10,000	23,475	52,929
<b>INTERGOVERNMENTAL REVENUE</b>	<b>495,003</b>	<b>500,000</b>	<b>296,202</b>	<b>272,990</b>
110-300-0000-3745 LACMTA Measure R	-	-	-	-
110-300-0000-3746 Measure "R" Sales Tax	495,003	500,000	296,202	272,990
<b>111 COMM. DEVEL. BLOCK GRANT</b>	<b>83,255</b>	<b>51,000</b>	<b>65,230</b>	<b>67,469</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>225</b>	<b>-</b>	<b>230</b>	<b>519</b>
111-300-0000-3601 Interest on Investments	225	-	230	519
<b>INTERGOVERNMENTAL REVENUE</b>	<b>83,030</b>	<b>51,000</b>	<b>65,000</b>	<b>66,950</b>
111-300-0000-3795 ADA Sidewalk Ramps	83,030	51,000	65,000	66,950
<b>112 PROP "A" TRANSPORTATION</b>	<b>466,100</b>	<b>313,510</b>	<b>505,580</b>	<b>503,980</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>28,197</b>	<b>7,000</b>	<b>28,902</b>	<b>65,163</b>
112-300-0000-3601 Interest on Investments	28,197	7,000	28,902	65,163
<b>INTERGOVERNMENTAL REVENUE</b>	<b>437,903</b>	<b>306,000</b>	<b>476,128</b>	<b>438,817</b>
112-300-0000-3751 Prop "A" Sales Tax	437,903	306,000	476,128	438,817
112-300-0000-3752 Bus Pass Sale Proceeds	-	-	-	-
<b>CHARGES FOR SERVICES</b>	-	<b>510</b>	<b>550</b>	-
112-300-0000-3858 Beach Shuttle Passenger Fares	-	510	550	-
<b>OTHER REVENUES</b>	-	-	-	-
112-300-0000-3909 Miscellaneous Revenue	-	-	-	-
<b>114 PROP "C" TRANSPORTATION</b>	<b>1,069,514</b>	<b>264,000</b>	<b>420,469</b>	<b>421,556</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>24,911</b>	<b>9,000</b>	<b>25,534</b>	<b>57,569</b>
114-300-0000-3601 Interest on Investments	24,911	9,000	25,534	57,569
<b>INTERGOVERNMENTAL REVENUE</b>	<b>1,044,603</b>	<b>255,000</b>	<b>394,935</b>	<b>363,987</b>
114-300-0000-3754 Prop "C" Sales Tax	1,044,603	255,000	394,935	363,987
<b>115 AIR POLLUTION REDUCTION FUND</b>	<b>30,742</b>	<b>20,510</b>	<b>23,779</b>	<b>27,895</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>2,711</b>	<b>510</b>	<b>2,779</b>	<b>6,265</b>
115-300-0000-3601 Interest on Investments	2,711	510	2,779	6,265
<b>INTERGOVERNMENTAL REVENUE</b>	<b>28,031</b>	<b>20,000</b>	<b>21,000</b>	<b>21,630</b>
115-300-0000-3708 LA CO. SCAQMD/Rideshare	28,031	20,000	21,000	21,630
<b>116 RESIDENTIAL SOUND INSULATION PROG. FUND</b>	<b>12,754</b>	<b>-</b>	<b>7,433</b>	<b>16,758</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>7,252</b>	<b>-</b>	<b>7,433</b>	<b>16,758</b>
116-300-0000-3601 Interest on Investments	7,252	-	7,433	16,758
<b>OTHER REVENUES</b>	<b>5,503</b>	<b>-</b>	<b>-</b>	<b>-</b>
116-300-0000-3909 Miscellaneous Revenue	5,503	-	-	-
<b>117 HYPERION MITIGATION FUND</b>	<b>1,594</b>	<b>500</b>	<b>1,634</b>	<b>3,684</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>1,594</b>	<b>500</b>	<b>1,634</b>	<b>3,684</b>
117-300-0000-3601 Interest on Investments	1,594	500	1,634	3,684
<b>118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND</b>	<b>15,868</b>	<b>10,200</b>	<b>17,571</b>	<b>13,967</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>176</b>	<b>200</b>	<b>180</b>	<b>406</b>
118-300-0000-3601 Interest on Investments	176	200	180	406
<b>INTERGOVERNMENTAL REVENUE</b>	<b>15,692</b>	<b>10,000</b>	<b>17,391</b>	<b>13,561</b>
118-300-0000-3725 TDA Article 3 - SB821	15,692	10,000	17,391	13,561
<b>119 MTA GRANT</b>	<b>316</b>	<b>10,200</b>	<b>324</b>	<b>731</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>316</b>	<b>200</b>	<b>324</b>	<b>731</b>
119-300-0000-3601 Interest on Investments	316	200	324	731
<b>INTERGOVERNMENTAL REVENUE</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>-</b>
119-300-0000-3979 MTA Grant Revenue - LACMTA	-	10,000	-	-
<b>120 C.O.P.S. FUND</b>	<b>176,230</b>	<b>154,000</b>	<b>111,233</b>	<b>195,326</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>10,959</b>	<b>4,000</b>	<b>11,233</b>	<b>25,326</b>
120-300-0000-3601 Interest on Investments	10,959	4,000	11,233	25,326
<b>INTERGOVERNMENTAL REVENUE</b>	<b>165,271</b>	<b>150,000</b>	<b>100,000</b>	<b>170,000</b>
120-300-0000-3207 C.O.P.S. Funding	165,271	150,000	100,000	170,000
<b>122 LAWA FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF EL SEGUNDO**  
**ESTIMATED REVENUES/OTHER FINANCING SOURCES**  
**ALL FUNDS**  
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Classification	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>USE OF MONEY AND PROPERTY</b>	-	-	-	-
122-300-0000-3601 Interest on Investments	-	-	-	-
<b>123 PSAF PROPERTY TAX PUBLIC SAFETY</b>	<b>44,438</b>	<b>31,020</b>	<b>39,015</b>	<b>45,103</b>
<b>TAX - PROPERTY TAXES</b>	<b>40,520</b>	<b>30,000</b>	<b>35,000</b>	<b>36,050</b>
123-300-0000-3206 PSAF PR. Tx Public Safety	40,520	30,000	35,000	36,050
<b>USE OF MONEY AND PROPERTY</b>	<b>3,917</b>	<b>1,020</b>	<b>4,015</b>	<b>9,053</b>
123-300-0000-3601 Interest on Investments	3,917	1,020	4,015	9,053
<b>124 FEDERAL GRANTS</b>	<b>2,011,077</b>	<b>396,370</b>	<b>580,265</b>	<b>580,265</b>
<b>INTERGOVERNMENTAL REVENUE</b>	<b>2,011,077</b>	<b>396,370</b>	<b>580,265</b>	<b>580,265</b>
124-300-0000-3785 UASI 2012	-	24,276	-	-
124-300-2501-3500 Covid-19 Grant Funds	-	-	-	-
124-300-2501-3502 American Rescue Plan Act	1,986,733	-	-	-
124-300-3101-3744 2019 Police Tobacco Tax Revenue	-	-	-	-
124-300-3102-3741 2019 HMEP Grant	-	-	-	-
124-300-3202-3766 SHSGP Homeland Security Grant	-	-	-	-
124-300-3202-3767 2018 HSGP Grant	-	-	-	-
124-300-3202-3769 2019 HSGP Revenue	-	-	-	-
124-300-3101-3788 Bullet Proof Vest Grant	4,298	-	6,000	6,000
124-300-3201-3508 Fire Prevention and Safety (FP&S) Grant	-	49,594	-	-
124-300-3202-3770 2020 HSGP Grant Revenue	20,046	-	-	-
124-300-3255-3749 EOC Upgrades	-	322,500	322,500	322,500
124-300-3101-6411 UASI Grant 2023	-	-	251,765	251,765
124-300-0000-9001 Transfer-General Fund	-	-	-	-
124-300-3101-6414 UASI 2021	-	-	-	-
<b>125 STATE GRANTS</b>	<b>466,775</b>	<b>140,111</b>	<b>174,827</b>	<b>206,472</b>
<b>INTERGOVERNMENTAL REVENUE</b>	<b>461,033</b>	<b>140,111</b>	<b>174,827</b>	<b>206,472</b>
125-300-0000-3617 CalBev Grant	-	-	-	5,000
125-300-0000-3755 CalEPA-Green Business Grant	45,000	15,000	15,000	-
125-300-3101-3618 AB 109 Front-Line Intervention Services	-	-	-	-
125-300-3101-3724 Alcohol Beverage Control Grant	-	-	-	-
125-300-3101-3725 2020 Traffic Grant	-	-	-	-
125-300-3101-3764 LA County Homeless Initiative	13,964	-	-	76,125
125-300-3101-3777 Police Mental Health Grant	37,912	-	29,827	30,347
125-300-3205-3615 CUPA Grants	-	-	-	-
125-300-4801-3703 West Basin Grants	-	-	-	-
125-300-5102-3613 AQMD Tree Partnership Program	-	-	-	-
125-300-5102-3614 Los Angeles Cnty Regional Park (RPOSD)	-	-	-	-
125-300-5102-3617 CalBev Grant	5,000	-	5,000	5,000
125-300-5102-3620 CA Prop 68 Acacia Park	188,087	-	-	-
125-300-5102-3929 Prop 68 Program	-	125,111	-	-
125-300-6101-3623 Library - CALIFA	-	-	-	-
125-300-6101-3625 California State Library Grant	161,631	-	-	-
125-300-8133-3703 Police Training STC State Grants	-	-	-	-
125-300-0000-3764 LA County Homeless Initiative	-	-	25,000	-
125-300-3101-3727 OTS-STEP Grant 2023	-	-	25,000	-
125-300-3101-3726 Tobacco Grant 2020-2021	9,438	-	-	15,000
125-300-4801-3617 SB 1383 Local Assistance Grant	-	-	75,000	75,000
125-300-2402-3727 California Housing & Community Dev	-	-	-	-
125-300-4101-3742 ElSegundoBlvdCIP-StateFund PropC/MeasM	-	-	-	-
<b>INTER-FUND TRANSFERS</b>	<b>5,742</b>	<b>-</b>	<b>-</b>	<b>-</b>
125-300-0000-9124 Transfer from Fund 124	5,742	-	-	-
<b>126 CUPA</b>	<b>1,192,083</b>	<b>452,730</b>	<b>1,455,720</b>	<b>2,062,413</b>
<b>LICENSES AND PERMITS</b>	<b>144,970</b>	<b>26,600</b>	<b>464,770</b>	<b>981,150</b>
126-300-0000-3408 CUPA UST Non-annual Permit	2,780	2,600	20,000	4,900
126-300-0000-3514 Tiered Permit	-	2,600	1,900	2,000
126-300-0000-3827 Unified Program Facility Permit	58,355	20,400	60,200	20,000
126-300-0000-3828 New Business Fee	2,002	-	2,000	-
126-300-0000-3831 Failure to Obtain Initial Permit	-	1,000	-	-
126-300-0000-3832 Late CERS Submittal Citation	473	-	-	-
126-300-0000-3834 Penalties For Late Pymt on Annual Permit	3,875	-	3,100	3,500
126-300-0000-3836 AB 1646 Fees	73,345	-	373,000	946,000
126-300-0000-3837 Methane Barrier Plan Check / Inspection	275	-	-	750
126-300-0000-3839 Environmental Safety Application Review	3,865	-	4,570	4,000
<b>FINES AND FORFEITURES</b>	<b>-</b>	<b>5,000</b>	<b>-</b>	<b>7,500</b>
126-300-0000-3210 CUPA Penalties	-	5,000	-	7,500
<b>USE OF MONEY AND PROPERTY</b>	<b>5,220</b>	<b>1,300</b>	<b>5,350</b>	<b>12,063</b>
126-300-0000-3601 Interest on Investments	5,220	1,300	5,350	12,063
<b>INTERGOVERNMENTAL REVENUE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
126-300-0000-3899 CUPA Grant Revenue	-	-	-	-
<b>CHARGES FOR SERVICES</b>	<b>1,041,894</b>	<b>419,830</b>	<b>985,600</b>	<b>1,061,700</b>
126-300-0000-3516 CUPA Voluntary Site Clean-up	-	-	-	-
126-300-0000-3820 Aboveground Storage Tank (AST)	64,776	34,830	73,800	75,200
126-300-0000-3822 Underground Tanks	56,615	20,000	74,600	71,500
126-300-0000-3824 Hazardous Waste Generator Permit	179,809	56,540	190,600	183,500
126-300-0000-3825 Disclosure	445,803	134,160	497,400	476,000
126-300-0000-3826 Environmental Safety Risk Mgmt. Program	200,234	173,100	147,400	160,000
126-300-0000-3830 Regulatory Re-Inspection Fee	568	-	600	-
126-300-0000-3846 CUPA Haz Mat	-	1,200	1,200	1,500
126-300-3206-3850 CUPA Enforcement Trust Revenue	94,089	-	-	94,000
<b>127 MEASURE M</b>	<b>651,678</b>	<b>209,000</b>	<b>353,213</b>	<b>348,885</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>17,090</b>	<b>5,000</b>	<b>17,518</b>	<b>39,496</b>
127-300-0000-3601 Interest on Investments	17,090	5,000	17,518	39,496

CITY OF EL SEGUNDO  
ESTIMATED REVENUES/OTHER FINANCING SOURCES  
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Classification	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>INTERGOVERNMENTAL REVENUE</b>	<b>634,587</b>	<b>204,000</b>	<b>335,695</b>	<b>309,389</b>
127-300-0000-3742 Measure M Revenue	634,587	204,000	335,695	309,389
<b>128 SB-1</b>	<b>396,203</b>	<b>375,921</b>	<b>453,105</b>	<b>479,445</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>10,155</b>	<b>7,000</b>	<b>10,408</b>	<b>23,467</b>
128-300-0000-3601 Interest on Investments	10,155	7,000	10,408	23,467
<b>INTERGOVERNMENTAL REVENUE</b>	<b>386,048</b>	<b>368,921</b>	<b>442,697</b>	<b>455,978</b>
128-300-0000-3756 SB-1 Revenues	386,048	368,921	442,697	455,978
<b>129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)</b>	<b>24,025</b>	<b>21,000</b>	<b>23,438</b>	<b>27,128</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>2,379</b>	<b>1,000</b>	<b>2,438</b>	<b>5,498</b>
129-300-0000-3601 Interest on Investments	2,379	1,000	2,438	5,498
<b>CHARGES FOR SERVICES</b>	<b>21,646</b>	<b>20,000</b>	<b>21,000</b>	<b>21,630</b>
129-300-0000-3857 CASP Training	21,646	20,000	21,000	21,630
<b>130 AFFORDABLE HOUSING FUND</b>	<b>97,780</b>	<b>50,000</b>	<b>100,225</b>	<b>225,968</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>97,780</b>	<b>50,000</b>	<b>100,225</b>	<b>225,968</b>
130-300-0000-3601 Interest on Investments	97,780	50,000	100,225	225,968
<b>131 COUNTY STORM WATER PROGRAM</b>	<b>630,122</b>	<b>673,200</b>	<b>684,403</b>	<b>698,256</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>20,881</b>	<b>10,200</b>	<b>21,403</b>	<b>48,256</b>
131-300-0000-3601 Interest on Investments	20,881	10,200	21,403	48,256
<b>INTERGOVERNMENTAL REVENUE</b>	<b>609,240</b>	<b>663,000</b>	<b>663,000</b>	<b>650,000</b>
131-300-0000-3721 Storm Water	609,240	663,000	663,000	650,000
<b>202 DEBT SERVICE FUND</b>	<b>32,548</b>	<b>367,200</b>	<b>35,000</b>	<b>36,050</b>
<b>DEVELOPER FEES</b>	<b>32,548</b>	<b>367,200</b>	<b>35,000</b>	<b>36,050</b>
202-300-0000-3972 Developer Contribution	-	367,200	-	-
202-300-8141-3972 Dev Impact Fees-STS Signals & Bridges	32,548	-	35,000	36,050
<b>204 PENSION OBLIGATION BONDS</b>	<b>9,501,007</b>	<b>9,497,716</b>	<b>9,500,324</b>	<b>9,505,304</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>3,313</b>	<b>10</b>	<b>10</b>	<b>7,656</b>
204-300-0000-3601 Interest on Investments	3,313	10	10	7,656
<b>INTER-FUND TRASFERS</b>	<b>9,497,694</b>	<b>9,497,706</b>	<b>9,500,314</b>	<b>9,497,648</b>
204-300-0000-9001 Transfer In -General Fund	9,497,694	9,497,706	9,500,314	9,497,648
204-300-0000-9002 Transfer In - Water Fund	-	-	-	-
204-300-0000-9003 Transfer In - Sewer Fund	-	-	-	-
<b>301 CAPITAL IMPROVEMENT FUND</b>	<b>4,145,420</b>	<b>8,432,500</b>	<b>4,996,232</b>	<b>5,230,000</b>
<b>OTHER REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
301-300-0000-3909 Miscellaneous Revenue	-	-	-	-
<b>INTER-FUND TRASFERS</b>	<b>4,145,420</b>	<b>8,432,500</b>	<b>4,996,232</b>	<b>5,230,000</b>
301-300-0000-9001 Transfer-General Fund	4,145,420	7,632,500	4,996,232	5,230,000
301-300-0000-9399 Transfers In	-	-	-	-
301-300-0000-9504 Transfers In	-	800,000	-	-
301-300-0000-9702 Transfer - Expendable Trust	-	-	-	-
<b>311 DEVELOPER IMPACT FEES - GENERAL GOVERNMENT</b>	<b>124</b>	<b>-</b>	<b>2,500</b>	<b>-</b>
<b>DEVELOPER FEES</b>	<b>124</b>	<b>-</b>	<b>2,500</b>	<b>-</b>
311-300-0000-3972 DEVELOPER IMPACT FEES - GENERAL GOVERNME	124	-	2,500	-
<b>312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT</b>	<b>46,627</b>	<b>-</b>	<b>60,000</b>	<b>30,000</b>
<b>DEVELOPER FEES</b>	<b>46,627</b>	<b>-</b>	<b>60,000</b>	<b>30,000</b>
312-300-0000-3972 DEVELOPER IMPACT FEES - LAW ENFORCEMENT	46,627	-	60,000	30,000
<b>313 DEVELOPER IMPACT FEES - FIRE PROTECTION</b>	<b>37,833</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEVELOPER FEES</b>	<b>37,833</b>	<b>-</b>	<b>-</b>	<b>-</b>
313-300-0000-3972 DEVELOPER IMPACT FEES - FIRE PROTECTION	37,833	-	-	-
<b>314 DEVELOPER IMPACT FEES - STORM DRAINAGE</b>	<b>1,405</b>	<b>-</b>	<b>15,000</b>	<b>-</b>
<b>DEVELOPER FEES</b>	<b>1,405</b>	<b>-</b>	<b>15,000</b>	<b>-</b>
314-300-0000-3972 DEVELOPER IMPACT FEES - STORM DRAINAGE	1,405	-	15,000	-
<b>315 DEVELOPER IMPACT FEES - WATER DISTRIBUTION</b>	<b>3,585</b>	<b>-</b>	<b>25,000</b>	<b>-</b>
<b>DEVELOPER FEES</b>	<b>3,585</b>	<b>-</b>	<b>25,000</b>	<b>-</b>
315-300-0000-3972 DEVELOPER IMPACT FEES - WATER DISTRIBUTI	3,585	-	25,000	-
<b>316 DEVELOPER IMPACT FEES - WASTEWATER COLLECTION</b>	<b>1,678</b>	<b>-</b>	<b>20,000</b>	<b>-</b>
<b>DEVELOPER FEES</b>	<b>1,678</b>	<b>-</b>	<b>20,000</b>	<b>-</b>
316-300-0000-3972 DEVELOPER IMPACT FEES - WASTEWATER COLLE	1,678	-	20,000	-
<b>317 DEVELOPER IMPACT FEES - LIBRARY</b>	<b>17,121</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>DEVELOPER FEES</b>	<b>17,121</b>	<b>-</b>	<b>-</b>	<b>-</b>
317-300-0000-3972 DEVELOPER IMPACT FEES - LIBRARY	17,121	-	-	-
<b>318 DEVELOPER IMPACT FEES - PUBLIC MEETING</b>	<b>4,233</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>
<b>DEVELOPER FEES</b>	<b>4,233</b>	<b>-</b>	<b>10,000</b>	<b>10,000</b>
318-300-0000-3972 DEVELOPER IMPACT FEES - PUBLIC MEETING	4,233	-	10,000	10,000
<b>319 DEVELOPER IMPACT FEES - AQUATICS CENTER</b>	<b>974</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>
<b>DEVELOPER FEES</b>	<b>974</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>
319-300-0000-3972 DEVELOPER IMPACT FEES - AQUATICS CENTER	974	-	2,000	2,000
<b>320 DEVELOPER IMPACT FEES - PARKLAND</b>	<b>66,736</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>
<b>DEVELOPER FEES</b>	<b>66,736</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>
320-300-0000-3972 DEVELOPER IMPACT FEES - PARKLAND	66,736	-	30,000	30,000
<b>501 WATER UTILITY FUND</b>	<b>33,833,333</b>	<b>36,850,000</b>	<b>34,630,327</b>	<b>37,223,245</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>748,792</b>	<b>200,000</b>	<b>767,512</b>	<b>1,730,444</b>
501-300-0000-3601 Interest on Investments	748,792	200,000	767,512	1,730,444
<b>CHARGES FOR SERVICES</b>	<b>32,972,103</b>	<b>36,650,000</b>	<b>33,832,815</b>	<b>35,462,801</b>
501-300-0000-3851 Potable Water Sales	14,464,114	17,500,000	14,800,181	15,438,203
501-300-0000-3852 Water Sales - Other	451	-	500	515
501-300-0000-3853 Meter Installations	2,674	25,000	10,000	10,300
501-300-0000-3856 Reclaimed Water Sales	18,504,864	19,125,000	19,022,134	20,013,783
<b>OTHER REVENUES</b>	<b>30,901</b>	<b>-</b>	<b>30,000</b>	<b>30,000</b>
501-300-0000-3859 Miscellaneous Revenue	30,901	-	30,000	30,000
<b>INTER-FUND TRASFERS</b>	<b>81,538</b>	<b>-</b>	<b>-</b>	<b>-</b>
501-300-0000-9502 Transfer-Waste Water Fund	81,538	-	-	-
<b>502 SEWER FUND</b>	<b>5,304,451</b>	<b>5,200,000</b>	<b>5,742,073</b>	<b>6,214,470</b>

**CITY OF EL SEGUNDO**  
**ESTIMATED REVENUES/OTHER FINANCING SOURCES**  
**ALL FUNDS**  
**FISCAL YEAR 2025-2026**

Classification	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>USE OF MONEY AND PROPERTY</b>	<b>125,500</b>	<b>20,000</b>	<b>128,637</b>	<b>290,027</b>
502-300-0000-3601 Interest on Investments	125,500	20,000	128,637	290,027
<b>CHARGES FOR SERVICES</b>	<b>5,178,951</b>	<b>5,080,000</b>	<b>5,468,919</b>	<b>5,924,443</b>
502-300-0000-3861 Wastewater User Fees	5,104,414	5,066,000	5,221,919	5,670,033
502-300-0000-3862 Wastewater Connection Fees	74,537	2,000	2,000	2,060
502-300-0000-3865 Annual Quality Surcharge	-	12,000	245,000	252,350
<b>DEVELOPER FEES</b>	<b>-</b>	<b>100,000</b>	<b>-</b>	<b>-</b>
502-300-0000-3972 Developer Contribution	-	100,000	-	-
<b>OTHER REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
502-300-0000-3909 Miscellaneous Revenue	-	-	-	-
<b>INTER-FUND TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>144,517</b>	<b>-</b>
502-300-0000-9601 Transfer - Equipment Replacement	-	-	144,517	-
<b>503 GOLF COURSE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>CHARGES FOR SERVICES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
503-300-0000-3832 Food & Beverage Revenues	-	-	-	-
503-300-0000-3833 Leased Beer & Wine	-	-	-	-
503-300-0000-3834 Golf Course ProShop	-	-	-	-
503-300-0000-3835 Golf Course Revenues	-	-	-	-
503-300-0000-3836 Driving Range Revenues	-	-	-	-
503-300-0000-3838 Golf Lessons	-	-	-	-
503-300-0000-3840 Top Golf Ground Lease	-	-	-	-
<b>OTHER REVENUES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
503-300-0000-3909 Miscellaneous Revenue	-	-	-	-
<b>INTER-FUND TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
503-300-0000-9001 Transfer-General Fund	-	-	-	-
<b>504 SENIOR HOUSING</b>	<b>37,826</b>	<b>203,099</b>	<b>1,038,771</b>	<b>287,414</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>37,826</b>	<b>3,099</b>	<b>38,771</b>	<b>87,414</b>
504-300-0000-3601 Interest on Investments	37,826	3,099	38,771	87,414
<b>INTER-FUND TRANSFERS</b>	<b>-</b>	<b>200,000</b>	<b>1,000,000</b>	<b>200,000</b>
504-300-0000-9001 Transfer-General Fund	-	200,000	200,000	200,000
504-300-0000-9301 Transfer from CIP Fund	-	-	800,000	-
<b>505 SOLID WASTE</b>	<b>-</b>	<b>600,000</b>	<b>300,000</b>	<b>211,000</b>
<b>INTER-FUND TRANSFERS</b>	<b>-</b>	<b>600,000</b>	<b>300,000</b>	<b>211,000</b>
505-300-0000-9001 Transfer-General Fund	-	600,000	300,000	211,000
505-300-0000-9301 Transfer-Capital Improvements	-	-	-	-
<b>601 EQUIPMENT REPLACEMENT</b>	<b>1,536,768</b>	<b>2,261,969</b>	<b>1,686,456</b>	<b>2,027,142</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>-</b>	<b>-</b>	<b>146,062</b>	<b>135,817</b>
601-300-0000-3624 Interest on Golf Course Loan to ERF	-	-	146,062	135,817
<b>CHARGES FOR SERVICES</b>	<b>1,426,992</b>	<b>2,161,969</b>	<b>1,540,394</b>	<b>1,891,325</b>
601-300-0000-3912 Replacement Charge	1,386,992	2,121,969	1,500,394	1,851,325
601-300-5101-3970 Wiseburn Aquatics	40,000	40,000	40,000	40,000
<b>OTHER REVENUES</b>	<b>109,776</b>	<b>100,000</b>	<b>-</b>	<b>-</b>
601-300-0000-3909 Miscellaneous Revenue	900	100,000	-	-
601-300-0000-3901 Sale of Surplus Property	108,876	-	-	-
<b>INTER-FUND TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
601-300-0000-9001 Transfer-General Fund	-	-	-	-
<b>602 LIABILITY INSURANCE</b>	<b>3,689,098</b>	<b>3,115,000</b>	<b>3,105,000</b>	<b>3,687,030</b>
<b>USE OF MONEY AND PROPERTY</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>-</b>
602-300-0000-3601 Interest on Investments	-	10,000	-	-
<b>CHARGES FOR SERVICES</b>	<b>3,222,000</b>	<b>3,100,000</b>	<b>3,100,000</b>	<b>3,682,030</b>
602-300-0000-3911 Charges to Other Dept.	3,222,000	3,100,000	3,100,000	3,682,030
<b>OTHER REVENUES</b>	<b>467,098</b>	<b>5,000</b>	<b>5,000</b>	<b>5,000</b>
602-300-0000-3913 Recovery of Claims Paid	9,110	5,000	5,000	5,000
602-300-0000-3909 Miscellaneous Revenue	457,988	-	-	-
<b>603 WORKERS COMP RESERVE/INSURANCE</b>	<b>3,663,420</b>	<b>3,235,881</b>	<b>3,542,207</b>	<b>3,597,350</b>
<b>CHARGES FOR SERVICES</b>	<b>3,197,847</b>	<b>3,085,881</b>	<b>3,392,207</b>	<b>3,442,850</b>
603-300-0000-3911 Charges to Other Dept.	3,197,847	3,085,881	3,392,207	3,442,850
<b>OTHER REVENUES</b>	<b>465,573</b>	<b>150,000</b>	<b>150,000</b>	<b>154,500</b>
603-300-0000-3913 Recovery of Claims Paid	465,573	150,000	150,000	154,500
<b>702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>1,214,906</b>	<b>1,050,000</b>	<b>1,124,250</b>	<b>5,144,400</b>
<b>CHARGES FOR SERVICES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
702-300-0000-3850 CPR Class Fees	-	-	-	-
<b>OTHER REVENUES</b>	<b>1,214,906</b>	<b>1,050,000</b>	<b>1,124,250</b>	<b>5,144,400</b>
702-300-0000-3982 Fire Donations	5,813	-	-	-
702-300-2401-1281 Economic Development Revenue	150,000	-	75,000	75,000
702-300-2401-2606 EDAC Special Programs & Events	-	50,000	-	44,000
702-300-3101-3971 Police Admin/Police Inmate Welfare	-	-	-	-
702-300-3101-3975 Police Admin/Donation K-9	-	-	-	-
702-300-3110-2601 Donations - DARE	259	-	-	-
702-300-5101-2601 Parks & Recreation Outreach Donations	9,018	-	3,500	-
702-300-5101-2608 Park Beautification Donation	8,949	-	6,000	-
702-300-5101-2609 LA Kings Donations	-	-	-	-
702-300-5101-3877 Drama Booster Donation	-	-	-	-
702-300-5101-3883 Joslyn/Senior Donation	-	-	-	3,500
702-300-5101-3895 Teen Center Donation	1,669	-	2,750	3,500
702-300-5101-5101 Plunge Rehabilitation	1,000,020	1,000,000	1,000,000	5,000,000
702-300-5102-3886 Aquatics Donation	-	-	-	-
702-300-5210-2601 Recreation Special Events Donations	25,552	-	20,000	-
702-300-6101-2601 Library Admin Donations	13,625	-	17,000	18,400
<b>INTER-FUND TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
702-300-0000-9001 Transfer-General Fund	-	-	-	-
<b>704 CULTURAL DEVELOPMENT FUND</b>	<b>28,000</b>	<b>500,000</b>	<b>250,000</b>	<b>257,500</b>

CITY OF EL SEGUNDO  
ESTIMATED REVENUES/OTHER FINANCING SOURCES  
ALL FUNDS  
FISCAL YEAR 2025-2026

Classification	Actual FY 22-23	Adopted FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>DEVELOPER FEES</b>	<b>28,000</b>	<b>500,000</b>	<b>250,000</b>	<b>257,500</b>
704-300-0000-3787 Cultural Development Donations	28,000	500,000	250,000	257,500
<b>708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB</b>	<b>349,774</b>	<b>270,000</b>	<b>270,000</b>	<b>250,000</b>
<b>LICENSES AND PERMITS</b>	<b>349,774</b>	<b>270,000</b>	<b>270,000</b>	<b>250,000</b>
708-300-0000-3807 ESOSPC Permit Surcharge	155,999	140,000	140,000	100,000
708-300-0000-3816 General Plan Maintenance Fee	193,775	130,000	130,000	150,000
<b>OTHER REVENUES</b>	-	-	-	-
708-300-0000-3909 Miscellaneous Revenue	-	-	-	-
<b>Grand Total</b>	<b>168,420,917</b>	<b>164,100,741</b>	<b>165,327,313</b>	<b>185,171,641</b>

**CITY OF EL SEGUNDO  
SCHEDULE OF INTERFUND TRANSFERS  
FISCAL YEAR 2025-2026**

<b>Fund</b>	<b>Name</b>	<b>Transfer In</b>		<b>Transfer Out</b>	
001	GENERAL FUND	001-300-0000-9104	25,000.00 from TRAFFIC SAFETY FUND	001-400-0000-9204	9,497,648.00 to PENSION OBLIGATION BONDS FUND
001	GENERAL FUND	001-300-0000-9702	4,729,994.00	001-400-0000-9301	5,230,000.00 to CAPITAL IMPROVEMENT FUND
				001-400-0000-9504	200,000.00 to SENIOR HOUSING FUND - CIP Reserve
				001-400-0000-9505	211,000.00 to SOLID WASTE FUND for capital projects
<b>001 General Fund Total</b>			<b>4,754,994.00</b>		<b>15,138,648.00</b>
104	TRAFFIC SAFETY FUND			104-400-0000-9001	25,000.00 to GENERAL FUND for crossing guard
204	PENSION OBLIGATION BONDS	204-300-0000-9001	9,497,648.00 from GENERAL FUND for POB payments		
301	CAPITAL IMPROVEMENT FUND	301-300-0000-9001	5,230,000.00 from GENERAL FUND		
504	SENIOR HOUSING FUND	504-300-0000-9001	200,000.00 from GENERAL FUND - CIP Reserve		
505	SOLID WASTE FUND	505-300-0000-9001	211,000.00 from GENERAL FUND for capital projects		
702	TRUST FUNDS - SPECIAL REVENUE/DONATIONS			702-400-0000-9001	4,729,994.00
<b>All Funds Total</b>			<b>19,893,642.00</b>		<b>19,893,642.00</b>

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**CITY OF EL SEGUNDO**  
**Adopted Budget Summary By Fund / By Department**  
**All Funds**  
**Fiscal Year 2025-2026**

	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>001 GENERAL FUND</b>	<b>83,529,334</b>	<b>104,145,743</b>	<b>97,472,672</b>	<b>104,678,219</b>
CITY ATTORNEY	1,072,592	892,399	897,450	825,000
CITY CLERK	387,475	352,661	658,095	596,780
CITY COUNCIL	257,563	202,642	224,272	227,098
CITY MANAGER	2,602,671	2,786,842	2,807,177	3,140,747
COMMUNITY DEVELOPMENT DEPARTMENT	2,790,513	2,624,236	3,745,094	3,957,955
FINANCE DEPARTMENT	2,489,085	2,706,282	2,766,646	2,807,702
FIRE DEPARTMENT	12,876,872	14,470,014	15,663,956	18,231,095
HUMAN RESOURCES DEPARTMENT	1,586,742	1,354,386	2,194,785	2,059,083
INFORMATION TECHNOLOGY DEPARTMENT	3,494,004	3,541,956	3,912,086	4,107,350
NON DEPARTMENT	6,530,745	8,024,695	6,785,227	7,508,339
POLICE DEPARTMENT	20,039,722	21,843,672	22,231,649	24,867,038
PUBLIC WORKS DEPARTMENT	7,231,148	8,165,794	9,844,794	9,916,735
RECREATION PARK AND LIBRARY DEPARTMENT	8,427,089	8,367,798	10,744,896	11,294,648
TRANSFER	13,743,114	28,812,365	14,996,546	15,138,648
<b>104 TRAFFIC SAFETY FUND</b>	<b>45,000</b>	<b>50,000</b>	<b>36,000</b>	<b>25,000</b>
TRANSFER	45,000	50,000	36,000	25,000
<b>106 STATE GAS TAX FUND</b>	<b>274,795</b>	<b>427,185</b>	<b>523,755</b>	<b>473,007</b>
PUBLIC WORKS DEPARTMENT	274,795	427,185	523,755	473,007
<b>109 ASSET FORFEITURE FUND</b>	<b>191,375</b>	<b>279,497</b>	<b>702,450</b>	<b>717,450</b>
POLICE DEPARTMENT	191,375	279,497	702,450	717,450
<b>110 MEASURE R</b>	<b>689,579</b>	<b>672,006</b>	<b>1,000,000</b>	<b>400,000</b>
PUBLIC WORKS DEPARTMENT	689,579	672,006	1,000,000	400,000
TRANSFER	-	-	-	-
<b>111 COMM. DEVEL. BLOCK GRANT</b>	<b>65,500</b>	-	-	<b>130,000</b>
COMMUNITY DEVELOPMENT DEPARTMENT	65,500	-	-	130,000
<b>112 PROP "A" TRANSPORTATION</b>	<b>253,264</b>	<b>1,109,643</b>	<b>367,281</b>	<b>407,029</b>
RECREATION PARK AND LIBRARY DEPARTMENT	253,264	1,109,643	367,281	407,029
<b>114 PROP "C" TRANSPORTATION</b>	<b>432,977</b>	<b>3,116,975</b>	<b>1,200,000</b>	-
PUBLIC WORKS DEPARTMENT	432,977	3,116,975	1,200,000	-
<b>115 AIR POLLUTION REDUCTION FUND</b>	-	-	-	<b>100,000</b>
PUBLIC WORKS DEPARTMENT	-	-	-	100,000
<b>116 RESIDENTIAL SOUND INSULATION PROG. FUND</b>	<b>781</b>	<b>878</b>	<b>2,281</b>	-
COMMUNITY DEVELOPMENT DEPARTMENT	781	878	2,281	-
<b>117 HYPERION MITIGATION FUND</b>	<b>20,910</b>	<b>15,739</b>	<b>60,754</b>	<b>61,277</b>
PUBLIC WORKS DEPARTMENT	20,910	15,739	60,754	61,277
<b>118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND</b>	<b>14,846</b>	-	<b>30,000</b>	<b>15,000</b>
PUBLIC WORKS DEPARTMENT	14,846	-	30,000	15,000
<b>119 MTA GRANT</b>	-	-	-	-
PUBLIC WORKS DEPARTMENT	-	-	-	-
<b>120 C.O.P.S. FUND</b>	<b>75,123</b>	<b>309,489</b>	<b>423,820</b>	<b>483,820</b>
POLICE DEPARTMENT	75,123	309,489	423,820	483,820
<b>122 LAWA FUND</b>	-	-	-	-
TRANSFER	-	-	-	-
<b>123 PSAF PROPERTY TAX PUBLIC SAFETY</b>	<b>64,488</b>	<b>75,309</b>	<b>75,000</b>	<b>90,000</b>
FIRE DEPARTMENT	-	-	-	-
POLICE DEPARTMENT	64,488	75,309	75,000	90,000
<b>124 FEDERAL GRANTS</b>	<b>2,021,624</b>	<b>18,242</b>	<b>357,765</b>	<b>251,765</b>
FEDERAL GRANTS	-	-	-	-
FIRE DEPARTMENT	1,017,750	6,596	100,000	-
POLICE DEPARTMENT	998,132	11,645	257,765	251,765
TRANSFER	5,742	-	-	-
<b>125 STATE GRANTS</b>	<b>76,614</b>	<b>863,040</b>	<b>154,827</b>	<b>201,472</b>
COMMUNITY DEVELOPMENT DEPARTMENT	18,560	-	-	-
FIRE DEPARTMENT	62	-	-	-
POLICE DEPARTMENT	7,807	30,188	79,827	121,472
PUBLIC WORKS DEPARTMENT	18,600	810,664	75,000	75,000
RECREATION PARK AND LIBRARY DEPARTMENT	16,480	16,686	-	-
STATE GRANTS	15,106	5,502	-	5,000
<b>126 CUPA</b>	<b>578,582</b>	<b>569,658</b>	<b>889,918</b>	<b>1,466,342</b>
FIRE DEPARTMENT	578,582	569,658	889,918	1,466,342
<b>127 MEASURE M</b>	<b>828,241</b>	<b>4,235,171</b>	<b>200,000</b>	<b>200,000</b>
PUBLIC WORKS DEPARTMENT	828,241	4,235,171	200,000	200,000
<b>128 SB-1</b>	<b>335,930</b>	<b>802,744</b>	<b>600,000</b>	<b>400,000</b>
PUBLIC WORKS DEPARTMENT	335,930	802,744	600,000	400,000
<b>129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)</b>	-	-	<b>15,000</b>	<b>15,000</b>
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	15,000	15,000
<b>130 AFFORDABLE HOUSING FUND</b>	-	-	<b>50,000</b>	<b>50,000</b>
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	50,000	50,000

**CITY OF EL SEGUNDO**  
**Adopted Budget Summary By Fund / By Department**  
**All Funds**  
**Fiscal Year 2025-2026**

	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>131 COUNTY STORM WATER PROGRAM</b>	<b>192,770</b>	<b>224,884</b>	<b>1,050,000</b>	<b>1,050,000</b>
PUBLIC WORKS DEPARTMENT	192,770	224,884	1,050,000	1,050,000
<b>132 MEASURE B</b>	<b>60,383</b>	<b>-</b>	<b>12,580</b>	<b>-</b>
FIRE DEPARTMENT	60,383	-	12,580	-
<b>202 DEBT SERVICE FUND</b>	<b>525,365</b>	<b>524,062</b>	<b>542,851</b>	<b>541,606</b>
TRANSFER	525,365	524,062	542,851	541,606
<b>204 PENSION OBLIGATION BONDS</b>	<b>9,309,360</b>	<b>9,485,550</b>	<b>9,500,314</b>	<b>9,497,648</b>
TRANSFER	9,309,360	9,485,550	9,500,314	9,497,648
<b>301 CAPITAL IMPROVEMENT FUND</b>	<b>1,890,952</b>	<b>1,829,072</b>	<b>30,035,345</b>	<b>28,771,666</b>
CAPITAL IMPROVEMENT	1,890,952	1,827,840	29,235,345	28,771,666
PUBLIC WORKS DEPARTMENT	-	1,232	-	-
TRANSFER	-	-	800,000	-
<b>312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT</b>	<b>-</b>	<b>-</b>	<b>60,000</b>	<b>58,683</b>
POLICE DEPARTMENT	-	-	60,000	58,683
<b>317 DEVELOPER IMPACT FEES - LIBRARY</b>	<b>-</b>	<b>-</b>	<b>17,156</b>	<b>-</b>
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	17,156	-
<b>401 ECONOMIC UNCERTAINTY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
TRANSFER	-	-	-	-
<b>405 FACILITIES MAINTENANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
PUBLIC WORKS DEPARTMENT	-	-	-	-
<b>501 WATER UTILITY FUND</b>	<b>28,790,157</b>	<b>32,100,402</b>	<b>39,315,822</b>	<b>39,449,617</b>
NON DEPARTMENT	-	-	-	-
PUBLIC WORKS DEPARTMENT	28,790,157	32,100,402	39,315,822	39,449,617
<b>502 SEWER FUND</b>	<b>4,563,279</b>	<b>5,460,150</b>	<b>7,837,440</b>	<b>7,962,952</b>
NON DEPARTMENT	-	-	150,000	-
PUBLIC WORKS DEPARTMENT	4,563,279	5,460,150	7,687,440	7,962,952
<b>503 GOLF COURSE</b>	<b>2,875</b>	<b>-</b>	<b>-</b>	<b>-</b>
FINANCE DEPARTMENT	-	-	-	-
TRANSFER	2,875	-	-	-
<b>504 SENIOR HOUSING</b>	<b>44,216</b>	<b>811,743</b>	<b>16,295</b>	<b>15,621</b>
COMMUNITY DEVELOPMENT DEPARTMENT	44,216	11,743	16,295	15,621
TRANSFER	-	800,000	-	-
<b>505 SOLID WASTE</b>	<b>285,363</b>	<b>288,102</b>	<b>330,000</b>	<b>346,000</b>
PUBLIC WORKS DEPARTMENT	285,363	288,102	330,000	346,000
<b>601 EQUIPMENT REPLACEMENT</b>	<b>1,042,457</b>	<b>701,542</b>	<b>9,674,613</b>	<b>7,539,900</b>
CITY CLERK	-	-	-	-
CITY MANAGER	-	28,666	210,230	172,630
COMMUNITY DEVELOPMENT DEPARTMENT	-	(11,010)	-	45,000
FINANCE DEPARTMENT	-	-	-	-
FIRE DEPARTMENT	4,364	(11,733)	1,229,611	939,600
INFORMATION TECHNOLOGY DEPARTMENT	120,090	50,083	1,414,201	1,446,719
NON DEPARTMENT	-	3,252	1,793,755	727,536
POLICE DEPARTMENT	99,200	(2,150)	2,117,671	1,782,960
PUBLIC WORKS DEPARTMENT	658,803	497,252	2,071,272	1,827,855
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	693,356	597,600
TRANSFER	160,000	147,183	144,517	-
<b>602 LIABILITY INSURANCE</b>	<b>6,351,246</b>	<b>1,097,458</b>	<b>3,769,563</b>	<b>3,777,967</b>
INFORMATION TECHNOLOGY DEPARTMENT	-	-	-	-
INTERNAL SERVICES	6,351,246	1,097,458	3,769,563	3,777,967
<b>603 WORKERS COMP RESERVE/INSURANCE</b>	<b>3,443,791</b>	<b>3,006,404</b>	<b>3,418,321</b>	<b>3,498,108</b>
FIRE DEPARTMENT	7,581	-	-	-
INTERNAL SERVICES	3,436,210	3,006,404	3,418,321	3,498,108
NON DEPARTMENT	-	-	-	-
<b>702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>109,039</b>	<b>3,712,624</b>	<b>136,000</b>	<b>4,948,394</b>
CITY MANAGER	82,230	68,576	75,000	119,000
FIRE DEPARTMENT	4,812	-	-	-
POLICE DEPARTMENT	-	-	-	-
RECREATION PARK AND LIBRARY DEPARTMENT	21,997	142,818	61,000	99,400
TRANSFER	-	3,501,230	-	4,729,994
<b>704 CULTURAL DEVELOPMENT FUND</b>	<b>261,789</b>	<b>134,872</b>	<b>272,604</b>	<b>251,617</b>
RECREATION PARK AND LIBRARY DEPARTMENT	261,789	134,872	272,604	251,617
<b>708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB</b>	<b>134,648</b>	<b>538,799</b>	<b>800,000</b>	<b>975,000</b>
COMMUNITY DEVELOPMENT DEPARTMENT	134,648	538,799	800,000	975,000
TRANSFER	-	-	-	-
<b>Grand Total</b>	<b>146,506,655</b>	<b>176,606,982</b>	<b>210,950,427</b>	<b>218,850,160</b>

**CITY OF EL SEGUNDO**  
**Adopted Budget Summary By Function**  
**All Funds**  
**Fiscal Year 2025-2026**

	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>General Government</b>	<b>57,504,470</b>	<b>68,512,820</b>	<b>91,375,791</b>	<b>89,785,663</b>
<b>001 GENERAL FUND</b>	<b>35,033,845</b>	<b>51,884,200</b>	<b>39,363,446</b>	<b>40,186,350</b>
CITY COUNCIL	257,563	202,642	224,272	227,098
CITY CLERK	387,475	352,661	658,095	596,780
CITY MANAGER	1,887,150	2,244,857	2,264,800	2,512,451
CITY ATTORNEY	1,072,592	892,399	897,450	825,000
POLICE DEPARTMENT	-	-	-	-
FIRE DEPARTMENT	-	-	-	1,000
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	-	-
HUMAN RESOURCES DEPARTMENT	1,586,742	1,354,386	2,194,785	2,059,083
FINANCE DEPARTMENT	2,489,085	2,706,282	2,766,646	2,807,702
INFORMATION TECHNOLOGY DEPARTMENT	3,494,004	3,541,956	3,912,086	4,107,350
PUBLIC WORKS DEPARTMENT	3,416,724	3,754,514	4,663,540	4,402,899
NON DEPARTMENT	6,699,396	8,022,137	6,785,227	7,508,339
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	-	-
TRANSFER	13,743,114	28,812,365	14,996,546	15,138,648
<b>125 STATE GRANTS</b>	<b>18,600</b>	<b>24,127</b>	-	-
PUBLIC WORKS DEPARTMENT	18,600	24,127	-	-
<b>202 DEBT SERVICE FUND</b>	<b>525,365</b>	<b>524,062</b>	<b>542,851</b>	<b>541,606</b>
TRANSFER	525,365	524,062	542,851	541,606
<b>204 PENSION OBLIGATION BONDS</b>	<b>9,309,360</b>	<b>9,485,550</b>	<b>9,500,314</b>	<b>9,497,648</b>
TRANSFER	9,309,360	9,485,550	9,500,314	9,497,648
<b>301 CAPITAL IMPROVEMENT FUND</b>	<b>1,890,952</b>	<b>1,764,583</b>	<b>30,035,345</b>	<b>28,771,666</b>
CAPITAL IMPROVEMENT	1,890,952	1,763,351	29,235,345	28,771,666
PUBLIC WORKS DEPARTMENT	-	1,232	-	-
TRANSFER	-	-	800,000	-
<b>401 ECONOMIC UNCERTAINTY</b>	-	-	-	-
TRANSFER	-	-	-	-
<b>405 FACILITIES MAINTENANCE</b>	-	-	-	-
PUBLIC WORKS DEPARTMENT	-	-	-	-
<b>601 EQUIPMENT REPLACEMENT</b>	<b>938,893</b>	<b>726,436</b>	<b>4,745,952</b>	<b>3,512,317</b>
CITY CLERK	-	-	-	-
CITY MANAGER	-	28,666	210,230	172,630
FINANCE DEPARTMENT	-	-	-	-
INFORMATION TECHNOLOGY DEPARTMENT	120,090	50,083	1,414,201	1,446,719
PUBLIC WORKS DEPARTMENT	658,803	497,252	1,183,249	1,165,432
NON DEPARTMENT	-	3,252	1,793,755	727,536
TRANSFER	160,000	147,183	144,517	-
<b>602 LIABILITY INSURANCE</b>	<b>6,351,246</b>	<b>1,097,458</b>	<b>3,769,563</b>	<b>3,777,967</b>
INFORMATION TECHNOLOGY DEPARTMENT	-	-	-	-
INTERNAL SERVICES	6,351,246	1,097,458	3,769,563	3,777,967
<b>603 WORKERS COMP RESERVE/INSURANCE</b>	<b>3,436,210</b>	<b>3,006,404</b>	<b>3,418,321</b>	<b>3,498,108</b>
INTERNAL SERVICES	3,436,210	3,006,404	3,418,321	3,498,108
<b>Public Safety</b>	<b>37,200,004</b>	<b>38,784,772</b>	<b>45,387,697</b>	<b>50,912,866</b>
<b>001 GENERAL FUND</b>	<b>34,082,000</b>	<b>37,127,284</b>	<b>39,439,053</b>	<b>44,955,774</b>
POLICE DEPARTMENT	20,039,722	21,843,672	22,231,649	24,867,038
FIRE DEPARTMENT	12,876,872	14,470,014	15,663,956	18,230,095
COMMUNITY DEVELOPMENT DEPARTMENT	1,334,057	811,278	1,543,448	1,858,641
NON DEPARTMENT	(168,652)	2,319	-	-
<b>109 ASSET FORFEITURE FUND</b>	<b>191,375</b>	<b>279,497</b>	<b>702,450</b>	<b>717,450</b>
POLICE DEPARTMENT	191,375	279,497	702,450	717,450
<b>120 C.O.P.S. FUND</b>	<b>75,123</b>	<b>309,489</b>	<b>423,820</b>	<b>483,820</b>
POLICE DEPARTMENT	75,123	309,489	423,820	483,820
<b>123 PSAF PROPERTY TAX PUBLIC SAFETY</b>	<b>64,488</b>	<b>75,309</b>	<b>75,000</b>	<b>90,000</b>
POLICE DEPARTMENT	64,488	75,309	75,000	90,000
FIRE DEPARTMENT	-	-	-	-
<b>124 FEDERAL GRANTS</b>	<b>2,021,624</b>	<b>18,242</b>	<b>357,765</b>	<b>251,765</b>
POLICE DEPARTMENT	998,132	11,645	257,765	251,765
FIRE DEPARTMENT	1,017,750	6,596	100,000	-
FEDERAL GRANTS	-	-	-	-
TRANSFER	5,742	-	-	-
<b>125 STATE GRANTS</b>	<b>7,869</b>	<b>30,188</b>	<b>79,827</b>	<b>121,472</b>
POLICE DEPARTMENT	7,807	30,188	79,827	121,472
FIRE DEPARTMENT	62	-	-	-
STATE GRANTS	-	-	-	-
<b>126 CUPA</b>	<b>578,582</b>	<b>569,658</b>	<b>889,918</b>	<b>1,466,342</b>

**CITY OF EL SEGUNDO**  
**Adopted Budget Summary By Function**  
**All Funds**  
**Fiscal Year 2025-2026**

	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
FIRE DEPARTMENT	578,582	569,658	889,918	1,466,342
<b>601 EQUIPMENT REPLACEMENT</b>	<b>103,564</b>	<b>(24,894)</b>	<b>3,347,282</b>	<b>2,767,560</b>
POLICE DEPARTMENT	99,200	(2,150)	2,117,671	1,782,960
FIRE DEPARTMENT	4,364	(11,733)	1,229,611	939,600
COMMUNITY DEVELOPMENT DEPARTMENT	-	(11,010)	-	45,000
<b>603 WORKERS COMP RESERVE/INSURANCE</b>	<b>7,581</b>	-	-	-
FIRE DEPARTMENT	7,581	-	-	-
NON DEPARTMENT	-	-	-	-
<b>702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>4,812</b>	-	-	-
POLICE DEPARTMENT	-	-	-	-
FIRE DEPARTMENT	4,812	-	-	-
<b>708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB</b>	<b>2,602</b>	<b>400,000</b>	-	-
COMMUNITY DEVELOPMENT DEPARTMENT	2,602	400,000	-	-
<b>132 MEASURE B</b>	<b>60,383</b>	-	<b>12,580</b>	-
FIRE DEPARTMENT	60,383	-	12,580	-
<b>312 DEVELOPER IMPACT FEES - LAW ENFORCEMENT</b>	-	-	<b>60,000</b>	<b>58,683</b>
POLICE DEPARTMENT	-	-	60,000	58,683
<b>Transportation</b>	<b>6,343,923</b>	<b>15,129,624</b>	<b>9,169,066</b>	<b>7,208,865</b>
<b>001 GENERAL FUND</b>	<b>3,469,289</b>	<b>3,915,864</b>	<b>4,703,564</b>	<b>4,761,446</b>
PUBLIC WORKS DEPARTMENT	3,469,289	3,915,864	4,703,564	4,761,446
<b>104 TRAFFIC SAFETY FUND</b>	<b>45,000</b>	<b>50,000</b>	<b>36,000</b>	<b>25,000</b>
TRANSFER	45,000	50,000	36,000	25,000
<b>106 STATE GAS TAX FUND</b>	<b>274,795</b>	<b>427,185</b>	<b>523,755</b>	<b>473,007</b>
PUBLIC WORKS DEPARTMENT	274,795	427,185	523,755	473,007
<b>110 MEASURE R</b>	<b>689,579</b>	<b>672,006</b>	<b>1,000,000</b>	<b>400,000</b>
PUBLIC WORKS DEPARTMENT	689,579	672,006	1,000,000	400,000
TRANSFER	-	-	-	-
<b>112 PROP "A" TRANSPORTATION</b>	<b>253,264</b>	<b>1,109,643</b>	<b>367,281</b>	<b>407,029</b>
RECREATION PARK AND LIBRARY DEPARTMENT	253,264	1,109,643	367,281	407,029
<b>114 PROP "C" TRANSPORTATION</b>	<b>432,977</b>	<b>3,116,975</b>	<b>1,200,000</b>	-
PUBLIC WORKS DEPARTMENT	432,977	3,116,975	1,200,000	-
<b>115 AIR POLUTION REDUCTION FUND</b>	-	-	-	<b>100,000</b>
PUBLIC WORKS DEPARTMENT	-	-	-	100,000
<b>118 TDA ARTICLE 3 - SB 821 BIKEWAY FUND</b>	<b>14,846</b>	-	<b>30,000</b>	<b>15,000</b>
PUBLIC WORKS DEPARTMENT	14,846	-	30,000	15,000
<b>119 MTA GRANT</b>	-	-	-	-
PUBLIC WORKS DEPARTMENT	-	-	-	-
<b>125 STATE GRANTS</b>	-	<b>786,537</b>	-	-
PUBLIC WORKS DEPARTMENT	-	786,537	-	-
<b>127 MEASURE M</b>	<b>828,241</b>	<b>4,235,171</b>	<b>200,000</b>	<b>200,000</b>
PUBLIC WORKS DEPARTMENT	828,241	4,235,171	200,000	200,000
<b>128 SB-1</b>	<b>335,930</b>	<b>802,744</b>	<b>600,000</b>	<b>400,000</b>
PUBLIC WORKS DEPARTMENT	335,930	802,744	600,000	400,000
<b>301 CAPITAL IMPROVEMENT FUND</b>	-	<b>13,501</b>	-	-
CAPITAL IMPROVEMENT	-	13,501	-	-
<b>601 EQUIPMENT REPLACEMENT</b>	-	-	<b>508,466</b>	<b>427,383</b>
PUBLIC WORKS DEPARTMENT	-	-	508,466	427,383
<b>Community Development</b>	<b>2,515,309</b>	<b>3,426,167</b>	<b>3,702,599</b>	<b>4,032,231</b>
<b>001 GENERAL FUND</b>	<b>2,171,976</b>	<b>2,355,182</b>	<b>2,744,023</b>	<b>2,727,611</b>
CITY MANAGER	715,520	541,985	542,377	628,296
COMMUNITY DEVELOPMENT DEPARTMENT	1,456,456	1,812,957	2,201,646	2,099,315
NON DEPARTMENT	-	239	-	-
<b>111 COMM. DEVEL. BLOCK GRANT</b>	<b>65,500</b>	-	-	<b>130,000</b>
COMMUNITY DEVELOPMENT DEPARTMENT	65,500	-	-	130,000
<b>116 RESIDENTIAL SOUND INSULATION PROG. FUND</b>	<b>781</b>	<b>878</b>	<b>2,281</b>	-
COMMUNITY DEVELOPMENT DEPARTMENT	781	878	2,281	-
<b>122 LAWA FUND</b>	-	-	-	-
TRANSFER	-	-	-	-
<b>125 STATE GRANTS</b>	<b>18,560</b>	-	-	-
COMMUNITY DEVELOPMENT DEPARTMENT	18,560	-	-	-
<b>129 CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)</b>	-	-	<b>15,000</b>	<b>15,000</b>
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	15,000	15,000
<b>130 AFFORDABLE HOUSING FUND</b>	-	-	<b>50,000</b>	<b>50,000</b>
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	50,000	50,000
<b>301 CAPITAL IMPROVEMENT FUND</b>	-	<b>50,989</b>	-	-
CAPITAL IMPROVEMENT	-	50,989	-	-
<b>504 SENIOR HOUSING</b>	<b>44,216</b>	<b>811,743</b>	<b>16,295</b>	<b>15,621</b>

**CITY OF EL SEGUNDO**  
**Adopted Budget Summary By Function**  
**All Funds**  
**Fiscal Year 2025-2026**

	<b>Actual FY 22-23</b>	<b>Actual FY 23-24</b>	<b>Adopted FY 24-25</b>	<b>Adopted FY 25-26</b>
COMMUNITY DEVELOPMENT DEPARTMENT	44,216	11,743	16,295	15,621
TRANSFER	-	800,000	-	-
<b>601 EQUIPMENT REPLACEMENT</b>	-	-	-	-
COMMUNITY DEVELOPMENT DEPARTMENT	-	-	-	-
<b>702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>82,230</b>	<b>68,576</b>	<b>75,000</b>	<b>119,000</b>
CITY MANAGER	82,230	68,576	75,000	119,000
<b>708 TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB</b>	<b>132,046</b>	<b>138,799</b>	<b>800,000</b>	<b>975,000</b>
COMMUNITY DEVELOPMENT DEPARTMENT	132,046	138,799	800,000	975,000
TRANSFER	-	-	-	-
<b>Health</b>	<b>844,178</b>	<b>1,024,142</b>	<b>2,373,001</b>	<b>2,519,707</b>
<b>001 GENERAL FUND</b>	<b>345,134</b>	<b>495,416</b>	<b>477,690</b>	<b>752,390</b>
PUBLIC WORKS DEPARTMENT	345,134	495,416	477,690	752,390
<b>117 HYPERION MITIGATION FUND</b>	<b>20,910</b>	<b>15,739</b>	<b>60,754</b>	<b>61,277</b>
PUBLIC WORKS DEPARTMENT	20,910	15,739	60,754	61,277
<b>125 STATE GRANTS</b>	-	-	<b>75,000</b>	<b>75,000</b>
PUBLIC WORKS DEPARTMENT	-	-	75,000	75,000
<b>131 COUNTY STORM WATER PROGRAM</b>	<b>192,770</b>	<b>224,884</b>	<b>1,050,000</b>	<b>1,050,000</b>
PUBLIC WORKS DEPARTMENT	192,770	224,884	1,050,000	1,050,000
<b>505 SOLID WASTE</b>	<b>285,363</b>	<b>288,102</b>	<b>330,000</b>	<b>346,000</b>
PUBLIC WORKS DEPARTMENT	285,363	288,102	330,000	346,000
<b>601 EQUIPMENT REPLACEMENT</b>	-	-	<b>379,557</b>	<b>235,040</b>
PUBLIC WORKS DEPARTMENT	-	-	379,557	235,040
<b>Cultural &amp; Leisure</b>	<b>8,745,336</b>	<b>9,668,176</b>	<b>11,789,012</b>	<b>16,978,259</b>
<b>001 GENERAL FUND</b>	<b>8,427,089</b>	<b>8,367,798</b>	<b>10,744,896</b>	<b>11,294,648</b>
PUBLIC WORKS DEPARTMENT	-	-	-	-
RECREATION PARK AND LIBRARY DEPARTMENT	8,427,089	8,367,798	10,744,896	11,294,648
<b>125 STATE GRANTS</b>	<b>31,585</b>	<b>22,188</b>	-	<b>5,000</b>
RECREATION PARK AND LIBRARY DEPARTMENT	16,480	16,686	-	-
STATE GRANTS	15,106	5,502	-	5,000
<b>503 GOLF COURSE</b>	<b>2,875</b>	-	-	-
FINANCE DEPARTMENT	-	-	-	-
TRANSFER	2,875	-	-	-
<b>601 EQUIPMENT REPLACEMENT</b>	-	-	<b>693,356</b>	<b>597,600</b>
PUBLIC WORKS DEPARTMENT	-	-	-	-
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	693,356	597,600
<b>702 TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>21,997</b>	<b>1,143,318</b>	<b>61,000</b>	<b>4,829,394</b>
RECREATION PARK AND LIBRARY DEPARTMENT	21,997	142,818	61,000	99,400
TRANSFER	-	1,000,500	-	4,729,994
<b>704 CULTURAL DEVELOPMENT FUND</b>	<b>261,789</b>	<b>134,872</b>	<b>272,604</b>	<b>251,617</b>
RECREATION PARK AND LIBRARY DEPARTMENT	261,789	134,872	272,604	251,617
<b>317 DEVELOPER IMPACT FEES - LIBRARY</b>	-	-	<b>17,156</b>	-
RECREATION PARK AND LIBRARY DEPARTMENT	-	-	17,156	-
<b>Utilities</b>	<b>33,353,436</b>	<b>37,560,552</b>	<b>47,153,261</b>	<b>47,412,569</b>
<b>501 WATER UTILITY FUND</b>	<b>28,790,157</b>	<b>32,100,402</b>	<b>39,315,822</b>	<b>39,449,617</b>
PUBLIC WORKS DEPARTMENT	28,790,157	32,100,402	39,315,822	39,449,617
NON DEPARTMENT	-	-	-	-
<b>502 SEWER FUND</b>	<b>4,563,279</b>	<b>5,460,150</b>	<b>7,837,440</b>	<b>7,962,952</b>
PUBLIC WORKS DEPARTMENT	4,563,279	5,460,150	7,837,440	7,962,952
NON DEPARTMENT	-	-	150,000	-
<b>Grand Total</b>	<b>146,506,655</b>	<b>174,106,252</b>	<b>210,950,427</b>	<b>218,850,160</b>

**CITY OF EL SEGUNDO**  
**Adopted Revenues And Expenditures Summary**  
**General Fund**  
**Fiscal Year 2025-2026**

<b>Revenues &amp; Other Sources</b>	<b>Actual FY 22-23</b>	<b>Actual FY 23-24</b>	<b>Adopted FY 24-25</b>	<b>Adopted FY 25-26</b>
TAX - PROPERTY TAXES	12,817,792	13,908,583	13,391,758	14,037,884
TAX - BUSINESS LICENSE TAXES	12,748,377	14,071,955	14,000,000	14,000,000
LICENSES AND PERMITS	3,215,792	3,037,067	2,632,372	2,624,976
TAX - OTHER TAXES	55,151,235	52,778,185	50,076,700	54,004,178
FINES AND FORFEITURES	386,774	382,946	346,727	344,677
USE OF MONEY AND PROPERTY	3,697,963	8,721,894	4,736,926	5,881,646
INTERGOVERNMENTAL REVENUE	113,925	140,024	150,000	150,000
CHARGES FOR SERVICES	5,703,831	5,329,348	5,150,122	5,905,748
DEVELOPER FEES	-	(56,356)	-	-
INTER-FUND TRANSFERS	207,875	1,050,500	36,000	4,754,994
OTHER REVENUES	1,499,300	3,529,471	2,513,657	2,868,947
OTHER FINANCING SOURCES (blank)	804,887	741,889	-	-
<b>Total Revenues &amp; Other Sources</b>	<b>96,347,749</b>	<b>103,635,507</b>	<b>93,034,263</b>	<b>104,573,049</b>

<b>Expenditures &amp; Other Uses</b>	<b>Actual FY 22-23</b>	<b>Actual FY 23-24</b>	<b>Adopted FY 24-25</b>	<b>Adopted FY 25-26</b>
General Government	35,033,845	51,884,200	39,363,446	40,186,350
Public Safety	34,082,000	37,127,284	39,439,053	44,955,774
Transportation	3,469,289	3,915,864	4,703,564	4,761,446
Community Development	2,171,976	2,355,182	2,744,023	2,727,611
Health	345,134	495,416	477,690	752,390
Cultural & Leisure	8,427,089	8,367,798	10,744,896	11,294,648
<b>Total Expenditures &amp; Other Uses</b>	<b>83,529,334</b>	<b>104,145,743</b>	<b>97,472,672</b>	<b>104,678,219</b>

<b>Balance *</b>	<b>12,818,415</b>	<b>(510,236)</b>	<b>(4,438,409)</b>	<b>(105,169)</b>
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\* For each year only without regard to cumulative balance

**CITY OF EL SEGUNDO**  
**Adopted Budget Summary By Account**  
**General Fund**  
**Fiscal Year 2025-2026**

**001 GENERAL FUND**

	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>Salaries &amp; Benefits</b>	<b>49,243,231</b>	<b>52,880,457</b>	<b>57,956,156</b>	<b>63,089,702</b>
4101 Salaries Full Time	24,279,072	27,408,535	31,208,361	32,496,746
4102 ESUSD - Salaries Part Time	104,002	111,035	118,884	118,450
4102 Salaries Part Time	1,968,984	1,993,837	3,334,730	3,445,548
4103 Overtime	1,447,322	1,729,199	1,194,500	1,161,000
4105 Holiday Pay	773,755	784,824	884,163	1,033,298
4108 Vacation Leave Payout	884,901	858,483	492,282	492,282
4109 Vac/Sick Pay - Termination	-	-	-	-
4112 Sick Leave Payout	583,673	619,782	400,000	400,000
4113 Reimbursable LA County - TRAP	1,236	-	-	-
4113 Reimbursable Overtime	215,734	53,288	60,000	183,000
4116 Standby Pay	33,271	33,958	29,000	54,000
4117 Opt - Out Payments	20,150	10,200	6,270	-
4118 Replacement Benefit Contributions	34,972	27,826	133,461	48,000
4201 Retirement CalPERS	4,695,367	4,257,982	4,829,102	5,199,027
4202 FICA	1,446,915	1,471,340	1,645,886	1,705,518
4203 Workers' Compensation	3,035,514	3,126,682	3,028,759	3,024,218
4204 Group Insurance	6,834,360	7,566,977	7,946,510	7,857,684
4205 Uniform Allowance	-	-	-	-
4205 Uniform Allowance	5,581	16,893	10,769	9,832
4207 CalPERS UAL	-	-	-	2,895,912
4207 CalPERS UAL Expense	-	-	-	-
4209 PARS Expense	170,100	234,000	234,000	229,500
4210 OPEB Expense	-	-	-	-
4210 OPEB liability	-	-	-	-
4211 401(a) Employer's Contribution	82,285	89,004	91,747	89,695
4215 Uniform Replacement	125,789	28,800	73,650	143,051
4217 Early Retirement Incentive	-	-	-	-
4220 Pers Amortization	-	-	-	-
4221 Car Allowance	36,060	34,631	35,580	34,440
4251 CalPERS Payments	-	-	-	-
4103 Overtime - Professional Development Coverage	119,480	181,094	175,000	170,000
4104 Overtime - Unplanned	-	5,450	395,000	735,000
4110 Overtime - Safety Staffing Coverage	1,722,229	1,661,790	970,000	875,000
4113 Overtime - Reimbursable	15	8,348	33,500	73,500
4107 Overtime - FLSA Expenditures	622,466	566,498	625,000	615,000
<b>Maintenance &amp; Operations</b>	<b>19,680,084</b>	<b>21,681,031</b>	<b>24,315,940</b>	<b>26,449,868</b>
4907 Interest Expense	20,156	152,835	18,900	18,900
4999 Cash Over/Short	97	19	-	-
5201 Office Supplies	3,839	4,512	4,500	4,500
5203 Repair & Maintenance Supplies	72,680	64,852	102,400	102,400
5204 Operating Supplies	895,955	1,028,083	1,384,718	1,376,505
5206 Computer Supplies	48,573	37,361	70,350	64,120
5207 Small Tools & Equipment	10,549	18,140	31,200	30,200
5211 Photo & Evidence Supplies	5,727	5,965	5,500	5,500
5212 Prisoner Meals	123	-	-	-
5214 Housing Supplies	9,608	16,342	18,720	19,000
5215 Vehicle Gasoline Charge	308,773	473,943	350,000	350,000
5215 Vehicle Gasoline Charge	527	-	-	-
5218 Training Materials & Supplies	43,085	39,801	50,250	62,514
5220 Computer Refresh Program Equipment	-	-	-	-
5221 Employee Physicals	33,211	39,035	45,250	75,250
5222 Wellness	13,441	3,144	10,500	11,566
5255 CPR Class Operating Supplies	-	-	-	-
5255 CPR Class Supplies	1,740	2,498	2,500	2,500
5420 Reimbursable Expenditures	(168,652)	-	-	-
5501 Adult Books & Other Printed Material	63,734	35,928	28,656	-
5501 Books/Other Printed Material	-	32,027	50,300	52,315
5503 Author Event/Printed Materials	-	-	-	-
5505 Young Peoples Books	39	-	-	20,200
5507 School Library Material	-	-	-	9,800
6081 Miscellaneous Computer	-	39,786	54,000	57,000
6082 Broadband Fiber	-	-	-	-
6101 Gas	221	-	10,000	10,000
6101 Gas Utility	63,040	54,340	115,250	93,500
6102 Electric Utility	997,640	1,046,383	837,000	942,000
6103 Water Utility	281,627	267,066	354,524	365,566
6104 Electricity Charges	77,264	89,808	70,000	70,000

**CITY OF EL SEGUNDO**  
**Adopted Budget Summary By Account**  
**General Fund**  
**Fiscal Year 2025-2026**

**001 GENERAL FUND**

	<b>Actual FY 22-23</b>	<b>Actual FY 23-24</b>	<b>Adopted FY 24-25</b>	<b>Adopted FY 25-26</b>
6105 Aquatics Gas Utilities	162,076	120,708	200,000	100,000
6106 Covid Vaccinations	-	-	-	-
6116 Building Lease Charge	-	-	-	-
6139 Bank Service Charges	55,032	63,687	25,000	25,000
6172 Bad Debt Expense	63	10	-	-
6201 Advertising/Publishing	340,170	384,494	426,050	456,675
6201 Advertising/Publishing - Library Admin	-	150	-	-
6201 Advertising/Publishing-Library Youth Ser	722	792	1,158	500
6203 Copy Machine Charges	46,739	64,479	36,000	36,000
6204 Fleet Operating Charge	-	-	-	-
6205 Other Printing & Binding	21,318	25,423	36,100	33,450
6206 Contractual Services	5,033,876	5,556,069	6,354,828	6,544,422
6207 Equipment Replacement Charge	1,306,872	2,041,784	1,376,172	1,739,683
6208 Dues & Subscriptions	105,648	84,873	173,005	166,713
6209 Dump Fees	-	-	-	-
6210 Hazard Material Disposal Fee	383	1,715	10,000	8,000
6211 Insurance & Bonds	1,667,600	1,600,000	1,600,000	1,900,403
6212 Laundry & Cleaning	23,688	28,678	27,500	34,500
6213 Meetings & Travel	152,667	175,213	276,587	299,570
6214 Professional & Technical	3,140,462	3,116,121	3,823,445	4,340,076
6215 Repairs & Maintenance	316,666	200,479	391,253	510,604
6216 Rental Charges	15,096	15,000	15,000	9,600
6217 Software Maintenance	794,732	548,666	775,328	1,610,294
6218 Hardware Maintenance	12,000	241,208	276,000	284,000
6219 Network Operating Charge	(0)	(23,480)	(24,302)	(25,153)
6221 Educational Incentive	-	-	-	-
6222 Lease Payment Parking Garage	302,250	308,951	310,000	310,000
6223 Training & Education	118,136	121,033	241,753	251,200
6224 Vehicle Operating Charge	307,308	108,720	457,536	460,000
6225 PD Admin/POST Training & Education	1,655	5,457	-	-
6244 Other Unclassified Expense	658	304,947	-	-
6245 Employee Recognition	160	-	1,000	1,000
6247 Unemployment Compensation	60,760	21,412	20,000	20,000
6249 Fees & Licenses	8,235	39,836	45,496	18,470
6250 Volunteer Recognition	-	-	-	-
6251 Communication/Mobile Radio	4,861	40,617	82,307	682,314
6253 Postage	14,613	21,587	23,200	22,550
6254 Telephone	398,487	404,847	369,668	388,621
6255 ESMC Recodification	12,000	10,197	15,000	15,000
6257 Public Education	2,000	8,303	32,000	20,500
6259 Breathing Apparatus	-	32,199	15,000	10,000
6260 Equipment Leasing Costs	17,898	14,738	12,000	12,500
6262 Testing/Recruitment	153,077	94,039	165,490	165,490
6263 Commissioners Expense	4,600	3,522	21,100	21,100
6272 Court Costs	-	-	-	-
6273 In-Custody Medical Charges	53,768	53,097	53,000	53,500
6274 Investigations Expense	12,117	12,891	10,000	10,000
6275 K-9 Dog Care Services	7,108	9,768	7,000	14,000
6277 Resource Databases	27,371	1,117	6,875	6,800
6278 Computer Charges	-	-	-	-
6281 Emergency Facilities Maintenance	121,194	30,324	200,000	50,000
6282 Emergency Repair	11,606	4,843	50,000	40,000
6288 S.W.A.T.Program	12,868	12,347	10,500	12,500
6289 Education Reimbursement	38,025	47,798	40,000	40,000
6297 Credit Card Fees	36,895	57,798	15,000	15,000
6301 Legal Counsel	-	-	-	-
6301 Legal Counsel	689,686	769,461	655,000	655,000
6302 Plaintiff/Defense Litigation	216,402	38,368	150,000	100,000
6304 Smoky Hollow Parking in Lieu	10,277	225,415	-	-
6310 Labor Negotiation	166,477	84,256	62,000	50,000
6311 Code Enforcement	27	313	30,000	20,000
6401 Community Promotion	-	1,999	5,400	2,000
6403 Sister City	-	-	-	-
6405 ESUSD Funding Agreement	171,368	163,608	180,000	185,850
6406 LAX Master Plan Intervention	34,119	54,239	45,000	45,000
6407 State and Local Lobbieist	-	-	-	-
6407 Washington Lobbieist Transportation & Inf	-	-	-	-
6409 Audiovisual Materials	1,192	2,300	2,750	2,750

**CITY OF EL SEGUNDO**  
**Adopted Budget Summary By Account**  
**General Fund**  
**Fiscal Year 2025-2026**

**001 GENERAL FUND**

	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
6410 E-Books	21,183	18,950	24,432	25,700
6223 Citywide Training	97,764	138,390	151,100	151,100
6216 GASB 87 Lease-Debt Service Principle&Int	141,973	53,474	100,000	110,000
6245 Employee Engagement	253	35,136	101,500	104,250
6221 Tuition Reimbursement	-	-	10,000	10,000
6225 Department Training	2,153	1,712	10,000	10,000
6216 GASB 96 SBITA-Debt Service Principle&Int	416,048	621,895	651,191	-
6231 Employee Service Awards	4,703	2,514	-	-
4908 Golf Course Loan Pmt to ERF	-	-	520,000	520,000
6267 Zoning Text Amendment	-	675	-	-
<b>Capital Outlay</b>	<b>862,906</b>	<b>771,889</b>	<b>204,031</b>	<b>-</b>
8104 Capital/Equipment	-	-	-	-
8104 Equipment	58,018	-	-	-
8105 Automotive	-	68,104	204,031	-
8108 Capital/Computer Hardware	804,887	703,785	-	-
8108 Computer Hardware	-	-	-	-
8108 EXPENDITURES	-	-	-	-
8103 Capital/Other Improvements	-	-	-	-
<b>Transfers Out</b>	<b>13,743,114</b>	<b>28,812,365</b>	<b>14,996,546</b>	<b>15,138,648</b>
9202 Transfer Out - Debt Service Fund	9,497,694	-	-	-
9301 Transfer - Capital Improvements	4,145,420	12,132,500	4,996,232	5,230,000
9401 Transfer - Economic Uncertainty Fund	100,000	-	-	-
9405 Transfer - Facility Maintenance	-	-	-	-
9499 Transfers Out	-	-	-	-
9504 Transfer - Park Vista	-	200,000	200,000	200,000
9601 Transfer - Equipment Replacement	-	555,744	-	-
9505 Transfer to Sewer Fund	-	600,000	300,000	211,000
9204 Transfer Out - POB Fund	-	9,497,706	9,500,314	9,497,648
9124 Transfer Out - Fed Fund	-	151,973	-	-
9503 Transfer-Golf Course	-	5,577,910	-	-
9702 Transfer-Expendable Trust	-	96,531	-	-
<b>Grand Total</b>	<b>83,529,334</b>	<b>104,145,743</b>	<b>97,472,672</b>	<b>104,678,219</b>

**CITY OF EL SEGUNDO  
FOUR-YEAR PERSONNEL SUMMARY  
BY DEPARTMENT  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>City Council</u></b>				
City Council*	5.00	5.00	5.00	5.00
Executive Assistant	-	-	-	-
<b>Total City Council</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>
<b><u>City Clerk</u></b>				
City Clerk*	1.00	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk I	-	-	-	-
Deputy City Clerk II	-	-	-	-
Records Technician	1.00	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b><u>Part-Time FTEs</u></b>				
Office Specialist I	1.00	1.00	-	-
<b>Sub-total Part-Time</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>-</b>
<b>Total City Clerk</b>	<b>5.00</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>
<b>* Elected part-time positions</b>				
<b><u>City Manager's Office</u></b>				
City Manager	1.00	1.00	1.00	1.00
Communications & Legislature Affairs Manage	1.00	-	-	-
Communications Manager	-	1.00	1.00	1.00
Community Cable Program Specialist	1.00	1.00	-	-
Computer Graphics Designer	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Economic Development Coordinator	-	-	-	-
Executive Assistant	2.00	2.00	2.00	1.00
Management Analyst	1.00	-	-	1.00
Media Specialist	-	-	1.00	1.00
Media Supervisor	1.00	1.00	1.00	1.00
Office Assistant	1.00	-	-	-
Office Specialist I	-	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Special Projects Administrator	-	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>

**CITY OF EL SEGUNDO  
FOUR-YEAR PERSONNEL SUMMARY  
BY DEPARTMENT  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Part-Time FTEs</u></b>				
Administrative Intern	-	-	-	-
Media Specialist	0.50	0.50	0.50	0.50
Video Technician	-	-	-	-
Senior Video Technician/ II	3.08	3.08	2.33	2.33
<b>Sub-total Part-Time</b>	<b>3.58</b>	<b>3.58</b>	<b>2.83</b>	<b>2.83</b>
<b>Total City Manager's Office</b>	<b>14.58</b>	<b>14.58</b>	<b>13.83</b>	<b>13.83</b>
<b><u>Information Technology Services</u></b>				
Administrative Specialist	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Specialist	1.00	1.00	1.00	2.00
Information Technology Services Director	1.00	1.00	1.00	1.00
Information Technology Services Manager	-	1.00	1.00	1.00
Senior Network Assistant	1.00	1.00	1.00	-
Technical Services Analyst	3.00	2.00	2.00	2.00
<b>Sub-total Full-Time</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b><u>Part-Time FTEs</u></b>				
Administrative Intern	0.50	0.50	0.50	0.50
<b>Sub-total Part-Time</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>Total Information Systems</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>
<b><u>Human Resources Department</u></b>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Analyst	-	2.00	2.00	2.00
Human Resources Assistant	-	-	-	-
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Technician	2.00	1.00	1.00	1.00
Risk Manager	-	1.00	1.00	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b><u>Part-Time FTEs</u></b>				
Administrative Intern	-	-	-	-
<b>Sub-total Part-Time</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Human Resources Department</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

**CITY OF EL SEGUNDO  
FOUR-YEAR PERSONNEL SUMMARY  
BY DEPARTMENT  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Finance Department</u></b>				
Chief Financial Officer	1.00	1.00	1.00	1.00
Account Specialist I/II	1.00	-	-	-
Accountant	2.00	2.00	2.00	2.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Accounting Technician	2.00	2.00	2.00	2.00
Administrative Technical Specialist	1.00	1.00	1.00	1.00
City Treasurer*	1.00	1.00	1.00	-
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	-	1.00	1.00	1.00
Office Specialist II	-	-	-	-
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	1.00	-	-	-
Senior Management Analyst	1.00	-	-	-
Treasury & Customer Service Manager	1.00	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>20.00</b>	<b>18.00</b>	<b>18.00</b>	<b>17.00</b>
 <b><u>Part-Time FTEs</u></b>				
Accountant P/T	-	0.50	0.50	0.50
Administrative Intern	-	-	-	-
Office Specialist	-	-	-	-
<b>Sub-total Part-Time</b>	<b>-</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
 <b>Total Finance Department</b>	 <b>20.00</b>	 <b>18.50</b>	 <b>18.50</b>	 <b>17.50</b>

\* Elected part-time positions

**Police Department**

Administrative Specialist	-	1.00	1.00	1.00
Chief of Police	1.00	1.00	1.00	1.00
Crime Prevention Analyst I/II	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	2.00
Crime Scene Investigator/Property Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	1.00	-	-	-
Police Assistant I/II	7.00	6.00	5.00	5.00
Police Captain	2.00	2.00	2.00	2.00

**CITY OF EL SEGUNDO  
FOUR-YEAR PERSONNEL SUMMARY  
BY DEPARTMENT  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
Police Lieutenant	5.00	5.00	5.00	5.00
Police Officer	42.00	42.00	43.00	48.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	11.00	11.00	11.00	11.00
Police Services Officer I/II	5.00	5.00	6.00	6.00
Police Trainee	2.00	3.00	3.00	3.00
Senior Management Analyst	-	1.00	1.00	1.00
<b>Sub-total Full-time</b>	<b>82.00</b>	<b>83.00</b>	<b>84.00</b>	<b>89.00</b>
 <b>Part-Time FTEs</b>				
Personnel Officer Part-Time	-	-	0.50	-
Police Cadet	6.26	4.40	4.40	4.40
Police Services Officer I/II	1.00	0.50	-	-
<b>Sub-total Part-Time</b>	<b>7.26</b>	<b>4.90</b>	<b>4.90</b>	<b>4.40</b>
 <b>Total Police Department</b>	 <b>89.26</b>	 <b>87.90</b>	 <b>88.90</b>	 <b>93.40</b>
 <b>Fire Department</b>				
Administrative Specialist	1.00	1.00	-	-
Battalion Chief	3.00	3.00	3.00	3.00
Emergency Management Coordinator	-	1.00	1.00	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00
Fire Captain	7.00	9.00	9.00	9.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Engineer	9.00	9.00	9.00	9.00
Fire Marshal	1.00	1.00	1.00	1.00
Fire Prevention Specialist I/II	2.00	3.00	3.00	3.00
Firefighter	-	-	-	-
Firefighter/Paramedic	21.00	21.00	21.00	21.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Senior Administrative Specialist	-	-	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
<b>Sub-total Full-time</b>	<b>49.00</b>	<b>53.00</b>	<b>53.00</b>	<b>53.00</b>
 <b>Part-Time FTEs</b>				
Administrative Intern	0.25	0.25	-	-
Fire Prevention Specialist P/T	0.50	-	-	-
License/Permit Specialist II	-	-	0.50	0.50
<b>Sub-total Part-Time</b>	<b>0.75</b>	<b>0.25</b>	<b>0.50</b>	<b>0.50</b>
 <b>Total Fire Department</b>	 <b>49.75</b>	 <b>53.25</b>	 <b>53.50</b>	 <b>53.50</b>

**CITY OF EL SEGUNDO  
FOUR-YEAR PERSONNEL SUMMARY  
BY DEPARTMENT  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Community Development Department</u></b>				
Director of Community Development	1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	2.00	2.00
Assistant Planner	1.00	1.00	2.00	2.00
Building Inspector I / II	1.00	2.00	2.00	2.00
Building Official	-	-	1.00	1.00
Building Safety Manager	1.00	1.00	-	-
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	1.00	1.00
Plan Check Engineer	2.00	2.00	2.00	2.00
Planning Manager	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Building Inspector	2.00	1.00	1.00	1.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>
<b><u>Part-Time FTEs</u></b>				
Administrative Analyst	-	-	-	-
Code Compliance Inspector	1.00	0.50	1.00	-
<b>Sub-total Part-Time</b>	<b>1.00</b>	<b>0.50</b>	<b>1.00</b>	<b>-</b>
<b>Total Community Development Dept.</b>	<b>19.00</b>	<b>18.50</b>	<b>19.00</b>	<b>18.00</b>

**Public Works Department**

Director of Public Works	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	3.00	2.00
Administrative Technical Specialist (Water Fur	1.00	1.00	1.00	1.00
Associate Engineer	-	1.00	-	-
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Environmental Programs Manager	-	-	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	3.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	1.00	-	-
General Services Manager	1.00	-	-	-

**CITY OF EL SEGUNDO  
FOUR-YEAR PERSONNEL SUMMARY  
BY DEPARTMENT  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
General Services Superintendent	-	1.00	1.00	1.00
Maintenance Craftworker	-	-	-	-
Management Analyst	-	1.00	-	-
Meter Reader / Repairer	-	-	1.00	1.00
Office Specialist I	-	1.00	-	1.00
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	2.00	2.00
Senior Engineer Associate	2.00	1.00	2.00	2.00
Senior Equipment Mechanic	-	1.00	2.00	2.00
Senior Management Analyst	1.00	-	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Utilities Superintendent	-	1.00	1.00	1.00
Wastewater Leadworker	-	-	1.00	1.00
Wastewater Maintenance Leadworker	1.00	1.00	-	-
Wastewater Supervisor	-	-	1.00	1.00
Water Maintenance Leadworker	2.00	2.00	2.00	2.00
Water Maintenance Worker I/II	4.00	4.00	2.00	2.00
Water Meter Reader/Repairer	1.00	1.00	-	-
Water Supervisor	1.00	1.00	-	-
Water/Wastewater Maintenance Worker I/II	6.00	7.00	8.00	8.00
Water/Wastewater Supervisor	1.00	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>48.00</b>	<b>51.00</b>	<b>53.00</b>	<b>53.00</b>
 <b><u>Part-Time FTEs</u></b>				
Administrative Specialist	-	-	-	-
Custodian	-	0.50	0.50	0.50
Park Maintenance Workers	-	-	-	-
Facilities Maintenance Worker	-	-	-	-
Street Maintenance Worker	-	-	-	-
Water Maintenance Worker I/II	-	-	-	-
<b>Sub-total Part-Time</b>	<b>-</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
 <b>Total Public Works Department</b>	 <b>48.00</b>	 <b>51.50</b>	 <b>53.50</b>	 <b>53.50</b>

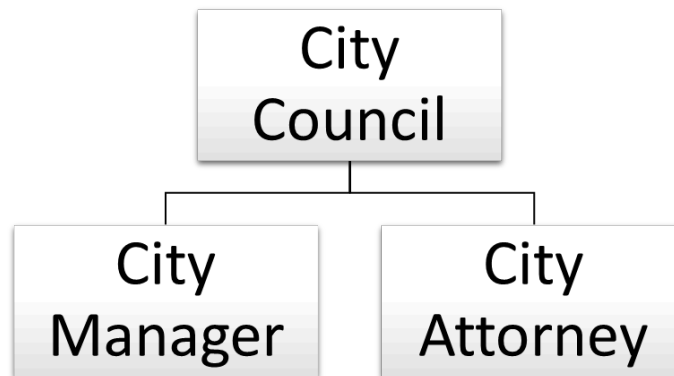
**CITY OF EL SEGUNDO  
FOUR-YEAR PERSONNEL SUMMARY  
BY DEPARTMENT  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Recreation, Parks, and Library Department</u></b>				
Director of Recreation, Parks, and Library	1.00	1.00	1.00	1.00
Director of Recreation & Parks	-	-	-	-
Director of Library Services	-	-	-	-
Aquatics Manager	-	-	1.00	1.00
Cultural Arts Coordinator	1.00	1.00	1.00	1.00
Executive Assistant	-	-	-	-
Librarian I	1.00	1.00	1.00	2.00
Librarian II	-	-	-	-
Library Assistant	3.00	3.00	3.00	3.00
Library Service Manager	1.00	1.00	1.00	1.00
Park Facilities Maintenance Technician	1.00	1.00	1.00	1.00
Park Maintenance Superintendent	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	2.00	2.00	2.00	2.00
Park Maintenance Worker II	5.00	5.00	5.00	5.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Manager	-	-	1.00	1.00
Recreation Superintendent	1.00	1.00	-	-
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Librarian	2.00	2.00	2.00	2.00
Senior Library Assistant	2.00	2.00	2.00	1.00
Tree Maintenance Worker	2.00	2.00	2.00	2.00
<b>Sub-total Full-Time</b>	<b>31.00</b>	<b>31.00</b>	<b>32.00</b>	<b>32.00</b>
<b><u>Part-Time FTEs</u></b>				
Library Assistant	4.25	5.25	5.15	5.15
Library Clerk I	3.05	3.55	3.50	3.50
Lifeguard	51.50	43.00	15.70	15.76
Lifeguard Trainee	-	-	4.62	-
Park Maintenance Worker I	2.00	3.00	3.00	3.00
Recreation Leader	16.75	32.00	5.68	5.90
Recreation Specialist	-	6.08	10.30	11.36
Senior Lifeguard	-	8.50	4.84	6.21
Senior Recreation Leader	-	13.20	15.14	18.31
Shuttle Driver	-	0.76	-	-
Swim Instructor	-	2.00	1.81	1.89
<b>Sub-total Part-Time</b>	<b>77.55</b>	<b>117.34</b>	<b>69.74</b>	<b>71.08</b>
<b>Total Recreation, Parks, and Library Department</b>	<b>108.55</b>	<b>148.34</b>	<b>101.74</b>	<b>103.08</b>

CITY OF EL SEGUNDO  
 FOUR-YEAR PERSONNEL SUMMARY  
 BY DEPARTMENT  
 FISCAL YEARS 2022-23 TO 2025-26

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
Total Full-Time Positions*	282.00	290.00	294.00	298.00
Total Part-Time (FTE's)	91.64	129.07	80.47	80.31
<b>Grand Total</b>	<b>373.64</b>	<b>419.07</b>	<b>374.47</b>	<b>378.31</b>

\* Includes 6 part-time elected officials.



The five-member City Council is the legislative body of the City. Councilmembers are elected to serve four-year overlapping terms with no term limits; City Council votes on the Mayor to serve a two-year term. The last regular City Council election was held on November 5, 2024. The next regular City Council election will be held November 3, 2026, at which time two City Council seats will be open.

The City Council establishes City policies; adopts ordinances and resolutions; appoints the City Manager, City Attorney, and members that serve on various committees, commissions and boards; adopts an annual budget that establishes City services and service levels; establishes tax rates, license fees, assessments, franchise fees, and other forms of revenue as set forth by the Government Code; sets compensation levels for all City employees, appointed and elected officials; directs the development of the City by adopting a General Plan and supporting Zoning Code; and authorizes contracts and leases, as well as the disposal of City real and personal property.

Major issues facing the City Council in the coming years include ensuring financial stability; representing the City's interests with respect to the LAX Modernization Project (LAMP); maintaining public infrastructure; advocating for business retention/attraction; protecting the local revenue base; approving land use decisions; continuing to monitor and address issues related to the Hyperion Wastewater Treatment Plant; finalizing significant capital improvement projects, and implementing elements of the 2022-26 Strategic Plan.

CITY OF EL SEGUNDO  
CITY COUNCIL  
FOUR-YEAR PERSONNEL SUMMARY  
FISCAL YEARS 2022-23 TO 2025-26

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>City Council</u></b>				
City Council*	5.00	5.00	5.00	5.00
Executive Assistant	1.00	-	-	-
<b>Total City Council</b>	<b>6.00</b>	<b>5.00</b>	<b>5.00</b>	<b>5.00</b>

\* Elected part-time positions

CITY OF EL SEGUNDO  
 Adopted Budget Summary  
 Fiscal Year 2025-2026

Department	CITY COUNCIL			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>257,563</b>	<b>202,642</b>	<b>224,272</b>	<b>227,098</b>
<b>(1101) CITY COUNCIL</b>	<b>257,563</b>	<b>202,642</b>	<b>224,272</b>	<b>227,098</b>
Salaries & Benefits	181,734	172,453	177,116	177,872
Maintenance & Operations	75,828	30,189	47,156	49,226
<b>Grand Total</b>	<b>257,563</b>	<b>202,642</b>	<b>224,272</b>	<b>227,098</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

Department	001 GENERAL FUND CITY COUNCIL			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>257,563</b>	<b>202,642</b>	<b>224,272</b>	<b>227,098</b>
<b>Salaries &amp; Benefits</b>	<b>181,734</b>	<b>172,453</b>	<b>177,116</b>	<b>177,872</b>
4101 Salaries Full Time	54,475	54,292	54,000	53,976
4201 Retirement CalPERS	2,720	2,392	4,402	5,149
4202 FICA	3,643	3,379	4,131	4,129
4203 Workers' Compensation	549	380	378	378
4204 Group Insurance	120,348	112,011	114,205	114,240
4210 OPEB Expense	-	-	-	-
<b>Maintenance &amp; Operations</b>	<b>75,828</b>	<b>30,189</b>	<b>47,156</b>	<b>49,226</b>
5204 Operating Supplies	3,339	3,277	3,000	5,000
5206 Computer Supplies	-	-	6,250	6,250
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,100	3,300	5,000	5,000
6208 Dues & Subscriptions	7,473	2,094	10,000	10,000
6213 Meetings & Travel	18,737	13,742	18,000	18,000
6214 Professional & Technical	35,857	-	-	-
6219 Network Operating Charge	1,700	1,938	2,006	2,076
6253 Postage	23	19	400	400
6254 Telephone	7,599	5,820	2,500	2,500
6403 Sister City	-	-	-	-
<b>Grand Total</b>	<b>257,563</b>	<b>202,642</b>	<b>224,272</b>	<b>227,098</b>

CITY OF EL SEGUNDO  
 Adopted Budget Details  
 Fiscal Year 2025-2026

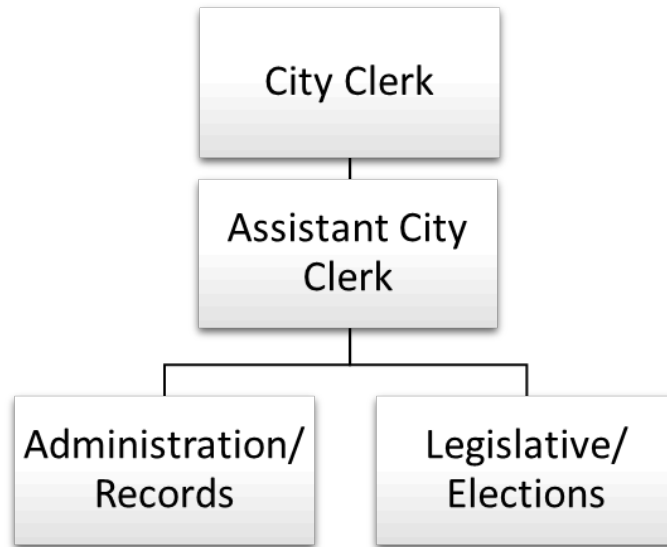
Department	CITY COUNCIL			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>257,563</b>	<b>202,642</b>	<b>224,272</b>	<b>227,098</b>
<b>(1101) CITY COUNCIL</b>	<b>257,563</b>	<b>202,642</b>	<b>224,272</b>	<b>227,098</b>
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4204 Group Insurance	120,348	112,011	114,205	114,240
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	75,828	30,189	47,156	49,226
5204 Operating Supplies	3,339	3,277	3,000	5,000
5206 Computer Supplies	-	-	6,250	6,250
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,100	3,300	5,000	5,000
6208 Dues & Subscriptions	7,473	2,094	10,000	10,000
6213 Meetings & Travel	18,737	13,742	18,000	18,000
6214 Professional & Technical	35,857	-	-	-
6219 Network Operating Charge	1,700	1,938	2,006	2,076
6253 Postage	23	19	400	400
6254 Telephone	7,599	5,820	2,500	2,500
6403 Sister City	-	-	-	-
<b>Grand Total</b>	<b>257,563</b>	<b>202,642</b>	<b>224,272</b>	<b>227,098</b>

CITY OF  
EL SEGUNDO

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# City Clerk

Administration/Records  
Legislative/Elections



## Mission Statement

**Serve all residents of the City in a responsive manner that is above reproach; accurately record the legislative body's actions and safeguard the records emanating from these actions; administer open and free elections in accordance with statutory requirements.**

The City Clerk is an elected part-time official supported by an Assistant City Clerk, Deputy City Clerk, and a Records Technician.

The department has two divisions: Administrative and Elections, as described below.

**Administrative Division:** Administers the City's legislative process and provides a complete, open, accurate, and timely legislative history while safeguarding all official records of the City; assembles, reproduces, and distributes City Council meeting agendas; records official minutes of City Council proceedings; administers all Fair Political Practices Commission (FPPC) filings as required by law for Conflict of Interest code for the Elected Officeholders, all Committees, Commissions and Boards and identified key City Staff; executes and monitors contracts and insurance; processes and records real property documents; conducts bid openings; maintains and updates El Segundo's Municipal Code; monitors and controls all ordinances and resolutions; oversees a records management system that

provides for the electronic research and storage of City records and records destruction, assists and tracks Public Records Act requested from the General Public. Assists and tracks all Claims.

**Elections Division:** Coordinates the City's consolidated municipal elections with the County of Los Angeles and assists the County of Los Angeles during primary, general, and special elections. Administers all Fair Political Practices Commission (FPPC) filings as required by law, campaign statements for candidates, political action committees (PAC) and applies modern management theories in interpreting public law and policy decisions for the benefit of the community.

**ACCOMPLISHMENTS IN FISCAL YEAR 2024-2025:**

- Successfully assisted County of Los Angeles with the March 5, 2024, Presidential Primary Election and the November 5, 2024, General Election.
- Successfully prepared, reproduced, posted to the City's website, and distributed City Council meeting agenda packets and recorded official minutes of the City Council meetings.
- Successfully completed Citywide records destruction.
- Successfully managed the City's compliance responsibilities for appropriate establishment, maintenance, and disposition of official City records of the City Council, ordinances, resolutions, code, and other official government documents in accordance with Federal, State, and local regulations and laws.
- Processed 311 City agreements and maintained insurance database to ensure adequate coverage. Assisted staff with agreements and insurance requirements.
- Assisted staff in using the document imaging system and researching projects; worked with all departments to provide efficient and friendly customer service to all residents.
- Successfully processed 357 Public Records Act Requests (PRAR) from the General Public.
- Continued training staff on the Contract policy for greater efficiency and effectiveness.

**GOALS AND OBJECTIVES FOR FY 2025-2026:**

- Assist County of Los Angeles with the November 4, 2025, General & City Elections.
- Continue to coordinate the implementation of Online FPPC filing system for City Council, City's Committees, Commissions and Boards and City employees.
- Coordinate with all City Departments the organization and clean-up of the City's offsite storage, Iron Mountain.
- Expand knowledge of Laserfiche, the City's document imaging system. Review existing processes, develop a document management process and expand automation using Laserfiche to support document management.
- Coordinate the Implementation of a Contract Management Systems for all City Departments.
- Training and education for the City Clerk, Assistant City Clerk, Deputy City Clerk and Records Technician.
- Continue the implementation of the Agenda Management System for all the City's Committees, Commissions and Boards.

CITY OF EL SEGUNDO  
CITY CLERK  
FOUR-YEAR PERSONNEL SUMMARY  
FISCAL YEARS 2022-23 TO 2025-26

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>City Clerk</u></b>				
City Clerk*	1.00	1.00	1.00	1.00
Assistant City Clerk	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00
Records Technician	1.00	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>	<b>4.00</b>
<b><u>Part-Time FTEs</u></b>				
Office Specialist I	1.00	1.00	-	-
<b>Sub-total Part-Time</b>	<b>1.00</b>	<b>1.00</b>	<b>-</b>	<b>-</b>
<b>Total City Clerk</b>	<b>5.00</b>	<b>5.00</b>	<b>4.00</b>	<b>4.00</b>

\* Elected part-time positions

CITY OF EL SEGUNDO  
 Adopted Budget Summary  
 Fiscal Year 2025-2026

Department	CITY CLERK			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>387,475</b>	<b>352,661</b>	<b>658,095</b>	<b>596,780</b>
<b>(1301) ADMINISTRATION</b>	<b>336,801</b>	<b>350,203</b>	<b>573,845</b>	<b>592,280</b>
Salaries & Benefits	275,021	291,981	487,752	501,290
Maintenance & Operations	61,780	58,221	86,093	90,990
Capital Outlay	-	-	-	-
<b>(1302) ELECTIONS</b>	<b>50,674</b>	<b>2,458</b>	<b>84,250</b>	<b>4,500</b>
Salaries & Benefits	-	-	-	-
Maintenance & Operations	50,674	2,458	84,250	4,500
<b>(601) EQUIPMENT REPLACEMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(1301) ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Outlay	-	-	-	-
<b>Grand Total</b>	<b>387,475</b>	<b>352,661</b>	<b>658,095</b>	<b>596,780</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

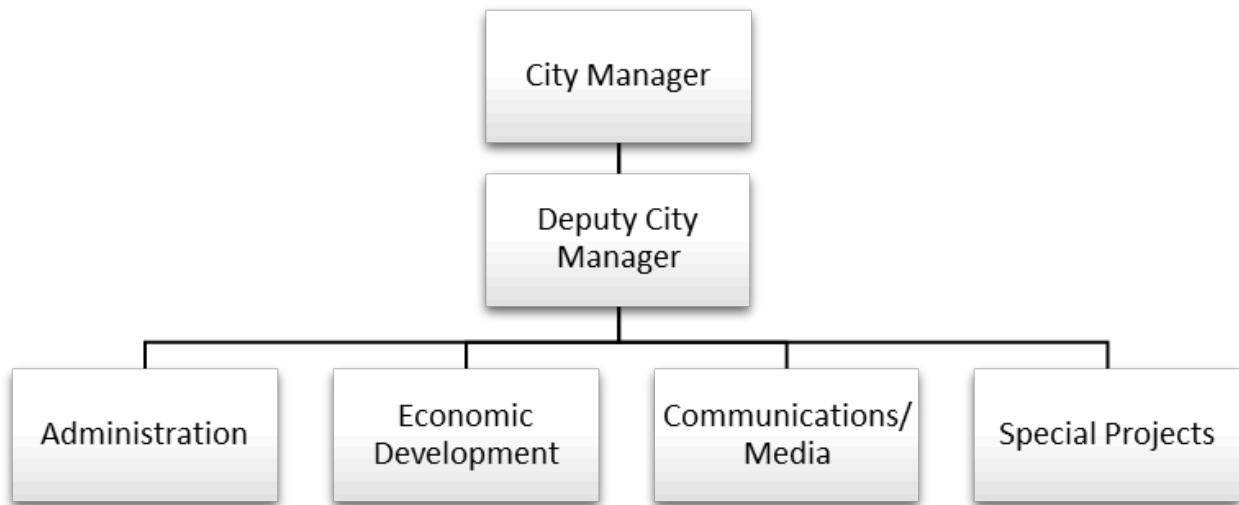
Department	001 GENERAL FUND CITY CLERK			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>387,475</b>	<b>352,661</b>	<b>658,095</b>	<b>596,780</b>
<b>Salaries &amp; Benefits</b>	<b>275,021</b>	<b>291,981</b>	<b>487,752</b>	<b>501,290</b>
4101 Salaries Full Time	191,361	213,799	363,620	371,366
4102 Salaries Part Time	7,263	-	-	-
4103 Overtime	998	115	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	22,270	18,185	34,080	34,549
4202 FICA	14,462	15,599	27,817	28,409
4203 Workers' Compensation	1,397	1,437	2,545	2,600
4204 Group Insurance	37,270	42,846	59,690	64,367
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
<b>Maintenance &amp; Operations</b>	<b>112,454</b>	<b>60,680</b>	<b>170,343</b>	<b>95,490</b>
5204 Operating Supplies	14,872	5,455	4,000	4,000
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	2,915	2,548	5,500	5,500
6206 Contractual Services	-	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	820	664	2,990	3,300
6211 Insurance & Bonds	1,000	-	-	-
6213 Meetings & Travel	3,354	2,662	5,500	5,500
6214 Professional & Technical	56,222	22,907	107,500	32,500
6219 Network Operating Charge	6,953	7,925	8,203	8,490
6223 Training & Education	3,090	800	5,450	3,750
6224 Vehicle Operating Charge	-	-	-	-
6253 Postage	141	192	200	200
6254 Telephone	2,299	1,544	4,000	4,000
6255 ESMC Recodification	12,000	10,197	15,000	15,000
6260 Equipment Leasing Costs	8,788	5,785	12,000	12,500
6245 Employee Engagement	-	-	-	750
<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
8104 Equipment	-	-	-	-
<b>Grand Total</b>	<b>387,475</b>	<b>352,661</b>	<b>658,095</b>	<b>596,780</b>

CITY OF EL SEGUNDO  
 Adopted Budget Details  
 Fiscal Year 2025-2026

Department		CITY CLERK			
		Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>		<b>387,475</b>	<b>352,661</b>	<b>658,095</b>	<b>596,780</b>
<b>(1301) ADMINISTRATION</b>		<b>336,801</b>	<b>350,203</b>	<b>573,845</b>	<b>592,280</b>
Salaries & Benefits		275,021	291,981	487,752	501,290
4101 Salaries Full Time		191,361	213,799	363,620	371,366
4102 Salaries Part Time		7,263	-	-	-
4103 Overtime		998	115	-	-
4117 Opt - Out Payments		-	-	-	-
4201 Retirement CalPERS		22,270	18,185	34,080	34,549
4202 FICA		14,462	15,599	27,817	28,409
4203 Workers' Compensation		1,397	1,437	2,545	2,600
4204 Group Insurance		37,270	42,846	59,690	64,367
4207 CalPERS UAL Expense		-	-	-	-
4210 OPEB Expense		-	-	-	-
Maintenance & Operations		61,780	58,221	86,093	90,990
5204 Operating Supplies		10,846	5,027	3,000	3,000
5220 Computer Refresh Program Equipment		-	-	-	-
6201 Advertising/Publishing		1,355	1,876	4,000	4,000
6206 Contractual Services		-	-	-	-
6207 Equipment Replacement Charge		-	-	-	-
6208 Dues & Subscriptions		820	664	2,740	2,800
6211 Insurance & Bonds		1,000	-	-	-
6213 Meetings & Travel		2,220	1,854	5,500	5,500
6214 Professional & Technical		12,769	22,907	27,500	32,500
6219 Network Operating Charge		6,953	7,925	8,203	8,490
6223 Training & Education		2,590	250	3,950	2,250
6224 Vehicle Operating Charge		-	-	-	-
6245 Employee Engagement		-	-	-	750
6253 Postage		141	192	200	200
6254 Telephone		2,299	1,544	4,000	4,000
6255 ESMC Recodification		12,000	10,197	15,000	15,000
6260 Equipment Leasing Costs		8,788	5,785	12,000	12,500
Capital Outlay		-	-	-	-
8104 Equipment		-	-	-	-
<b>(1302) ELECTIONS</b>		<b>50,674</b>	<b>2,458</b>	<b>84,250</b>	<b>4,500</b>
Salaries & Benefits		-	-	-	-
4102 Salaries Part Time		-	-	-	-
4202 FICA		-	-	-	-
4203 Workers' Compensation		-	-	-	-
Maintenance & Operations		50,674	2,458	84,250	4,500
5204 Operating Supplies		4,026	428	1,000	1,000
5220 Computer Refresh Program Equipment		-	-	-	-
6201 Advertising/Publishing		1,560	672	1,500	1,500
6207 Equipment Replacement Charge		-	-	-	-
6208 Dues & Subscriptions		-	-	250	500
6213 Meetings & Travel		1,134	808	-	-
6214 Professional & Technical		43,453	-	80,000	-
6223 Training & Education		500	550	1,500	1,500
6253 Postage		-	-	-	-
<b>(601) EQUIPMENT REPLACEMENT</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(1301) ADMINISTRATION</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Outlay		-	-	-	-
8104 Equipment		-	-	-	-
<b>Grand Total</b>		<b>387,475</b>	<b>352,661</b>	<b>658,095</b>	<b>596,780</b>

# City Manager's Office

Administration  
Economic Development  
Communications  
Special Projects



## Mission Statement

The City Manager's Office provides day to day management and leadership to the organization by implementing City Council policy; including the City Council Strategic Plan; ensures operations are conducted within revenue limitations; provides employees with the necessary resources to accomplish the City's goal of delivering high-quality municipal services to its residents, businesses, and visitors. The City Manager works with Federal, State and County elected officials on matters related to the city and the broader region.

The City Manager's Office is comprised of three divisions: Administration, Economic Development and Communications.

**Administration:** The City Manager is the administrative head of the City government, under the direction of City Council. The City Manager enforces all laws and ordinances of the City and oversees the day-to-day operations of all City departments. The City Manager serves as the director of emergency services in the event of an emergency or disaster; is responsible for the annual budget preparation and its submittal to City Council; exercises general supervision over all public buildings, parks, and other City-owned or controlled property; advises City Council on matters pertaining to City business and makes recommendations for City Council's action. The Deputy City

Manager oversees the communications and economic development divisions, City Council meeting agendas, strategic planning, and projects that are high priority to City Council and the community.

**Communications:** The Communications Plan, originally approved by City Council in 2019 and most recently updated in October 2023, identifies opportunities to share the City’s messages by utilizing multiple channels to ensure transparency and inclusion with all constituents. The goal of the Communications Division is to improve interaction between all key stakeholders in the city and ensure that communications are consistent, proactive, and collaborative. Clear and timely messaging improves efficiency, trust, understanding, and engagement among residents, visitors, employees, and businesses. City Council identified the need for a centralized Communications Program to support and oversee communications standards, news/media needs, branding, content creation, social media, and marketing-related areas of opportunity. The Communications Team provides strategic marketing, community outreach support, and creative services to departments and, in the process, delivers City information to the public.

El Segundo Media provides original content programming and media services delivered through multiple broadcast and digital channels. El Segundo Media programming supports public engagement through creative content programming, developing promotional and informational videos, broadcasting open civic meetings, transmitting local emergency alerts, and promoting community and City events.

**Economic Development:** The Economic Development Division maximizes the resources of both public and private sectors to promote business, investment, and economic growth. The Division develops and implement strategies to attract and support venture capital investment and startups; leads marketing efforts; facilitates relationships between the local business community and the City; and efficiently dedicates City and community resources to increase economic vitality that will benefit the entire El Segundo community: residents, schools, visitors, the Downtown and Smoky Hollow districts, hotels, retailers, and businesses of all sizes. Economic Development staff oversees marketing, public relations, communications, and branding; facilitates industry diversification, job generation, business attraction, retention, and expansion; and promotes the city as a destination for tourism.

**Special Projects:** The Special Projects Administrator provides high-level project management support, develops and implements processes to streamline city services, and manages special projects for all City departments. This role is also responsible for driving continuous improvement in business processes by identifying areas of inefficiency and introducing innovative solutions. By leveraging technology and data, the Special Projects Administrator works to reduce operational bottlenecks and improve service delivery across all departments. They collaborate with department heads to design, test, and deploy automated systems and tools that enhance interdepartmental communication, foster collaboration, and simplify complex tasks.

## **ACCOMPLISHMENTS IN FISCAL YEAR 2024-2025:**

### **Administration**

- Led the implementation of the City’s Strategic Plan.
- Successfully balanced Citywide (all funds) Budget.
- Working with Sanitation District’s General Manager, monitors and recommends improvements at the Hyperion Water Reclamation Plant.
- Facilitates ongoing town hall program for City Staff to engage with the City Manager.
- Works with Executive Team to coordinate, facilitate, and encourage all programs, projects, and staffing

## Economic Development

### Business Attraction & Retention Initiatives

- Hosted a cohort of 30 Ukrainian entrepreneurs from the Deep Tech Security Accelerator, underscoring the city's role as a global innovation leader and cross-border collaboration.
- Partnered with Sidebar Summit to host a roundtable at Mantis Venture Capital in Santa Monica as part of LA Tech Week to drive more awareness to the venture capital community across the region about El Segundo's vibrant startup ecosystem.
- Organized and hosted the "Accelerating Growth: Investing in Space & Defense Startups + Strategies for Scalable Infrastructure" a venture capital event in El Segundo, to welcome Silicon Valley startup community members and entrepreneurs to drive more venture capital investment to the city.
- Convened a group of key commercial real estate developers, brokers, and entrepreneurs to discuss real estate and power needs, challenges and solutions for startups.
- Supported and facilitated business-related events in the city, including the El Segundo Tech Breakfast Club and Cambium's new headquarters ribbon cutting.
- Launched a "New Business Welcome" campaign. Each message in the series of emails provides helpful resources to support new businesses get started and connected to the community.
- Implemented ongoing economic development digital marketing campaign spotlighting El Segundo as a strategic location for companies to do business and resulting in nearly 33,000 new visits to the campaign webpage (BigIdeas.ElSegundoBusiness.com) and over 1.7M impressions on Google Ads.
- Secured a podcast feature with *Silicon Valley Impact* to spotlight El Segundo's role as a dynamic hub for early-stage companies.
- Partnered with *Bloomberg Technology* for a high-profile feature highlighting El Segundo's growing tech startup landscape and reaffirming the city's reputation as a hub of cutting-edge innovation.
- Secured an interview with Payload Space on a piece titled, "SoCal Will Be Space Central With or Without Elon, Experts Say," to emphasize El Segundo's robust aerospace and defense ecosystem, underscoring how the region remains a pivotal hub for the industry due to its strategic location and engineering talent pool.
- Partnered with the Los Angeles Business Journal (LABJ), a premier source for business news in Los Angeles, to design and publish a full-page ad spotlighting El Segundo as the ideal location for businesses.
- Created and published monthly *Business Portfolio* and *El Segundo Happenings* e-newsletters distributed to 6,248 and 5,465 opt-in subscribers, respectively.

### Hospitality & Tourism Initiatives

- Presented to the Hospitality Committee, comprised of hotel general managers and sales directors, outlining the city's hospitality and tourism digital marketing campaign, its creative execution, and performance.
- Planned and hosted a group of nearly 100 RTX employees to downtown for a guided evening tour of tastings and cultural experience aimed at building awareness of El Segundo's dining scene and unique offerings within the RTX campus.
- Implemented the City's hospitality/tourism marketing campaign "Start Here" to further position the city as a destination to visit and stay overnight, resulting in over 60,000 new visits to the campaign webpage (Start.DestinationElSegundo.com) and over 9M impressions on Facebook and Instagram.
- Secured editorial piece on TravelingMitch.com, "Things to Do in El Segundo: How to Spend a Weekend in This Airport-Adjacent Town in Southern California," positioning El Segundo as a go-to destination for visitors.
- Partnered with Sunset Magazine, a renowned regional lifestyle publication, to curate an exclusive "El Segundo Insider" feature for the Aug/Sept print issue.
- Maintained the economic development website – ElSegundoBusiness.com and the hospitality/tourism website – DestinationElSegundo.com

### Special Projects

- Launched a pilot project designed to streamline the process for tracking and managing staff leave requests across multiple departments, including the Community Development Department (CDD), Recreation, Parks, and Library (RPL), as well as the CMO itself. This new automated system replaces the previous method, which required employees to manually complete and submit leave request forms. In addition to simplifying the leave request process, the system also provides these participating departments with a shared calendar, allowing them to easily view and coordinate staff availability. This improvement enhances overall efficiency and communication among departments, ensuring better planning and resource management.
- Launched a pilot project to introduce an automated system for managing and tracking contracts within the Recreation, Parks, and Library Department (RPL), Police Department (PD), and CMO. This system replaces the outdated method of using Excel spreadsheets. Moving forward, the CMO plans to collaborate with the Human Resources (HR), Public Works (PW), and City Clerk (CC) departments to expand the implementation of this project, further enhancing contract management across additional departments.
- Implemented an automated system for managing and tracking tasks within the Recreation, Parks, and Library Department (RPL), Police Department (PD), and CMO. This system replaces the outdated methods of using notepads, MS Word, and other manual tools. By streamlining task management, this initiative will enhance accountability and transparency across all departments.
- Developed a project management database and workflow for the PATCHES team to maintain statistics related to homelessness outreach and case management utilizing Monday.com. The software allows police officers to complete an online form to track interactions with people experiencing homelessness, replacing the old process of filling out a paper form. The data from the form is collected in the database and each interaction is tracked. The new system also automates referrals to service providers and tracks outcomes. Service providers complete an online form that will go directly to the database, so activity is measured consistently and accurately.
- Developed a Monday.com workspace for The Plunge Project where project documents and information such as schedules, change orders, submittals, and request for information can be stored and shared.
- Completed the Digital Cities Survey application for the City of El Segundo. The National Digital Cities Survey, overseen by the Center for Digital Government, acknowledges cities that use technology to improve digital services and transparency, bolster cybersecurity, protect digital privacy rights, promote digital equity, and creatively address social challenges. The City of El Segundo earned 5th place in the “population 75,000 or less” category.
- Conducted Monday.com training for staff, covering how to organize department workspaces, manage tasks and projects using boards, automate workflows, and utilize other key features of the program.
- Successfully completed the downtown light enhancement project by installing solar fixtures on the existing planter poles along Grand Ave.
- Completed the repainting of the planter poles along Main St. in downtown El Segundo.

## **Communications**

### **Community-Focused Communications**

- Implemented the annual objectives of the City’s Communication Plan, which included providing timely and relevant communication to the community via established communication channels.
- Provided integrated communications support for key City initiatives: PATCHES Program, The Plunge Renovation Capital Campaign, El Segundo Connect Launch, Sidebar Summit LA Tech Week, LA County Fires, Hyperion activities, ESPD Recruitment, 2024 Municipal/Presidential Primary Election, major construction projects, Residential Parking Survey, announcements of new Fire and Police Chiefs and more.
- Shared timely updates on the Hyperion web page on the City’s website, including City activities, legislation, AQMD, LA Water Board, lawsuit, and perimeter road project. This includes the Hyperion Dashboard which provides a visual status update on Hyperion’s implementation of the 44 recommendations made by the Hyperion Ad Hoc Committee, with 34 completed tasks and 10 ongoing.
- Developed a dedicated webpage and logo for The Plunge Capital Campaign on the website, including Plunge Memories, a special page that showcases community members' photos and cherished memories of The Plunge.

- Conducted regular outreach via the website, social media, monthly newsletter, and monthly ES News program regarding multiple major construction projects, including the El Segundo Blvd. Improvement Project, Wastewater Infrastructure Improvements Project, Sidewalk, Curb, and Gutter Improvement Project, to name a few.
- Proactively pitched and secured media coverage on various news angles for the City, including the grand openings of new businesses to the ESFD Homecoming Event.

### **Employee-Focused Communications**

- Developed City-wide brand guidelines for internal and external use.
- Created writing guidelines for staff reports and website content, which are housed on the intranet for easy reference and access.
- Coached Communications Committee staff on email signature guidelines and procedures to create a consistent and branded signature block.
- Set the intranet homepage as the de facto launch page when logging onto City computers to increase engagement and use of the intranet.
- Created fresh and timely intranet content for City staff for internal communication needs.
- Supported the Employee Engagement Committee with internal outreach about various events.
- Managed, scheduled, and created talking points for employee Quarterly Town Halls with the City Manager.

### **Communications Management**

- Proactively managed content and updates for the City's main website homepage and supported subsites and Communication Committee members.
- Held monthly meetings with the Communications Committee.
- Maintained Website and Intranet Governance policies.
- Monitored and audited the City's websites utilizing SiteImprove software.
- Collaborated with City contractor KNB Consulting to create Citywide Brand Guidelines to ensure a unified and consistent brand identity across all City's platforms. Presented to City Council on January 21, 2025.
- Provided training to new and existing City employees on creating and editing content on the City's website, intranet site, and GovDelivery, encouraging the use of GovDelivery as a citywide email communication tool for internal communications, agendas, and other messaging.

### **Key Metrics & Actions**

- Total pageviews of 407K for the main City website from March 1, 2024 – February 28, 2025, per Google Analytics.
- From March 1, 2024 – February 28, 2025, the City's 17 social media accounts across Facebook, Instagram, Twitter, and LinkedIn executed 3,632 posts, garnering 4.3M impressions; post shares of 27K, post reactions of 98K and average post engagement rate of 9%; and more than 63K followers per Hootsuite metrics data.
- Distributed 1,043 communications bulletins to the community and City staff to 25,944 subscribers via GovDelivery from March 1, 2024 – February 28, 2025, on a variety of City-related topics to keep the community informed and engaged. Garnered 892K impressions and an engagement rate of 67.8%. This includes general informational emails, newsletters, drip campaigns, and agendas and minutes. \
- Created 195 "News" stories for the website March 1, 2024 – February 28, 2025
- Responded to 37 internal requests for communications support, including writing, editing, video production, and graphic design from March 1, 2024 –February 28, 2025.
- Distributed 10 monthly Strategic Plan Updates to City Council and all staff from March 1, 2024 – February 28, 2025, with a focus on notable strategic plan accomplishments and the implementation status of the top 10 priorities identified during the 2024 Strategic Planning Session.
- Wrote script and distributed 20 City Council Recap Videos to the community from March 1, 2024 –February 28, 2025. Each City Council Recap video bulletin distribution averages a 43% open rate and is shared via social

media channels.

- Created and distributed 20 bi-monthly Hyperion Update bulletins reaching 9,894 subscribers with a 44% open rate from March 1, 2024 – February 28, 2025.
- City News email newsletter was written and distributed monthly to an average of 9,842 subscribers with an engagement rate of 45%.
- Administered and managed the annual residents and businesses survey in Spring 2024, garnering a response from over 800 businesses and residents.

## **El Segundo Media**

- Increased annual YouTube engagement via viewership and subscriptions from March 1, 2024 – February 28, 2025, adding 317 new subscribers, 131 new videos uploaded, 837 likes, 2,071 shares, 1,330,783 impressions, 135,113 views, and more than 5,700 hours of programming watched.
- Since the channel launched in 2009 there have been 2,704,136 views and 2,638 videos uploaded. The channel now has 4,080 subscribers.
- Completed field production coverage of in-person community events, including holiday gatherings, parades, fairs, and sporting events.
- Partnered with numerous City departments to produce informational videos for key stakeholders. Produced 10 monthly news program, El Segundo News, to better inform community stakeholders about City-related topics.
- Produced 20 City Council Recap videos for each City Council meeting to summarize key decisions and discussion points for the public.
- Produced and distributed 42 shows featuring City department initiatives, local business profiles (Business Matters!), and health and wellness information.
- Produced and distributed 31 What's Up El Segundo shows, with highlights from a number of community events.
- Updated look and feel of recurring programs, including City Council Recap, Monthly News, and What's Up El Segundo to align with new Citywide Brand Guidelines.
- Completed the transition to City Hall and initiated upgrade to El Segundo Media studio to improve quality of in-studio productions.

## **GOALS & OBJECTIVES FOR FISCAL YEAR 2025-2026:**

### **Administration**

- Ensure financial stability by recommending a balanced budget, enhanced reserve levels, and opportunities for stronger and more diversified revenues to address fiscal challenges.
- Provide comprehensive information to City Council and implement City Council policy directives.
- Ensure timely delivery of quality community services and support efforts to streamline service delivery.
- Carry out the objectives of the 2022-2026 Strategic Plan.
- Lead the development of the 2027-2031 Strategic Plan
- Technology and Capital Improvement Program implementation.
- Continue to hold Hyperion accountable for violations that place residents/businesses quality of life and health at risk.
- Implement the terms of the City's agreement with LAWA.

### **Economic Development**

- Sponsor, coordinate and launch a private-public incubator program.
- Enhance long-term economic stability and employment opportunities through business attraction and industry diversification.
  - Aggressively attract new businesses, and high-quality jobs.

- Partner with a network of regional economic development and real estate development leaders to identify potential new businesses, provide site-selection assistance, and promote development.
- Continue media relations to build awareness and showcase real estate opportunities in the city to real estate professionals in Southern California.
- Support business retention through pro-active, Citywide economic development assistance.
  - Meet quarterly with hoteliers to inform and seek input on hospitality and tourism efforts.
  - Conduct meetings with existing El Segundo businesses to address challenges and introduce business assistance programs and resources.
  - Facilitate streamlined and efficient permit approval process by serving as a liaison between the business community and the City.
  - Work with regional entities to assist with permits external to the City.
  - Implement annual economic development and hospitality and tourism marketing initiatives

## **Special Projects**

- Assessed areas within each City department that could benefit from enhancements, and develop creative, forward-thinking solutions by leveraging current tools and resources. By thoroughly analyzing operational processes, identifying inefficiencies, and understanding departmental needs, propose tailored strategies that streamline workflows, increase productivity, and improve service delivery, all while making the best use of the tools and technology already in place.
- Continue to support and coordinate key capital improvement projects, including the Plunge renovation and Recreation Park renovation projects.
- Continue managing the Hyperion Dashboard and provide updates, as necessary.
- Manage the Strategic Plan Dashboard and provide updates and reports, as necessary.
- Support and coordinate City process improvement projects.
- Continue to manage the KPI database.
- Support grant applications and other special projects as needed.

## **Communications**

- Continue to proactively deliver timely and accurate communications to internal and external audiences.
- Monitor and audit the City's website to ensure professional and up-to-date content and images.
- Collaborate closely with all City departments to support communication needs.
- Inform the public of policy issues and/or changes with ample lead time.
- Foster a culture of transparency and partnership with the community.
- Promote and communicate a clear understanding of the City's responsibilities, services, programs, and events.
- Solicit feedback from residents and businesses through an annual survey.
- Develop strong relationships with media outlets to enhance partnership in providing information to the public.
- Continue to improve upon and encourage the use of the intranet for City employee use.
- Continue to hold consistent quarterly townhalls for City staff with the City Manager to foster feedback, collaboration, and transparency.
- Finalize and roll-out a comprehensive style guide for all City communications.
- Nurture relationships with key stakeholders including top employers, community organizations, neighboring facilities (NRG, Hyperion, LAWA, DWP) and elected officials.
- Collaborate with emergency management coordinator and the Crisis Communications Team to implement, and update as needed, the City's Crisis Communication Plan.
- Research social and editorial listening tools to help support and develop key strategies.

## **El Segundo Media**

- Evolve El Segundo Media programming to feature more local content and maximize the use and reach of content created.

- Develop strategic and efficient production partnerships with outside agencies to promote economic development in the city.
- Continue to enhance recruitment efforts to attract highly skilled part-time media professionals.
- Leverage El Segundo Media social media channels for further amplification of content.

**CITY OF EL SEGUNDO  
CITY MANAGER  
FOUR-YEAR PERSONNEL SUMMARY  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>City Manager's Office</u></b>				
City Manager	1.00	1.00	1.00	1.00
Communications & Legislature Affairs Manager	1.00	-	-	-
Communications Manager	-	1.00	1.00	1.00
Community Cable Program Specialist	1.00	1.00	-	-
Computer Graphics Designer	1.00	1.00	1.00	1.00
Deputy City Manager	1.00	1.00	1.00	1.00
Executive Assistant	2.00	2.00	2.00	1.00
Management Analyst	1.00	-	-	1.00
Media Specialist	-	-	1.00	1.00
Media Supervisor	1.00	1.00	1.00	1.00
Office Assistant	1.00	-	-	-
Office Specialist I	-	1.00	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
Special Projects Administrator	-	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>
<b><u>Part-Time FTEs</u></b>				
Media Specialist	0.50	0.50	0.50	0.50
Senior Video Technician/ II	3.08	3.08	2.33	2.33
<b>Sub-total Part-Time</b>	<b>3.58</b>	<b>3.58</b>	<b>2.83</b>	<b>2.83</b>
<b>Total City Manager's Office</b>	<b>14.58</b>	<b>14.58</b>	<b>13.83</b>	<b>13.83</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary  
 Fiscal Year 2025-2026

Department	CITY MANAGER			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>2,602,671</b>	<b>2,786,842</b>	<b>2,807,177</b>	<b>3,140,747</b>
<b>(2101) ADMINISTRATION</b>	<b>1,062,112</b>	<b>1,377,634</b>	<b>1,389,719</b>	<b>1,598,301</b>
Salaries & Benefits	802,509	1,060,431	1,092,719	1,124,656
Maintenance & Operations	259,604	317,203	296,999	473,645
<b>(2102) COMMUNICATIONS</b>	<b>247,189</b>	<b>282,495</b>	<b>347,274</b>	<b>283,122</b>
Salaries & Benefits	132,791	166,706	191,929	175,217
Maintenance & Operations	114,398	115,789	155,345	107,905
<b>(2103) EL SEGUNDO MEDIA</b>	<b>577,849</b>	<b>584,728</b>	<b>527,807</b>	<b>631,027</b>
Salaries & Benefits	487,200	481,872	419,927	548,607
Maintenance & Operations	90,649	72,856	107,879	82,420
Capital Outlay	-	30,000	-	-
<b>(2401) ECONOMIC DEVELOPMENT</b>	<b>715,520</b>	<b>541,985</b>	<b>542,377</b>	<b>628,296</b>
Salaries & Benefits	323,975	150,997	133,115	143,327
Maintenance & Operations	391,546	390,989	409,262	484,969
Capital Outlay	-	-	-	-
<b>(6601) COMMUNITY CABLE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(601) EQUIPMENT REPLACEMENT</b>	<b>-</b>	<b>28,666</b>	<b>210,230</b>	<b>172,630</b>
<b>(2101) ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Outlay	-	-	-	-
<b>(2103) EL SEGUNDO MEDIA</b>	<b>-</b>	<b>28,666</b>	<b>210,230</b>	<b>172,630</b>
Capital Outlay	-	28,666	210,230	172,630
<b>(6601) COMMUNITY CABLE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Capital Outlay	-	-	-	-
<b>(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>82,230</b>	<b>68,576</b>	<b>75,000</b>	<b>119,000</b>
<b>(2401) ECONOMIC DEVELOPMENT</b>	<b>82,230</b>	<b>68,576</b>	<b>75,000</b>	<b>119,000</b>
Maintenance & Operations	82,230	68,576	75,000	119,000
<b>Grand Total</b>	<b>2,684,900</b>	<b>2,884,084</b>	<b>3,092,407</b>	<b>3,432,377</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

Department	001 GENERAL FUND CITY MANAGER			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>2,602,671</b>	<b>2,786,842</b>	<b>2,807,177</b>	<b>3,140,747</b>
<b>Salaries &amp; Benefits</b>	<b>1,746,474</b>	<b>1,860,006</b>	<b>1,837,691</b>	<b>1,991,807</b>
4101 Salaries Full Time	1,196,934	1,301,840	1,279,702	1,390,770
4102 Salaries Part Time	149,461	149,502	123,710	130,703
4103 Overtime	7,239	4,072	10,000	10,000
4117 Opt - Out Payments	-	500	-	-
4118 Replacement Benefit Contributions	3,275	6,154	-	-
4201 Retirement CalPERS	119,762	107,082	124,192	127,015
4202 FICA	98,062	98,884	96,508	105,379
4203 Workers' Compensation	22,425	24,185	18,561	24,009
4204 Group Insurance	101,889	118,585	138,151	160,256
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4210 OPEB liability	-	-	-	-
4211 401(a) Employer's Contribution	36,178	38,341	36,607	34,555
4221 Car Allowance	11,250	10,863	10,260	9,120
<b>Maintenance &amp; Operations</b>	<b>856,196</b>	<b>896,836</b>	<b>969,486</b>	<b>1,148,940</b>
5201 Office Supplies	193	860	2,500	2,500
5204 Operating Supplies	45,381	22,934	56,700	34,500
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	287,719	326,570	319,500	354,500
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	1,065	4,585	14,500	13,200
6206 Contractual Services	187,139	132,285	157,700	146,000
6207 Equipment Replacement Charge	22,629	22,629	24,940	23,766
6208 Dues & Subscriptions	43,241	34,023	81,722	69,689
6213 Meetings & Travel	31,302	34,673	43,990	45,970
6214 Professional & Technical	175,503	229,307	183,600	320,100
6215 Repairs & Maintenance	998	1,201	1,200	1,200
6217 Software Maintenance	6,964	7,139	7,140	7,140
6219 Network Operating Charge	11,650	13,279	13,744	14,225
6223 Training & Education	1,525	1,499	7,100	5,000
6253 Postage	8	1	150	150
6254 Telephone	6,759	9,612	6,000	4,000
6260 Equipment Leasing Costs	-	-	-	-
6401 Community Promotion	-	1,999	4,000	2,000
6406 LAX Master Plan Intervention	34,119	54,239	45,000	45,000
6407 State and Local Lobbyist	-	-	-	-
6245 Employee Engagement	-	-	-	60,000
<b>Capital Outlay</b>	<b>-</b>	<b>30,000</b>	<b>-</b>	<b>-</b>
8105 Automotive	-	30,000	-	-
8108 Computer Hardware	-	-	-	-
<b>Grand Total</b>	<b>2,602,671</b>	<b>2,786,842</b>	<b>2,807,177</b>	<b>3,140,747</b>

Department		CITY MANAGER			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
<b>(001) GENERAL FUND</b>	<b>2,602,671</b>	<b>2,786,842</b>	<b>2,807,177</b>	<b>3,140,747</b>	
<b>(2101) ADMINISTRATION</b>	<b>1,062,112</b>	<b>1,377,634</b>	<b>1,389,719</b>	<b>1,598,301</b>	
Salaries & Benefits	802,509	1,060,431	1,092,719	1,124,656	
4101 Salaries Full Time	613,887	829,859	826,160	864,851	
4102 Salaries Part Time	699	-	-	-	
4103 Overtime	-	-	-	-	
4117 Opt - Out Payments	-	500	-	-	
4118 Replacement Benefit Contributions	3,275	6,154	-	-	
4201 Retirement CalPERS	52,060	58,424	79,323	77,787	
4202 FICA	42,391	51,389	52,821	55,648	
4203 Workers' Compensation	4,114	5,786	5,783	6,054	
4204 Group Insurance	49,149	59,116	81,766	76,642	
4207 CalPERS UAL Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4211 401(a) Employer's Contribution	29,483	38,341	36,607	34,555	
4221 Car Allowance	7,450	10,863	10,260	9,120	
Maintenance & Operations	259,604	317,203	296,999	473,645	
5201 Office Supplies	193	860	2,500	2,500	
5204 Operating Supplies	22,623	2,464	8,000	8,000	
5220 Computer Refresh Program Equipment	-	-	-	-	
6201 Advertising/Publishing	-	-	2,000	-	
6203 Copy Machine Charges	-	-	-	-	
6206 Contractual Services	-	-	-	-	
6208 Dues & Subscriptions	17,284	7,597	51,200	41,600	
6213 Meetings & Travel	15,837	21,142	28,040	30,020	
6214 Professional & Technical	161,912	219,213	150,500	276,500	
6215 Repairs & Maintenance	-	-	-	-	
6219 Network Operating Charge	6,450	7,352	7,609	7,875	
6223 Training & Education	-	-	-	-	
6245 Employee Engagement	-	-	-	60,000	
6253 Postage	8	1	150	150	
6254 Telephone	1,177	4,335	2,000	2,000	
6260 Equipment Leasing Costs	-	-	-	-	
6406 LAX Master Plan Intervention	34,119	54,239	45,000	45,000	
6407 State and Local Lobbyist	-	-	-	-	
<b>(2102) COMMUNICATIONS</b>	<b>247,189</b>	<b>282,495</b>	<b>347,274</b>	<b>283,122</b>	
Salaries & Benefits	132,791	166,706	191,929	175,217	
4101 Salaries Full Time	110,015	136,467	139,208	120,546	
4102 Salaries Part Time	-	199	19,781	20,770	
4103 Overtime	-	-	-	-	
4201 Retirement CalPERS	8,997	12,901	13,206	11,500	
4202 FICA	8,416	10,455	12,087	10,731	
4203 Workers' Compensation	4,533	5,631	6,510	982	
4204 Group Insurance	830	1,054	1,138	10,688	
4210 OPEB liability	-	-	-	-	
Maintenance & Operations	114,398	115,789	155,345	107,905	
5204 Operating Supplies	427	-	2,700	500	
6201 Advertising/Publishing	-	9,999	5,000	7,000	
6205 Other Printing & Binding	1,065	1,148	8,500	7,200	
6206 Contractual Services	84,007	99,885	117,700	80,000	
6207 Equipment Replacement Charge	22,629	-	-	-	
6208 Dues & Subscriptions	-	-	3,395	3,755	
6213 Meetings & Travel	399	46	2,450	2,450	
6214 Professional & Technical	1,800	-	12,000	5,000	
6215 Repairs & Maintenance	-	-	-	-	
6217 Software Maintenance	-	595	-	-	
6219 Network Operating Charge	-	-	-	-	
6223 Training & Education	650	-	600	1,000	
6254 Telephone	3,420	4,116	1,000	1,000	
6401 Community Promotion	-	-	2,000	-	
6406 LAX Master Plan Intervention	-	-	-	-	
<b>(2103) EL SEGUNDO MEDIA</b>	<b>577,849</b>	<b>584,728</b>	<b>527,807</b>	<b>631,027</b>	
Salaries & Benefits	487,200	481,872	419,927	548,607	
4101 Salaries Full Time	216,886	216,928	211,398	292,588	
4102 Salaries Part Time	148,762	149,303	103,929	109,933	
4103 Overtime	7,239	4,072	10,000	10,000	
4201 Retirement CalPERS	33,911	25,696	22,153	27,913	
4202 FICA	28,701	27,828	23,725	30,372	
4203 Workers' Compensation	11,959	12,008	5,548	16,184	
4204 Group Insurance	39,742	46,037	43,174	61,616	
Maintenance & Operations	90,649	72,856	107,879	82,420	
5204 Operating Supplies	19,775	19,999	45,000	25,000	

Department		CITY MANAGER			
		Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
6206	Contractual Services	51,593	-	-	-
6207	Equipment Replacement Charge	-	22,629	24,940	23,766
6208	Dues & Subscriptions	1,570	1,765	2,865	2,865
6213	Meetings & Travel	1,514	1,198	4,000	4,000
6214	Professional & Technical	2,160	10,094	11,100	8,600
6215	Repairs & Maintenance	998	1,201	1,200	1,200
6217	Software Maintenance	6,964	6,544	7,140	7,140
6219	Network Operating Charge	5,200	5,927	6,134	6,349
6223	Training & Education	875	1,499	1,500	1,500
6254	Telephone	-	-	2,000	-
6401	Community Promotion	-	1,999	2,000	2,000
Capital Outlay		-	30,000	-	-
8105	Automotive	-	30,000	-	-
<b>(2401)</b>	<b>ECONOMIC DEVELOPMENT</b>	<b>715,520</b>	<b>541,985</b>	<b>542,377</b>	<b>628,296</b>
Salaries & Benefits		323,975	150,997	133,115	143,327
4101	Salaries Full Time	256,146	118,585	102,937	112,785
4102	Salaries Part Time	-	-	-	-
4103	Overtime	-	-	-	-
4117	Opt - Out Payments	-	-	-	-
4201	Retirement CalPERS	24,793	10,061	9,510	9,816
4202	FICA	18,554	9,212	7,875	8,628
4203	Workers' Compensation	1,820	760	721	789
4204	Group Insurance	12,167	12,378	12,073	11,309
4210	OPEB Expense	-	-	-	-
4211	401(a) Employer's Contribution	6,694	-	-	-
4221	Car Allowance	3,800	-	-	-
Maintenance & Operations		391,546	390,989	409,262	484,969
5204	Operating Supplies	2,556	471	1,000	1,000
6201	Advertising/Publishing	287,719	316,571	312,500	347,500
6205	Other Printing & Binding	-	3,436	6,000	6,000
6206	Contractual Services	51,539	32,400	40,000	66,000
6208	Dues & Subscriptions	24,387	24,662	24,262	21,469
6213	Meetings & Travel	13,552	12,287	9,500	9,500
6214	Professional & Technical	9,630	-	10,000	30,000
6223	Training & Education	-	-	5,000	2,500
6254	Telephone	2,162	1,161	1,000	1,000
6401	Community Promotion	-	-	-	-
Capital Outlay		-	-	-	-
8108	Computer Hardware	-	-	-	-
<b>(6601)</b>	<b>COMMUNITY CABLE</b>	-	-	-	-
Salaries & Benefits		-	-	-	-
4101	Salaries Full Time	-	-	-	-
4102	Salaries Part Time	-	-	-	-
4103	Overtime	-	-	-	-
4117	Opt - Out Payments	-	-	-	-
4201	Retirement CalPERS	-	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
4204	Group Insurance	-	-	-	-
4210	OPEB Expense	-	-	-	-
Maintenance & Operations		-	-	-	-
5204	Operating Supplies	-	-	-	-
5220	Computer Refresh Program Equipment	-	-	-	-
6201	Advertising/Publishing	-	-	-	-
6207	Equipment Replacement Charge	-	-	-	-
6208	Dues & Subscriptions	-	-	-	-
6213	Meetings & Travel	-	-	-	-
6214	Professional & Technical	-	-	-	-
6215	Repairs & Maintenance	-	-	-	-
6217	Software Maintenance	-	-	-	-
6219	Network Operating Charge	-	-	-	-
6223	Training & Education	-	-	-	-
6254	Telephone	-	-	-	-
6401	Community Promotion	-	-	-	-
<b>(601)</b>	<b>EQUIPMENT REPLACEMENT</b>	-	<b>28,666</b>	<b>210,230</b>	<b>172,630</b>
<b>(2101)</b>	<b>ADMINISTRATION</b>	-	-	-	-
Capital Outlay		-	-	-	-
8108	Computer Hardware	-	-	-	-
<b>(2103)</b>	<b>EL SEGUNDO MEDIA</b>	-	<b>28,666</b>	<b>210,230</b>	<b>172,630</b>
Capital Outlay		-	28,666	210,230	172,630
8104	Equipment	-	3,666	185,230	172,630
8105	Automotive	-	25,000	25,000	-

Department		CITY MANAGER			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
<b>(6601) COMMUNITY CABLE</b>	-	-	-	-	
Capital Outlay	-	-	-	-	
8104 Equipment	-	-	-	-	
<b>(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>82,230</b>	<b>68,576</b>	<b>75,000</b>	<b>119,000</b>	
<b>(2401) ECONOMIC DEVELOPMENT</b>	<b>82,230</b>	<b>68,576</b>	<b>75,000</b>	<b>119,000</b>	
Maintenance & Operations	82,230	68,576	75,000	119,000	
1281 Economic Development Expenditures	82,230	68,576	75,000	75,000	
2606 EDAC Special Programs & Events	-	-	-	44,000	
<b>Grand Total</b>	<b>2,684,900</b>	<b>2,884,084</b>	<b>3,092,407</b>	<b>3,432,377</b>	

# City Attorney

Legal Services  
Legal Advisor  
Litigation



The City Attorney's Office is classified as a General Government Support function. It is a contracted service to provide legal services to the City Council, the City Manager, and City management overall.

The City Attorney provides legal counsel and advice during official Council meetings and study sessions; serves as a legal advisor to City staff; prepares and reviews City ordinances, resolutions, contracts, and legal documents; represents the City in civil and criminal litigation; oversees the work of outside private counsel when hired to assist in litigation; and coordinates/reviews claims filed against or for the City with the City's Risk Manager.

CITY OF EL SEGUNDO  
 Adopted Budget Summary  
 Fiscal Year 2025-2026

Department	CITY ATTORNEY			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>1,072,592</b>	<b>892,399</b>	<b>897,450</b>	<b>825,000</b>
<b>(2201) CITY ATTORNEY</b>	<b>1,072,592</b>	<b>892,399</b>	<b>897,450</b>	<b>825,000</b>
Maintenance & Operations	1,072,592	892,399	897,450	825,000
<b>Grand Total</b>	<b>1,072,592</b>	<b>892,399</b>	<b>897,450</b>	<b>825,000</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

Department	001 GENERAL FUND CITY ATTORNEY			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>1,072,592</b>	<b>892,399</b>	<b>897,450</b>	<b>825,000</b>
<b>Maintenance &amp; Operations</b>	<b>1,072,592</b>	<b>892,399</b>	<b>897,450</b>	<b>825,000</b>
6214 Professional & Technical	-	-	-	-
6253 Postage	-	-	150	-
6254 Telephone	-	-	300	-
6301 Legal Counsel	689,686	769,461	655,000	655,000
6302 Plaintiff/Defense Litigation	216,402	38,368	150,000	100,000
6310 Labor Negotiation	166,477	84,256	62,000	50,000
6311 Code Enforcement	27	313	30,000	20,000
<b>Grand Total</b>	<b>1,072,592</b>	<b>892,399</b>	<b>897,450</b>	<b>825,000</b>

CITY OF EL SEGUNDO  
 Adopted Budget Details  
 Fiscal Year 2025-2026

Department		CITY ATTORNEY			
		Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>		<b>1,072,592</b>	<b>892,399</b>	<b>897,450</b>	<b>825,000</b>
<b>(2201) CITY ATTORNEY</b>		<b>1,072,592</b>	<b>892,399</b>	<b>897,450</b>	<b>825,000</b>
Maintenance & Operations		1,072,592	892,399	897,450	825,000
6214 Professional & Technical		-	-	-	-
6253 Postage		-	-	150	-
6254 Telephone		-	-	300	-
6301 Legal Counsel		689,686	769,461	655,000	655,000
6302 Plaintiff/Defense Litigation		216,402	38,368	150,000	100,000
6310 Labor Negotiation		166,477	84,256	62,000	50,000
6311 Code Enforcement		27	313	30,000	20,000
<b>Grand Total</b>		<b>1,072,592</b>	<b>892,399</b>	<b>897,450</b>	<b>825,000</b>

# Information Technology Services

Service Desk  
Planning, Administration & GIS  
Infrastructure Solutions



## Mission Statement

Through leadership, expertise, and strategic partnerships, the City of El Segundo's Information Technology Services Department delivers innovative, effective, and secure technologies that enable citywide services and enhance value, engagement, and accessibility to the community.

The Information Technology Services Department (ITSD) is composed of 3 functional teams with talented individuals who are dedicated to the City of El Segundo and deliver innovative, reliable, and secure solutions. The Service Desk team oversees personal computing devices and business solutions. The Planning and Administration team oversee department procurement, strategic planning, budget, and project management. The Infrastructure Solutions team oversees server, network infrastructure digital security. In addition, the ITSD Department includes a GIS Analyst supporting the City's geographical data including urban planning and related initiatives.

## ACCOMPLISHMENTS FISCAL YEAR 2024-2025:

- Successfully led the ERP replacement selection process. Presented to and approved by City Council in August 2024.
- Oversaw and implemented El Segundo's first digital 311 solution – El Segundo Connect. Web, iOS, and Android services were brought online in October 2024.
- Enhanced digital security by deploying multi-factor authentication. This technology significantly reduces the risk of El Segundo's data being compromised.
- Implemented an *Access Anywhere Anytime* approach to commonly used digital tools. Introduced web-based tools of both Outlook and Microsoft Teams to the city. Requiring all future cloud-based applications to support Single Sign-On in order to take advantage of multi-factor authentication.

- Successfully led the RFP effort to replace over 25 copiers throughout the city. Negotiated a new lease with Sharp Business System in May 2024. Replaced end-of-life devices throughout the city.
- Successfully implemented an updated Technology Use Policy and a Cellular Phone Policy.
- Initiated deployment of digital signatures using DocuSign.

**GOALS & OBJECTIVES FOR FISCAL YEAR: 2025-2026:**

- Assist with the deployment of Tyler Technologies ERP system.
- Begin migration off end-of-life datacenter storage.
- Replace all desktops throughout the city.
- Continue the deployment of security cameras at city buildings.
- Initiate a digital transparency effort beginning with the deployment of an open-data GIS portal.
- Begin planning effort to migrate city domain (email and websites) from .ORG to .GOV.
- Continue deployment of digital signatures using DocuSign.

CITY OF EL SEGUNDO  
 INFORMATION TECHNOLOGY SERVICES  
 FOUR-YEAR PERSONNEL SUMMARY  
 FISCAL YEARS 2022-23 TO 2025-26

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Information Technology Services</u></b>				
Administrative Specialist	1.00	1.00	1.00	1.00
GIS Analyst	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00
Information Systems Specialist	1.00	1.00	1.00	2.00
Information Technology Services Director	1.00	1.00	1.00	1.00
Information Technology Services Manager	-	1.00	1.00	1.00
Senior Network Assistant	1.00	1.00	1.00	-
Technical Services Analyst	3.00	2.00	2.00	2.00
<b>Sub-total Full-Time</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>	<b>9.00</b>
<b><u>Part-Time FTEs</u></b>				
Administrative Intern	0.50	0.50	0.50	0.50
<b>Sub-total Part-Time</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>Total Information Systems</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>	<b>9.50</b>

Department		INFORMATION TECHNOLOGY DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
<b>(001) GENERAL FUND</b>	<b>3,494,004</b>	<b>3,541,956</b>	<b>3,912,086</b>	<b>4,107,350</b>	
<b>(2505) INFORMATION TECHNOLOGY DEPARTMENT</b>	<b>3,494,004</b>	<b>3,541,956</b>	<b>3,912,086</b>	<b>4,107,350</b>	
Salaries & Benefits	880,967	1,241,530	1,482,785	1,601,248	
Maintenance & Operations	1,808,150	1,596,641	2,429,301	2,506,102	
Capital Outlay	804,887	703,785	-	-	
<b>(2508) COMPUTER REFRESH</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Maintenance & Operations	-	-	-	-	
<b>(601) EQUIPMENT REPLACEMENT</b>	<b>120,090</b>	<b>50,083</b>	<b>1,414,201</b>	<b>1,446,719</b>	
<b>(2505) INFORMATION TECHNOLOGY DEPARTMENT</b>	<b>120,090</b>	<b>50,083</b>	<b>1,414,201</b>	<b>1,446,719</b>	
Capital Outlay	120,090	50,083	1,414,201	1,446,719	
<b>(602) LIABILITY INSURANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>(2505) INFORMATION TECHNOLOGY DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Salaries & Benefits	-	-	-	-	
Maintenance & Operations	-	-	-	-	
<b>Grand Total</b>	<b>3,614,094</b>	<b>3,592,039</b>	<b>5,326,287</b>	<b>5,554,070</b>	

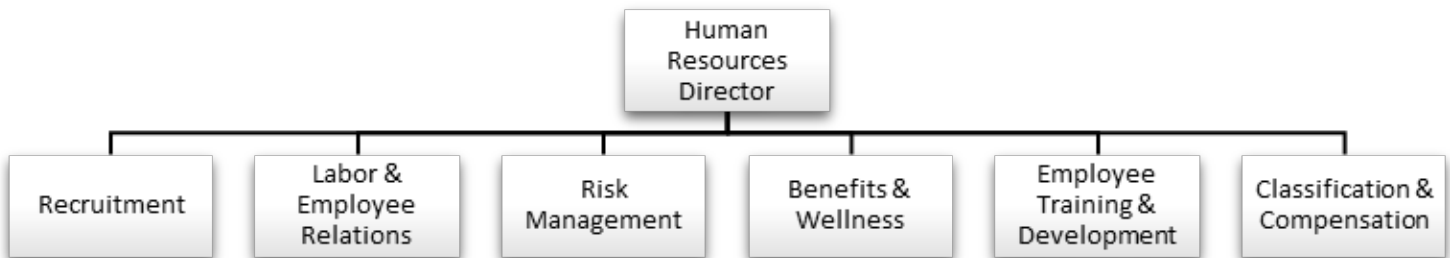
CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

Department	001 GENERAL FUND INFORMATION TECHNOLOGY DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>3,494,004</b>	<b>3,541,956</b>	<b>3,912,086</b>	<b>4,107,350</b>
<b>Salaries &amp; Benefits</b>	<b>880,967</b>	<b>1,241,530</b>	<b>1,482,785</b>	<b>1,601,248</b>
4101 Salaries Full Time	648,124	949,845	1,098,661	1,189,423
4102 Salaries Part Time	-	-	18,054	18,957
4103 Overtime	6,796	2,631	20,000	20,000
4116 Standby Pay	-	2,680	-	8,500
4201 Retirement CalPERS	85,202	87,412	109,016	110,639
4202 FICA	53,711	70,883	82,157	89,269
4203 Workers' Compensation	4,583	6,580	7,811	8,452
4204 Group Insurance	71,092	106,396	132,595	141,518
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	7,659	10,275	9,931	9,931
4221 Car Allowance	3,800	4,828	4,560	4,560
<b>Maintenance &amp; Operations</b>	<b>1,808,150</b>	<b>1,596,641</b>	<b>2,429,301</b>	<b>2,506,102</b>
5204 Operating Supplies	1,741	2,312	5,000	5,125
5206 Computer Supplies	38,348	32,402	48,000	45,000
5220 Computer Refresh Program Equipment	-	-	-	-
6081 Miscellaneous Computer	-	39,786	54,000	57,000
6203 Copy Machine Charges	46,739	64,479	36,000	36,000
6206 Contractual Services	89,951	132,604	231,650	215,000
6207 Equipment Replacement Charge	266,798	225,646	224,830	224,073
6208 Dues & Subscriptions	179	1,130	4,000	3,000
6213 Meetings & Travel	722	-	15,000	15,000
6214 Professional & Technical	538,409	197,021	570,000	500,000
6215 Repairs & Maintenance	10,800	884	15,000	10,000
6217 Software Maintenance	759,358	504,079	766,188	1,597,654
6218 Hardware Maintenance	12,000	241,208	276,000	284,000
6219 Network Operating Charge	(432,103)	(515,998)	(534,058)	(552,750)
6223 Training & Education	6,791	-	10,000	8,000
6254 Telephone	52,117	48,790	55,000	57,500
6260 Equipment Leasing Costs	-	-	-	-
6245 Employee Engagement	253	403	1,500	1,500
6216 GASB 96 SBITA-Debt Service Principle&Int	416,048	621,895	651,191	-
<b>Capital Outlay</b>	<b>804,887</b>	<b>703,785</b>	<b>-</b>	<b>-</b>
8108 Capital/Computer Hardware	804,887	703,785	-	-
<b>Grand Total</b>	<b>3,494,004</b>	<b>3,541,956</b>	<b>3,912,086</b>	<b>4,107,350</b>

Department		INFORMATION TECHNOLOGY DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
<b>(001) GENERAL FUND</b>	<b>3,494,004</b>	<b>3,541,956</b>	<b>3,912,086</b>	<b>4,107,350</b>	
<b>(2505) INFORMATION TECHNOLOGY DEPARTMENT</b>	<b>3,494,004</b>	<b>3,541,956</b>	<b>3,912,086</b>	<b>4,107,350</b>	
Salaries & Benefits	880,967	1,241,530	1,482,785	1,601,248	
4101 Salaries Full Time	648,124	949,845	1,098,661	1,189,423	
4102 Salaries Part Time	-	-	18,054	18,957	
4103 Overtime	6,796	2,631	20,000	20,000	
4116 Standby Pay	-	2,680	-	8,500	
4201 Retirement CalPERS	85,202	87,412	109,016	110,639	
4202 FICA	53,711	70,883	82,157	89,269	
4203 Workers' Compensation	4,583	6,580	7,811	8,452	
4204 Group Insurance	71,092	106,396	132,595	141,518	
4207 CalPERS UAL Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4211 401(a) Employer's Contribution	7,659	10,275	9,931	9,931	
4221 Car Allowance	3,800	4,828	4,560	4,560	
Maintenance & Operations	1,808,150	1,596,641	2,429,301	2,506,102	
5204 Operating Supplies	1,741	2,312	5,000	5,125	
5206 Computer Supplies	38,348	32,402	48,000	45,000	
5220 Computer Refresh Program Equipment	-	-	-	-	
6081 Miscellaneous Computer	-	39,786	54,000	57,000	
6203 Copy Machine Charges	46,739	64,479	36,000	36,000	
6206 Contractual Services	89,951	132,604	231,650	215,000	
6207 Equipment Replacement Charge	266,798	225,646	224,830	224,073	
6208 Dues & Subscriptions	179	1,130	4,000	3,000	
6213 Meetings & Travel	722	-	15,000	15,000	
6214 Professional & Technical	538,409	197,021	570,000	500,000	
6215 Repairs & Maintenance	10,800	884	15,000	10,000	
6216 GASB 96 SBITA-Debt Service Principle&Int	416,048	621,895	651,191	-	
6217 Software Maintenance	759,358	504,079	766,188	1,597,654	
6218 Hardware Maintenance	12,000	241,208	276,000	284,000	
6219 Network Operating Charge	(432,103)	(515,998)	(534,058)	(552,750)	
6223 Training & Education	6,791	-	10,000	8,000	
6245 Employee Engagement	253	403	1,500	1,500	
6254 Telephone	52,117	48,790	55,000	57,500	
6260 Equipment Leasing Costs	-	-	-	-	
Capital Outlay	804,887	703,785	-	-	
8108 Capital/Computer Hardware	804,887	703,785	-	-	
<b>(2508) COMPUTER REFRESH</b>	-	-	-	-	
Maintenance & Operations	-	-	-	-	
5206 Computer Supplies	-	-	-	-	
6217 Software Maintenance	-	-	-	-	
<b>(601) EQUIPMENT REPLACEMENT</b>	<b>120,090</b>	<b>50,083</b>	<b>1,414,201</b>	<b>1,446,719</b>	
<b>(2505) INFORMATION TECHNOLOGY DEPARTMENT</b>	<b>120,090</b>	<b>50,083</b>	<b>1,414,201</b>	<b>1,446,719</b>	
Capital Outlay	120,090	50,083	1,414,201	1,446,719	
8104 Capital/Equipment	-	3,056	312,730	337,900	
8105 Automotive	-	-	20,000	20,000	
8106 Communication	-	-	63,200	63,200	
8108 Computer Hardware	120,090	47,027	1,018,271	1,025,619	
<b>(602) LIABILITY INSURANCE</b>	-	-	-	-	
<b>(2505) INFORMATION TECHNOLOGY DEPARTMENT</b>	-	-	-	-	
Salaries & Benefits	-	-	-	-	
4101 Salaries Full Time	-	-	-	-	
4103 Overtime	-	-	-	-	
4201 Retirement CalPERS	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
4204 Group Insurance	-	-	-	-	
Maintenance & Operations	-	-	-	-	
6214 Professional & Technical	-	-	-	-	
6246 Claims Expense	-	-	-	-	
<b>Grand Total</b>	<b>3,614,094</b>	<b>3,592,039</b>	<b>5,326,287</b>	<b>5,554,070</b>	

# Human Resources Department

Recruitment  
Labor & Employee Relations  
Risk Management  
Benefits & Wellness  
Employee Training & Development  
Classification & Compensation



## Mission Statement

To be a strategic partner while providing leadership and operational support to City departments to enhance their ability to recruit, retain, and develop a qualified and diverse workforce while effectively managing labor relations, administering employee benefits, and acting as a reliable resource to both internal and external customers.

The Human Resources Department works collaboratively with the City Council, Elected Officials, Executive Management Team, employees, and the public to create strategies designed to support the City's Strategic Plan and Human Resources best practices, providing a framework for future workforce growth and sustainability.

The Human Resources department is budgeted with seven (7) full-time positions: Human Resources Director, Human Resources Manager, Risk Manager, Senior Human Resources Analyst, two (2) Human Resources Analysts, and a Human Resources Technician.

## CORE SERVICES:

**Recruitment & Selection** - Provide the leadership and operational support needed to attract, retain, and develop a qualified and diverse workforce so that all City departments can effectively and efficiently meet operational goals while providing essential services to the community with exceptional customer service.

**Benefits Administration & Wellness** - Oversee the design, development, implementation, and maintenance of City-sponsored wellness, health, disability, life, and other benefit programs for employees.

**Training & Employee Development** – Facilitates training organizational development and employee engagement opportunities to provide professional development for employees and enhance organizational culture.

**Labor & Employee Relations** – Negotiates and administers labor agreements with various employee associations, provides assistance to departments regarding employee performance issues and disciplinary matters; ensures City compliance with all Federal and State employment laws; and investigates employee complaints.

**Classification & Compensation** – Manage all job classifications and conducts studies to ensure classifications are relevant and meet the operation needs of City Departments.

**Risk Management** – Mitigate potential loss stemming from a variety of exposures, including but not limited to those associated with workers' compensation, employee safety, and minimize public liability risks.

#### **ACCOMPLISHMENTS IN FISCAL YEAR 2024-2025**

- Conducted recruitment and selection activities for the following positions: 33 full-time, 10 part-time, and 11 full-time promotional opportunities including Police Sergeant, City Engineer, Facilities Systems Mechanic, Fire Captain, Revenue Inspector, Assistant City Clerk, and Street Maintenance Leadworker.
- Hired 36 full-time employees and 66 part-time employees.
- Coordinated an in-person benefits fair for open enrollment with health screenings, benefits plan providers, and wellness vendors. Partnered with CalPERS medical plan provider for on-site Mobile Health Vehicle biometric screenings, webinars, and the "One In A Million" wellness challenge for City employees.
- Hosted in-person Citywide training and development opportunities for employees on a variety of topics including Workplace Violence, Substance Abuse and Reasonable Suspicion for Supervisors, Staff Report Writing, Defensive Driver, Heat and Illness, Emotional Intelligence, Risk Transfer, and Pesticide Safety.
- Prepared and presented more than 25 staff reports for City Council's consideration.
- Revised and/or created several classification specifications including Aquatics Manager, Communications Coordinator (P/T), Fire Engineer, Recreation Superintendent, Environmental Programs Manager, GIS Analyst and Fire Paramedic, and Public Works Inspector.
- Processed more than 500 personnel action forms (PAFs) for new hire appointments, salary changes, promotions, leave requests, scheduling changes, and separations/retirements.
- Optimized City services through contracting with outside vendors. Prepared and executed over 20 contracts and amendments to secure agreements providing goods or services to the City.
- Maintained and enhanced the employee Intranet including the Staff Directory, and various Human Resources forms, templates, policies, and procedures.

#### **GOALS & OBJECTIVES FOR FISCAL YEAR 2025-2026**

- Negotiate a successor contract to the Terms and Conditions with the Police Officers' Association (POA).
- Conduct public hearing for AB2561 to report status of vacancies
- Develop employee engagement plan with activities and events throughout the year.
- Implement Disaster Service Worker training and notification systems for City employees regarding safety and emergency management in the event of a disaster.
- Conduct a Fair Labor Standards Act (FLSA) audit.
- Update various citywide policies.
- Implementation of HR module for Enterprise Resources Planning (ERP) system.
- Continue providing required training throughout the year such as Harassment Prevention, Workplace Violence Prevention, Cybersecurity, Mandated Reporter.
- Continue to enhance the internet and employee intranet with resources and benefit information.

CITY OF EL SEGUNDO  
HUMAN RESOURCES  
FOUR-YEAR PERSONNEL SUMMARY  
FISCAL YEARS 2022-23 TO 2025-26

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Human Resources Department</u></b>				
Director of Human Resources	1.00	1.00	1.00	1.00
Human Resources Analyst	-	2.00	2.00	2.00
Human Resources Manager	1.00	1.00	1.00	1.00
Human Resources Technician	2.00	1.00	1.00	1.00
Risk Manager	-	1.00	1.00	1.00
Senior Human Resources Analyst	1.00	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>
<b><u>Part-Time FTEs</u></b>				
Administrative Intern	-	-	-	-
<b>Sub-total Part-Time</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Human Resources Department</b>	<b>5.00</b>	<b>7.00</b>	<b>7.00</b>	<b>7.00</b>

Department	HUMAN RESOURCES DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>1,586,742</b>	<b>1,354,386</b>	<b>2,194,785</b>	<b>2,059,083</b>
<b>(2506) HUMAN RESOURCES DEPARTMENT</b>	<b>1,586,742</b>	<b>1,354,386</b>	<b>2,194,785</b>	<b>2,059,083</b>
Salaries & Benefits	692,114	699,798	918,519	856,249
Maintenance & Operations	894,628	654,588	1,276,265	1,202,834
<b>Grand Total</b>	<b>1,586,742</b>	<b>1,354,386</b>	<b>2,194,785</b>	<b>2,059,083</b>

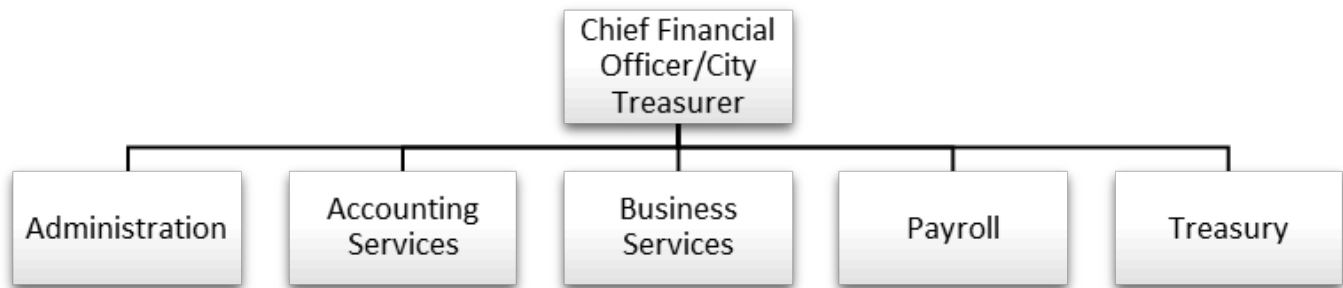
CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

Department	001 GENERAL FUND HUMAN RESOURCES DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>1,586,742</b>	<b>1,354,386</b>	<b>2,194,785</b>	<b>2,059,083</b>
<b>Salaries &amp; Benefits</b>	<b>692,114</b>	<b>699,798</b>	<b>918,519</b>	<b>856,249</b>
4101 Salaries Full Time	535,789	552,323	713,274	687,519
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	-	-	5,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	54,352	45,109	65,290	60,303
4202 FICA	37,547	39,821	52,126	49,452
4203 Workers' Compensation	3,782	3,505	4,993	4,813
4204 Group Insurance	47,884	45,447	69,795	36,121
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	8,260	9,248	8,937	8,937
4221 Car Allowance	4,500	4,345	4,104	4,104
<b>Maintenance &amp; Operations</b>	<b>894,628</b>	<b>654,588</b>	<b>1,276,265</b>	<b>1,202,834</b>
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	4,831	6,052	6,300	6,300
5206 Computer Supplies	5,779	-	3,500	3,500
5220 Computer Refresh Program Equipment	-	-	-	-
5221 Employee Physicals	33,211	39,035	45,250	75,250
5222 Wellness	13,441	3,144	10,500	11,566
6201 Advertising/Publishing	7,581	9,143	8,500	7,000
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	-	121	300	300
6206 Contractual Services	37,501	37,500	37,500	38,625
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	9,059	3,169	7,000	7,000
6213 Meetings & Travel	5,665	6,445	8,000	8,000
6214 Professional & Technical	507,511	266,612	697,200	650,000
6215 Repairs & Maintenance	-	-	120	-
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	8,600	9,802	10,145	10,501
6253 Postage	643	313	800	500
6254 Telephone	3,107	1,862	4,560	6,703
6260 Equipment Leasing Costs	-	-	-	-
6262 Testing/Recruitment	153,077	94,039	165,490	165,490
6223 Citywide Training	97,764	138,390	151,100	151,100
6245 Employee Engagement	-	34,734	100,000	41,000
6221 Tuition Reimbursement	-	-	10,000	10,000
6225 Department Training	2,153	1,712	10,000	10,000
6231 Employee Service Awards	4,703	2,514	-	-
<b>Grand Total</b>	<b>1,586,742</b>	<b>1,354,386</b>	<b>2,194,785</b>	<b>2,059,083</b>

Department		HUMAN RESOURCES DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
<b>(001) GENERAL FUND</b>	<b>1,586,742</b>	<b>1,354,386</b>	<b>2,194,785</b>	<b>2,059,083</b>	
<b>(2506) HUMAN RESOURCES DEPARTMENT</b>	<b>1,586,742</b>	<b>1,354,386</b>	<b>2,194,785</b>	<b>2,059,083</b>	
Salaries & Benefits	692,114	699,798	918,519	856,249	
4101 Salaries Full Time	535,789	552,323	713,274	687,519	
4102 Salaries Part Time	-	-	-	-	
4103 Overtime	-	-	-	5,000	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	54,352	45,109	65,290	60,303	
4202 FICA	37,547	39,821	52,126	49,452	
4203 Workers' Compensation	3,782	3,505	4,993	4,813	
4204 Group Insurance	47,884	45,447	69,795	36,121	
4207 CalPERS UAL Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4211 401(a) Employer's Contribution	8,260	9,248	8,937	8,937	
4221 Car Allowance	4,500	4,345	4,104	4,104	
Maintenance & Operations	894,628	654,588	1,276,265	1,202,834	
5201 Office Supplies	-	-	-	-	
5204 Operating Supplies	4,831	6,052	6,300	6,300	
5206 Computer Supplies	5,779	-	3,500	3,500	
5220 Computer Refresh Program Equipment	-	-	-	-	
5221 Employee Physicals	33,211	39,035	45,250	75,250	
5222 Wellness	13,441	3,144	10,500	11,566	
6201 Advertising/Publishing	7,581	9,143	8,500	7,000	
6203 Copy Machine Charges	-	-	-	-	
6205 Other Printing & Binding	-	121	300	300	
6206 Contractual Services	37,501	37,500	37,500	38,625	
6207 Equipment Replacement Charge	-	-	-	-	
6208 Dues & Subscriptions	9,059	3,169	7,000	7,000	
6213 Meetings & Travel	5,665	6,445	8,000	8,000	
6214 Professional & Technical	507,511	266,612	697,200	650,000	
6215 Repairs & Maintenance	-	-	120	-	
6217 Software Maintenance	-	-	-	-	
6219 Network Operating Charge	8,600	9,802	10,145	10,501	
6221 Tuition Reimbursement	-	-	10,000	10,000	
6223 Citywide Training	97,764	138,390	151,100	151,100	
6225 Department Training	2,153	1,712	10,000	10,000	
6231 Employee Service Awards	4,703	2,514	-	-	
6245 Employee Engagement	-	34,734	100,000	41,000	
6253 Postage	643	313	800	500	
6254 Telephone	3,107	1,862	4,560	6,703	
6260 Equipment Leasing Costs	-	-	-	-	
6262 Testing/Recruitment	153,077	94,039	165,490	165,490	
<b>Grand Total</b>	<b>1,586,742</b>	<b>1,354,386</b>	<b>2,194,785</b>	<b>2,059,083</b>	

# Finance Department

Administration  
Accounting Services  
Business Services  
Payroll  
Treasury



## Mission Statement

To provide all City stakeholders with accurate and timely financial information, extraordinary customer service, and ensure long-term financial stability of the City.

The Finance Department has 17 full-time employees. Finance has three divisions with distinct functions as follows:

**Administration:** Provide overall direction of the department's multi-operations; advise the elected officials and management on fiscal matters; develop strong internal controls through industry best practices; assist in the development of the City's strategic plan; safeguard the City's assets; identify funding for City services; assist in labor negotiations process; and manage all purchasing operations.

**Accounting Services:** Develop and provide accurate and timely financial reports, including the Annual Comprehensive Financial Report (ACFR); coordinate the annual financial audit and other audits required by Federal, State, County and other government agencies; process accounts payable; reconcile bank statements; process journal entries; prepare the Annual State Controller's report and the Annual Streets (Gas Tax) report; issue 1099 reports; generate periodic revenue and expenditure reports; process cash receipts; plan and develop the City's annual budget process including producing the preliminary and adopted budget documents; and manage all payroll activities including issuing the bi-weekly payroll and the annual W-2's.

**Business Services:** Collect all City revenues; administer the business licensing function; conduct transient occupancy tax (TOT) audits; collaborate with the California Department of Tax & Fee Administration (CDTFA) to

ensure sellers' permits are properly allocated to the City for sales tax purposes; coordinate with the City's consultants on property tax and sales tax revenues; develop revenue projections during the annual budget process; and manage the utility-billing and collection functions

#### **ACCOMPLISHMENTS IN FISCAL YEAR 2024-2025:**

- Coordinated Strategic Planning Sessions to set long-term goals and objectives.
- Drafted and presented the FY 2025-2026 Operating & Capital Improvement Projects Budget.
- Started implementation and transition to new City-wide ERP system. (18 months process)
- Have a long-term financial strategic plan in place.
- Lead discussions with the Finance Committee.
- Fulfilled the FY 2023-2024 annual financial audit in January 2024 with no findings.
- Received the Certificate of Achievement for Excellence in Financial Reporting Award from the Government Finance Officers Association (GFOA) for its FY 2022-2022 ACFR.
- Streamlined the annual budget process.
- Updated the City's master fee schedule with a cost-of-living factor (CPI).
- Implemented the new Business License Tax Measure that took effect January 2024.
- Implemented the water and wastewater fee increase per the approved rate study to support the water and wastewater systems.
- Fulfilled the FY 2022-2023 MTA funds audit.
- Reduced the City's subsidy for collection of solid waste through EDCO.

#### **GOALS & OBJECTIVES FOR FISCAL YEAR 2025-2026:**

- Continue implementation of City-wide ERP system.
  - Complete the following modules: Financial Management (Accounting, AP, Budgeting, Capital Assets, Cash Management, Purchasing) .
  - Provide citywide staff training on using the new ERP system.
  - Decentralize Accounts Payable processing.
- Draft the FY 2026-2027 Proposed Operating & Capital Improvement Projects Budget.
- Improve on the various annual budget process:
  - Enhance the annual budget book with robust KPI metrics, graphs, and graphics/pictures.
  - Interactive web-based budget module to provide additional transparency and information to the community.
- Conduct the annual financial audit and receive a clean audit.
- Update the City's master fee schedule with a cost-of-living factor (CPI).
- Continue on a sustainable financial path, solve future structural deficits, and maintain reserves.
- Continue to monitor unfunded pension liabilities.
- Enhance existing revenues and look for new revenue sources (grants, economic development, tax measures).
- Restore the department's staffing at full strength with new members fully functioning in their respective divisions.
- Update the Citywide Travel Policy.
- Conduct the Prop 218 process for the upcoming Water/Wastewater rate study.
- Complete the annual audit with no findings and on time.

**CITY OF EL SEGUNDO  
FINANCE DEPARTMENT  
FOUR-YEAR PERSONNEL SUMMARY  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Finance Department</u></b>				
Chief Financial Officer	1.00	1.00	1.00	1.00
Account Specialist I/II	1.00	-	-	-
Accountant	2.00	2.00	2.00	2.00
Accounting Supervisor	1.00	1.00	1.00	1.00
Accounting Technician	2.00	2.00	2.00	2.00
Administrative Technical Specialist	1.00	1.00	1.00	1.00
City Treasurer*	1.00	1.00	1.00	-
Deputy City Treasurer I	1.00	1.00	1.00	1.00
Deputy City Treasurer II	1.00	1.00	1.00	1.00
Finance Manager	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	2.00	2.00
Management Analyst	-	1.00	1.00	1.00
Payroll Accountant	1.00	1.00	1.00	1.00
Purchasing Agent	1.00	1.00	1.00	1.00
Revenue Inspector	1.00	1.00	1.00	1.00
Risk Manager	1.00	-	-	-
Senior Management Analyst	1.00	-	-	-
Treasury & Customer Service Manager	1.00	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>20.00</b>	<b>18.00</b>	<b>18.00</b>	<b>17.00</b>
<b><u>Part-Time FTEs</u></b>				
Accountant P/T	-	0.50	0.50	0.50
<b>Sub-total Part-Time</b>	<b>-</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>Total Finance Department</b>	<b>20.00</b>	<b>18.50</b>	<b>18.50</b>	<b>17.50</b>

\* Elected part-time positions

Department	FINANCE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>2,489,085</b>	<b>2,706,282</b>	<b>2,766,646</b>	<b>2,807,702</b>
<b>(1201) CITY TREASURER</b>	<b>286,130</b>	<b>240,458</b>	<b>392,642</b>	<b>240,576</b>
Salaries & Benefits	233,963	167,099	364,960	214,951
Maintenance & Operations	52,167	73,359	27,682	25,625
<b>(2501) ADMINISTRATION</b>	<b>461,109</b>	<b>503,459</b>	<b>782,470</b>	<b>780,546</b>
Salaries & Benefits	348,195	409,763	691,454	690,070
Maintenance & Operations	104,806	93,697	91,016	90,476
Capital Outlay	8,108	-	-	-
<b>(2502) ACCOUNTING SERVICES</b>	<b>1,120,700</b>	<b>1,116,003</b>	<b>1,021,545</b>	<b>1,135,428</b>
Salaries & Benefits	1,012,864	947,502	871,695	926,163
Maintenance & Operations	107,837	168,501	149,850	209,265
<b>(2504) BUSINESS SERVICES</b>	<b>621,147</b>	<b>846,362</b>	<b>569,989</b>	<b>651,153</b>
Salaries & Benefits	457,446	442,145	349,814	432,993
Maintenance & Operations	163,700	404,217	220,175	218,160
<b>(2507) PURCHASING/RISK MANAGEMENT</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(503) GOLF COURSE</b>	-	-	-	-
<b>(5301) 503 GOLF COURSE FUND - ADMINISTRATION</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(5302) 503 GOLF COURSE FUND - FOOD &amp; BEVERAGE</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(5304) 503 GOLF COURSE FUND - PRO SHOP</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(5305) 503 GOLF COURSE FUND - GOLF COURSE</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(5306) 503 GOLF COURSE FUND - DRIVING RANGE</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(5307) 503 GOLF COURSE FUND - GENERAL ADMINISTRATION</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(5308) 503 GOLF COURSE FUND - GOLF COURSE LESSONS</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(601) EQUIPMENT REPLACEMENT</b>	-	-	-	-
<b>(2501) ADMINISTRATION</b>	-	-	-	-
Capital Outlay	-	-	-	-
<b>Grand Total</b>	<b>2,489,085</b>	<b>2,706,282</b>	<b>2,766,646</b>	<b>2,807,702</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

Department	001 GENERAL FUND FINANCE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>2,489,085</b>	<b>2,706,282</b>	<b>2,766,646</b>	<b>2,807,702</b>
<b>Salaries &amp; Benefits</b>	<b>2,052,467</b>	<b>1,966,509</b>	<b>2,277,922</b>	<b>2,264,176</b>
4101 Salaries Full Time	1,536,148	1,465,954	1,708,347	1,681,630
4102 Salaries Part Time	31,560	29,486	5,408	39,686
4103 Overtime	2,936	2,686	4,000	8,000
4113 Reimbursable Overtime	-	-	-	-
4117 Opt - Out Payments	3,018	1,500	-	-
4201 Retirement CalPERS	165,598	130,966	159,775	154,810
4202 FICA	120,043	115,659	128,549	128,509
4203 Workers' Compensation	11,309	11,174	12,170	12,035
4204 Group Insurance	173,435	204,127	246,631	226,463
4207 CalPERS UAL Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	5,410	3,396	8,937	8,937
4221 Car Allowance	3,010	1,560	4,104	4,104
<b>Maintenance &amp; Operations</b>	<b>428,510</b>	<b>739,773</b>	<b>488,723</b>	<b>543,526</b>
4999 Cash Over/Short	100	(78)	-	-
5201 Office Supplies	-	-	-	-
5204 Operating Supplies	12,953	8,542	13,200	12,700
5214 Housing Supplies	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6139 Bank Service Charges	-	-	-	-
6201 Advertising/Publishing	560	280	250	250
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	1,639	1,425	1,850	2,500
6206 Contractual Services	-	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6208 Dues & Subscriptions	2,053	2,155	4,920	3,290
6213 Meetings & Travel	22,030	21,951	43,450	34,550
6214 Professional & Technical	327,213	643,730	347,550	414,960
6217 Software Maintenance	840	840	-	-
6219 Network Operating Charge	37,900	43,199	44,711	46,276
6223 Training & Education	8,414	4,777	14,350	11,800
6245 Employee Recognition	182	-	1,000	1,000
6253 Postage	4,379	4,811	6,100	4,900
6254 Telephone	10,247	8,142	11,342	11,300
6260 Equipment Leasing Costs	-	-	-	-
<b>Capital Outlay</b>	<b>8,108</b>	<b>-</b>	<b>-</b>	<b>-</b>
8104 Equipment	8,108	-	-	-
<b>Grand Total</b>	<b>2,489,085</b>	<b>2,706,282</b>	<b>2,766,646</b>	<b>2,807,702</b>

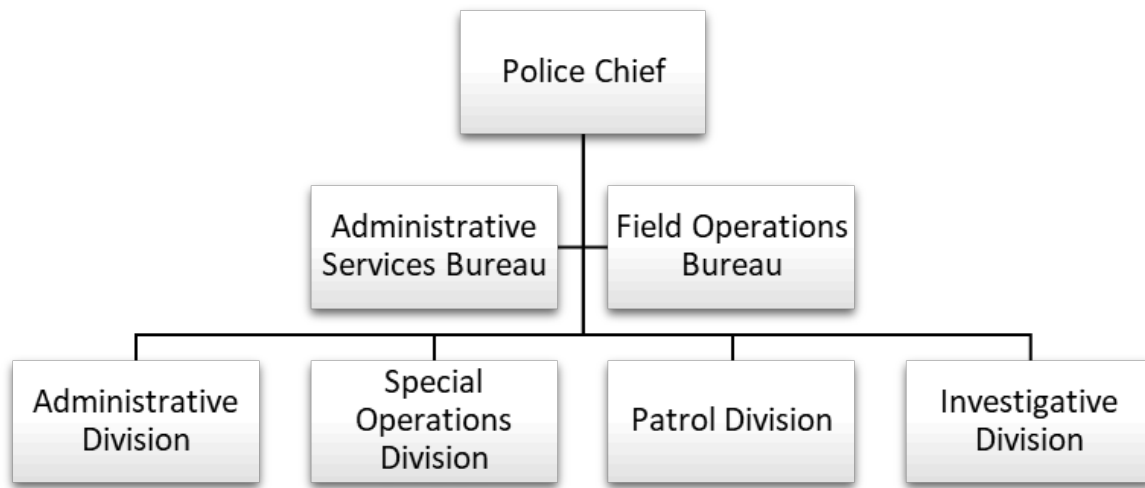
Department		FINANCE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
<b>(001) GENERAL FUND</b>	<b>2,489,085</b>	<b>2,706,282</b>	<b>2,766,646</b>	<b>2,807,702</b>	
<b>(1201) CITY TREASURER</b>	<b>286,130</b>	<b>240,458</b>	<b>392,642</b>	<b>240,576</b>	
Salaries & Benefits	233,963	167,099	364,960	214,951	
4101 Salaries Full Time	171,996	121,987	277,067	182,133	
4102 Salaries Part Time	-	-	-	-	
4103 Overtime	-	35	-	-	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	19,740	10,617	25,129	17,375	
4202 FICA	14,026	9,335	21,196	13,933	
4203 Workers' Compensation	1,190	854	1,939	1,275	
4204 Group Insurance	27,010	24,270	39,629	234	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	52,167	73,359	27,682	25,625	
4999 Cash Over/Short	100	(78)	-	-	
5204 Operating Supplies	1,114	47	1,200	500	
5220 Computer Refresh Program Equipment	-	-	-	-	
6139 Bank Service Charges	-	-	-	-	
6208 Dues & Subscriptions	530	585	1,300	1,300	
6213 Meetings & Travel	1,711	1,942	2,900	3,000	
6214 Professional & Technical	32,811	53,832	-	-	
6217 Software Maintenance	840	840	-	-	
6219 Network Operating Charge	6,900	7,865	8,140	8,425	
6223 Training & Education	1,860	3,363	6,700	5,000	
6253 Postage	3,287	3,464	3,400	3,400	
6254 Telephone	3,013	1,499	4,042	4,000	
<b>(2501) ADMINISTRATION</b>	<b>461,109</b>	<b>503,459</b>	<b>782,470</b>	<b>780,546</b>	
Salaries & Benefits	348,195	409,763	691,454	690,070	
4101 Salaries Full Time	251,243	284,604	523,997	527,687	
4102 Salaries Part Time	9,126	29,486	-	-	
4103 Overtime	208	-	-	-	
4201 Retirement CalPERS	24,672	25,590	48,348	48,737	
4202 FICA	18,300	23,148	37,553	37,349	
4203 Workers' Compensation	2,157	3,169	3,668	3,694	
4204 Group Insurance	34,068	38,808	64,847	59,563	
4207 CalPERS UAL Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4211 401(a) Employer's Contribution	5,410	3,396	8,937	8,937	
4221 Car Allowance	3,010	1,560	4,104	4,104	
Maintenance & Operations	104,806	93,697	91,016	90,476	
5201 Office Supplies	-	-	-	-	
5204 Operating Supplies	11,681	8,496	12,000	12,000	
5220 Computer Refresh Program Equipment	-	-	-	-	
6201 Advertising/Publishing	224	280	250	250	
6203 Copy Machine Charges	-	-	-	-	
6205 Other Printing & Binding	1,639	1,425	1,850	2,500	
6207 Equipment Replacement Charge	-	-	-	-	
6208 Dues & Subscriptions	392	155	745	765	
6213 Meetings & Travel	3,574	5,497	10,750	9,350	
6214 Professional & Technical	47,709	34,520	17,850	17,960	
6219 Network Operating Charge	31,000	35,334	36,571	37,851	
6223 Training & Education	80	-	-	-	
6245 Employee Recognition	182	-	1,000	1,000	
6253 Postage	1,092	1,346	2,700	1,500	
6254 Telephone	7,235	6,643	7,300	7,300	
6260 Equipment Leasing Costs	-	-	-	-	
Capital Outlay	8,108	-	-	-	
8104 Equipment	8,108	-	-	-	
<b>(2502) ACCOUNTING SERVICES</b>	<b>1,120,700</b>	<b>1,116,003</b>	<b>1,021,545</b>	<b>1,135,428</b>	
Salaries & Benefits	1,012,864	947,502	871,695	926,163	
4101 Salaries Full Time	770,620	744,012	656,821	665,013	
4102 Salaries Part Time	22,434	-	5,408	39,686	
4103 Overtime	829	-	1,000	5,000	
4117 Opt - Out Payments	-	1,000	-	-	
4201 Retirement CalPERS	82,122	65,245	61,364	60,137	
4202 FICA	61,288	58,031	50,640	53,758	
4203 Workers' Compensation	5,531	4,974	4,809	4,919	
4204 Group Insurance	70,041	74,241	91,652	97,649	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	107,837	168,501	149,850	209,265	
5204 Operating Supplies	-	-	-	-	
6201 Advertising/Publishing	-	-	-	-	
6208 Dues & Subscriptions	706	1,115	2,000	765	
6213 Meetings & Travel	15,279	9,730	22,000	14,000	
6214 Professional & Technical	86,333	156,242	119,200	188,700	
6223 Training & Education	5,518	1,414	6,650	5,800	
<b>(2504) BUSINESS SERVICES</b>	<b>621,147</b>	<b>846,362</b>	<b>569,989</b>	<b>651,153</b>	
Salaries & Benefits	457,446	442,145	349,814	432,993	
4101 Salaries Full Time	342,289	315,350	250,463	306,798	
4102 Salaries Part Time	-	-	-	-	
4103 Overtime	1,899	2,651	3,000	3,000	
4113 Reimbursable Overtime	-	-	-	-	
4117 Opt - Out Payments	3,018	500	-	-	

Department		FINANCE DEPARTMENT			
		Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
4201	Retirement CalPERS	39,065	29,513	24,935	28,561
4202	FICA	26,429	25,145	19,160	23,470
4203	Workers' Compensation	2,430	2,177	1,753	2,148
4204	Group Insurance	42,316	66,808	50,504	69,017
4210	OPEB Expense	-	-	-	-
	Maintenance & Operations	163,700	404,217	220,175	218,160
5204	Operating Supplies	158	-	-	200
5214	Housing Supplies	-	-	-	-
6201	Advertising/Publishing	336	-	-	-
6206	Contractual Services	-	-	-	-
6208	Dues & Subscriptions	425	300	875	460
6213	Meetings & Travel	1,466	4,781	7,800	8,200
6214	Professional & Technical	160,360	399,136	210,500	208,300
6223	Training & Education	955	-	1,000	1,000
6253	Postage	-	-	-	-
<b>(2507) PURCHASING/RISK MANAGEMENT</b>		-	-	-	-
	Salaries & Benefits	-	-	-	-
4101	Salaries Full Time	-	-	-	-
4201	Retirement CalPERS	-	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
4204	Group Insurance	-	-	-	-
4210	OPEB Expense	-	-	-	-
	Maintenance & Operations	-	-	-	-
6208	Dues & Subscriptions	-	-	-	-
6213	Meetings & Travel	-	-	-	-
6214	Professional & Technical	-	-	-	-
6223	Training & Education	-	-	-	-
<b>(503) GOLF COURSE</b>		-	-	-	-
<b>(5301) 503 GOLF COURSE FUND - ADMINISTRATION</b>		-	-	-	-
	Maintenance & Operations	-	-	-	-
4907	Interest Expense - GASB 87 Leases	-	-	-	-
5220	Computer Refresh Program Equipment	-	-	-	-
6202	Depreciation Expense	-	-	-	-
6203	Amort. Right-of-Use Lease Asset	-	-	-	-
6207	Equipment Replacement Charge	-	-	-	-
6214	Professional & Technical	-	-	-	-
6286	General Admin Charges	-	-	-	-
6501	Right of Way Lease	-	-	-	-
6700	Loss on Disposition of Assets	-	-	-	-
<b>(5302) 503 GOLF COURSE FUND - FOOD &amp; BEVERAGE</b>		-	-	-	-
	Salaries & Benefits	-	-	-	-
4104	Permanent Contract	-	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
4204	Group Insurance	-	-	-	-
4205	Uniform Allowance	-	-	-	-
	Maintenance & Operations	-	-	-	-
5201	Office Supplies	-	-	-	-
5203	Repair & Maintenance Supplies	-	-	-	-
5204	Operating Supplies	-	-	-	-
5210	Paper Goods	-	-	-	-
5213	Replacement of Damaged Goods	-	-	-	-
6201	Advertising/Publishing	-	-	-	-
6215	Repairs & Maintenance	-	-	-	-
6242	Employee Meals	-	-	-	-
6244	Other Unclassified Expense	-	-	-	-
6249	Fees & Licenses	-	-	-	-
7550	Cost of Sales	-	-	-	-
<b>(5304) 503 GOLF COURSE FUND - PRO SHOP</b>		-	-	-	-
	Salaries & Benefits	-	-	-	-
4104	Permanent Contract	-	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
4204	Group Insurance	-	-	-	-
4205	Uniform Allowance	-	-	-	-
	Maintenance & Operations	-	-	-	-
5201	Office Supplies	-	-	-	-
5203	Repair & Maintenance Supplies	-	-	-	-
5204	Operating Supplies	-	-	-	-
6201	Advertising/Publishing	-	-	-	-
6215	Repairs & Maintenance	-	-	-	-
6244	Other Unclassified Expense	-	-	-	-
6270	Commissions	-	-	-	-
7600	Hard Goods	-	-	-	-
7601	Purchase Discounts	-	-	-	-
7602	Soft Goods	-	-	-	-
7604	Freight	-	-	-	-
<b>(5305) 503 GOLF COURSE FUND - GOLF COURSE</b>		-	-	-	-
	Salaries & Benefits	-	-	-	-
4104	Permanent Contract	-	-	-	-
4202	FICA	-	-	-	-

Department		FINANCE DEPARTMENT			
		Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
4203	Workers' Compensation	-	-	-	-
4204	Group Insurance	-	-	-	-
4205	Uniform Allowance	-	-	-	-
	Maintenance & Operations	-	-	-	-
5203	Repair & Maintenance Supplies	-	-	-	-
5204	Operating Supplies	-	-	-	-
6201	Advertising/Publishing	-	-	-	-
6206	Contractual Services	-	-	-	-
6215	Repairs & Maintenance	-	-	-	-
6244	Other Unclassified Expense	-	-	-	-
6260	Equipment Leasing Costs	-	-	-	-
<b>(5306)</b>	<b>503 GOLF COURSE FUND - DRIVING RANGE</b>	-	-	-	-
	Salaries & Benefits	-	-	-	-
4104	Permanent Contract	-	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
4204	Group Insurance	-	-	-	-
	Maintenance & Operations	-	-	-	-
5204	Operating Supplies	-	-	-	-
6201	Advertising/Publishing	-	-	-	-
6202	Depreciation Expense	-	-	-	-
6215	Repairs & Maintenance	-	-	-	-
6244	Other Unclassified Expense	-	-	-	-
<b>(5307)</b>	<b>503 GOLF COURSE FUND - GENERAL ADMINISTRATION</b>	-	-	-	-
	Salaries & Benefits	-	-	-	-
4104	Permanent Contract	-	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
4204	Group Insurance	-	-	-	-
	Maintenance & Operations	-	-	-	-
5203	Repair & Maintenance Supplies	-	-	-	-
5204	Operating Supplies	-	-	-	-
6101	Gas Utility	-	-	-	-
6102	Electric Utility	-	-	-	-
6103	Water Utility	-	-	-	-
6135	Credit Card Expense	-	-	-	-
6139	Bank Service Charges	-	-	-	-
6153	Personnel Prop. Damage	-	-	-	-
6201	Advertising/Publishing	-	-	-	-
6208	Dues & Subscriptions	-	-	-	-
6211	Insurance & Bonds	-	-	-	-
6214	Professional & Technical	-	-	-	-
6215	Repairs & Maintenance	-	-	-	-
6223	Training & Education	-	-	-	-
6244	Other Unclassified Expense	-	-	-	-
6249	Fees & Licenses	-	-	-	-
6253	Postage	-	-	-	-
6254	Telephone	-	-	-	-
6284	Security Costs	-	-	-	-
6301	Legal Counsel	-	-	-	-
<b>(5308)</b>	<b>503 GOLF COURSE FUND - GOLF COURSE LESSONS</b>	-	-	-	-
	Maintenance & Operations	-	-	-	-
6093	Junior Camp Expenses	-	-	-	-
6201	Advertising/Publishing	-	-	-	-
6270	Commissions	-	-	-	-
<b>(601)</b>	<b>EQUIPMENT REPLACEMENT</b>	-	-	-	-
<b>(2501)</b>	<b>ADMINISTRATION</b>	-	-	-	-
	Capital Outlay	-	-	-	-
8104	Equipment	-	-	-	-
8108	Computer Hardware	-	-	-	-
<b>Grand Total</b>		<b>2,489,085</b>	<b>2,706,282</b>	<b>2,766,646</b>	<b>2,807,702</b>

# Police Department

Administration  
Special Operations  
Patrol  
Investigative



## Mission Statement

Our Mission is to provide a safe and secure community while treating all people with dignity and respect.

The Police Department is approved for 94 full-time positions: 72 sworn and 22 non-sworn personnel. The Department consists of two bureaus: Administrative Services Bureau and Field Operations Bureau.

**ADMINISTRATIVE SERVICES BUREAU:** Has jurisdiction over the following:

**Administrative Division:** Coordinates the maintenance of department vehicles and equipment; inventory and distribution of supplies and equipment; preparation of the department budget, compliance with custody of official police records; investigation of personnel complaints and compliance with training mandates; Strengthens relationships with the community; coordinates volunteer programs.

**Special Operations Division:** Ensures safe and efficient movement of traffic in the city through high-visibility enforcement and public education; enforces parking control; coordinates special events.

**FIELD OPERATIONS BUREAU:** Has jurisdiction over the following:

**Patrol Division:** Patrols the City; enforces penal codes and municipal codes; maintains public order; enforces traffic law; provides public assistance as circumstances require.

**Investigative Division:** Follow-up investigation and assist in the prosecution of all crimes. Utilization of resources to identify and combat crime trends; coordinates with Community Lead Officers and School Resource Officers.

**ACCOMPLISHMENTS IN FISCAL YEAR 2024-2025:**

- Established a Drone as First Responder Program to assist with faster response times, enhanced situational awareness and increased safety for personnel and the public.
- Hosted three e-bike safety courses aimed to educate youth on safe and responsible riding skills.
- Hired fourteen Police Officers in efforts to meet the approved seventy-two Police Officers.
- Conducted comprehensive Tactical Action Plans which included directed patrols or operations targeting specific crime trends.
- Collaborated with city staff to create the Proactive Approach to Combating Homelessness in El Segundo (PATCHES) Program.

**FOCUS AREAS FOR FISCAL YEAR 2025-2026:**

- Reduce crime rates through proactive policing, effective crime prevention strategies, and quick response times.
- Provide information and awareness to the public through social media and other media outlets.
- Continue hiring efforts to reach full staffing and adjust patrol beats and division personnel.
- Continue to adopt new technologies to improve law enforcement effectiveness.
- Prioritize the physical and mental well-being of officers with department-wide initiatives.

**CITY OF EL SEGUNDO  
POLICE DEPARTMENT  
FOUR-YEAR PERSONNEL SUMMARY  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Police Department</u></b>				
Administrative Specialist	-	1.00	1.00	1.00
Chief of Police	1.00	1.00	1.00	1.00
Crime Prevention Analyst I/II	2.00	2.00	2.00	2.00
Crime Scene Investigator II	1.00	1.00	1.00	2.00
Crime Scene Investigator/Property Officer	1.00	1.00	1.00	-
Executive Assistant	1.00	1.00	1.00	1.00
Management Analyst	1.00	-	-	-
Police Assistant I/II	7.00	6.00	5.00	5.00
Police Captain	2.00	2.00	2.00	2.00
Police Lieutenant	5.00	5.00	5.00	5.00
Police Officer	42.00	42.00	43.00	48.00
Police Records Supervisor	1.00	1.00	1.00	1.00
Police Sergeant	11.00	11.00	11.00	11.00
Police Services Officer I/II	5.00	5.00	6.00	6.00
Police Trainee	2.00	3.00	3.00	3.00
Senior Management Analyst	-	1.00	1.00	1.00
<b>Sub-total Full-time</b>	<b>82.00</b>	<b>83.00</b>	<b>84.00</b>	<b>89.00</b>
<b><u>Part-Time FTEs</u></b>				
Personnel Officer Part-Time	-	-	0.50	-
Police Cadet	6.26	4.40	4.40	4.40
Police Services Officer I/II	1.00	0.50	-	-
<b>Sub-total Part-Time</b>	<b>7.26</b>	<b>4.90</b>	<b>4.90</b>	<b>4.40</b>
<b>Total Police Department</b>	<b>89.26</b>	<b>87.90</b>	<b>88.90</b>	<b>93.40</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary  
 Fiscal Year 2025-2026

Department	POLICE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>20,039,722</b>	<b>21,843,672</b>	<b>22,231,649</b>	<b>24,867,038</b>
<b>(3101) ADMINISTRATION</b>	<b>5,088,322</b>	<b>5,159,397</b>	<b>4,608,489</b>	<b>9,371,236</b>
Salaries & Benefits	3,060,575	2,995,063	2,619,701	6,797,040
Maintenance & Operations	2,027,746	2,126,230	1,988,787	2,574,196
Capital Outlay	-	38,104	-	-
<b>(3102) PATROL &amp; SAFETY</b>	<b>9,629,982</b>	<b>11,294,440</b>	<b>11,291,454</b>	<b>10,127,586</b>
Salaries & Benefits	9,629,982	11,294,440	11,291,454	10,127,586
<b>(3103) CRIME INVESTIGATION</b>	<b>1,985,001</b>	<b>1,901,522</b>	<b>2,169,194</b>	<b>1,748,302</b>
Salaries & Benefits	1,985,001	1,901,522	2,169,194	1,748,302
<b>(3104) TRAFIC SAFETY</b>	<b>1,064,092</b>	<b>869,838</b>	<b>1,280,000</b>	<b>1,278,150</b>
Salaries & Benefits	1,064,092	869,838	1,280,000	1,278,150
<b>(3105) ASSET FORFEITURE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
<b>(3106) COMMUNITY RELATIONS</b>	<b>266,953</b>	<b>276,660</b>	<b>461,886</b>	<b>435,669</b>
Salaries & Benefits	266,953	276,660	461,886	435,669
<b>(3107) COMMUNICATION CENTER</b>	<b>1,971,000</b>	<b>2,306,094</b>	<b>2,378,846</b>	<b>1,866,095</b>
Maintenance & Operations	1,971,000	2,306,094	2,378,846	1,866,095
<b>(3108) ANIMAL CONTROL</b>	<b>33,137</b>	<b>35,722</b>	<b>41,781</b>	<b>40,000</b>
Salaries & Benefits	2,337	4,222	3,000	-
Maintenance & Operations	30,800	31,500	38,781	40,000
<b>(3705) LA COUNTY - TRAP</b>	<b>1,236</b>	<b>-</b>	<b>-</b>	<b>-</b>
Salaries & Benefits	1,236	-	-	-
<b>(109) ASSET FORFEITURE FUND</b>	<b>191,375</b>	<b>279,497</b>	<b>702,450</b>	<b>717,450</b>
<b>(3101) ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>2,450</b>	<b>2,450</b>
Maintenance & Operations	-	-	2,450	2,450
<b>(3105) ASSET FORFEITURE</b>	<b>191,375</b>	<b>135,880</b>	<b>-</b>	<b>140,000</b>
Salaries & Benefits	-	-	-	-
Maintenance & Operations	74,326	1,678	-	65,000
Capital Outlay	117,049	134,202	-	75,000
<b>(3109) ASSET FORFEITURE</b>	<b>-</b>	<b>143,617</b>	<b>700,000</b>	<b>575,000</b>
Maintenance & Operations	-	97,992	350,000	275,000
Capital Outlay	-	45,625	350,000	300,000
<b>(120) C.O.P.S. FUND</b>	<b>75,123</b>	<b>309,489</b>	<b>423,820</b>	<b>483,820</b>
<b>(0000) C.O.P.S. FUND</b>	<b>72,897</b>	<b>301,068</b>	<b>350,000</b>	<b>400,000</b>
Salaries & Benefits	-	-	-	-
Maintenance & Operations	18,830	137,810	175,000	175,000
Capital Outlay	54,067	163,259	175,000	225,000
<b>(0000) POLICE DEPARTMENT</b>	<b>2,227</b>	<b>8,421</b>	<b>35,000</b>	<b>45,000</b>
Maintenance & Operations	2,227	8,421	35,000	45,000
<b>(3101) ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>38,820</b>	<b>38,820</b>
Maintenance & Operations	-	-	38,820	38,820
<b>(123) PSAF PROPERTY TAX PUBLIC SAFETY</b>	<b>64,488</b>	<b>75,309</b>	<b>75,000</b>	<b>90,000</b>
<b>(3101) ADMINISTRATION</b>	<b>64,488</b>	<b>75,309</b>	<b>75,000</b>	<b>90,000</b>
Maintenance & Operations	64,488	75,309	75,000	90,000
<b>(124) FEDERAL GRANTS</b>	<b>998,132</b>	<b>11,645</b>	<b>257,765</b>	<b>251,765</b>
<b>(3101) ADMINISTRATION</b>	<b>4,766</b>	<b>11,645</b>	<b>257,765</b>	<b>251,765</b>
Maintenance & Operations	4,766	11,645	257,765	251,765
<b>(3102) PATROL &amp; SAFETY</b>	<b>993,367</b>	<b>-</b>	<b>-</b>	<b>-</b>
Salaries & Benefits	993,367	-	-	-
Maintenance & Operations	-	-	-	-
<b>(125) STATE GRANTS</b>	<b>7,807</b>	<b>30,188</b>	<b>79,827</b>	<b>121,472</b>
<b>(3101) ADMINISTRATION</b>	<b>7,807</b>	<b>30,188</b>	<b>79,827</b>	<b>121,472</b>
Salaries & Benefits	-	13,041	-	-
Maintenance & Operations	7,807	17,148	79,827	121,472
<b>(312) DEVELOPER IMPACT FEES - LAW ENFORCEMENT</b>	<b>-</b>	<b>-</b>	<b>60,000</b>	<b>58,683</b>
<b>(3101) ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>60,000</b>	<b>58,683</b>
Maintenance & Operations	-	-	60,000	-
Capital Outlay	-	-	-	58,683
<b>(601) EQUIPMENT REPLACEMENT</b>	<b>99,200</b>	<b>(2,150)</b>	<b>2,117,671</b>	<b>1,782,960</b>
<b>(3101) ADMINISTRATION</b>	<b>99,200</b>	<b>(2,150)</b>	<b>1,925,786</b>	<b>1,782,960</b>
Capital Outlay	99,200	(2,150)	1,925,786	1,782,960
<b>(3107) COMMUNICATION CENTER</b>	<b>-</b>	<b>-</b>	<b>191,885</b>	<b>-</b>
Capital Outlay	-	-	191,885	-
<b>(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(3101) ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
<b>(3110) POLICE DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
<b>Grand Total</b>	<b>21,475,847</b>	<b>22,547,651</b>	<b>25,948,183</b>	<b>28,373,188</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

Department	001 GENERAL FUND POLICE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>20,039,722</b>	<b>21,843,672</b>	<b>22,231,649</b>	<b>24,867,038</b>
<b>Salaries &amp; Benefits</b>	<b>16,010,176</b>	<b>17,341,744</b>	<b>17,825,235</b>	<b>20,386,747</b>
4101 Salaries Full Time	8,924,734	10,267,317	10,789,157	11,641,120
4102 Salaries Part Time	139,362	152,708	224,278	176,032
4103 Overtime	1,232,830	1,493,049	925,000	867,000
4105 Holiday Pay	504,362	512,865	557,590	598,374
4113 Reimbursable LA County - TRAP	1,236	-	-	-
4113 Reimbursable Overtime	163,803	38,562	-	158,000
4117 Opt - Out Payments	3,518	-	-	-
4118 Replacement Benefit Contributions	24,557	10,336	88,461	30,000
4201 Retirement CalPERS	2,138,865	1,977,684	2,101,546	2,339,173
4202 FICA	292,948	314,283	290,727	306,807
4203 Workers' Compensation	1,285,637	1,329,909	1,303,143	1,414,230
4204 Group Insurance	1,204,006	1,231,032	1,533,210	1,618,043
4205 Uniform Allowance	2,831	14,000	8,413	7,894
4207 CalPERS UAL	-	-	-	1,148,122
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	-	-	-
4215 Uniform Replacement	91,488	-	3,710	81,951
<b>Maintenance &amp; Operations</b>	<b>4,029,547</b>	<b>4,463,823</b>	<b>4,406,414</b>	<b>4,480,291</b>
5204 Operating Supplies	65,332	75,904	67,000	70,350
5206 Computer Supplies	3,447	4,632	4,000	6,870
5211 Photo & Evidence Supplies	5,727	5,965	5,500	5,500
5212 Prisoner Meals	123	-	-	-
5215 Vehicle Gasoline Charge	527	-	-	-
5218 Training Materials & Supplies	35,719	34,607	39,000	51,264
5220 Computer Refresh Program Equipment	-	-	-	-
6205 Other Printing & Binding	16,065	18,196	15,900	16,400
6206 Contractual Services	2,192,966	2,498,891	2,573,727	2,100,070
6207 Equipment Replacement Charge	378,554	479,996	479,616	680,804
6208 Dues & Subscriptions	13,262	11,964	8,060	12,579
6211 Insurance & Bonds	550,000	500,000	500,000	593,876
6212 Laundry & Cleaning	6,622	6,314	-	8,000
6213 Meetings & Travel	55,387	60,163	26,650	65,750
6214 Professional & Technical	217,985	227,152	225,750	224,374
6215 Repairs & Maintenance	4,005	7,346	3,000	163,904
6216 Rental Charges	15,000	15,000	15,000	9,600
6219 Network Operating Charge	129,300	147,378	152,536	157,875
6223 Training & Education	35,676	35,138	31,500	34,500
6224 Vehicle Operating Charge	-	-	-	-
6225 PD Admin/POST Training & Education	1,655	5,457	-	-
6251 Communication/Mobile Radio	-	-	-	-
6253 Postage	5,279	4,800	3,675	3,675
6254 Telephone	164,530	180,706	135,000	144,900
6260 Equipment Leasing Costs	8,498	8,313	-	-
6272 Court Costs	-	-	-	-
6273 In-Custody Medical Charges	53,768	53,097	53,000	53,500
6274 Investigations Expense	12,117	12,891	10,000	10,000
6275 K-9 Dog Care Services	7,108	9,768	7,000	14,000
6278 Computer Charges	-	-	-	-
6288 S.W.A.T.Program	12,868	12,347	10,500	12,500
6289 Education Reimbursement	38,025	47,798	40,000	40,000
6245 Employee Engagement	-	-	-	-
<b>Capital Outlay</b>	<b>-</b>	<b>38,104</b>	<b>-</b>	<b>-</b>
8104 Equipment	-	-	-	-
8105 Automotive	-	38,104	-	-
8103 Capital/Other Improvements	-	-	-	-
<b>Grand Total</b>	<b>20,039,722</b>	<b>21,843,672</b>	<b>22,231,649</b>	<b>24,867,038</b>

Department		POLICE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
<b>(001) GENERAL FUND</b>	<b>20,039,722</b>	<b>21,843,672</b>	<b>22,231,649</b>	<b>24,867,038</b>	
<b>(3101) ADMINISTRATION</b>	<b>5,088,322</b>	<b>5,159,397</b>	<b>4,608,489</b>	<b>9,371,236</b>	
Salaries & Benefits	3,060,575	2,995,063	2,619,701	6,797,040	
4101 Salaries Full Time	1,860,597	1,874,344	1,526,231	3,480,161	
4102 Salaries Part Time	92,650	142,305	162,970	176,032	
4103 Overtime	82,803	108,213	75,000	82,000	
4105 Holiday Pay	68,016	58,831	51,636	127,679	
4113 Reimbursable Overtime	(1,830)	405	-	-	
4117 Opt - Out Payments	3,518	-	-	-	
4118 Replacement Benefit Contributions	24,557	10,336	88,461	30,000	
4201 Retirement CalPERS	319,048	270,222	163,514	601,133	
4202 FICA	121,606	132,124	132,847	181,617	
4203 Workers' Compensation	143,121	138,110	99,133	356,593	
4204 Group Insurance	252,171	253,860	312,322	525,978	
4205 Uniform Allowance	2,831	6,314	3,876	5,774	
4207 CalPERS UAL	-	-	-	1,148,122	
4209 PARS Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4215 Uniform Replacement	91,488	-	3,710	81,951	
Maintenance & Operations	2,027,746	2,126,230	1,988,787	2,574,196	
5204 Operating Supplies	65,332	75,904	67,000	70,350	
5206 Computer Supplies	3,447	4,632	4,000	6,870	
5211 Photo & Evidence Supplies	5,727	5,965	5,500	5,500	
5212 Prisoner Meals	123	-	-	-	
5215 Vehicle Gasoline Charge	527	-	-	-	
5218 Training Materials & Supplies	35,719	34,607	39,000	51,264	
5220 Computer Refresh Program Equipment	-	-	-	-	
6205 Other Printing & Binding	16,065	18,196	15,900	16,400	
6206 Contractual Services	225,401	194,912	191,100	223,575	
6207 Equipment Replacement Charge	378,554	479,996	479,616	680,804	
6208 Dues & Subscriptions	13,262	11,964	8,060	12,579	
6211 Insurance & Bonds	550,000	500,000	500,000	593,876	
6212 Laundry & Cleaning	6,622	6,314	-	8,000	
6213 Meetings & Travel	55,387	60,163	26,650	65,750	
6214 Professional & Technical	217,985	227,152	225,750	224,374	
6215 Repairs & Maintenance	4,005	7,346	3,000	163,904	
6219 Network Operating Charge	129,300	147,378	152,536	157,875	
6223 Training & Education	35,676	35,138	31,500	34,500	
6224 Vehicle Operating Charge	-	-	-	-	
6225 PD Admin/POST Training & Education	1,655	5,457	-	-	
6245 Employee Engagement	-	-	-	-	
6251 Communication/Mobile Radio	-	-	-	-	
6253 Postage	5,279	4,800	3,675	3,675	
6254 Telephone	145,296	162,092	115,000	124,900	
6260 Equipment Leasing Costs	8,498	8,313	-	-	
6272 Court Costs	-	-	-	-	
6273 In-Custody Medical Charges	53,768	53,097	53,000	53,500	
6274 Investigations Expense	12,117	12,891	10,000	10,000	
6275 K-9 Dog Care Services	7,108	9,768	7,000	14,000	
6278 Computer Charges	-	-	-	-	
6288 S.W.A.T.Program	12,868	12,347	10,500	12,500	
6289 Education Reimbursement	38,025	47,798	40,000	40,000	
Capital Outlay	-	38,104	-	-	
8103 Capital/Other Improvements	-	-	-	-	
8104 Equipment	-	-	-	-	
8105 Automotive	-	38,104	-	-	
<b>(3102) PATROL &amp; SAFETY</b>	<b>9,629,982</b>	<b>11,294,440</b>	<b>11,291,454</b>	<b>10,127,586</b>	
Salaries & Benefits	9,629,982	11,294,440	11,291,454	10,127,586	
4101 Salaries Full Time	5,213,960	6,681,957	6,919,140	6,199,280	
4102 Salaries Part Time	560	4,937	61,308	-	
4103 Overtime	833,266	1,016,575	550,000	550,000	
4105 Holiday Pay	314,703	360,833	371,245	359,414	
4113 Reimbursable Overtime	189,838	43,958	-	-	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	1,372,035	1,335,214	1,441,639	1,251,327	
4202 FICA	115,295	135,949	121,967	95,119	
4203 Workers' Compensation	866,903	935,315	900,615	803,588	
4204 Group Insurance	723,422	773,303	922,212	867,649	
4205 Uniform Allowance	-	6,399	3,329	1,208	
4210 OPEB Expense	-	-	-	-	
4215 Uniform Replacement	-	-	-	-	
<b>(3103) CRIME INVESTIGATION</b>	<b>1,985,001</b>	<b>1,901,522</b>	<b>2,169,194</b>	<b>1,748,302</b>	
Salaries & Benefits	1,985,001	1,901,522	2,169,194	1,748,302	
4101 Salaries Full Time	1,170,288	1,070,065	1,295,549	990,830	
4103 Overtime	152,294	197,026	145,000	130,000	
4105 Holiday Pay	67,847	65,122	74,596	56,323	

Department		POLICE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
4113 Reimbursable Overtime	(23,116)	(5,801)	-	40,000	
4201 Retirement CalPERS	265,694	237,380	288,631	272,274	
4202 FICA	38,845	33,645	19,876	15,190	
4203 Workers' Compensation	165,292	160,010	167,917	128,332	
4204 Group Insurance	147,856	142,851	177,021	114,897	
4205 Uniform Allowance	-	1,223	604	456	
4210 OPEB Expense	-	-	-	-	
4211 401(a) Employer's Contribution	-	-	-	-	
<b>(3104) TRAFIC SAFETY</b>	<b>1,064,092</b>	<b>869,838</b>	<b>1,280,000</b>	<b>1,278,150</b>	
Salaries & Benefits	1,064,092	869,838	1,280,000	1,278,150	
4101 Salaries Full Time	532,403	473,060	777,375	696,047	
4102 Salaries Part Time	46,152	5,466	-	-	
4103 Overtime	138,171	126,052	85,000	75,000	
4105 Holiday Pay	37,597	20,338	44,660	39,309	
4113 Reimbursable Overtime	214	-	-	118,000	
4201 Retirement CalPERS	138,864	113,205	166,680	171,685	
4202 FICA	14,405	9,439	11,928	10,669	
4203 Workers' Compensation	87,768	72,514	100,773	90,137	
4204 Group Insurance	68,519	49,699	92,979	76,847	
4205 Uniform Allowance	-	65	604	456	
4210 OPEB Expense	-	-	-	-	
<b>(3105) ASSET FORFEITURE</b>	-	-	-	-	
Maintenance & Operations	-	-	-	-	
6223 Training & Education	-	-	-	-	
<b>(3106) COMMUNITY RELATIONS</b>	<b>266,953</b>	<b>276,660</b>	<b>461,886</b>	<b>435,669</b>	
Salaries & Benefits	266,953	276,660	461,886	435,669	
4101 Salaries Full Time	145,149	163,668	267,862	274,801	
4103 Overtime	26,296	45,183	70,000	30,000	
4105 Holiday Pay	16,200	7,741	15,454	15,649	
4113 Reimbursable Overtime	(1,303)	-	-	-	
4201 Retirement CalPERS	43,223	21,663	41,081	42,754	
4202 FICA	2,796	3,126	4,108	4,212	
4203 Workers' Compensation	22,552	23,960	34,706	35,580	
4204 Group Insurance	12,039	11,320	28,675	32,673	
4205 Uniform Allowance	-	-	-	-	
4209 PARS Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
<b>(3107) COMMUNICATION CENTER</b>	<b>1,971,000</b>	<b>2,306,094</b>	<b>2,378,846</b>	<b>1,866,095</b>	
Maintenance & Operations	1,971,000	2,306,094	2,378,846	1,866,095	
6206 Contractual Services	1,936,766	2,272,479	2,343,846	1,836,495	
6207 Equipment Replacement Charge	-	-	-	-	
6216 Rental Charges	15,000	15,000	15,000	9,600	
6254 Telephone	19,234	18,614	20,000	20,000	
6278 Computer Charges	-	-	-	-	
<b>(3108) ANIMAL CONTROL</b>	<b>33,137</b>	<b>35,722</b>	<b>41,781</b>	<b>40,000</b>	
Salaries & Benefits	2,337	4,222	3,000	-	
4101 Salaries Full Time	2,337	4,222	3,000	-	
4102 Salaries Part Time	-	-	-	-	
4103 Overtime	-	-	-	-	
4105 Holiday Pay	-	-	-	-	
4113 Reimbursable Overtime	-	-	-	-	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
4204 Group Insurance	-	-	-	-	
4205 Uniform Allowance	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	30,800	31,500	38,781	40,000	
5204 Operating Supplies	-	-	-	-	
6206 Contractual Services	30,800	31,500	38,781	40,000	
<b>(3705) LA COUNTY - TRAP</b>	<b>1,236</b>	-	-	-	
Salaries & Benefits	1,236	-	-	-	
4113 Reimbursable LA County - TRAP	1,236	-	-	-	
<b>(109) ASSET FORFEITURE FUND</b>	<b>191,375</b>	<b>279,497</b>	<b>702,450</b>	<b>717,450</b>	
<b>(3101) ADMINISTRATION</b>	-	-	<b>2,450</b>	<b>2,450</b>	
Maintenance & Operations	-	-	2,450	2,450	
6207 Equipment Replacement Charge	-	-	2,450	2,450	
<b>(3105) ASSET FORFEITURE</b>	<b>191,375</b>	<b>135,880</b>	-	<b>140,000</b>	
Salaries & Benefits	-	-	-	-	
4103 Overtime	-	-	-	-	
4113 Reimbursable Overtime	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
4205 Uniform Allowance	-	-	-	-	
Maintenance & Operations	74,326	1,678	-	65,000	

Department		POLICE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
5204 Operating Supplies	13,753	-	-	10,000	
5209 Non-Capitalized Purchases <\$5000	-	-	-	-	
5215 Vehicle Gasoline Charge	109	-	-	-	
6205 Other Printing & Binding	-	-	-	-	
6208 Dues & Subscriptions	4,507	205	-	-	
6213 Meetings & Travel	22,522	-	-	-	
6214 Professional & Technical	18,778	1,939	-	50,000	
6223 Training & Education	7,592	-	-	5,000	
6224 Vehicle Operating Charges	3,599	-	-	-	
6241 Contingencies	-	-	-	-	
6296 R.S.V.P. Program	-	-	-	-	
6401 Community Promotion	3,466	(466)	-	-	
Capital Outlay	117,049	134,202	-	75,000	
8104 Equipment	116,049	29,664	-	75,000	
8105 Automotive	1,000	104,538	-	-	
<b>(3109) ASSET FORFEITURE</b>	<b>-</b>	<b>143,617</b>	<b>700,000</b>	<b>575,000</b>	
Maintenance & Operations	-	97,992	350,000	275,000	
5204 Operating Supplies	-	-	70,000	25,000	
6208 Dues & Subscriptions	-	2,334	5,000	5,000	
6213 Meetings & Travel	-	23,919	40,000	25,000	
6214 Professional & Technical	-	53,353	150,000	150,000	
6223 Training & Education	-	1,388	30,000	40,000	
6224 Vehicle Operating Charge	-	-	-	-	
6296 R.S.V.P. Program	-	16	5,000	5,000	
6401 Community Promotion	-	16,982	50,000	25,000	
Capital Outlay	-	45,625	350,000	300,000	
8103 Other Improvements	-	-	-	-	
8104 Equipment	-	44,268	200,000	225,000	
8105 Automotive	-	1,357	150,000	75,000	
8708 PD Womens Locker Room Upgrade	-	-	-	-	
<b>(120) C.O.P.S. FUND</b>	<b>75,123</b>	<b>309,489</b>	<b>423,820</b>	<b>483,820</b>	
<b>(0000) C.O.P.S. FUND</b>	<b>72,897</b>	<b>301,068</b>	<b>350,000</b>	<b>400,000</b>	
Salaries & Benefits	-	-	-	-	
4103 Overtime	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
Maintenance & Operations	18,830	137,810	175,000	175,000	
5209 Non-Capitalized Purchases <\$5000	-	-	25,000	-	
6206 Contractual Services	18,830	27,493	50,000	75,000	
6214 Professional & Technical	-	110,316	100,000	100,000	
Capital Outlay	54,067	163,259	175,000	225,000	
8104 Equipment	54,067	163,259	175,000	225,000	
<b>(0000) POLICE DEPARTMENT</b>	<b>2,227</b>	<b>8,421</b>	<b>35,000</b>	<b>45,000</b>	
Maintenance & Operations	2,227	8,421	35,000	45,000	
5204 Operating Supplies	2,227	8,421	5,000	10,000	
6201 Advertising/Publishing	-	-	5,000	10,000	
6217 Software Maintenance	-	-	25,000	25,000	
<b>(3101) ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>38,820</b>	<b>38,820</b>	
Maintenance & Operations	-	-	38,820	38,820	
6207 Equipment Replacement Charge	-	-	38,820	38,820	
<b>(123) PSAF PROPERTY TAX PUBLIC SAFETY</b>	<b>64,488</b>	<b>75,309</b>	<b>75,000</b>	<b>90,000</b>	
<b>(3101) ADMINISTRATION</b>	<b>64,488</b>	<b>75,309</b>	<b>75,000</b>	<b>90,000</b>	
Maintenance & Operations	64,488	75,309	75,000	90,000	
5204 Operating Supplies	64,488	75,309	75,000	90,000	
<b>(124) FEDERAL GRANTS</b>	<b>998,132</b>	<b>11,645</b>	<b>257,765</b>	<b>251,765</b>	
<b>(3101) ADMINISTRATION</b>	<b>4,766</b>	<b>11,645</b>	<b>257,765</b>	<b>251,765</b>	
Maintenance & Operations	4,766	11,645	257,765	251,765	
3788 Bullet Proof Vest Grant	4,766	(34)	6,000	-	
6411 UASI Grant 2023	-	-	251,765	251,765	
6414 UASI 2021	-	11,679	-	-	
<b>(3102) PATROL &amp; SAFETY</b>	<b>993,367</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Salaries & Benefits	993,367	-	-	-	
4101 Salaries Full Time - ARPA	993,367	-	-	-	
Maintenance & Operations	-	-	-	-	
3741 2019 HMEP Grant	-	-	-	-	
<b>(125) STATE GRANTS</b>	<b>7,807</b>	<b>30,188</b>	<b>79,827</b>	<b>121,472</b>	
<b>(3101) ADMINISTRATION</b>	<b>7,807</b>	<b>30,188</b>	<b>79,827</b>	<b>121,472</b>	
Salaries & Benefits	-	13,041	-	-	
4113 Reimbursable Overtime	-	13,041	-	-	
Maintenance & Operations	7,807	17,148	79,827	121,472	
3724 Police Alcohol Beverage Control Grant	4,607	2,005	-	-	
3725 2020 Traffic Grant	-	-	-	-	
3726 Tobacco Grant 2020-2021	-	-	-	15,000	
3727 OTS-STEP Grant 2023	-	1,980	25,000	-	
3764 LA County Homeless Initiative	-	-	25,000	76,125	
3777 Police Mental Health Grant	3,200	13,162	29,827	30,347	

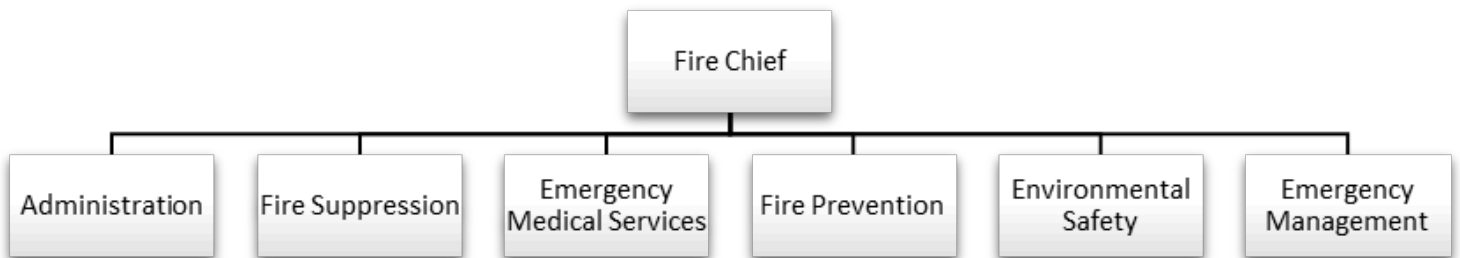
Department	POLICE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
3788 Bullet Proof Vest	-	-	-	-
6411 UASI Grant 2023	-	-	-	-
<b>(312) DEVELOPER IMPACT FEES - LAW ENFORCEMENT</b>	-	-	<b>60,000</b>	<b>58,683</b>
<b>(3101) ADMINISTRATION</b>	-	-	<b>60,000</b>	<b>58,683</b>
Maintenance & Operations	-	-	60,000	-
5204 Operating Supplies	-	-	60,000	-
Capital Outlay				58,683
8103 Other Improvements				58,683
<b>(601) EQUIPMENT REPLACEMENT</b>	<b>99,200</b>	<b>(2,150)</b>	<b>2,117,671</b>	<b>1,782,960</b>
<b>(3101) ADMINISTRATION</b>	<b>99,200</b>	<b>(2,150)</b>	<b>1,925,786</b>	<b>1,782,960</b>
Capital Outlay	99,200	(2,150)	1,925,786	1,782,960
8104 Equipment	99,200	24,488	736,326	793,500
8105 Automotive	-	(17,484)	433,860	458,860
8106 Communications	-	(9,155)	755,600	530,600
8108 Computer Hardware	-	-	-	-
<b>(3107) COMMUNICATION CENTER</b>	-	-	<b>191,885</b>	-
Capital Outlay	-	-	191,885	-
8106 Communication	-	-	191,885	-
<b>(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	-	-	-	-
<b>(3101) ADMINISTRATION</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
2584 Police Admin / Inmate Welfare Exp	-	-	-	-
6275 K-9 Dog Care Services	-	-	-	-
<b>(3110) POLICE DEPARTMENT</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
2601 Donations - Dare	-	-	-	-
5204 Operating Supplies	-	-	-	-
<b>Grand Total</b>	<b>21,475,847</b>	<b>22,547,651</b>	<b>25,948,183</b>	<b>28,373,188</b>

CITY OF  
EL SEGUNDO

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# Fire Department

Administration  
Fire Suppression  
Emergency Medical Services  
Fire Prevention  
Environmental Safety  
Emergency Management



## Mission Statement

Through Courtesy & Service, the El Segundo Fire Department is Committed to Protecting Our Community from All Risks with Integrity, Compassion, Dedication, Teamwork and Professionalism.

The Fire Department has six divisions, each representing a critical fire and life safety service delivery component with distinct functions as follows:

### **Administration:**

Fire Administration is tasked with the overall effectiveness and efficiency of the fire department. Consisting of the Fire Chief, three Battalion Chiefs, a Senior Management Analyst, and a Senior Administrative Specialist, the fire administration division is responsible for the leadership, management and coordination of all activities within the department. Responsibilities include budget coordination and management, personnel and payroll administration, grant administration, contract management, billing, cashing, revenue recovery, procurement, planning and organizational development. Administration supports each division within the department to provide the most effective and efficient service level given available resources. The Battalion Chiefs are responsible for incident command, suppression and EMS operations, and staffing. In addition, each Battalion Chief is assigned to specific department functions including EMS operations, apparatus maintenance and replacement, and comprehensive department-wide training. **6 FTEs.**

### **Fire Suppression:**

Fire Suppression personnel respond to all hazards the community may encounter including fires, floods, medical aid calls, hazardous material incidents and specialized technical rescue calls, while also

providing non-emergency public assistance. When requested, our personnel respond and provide fire and life safety service to other communities throughout the State of California, through the California Master Mutual Aid System. This division also conducts fire prevention inspections, pre-fire planning, training, apparatus maintenance and communication. **18 FTEs.**

**Emergency Medical Services Division:**

The Emergency Medical Services (EMS) Division provides pre-hospital basic and advanced life support and patient stabilization, including ground ambulance transportation to medical facilities as necessary. Quickly becoming the most utilized service within the fire department, the EMS Division is positioned to provide efficient, effective life support to the injured and ill, while meeting mandated continuing education requirements to ensure quality assurance for patient care by all EMS personnel. **21 FTEs.**

**Fire Prevention:**

The Fire Prevention Division is tasked with one of the most important aspects in the fire service, reducing the likelihood of fires and fire related injuries while mitigating the potential severity of these events when they occur. Fire Prevention activities include inspections of buildings and premises for code compliance; Consultation with developers and businesses on fire protection requirements; Plan reviews for all proposed construction and tenant improvements including technical fire suppression equipment, above ground tanks and exiting systems; Fire investigation; Preparing and revising laws and codes; Safety and fire prevention public education; And enforcement of fire regulations. **4 FTEs and 1 PTE.**

**Environmental Safety Division:**

The Environmental Safety Division is one of only 83 Certified Unified Program Agencies (CUPA) designated and approved by the State of California to protect public health and the environment, and to implement environmental programs. The Division operates by guidance of State legislation to be self-sufficient and derives revenues through the requirements of business compliance. The division, as a CUPA, regulates the following programs: Hazardous Materials Business Plan; California Accidental Release Prevention; Risk Management Plan; Hazardous Waste Generation; Treatment of Hazardous Waste; Underground Storage Tank; and Aboveground Petroleum Storage Act facilities. The division works in conjunction with the Fire Suppression Division, as a technical reference, on hazardous material release incidents. It also serves as the liaison to the local health officer for hazardous materials clean-up. The Division is also responsible for inspection and enforcement, public outreach, administration of the CUPA, annual billing of the regulated facilities, issuing annual operating permits and providing environmental data for public inquiries. **3 FTEs.**

**Emergency Management Division:**

The Emergency Management Division is tasked with making the city resilient. The division works with all city departments, city businesses, residents, neighboring jurisdictions, and other stakeholders to mitigate hazards; prepare the city through planning, training, exercising, and equipping; coordinating and supporting response operations; and facilitating recovery to recoup costs and rebuild damage. The division maintains crisis communication systems including a mass notification system and an emergency radio system. The division focuses efforts in two programs - The All-Hazards Incident Management Team

which is used to unify the efforts of the city in response to hazards when incidents occur and the Disaster Service Worker program which prepares city employees to serve the city during disasters. The division maintains all disaster and emergency related plans including the emergency operations plan. The division regularly works with residents and businesses to encourage best practices of personal, family, and business preparedness thereby improving overall city readiness. **1 FTE**

## **ACCOMPLISHMENTS IN FISCAL YEAR 2024-2025:**

### **Fire Administration**

- Recommended and obtained City Council's approval to purchase ladder truck for suppression division.
- Procured replacement vehicle for Fire Chief using equipment replacement funds.
- Purchased replacement safety equipment, such as thermal imagers and a jaws of life, for suppression division using equipment replacement funds.
- Purchased seven new AED machines to strategically place around the City.
- Continued administration of FY 24 Emergency Operations Center (EOC) grant.
- Completed administration of FY 21 SHSP and FY 24 Fire Prevention grants.
- Contracted with vendor to complete the City's Hazard Mitigation Plan.
- Worked with the Finance department to refine the equipment replacement schedule.
- Entered Auto-Aid agreement with the City of Los Angeles.
- Co-leading a response plan with the Police Department to address Homelessness effectively and compassionately.
- Established agreement for stand-by paramedic services with the Los Angeles Chargers.
- Updated fire department website to make it more user-friendly.
- Facilitated "Stuff a Backpack," drive to provide backpacks and school supplies to the victims of the Palisades and Altadena fires. Over 260 backpacks were collected and donated.
- Successfully implemented OpenGov software to replace outdated permit system for more efficient plan check and permit services.
- Reduced financial impact of sending Firefighters to paramedic school.
- Made fire and EMS incident reports accessible from any device.

### **Fire Suppression/EMS Division**

- Sent one strike team to assist the community and victims the Mountain Fire.
- Sent two strike teams to assist the community and victims of the Palisades Fire.
- Responded to 3,385 incidents in calendar year 2024.
- Implemented TeleStaff Software.
- Implemented SIMS U Share and Fire Engineering training software.
- Developed and implemented our Comprehensive Annual Training Program.
- Participated in all Area G training sessions.
- Conducted Fire Engineering training program.
- Two department members completed oil firefighting training.
- Logged 5,200 hours of training.
- All Battalion Chiefs opened task books to become Strike Team Leaders in the California Master Mutual Aid systems.
- Completed Captains Exam.
- Promoted two Engineers, and two Firefighter Paramedics.
- Hired five Firefighter Paramedics.
- Re-certified 15 personnel as paramedics.
- Implemented full paramedic model for personnel staffing.
- Sent two Firefighters to the new hybrid online and in person paramedic school program.

- Completed EMS program audit by L.A. County Dept. of Health Services with no corrective actions or recommendations.
- Began new EMS/Paramedic standby program with the LA Chargers and handled their entire 2024 season (July-Dec).
- Refined command and control processes, policies, procedures, and training for incident command.
- Installed seven state of the art AEDs installed in several public spaces including pickleball courts and Park Vista.
- Organized several community events such as Super CPR Saturday, and Fire Department Open House, Spark of Love, CPR for high school and City employees, and the PTA.
- Collected and distributed 3,100 toys to families in need for the Spark of Love toy drive.
- Hosted four community CPR events.
- Nominated and selected firefighter of the year.

### **Fire Prevention Division**

- Accomplished 100% cost recovery for fire prevention services.
- Fire Prevention Specialists received additional training and certifications in plan review and fire investigations.
- Hired a new full-time Fire Prevention Specialist.
- Organized engaging public events, including smoke alarm demonstrations, battery replacement services, and interactive fire safety games and crafts for children, fostering a fun and educational environment for all ages.
- Reached hundreds of community members with hands-on fire safety activities, helping families improve fire preparedness and awareness.
- Regularly post fire safety tips and prevention strategies on social media to raise community awareness and encourage safe practices.
- Completed 304 new-construction inspections, 371 plan checks, and issued 145 plan check permits.

### **Environmental Safety Division**

- El Segundo Environmental Safety Division was recognized by the State of CA as meeting or exceeding the State's regulatory compliance Standards.
- Issued 1 enforcement notices to violators of Environmental Statutes and Regulations.
- Provided 2 free training session on hazardous materials and hazardous waste to regulated sites.
- Completed 336 inspections, 10 plan checks, and added 18 new sites to the regulated sites.
- CUPA Worked with City's Community Development to streamline new permitting procedures.
- Completed 31 Public records request for environmental assessments in redevelopment properties for Smoky Hollow, Chargers facility, and Douglas complex.

### **Emergency Management Division**

- Held disaster service worker training for city employees.
- Organized and facilitated city-wide Great ShakeOut Earthquake Drill.
- Progressed CERT program with in-person classes.
- Enhanced communication capabilities through TitanHST.
- Engaged local businesses for the Disaster Resilience Program through the Chamber of Commerce partnership.

### **GOALS & OBJECTIVES FOR FISCAL YEAR 2025-2026:**

- Continue engine company participation in the California Master Mutual Aid System.
- Implement Battalion Chief participation in the California Master Mutual Aid System.
- Conduct Engineer and Battalion Chief exams.
- Enter Auto-Aid agreement with Manhattan Beach.
- Ensure city employees and emergency responders are well-trained and prepared.

- Expand professional development opportunities offered to administrative personnel.
- Complete State Mandated fire inspections with 100% compliance.
- Perform in-house plan checks for tenant improvements, special events, and film permits
- Increase community engagement via social media and in-person community events.
- Educate and engage residents, workers, and businesses in emergency preparedness and response.
- Host six CPR community events.
- Work with El Segundo School District to launch a Firefighter/EMT pathway program for high school students to establish careers with El Segundo Fire Department.
- Establish a state-of-the-art EOC to facilitate coordinated emergency response and management.
- Replace Environmental Safety Response Truck and associated equipment with two inspector base vehicles
- Obtain the Refinery Safety Certification from OSHA Agency to increase safety program and implement efficiency steps.
- Participate in refinery safety State of California task force to bring Chevron latest implementation rules information.
- Upgrade Inspection software and vendor to line up with the new California Environmental Reporting System requirements.
- Revise the fee accountability study for accurate permit fees and reduce burden on small businesses.
- Implement Fire Engineering Training Platform.
- Implement Sims U Share Training Platform.
- Implement Streamline inspection software.
- Hire a Deputy Fire Marshal.
- Hire a part-time License Permit Specialist II.
- Hire an Emergency Management Coordinator.
- Hire a Principal Environmental Specialist.
- Hire a Management Analyst.
- Create user-manual for Telestaff, which will include tutorials for all TeleStaff functions for succession planning.
- Update incident command policies and procedures.
- Continue to improve comprehensive training program for all three shifts.
- Join police department's drone program to increase intelligence during disasters, major incidents, and police related incidents using fire's command vehicle and drone.
- Assist public works in identifying infrastructure problems with fire and police incident command vehicles and drones.

**CITY OF EL SEGUNDO  
FIRE DEPARTMENT  
FOUR-YEAR PERSONNEL SUMMARY  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Fire Department</u></b>				
Administrative Specialist	1.00	1.00	-	-
Battalion Chief	3.00	3.00	3.00	3.00
Emergency Management Coordinator	-	1.00	1.00	1.00
Environmental Safety Manager	1.00	1.00	1.00	1.00
Fire Captain	7.00	9.00	9.00	9.00
Fire Chief	1.00	1.00	1.00	1.00
Fire Engineer	9.00	9.00	9.00	9.00
Fire Marshal	1.00	1.00	1.00	1.00
Fire Prevention Specialist I/II	2.00	3.00	3.00	3.00
Firefighter/Paramedic	21.00	21.00	21.00	21.00
Management Analyst (CUPA)	1.00	1.00	1.00	1.00
Principal Environmental Specialist (CUPA)	1.00	1.00	1.00	1.00
Senior Administrative Specialist	-	-	1.00	1.00
Senior Management Analyst	1.00	1.00	1.00	1.00
<b>Sub-total Full-time</b>	<b>49.00</b>	<b>53.00</b>	<b>53.00</b>	<b>53.00</b>
<b><u>Part-Time FTEs</u></b>				
Administrative Intern	0.25	0.25	-	-
Fire Prevention Specialist P/T	0.50	-	-	-
License/Permit Specialist II	-	-	0.50	0.50
<b>Sub-total Part-Time</b>	<b>0.75</b>	<b>0.25</b>	<b>0.50</b>	<b>0.50</b>
<b>Total Fire Department</b>	<b>49.75</b>	<b>53.25</b>	<b>53.50</b>	<b>53.50</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary  
 Fiscal Year 2025-2026

Department	FIRE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>12,876,872</b>	<b>14,470,014</b>	<b>15,663,956</b>	<b>18,231,095</b>
<b>(3201) ADMINISTRATION</b>	<b>1,169,162</b>	<b>1,115,828</b>	<b>2,417,549</b>	<b>3,626,850</b>
Salaries & Benefits	616,494	486,558	1,780,132	2,952,140
Maintenance & Operations	552,668	629,270	637,417	674,710
<b>(3202) SUPPRESSION</b>	<b>7,869,357</b>	<b>9,187,450</b>	<b>8,599,054</b>	<b>8,422,369</b>
Salaries & Benefits	7,493,498	8,618,229	7,971,209	7,187,420
Maintenance & Operations	375,859	569,221	423,814	1,234,949
Capital Outlay	-	-	204,031	-
<b>(3203) PARAMEDIC</b>	<b>3,168,746</b>	<b>3,252,225</b>	<b>3,692,063</b>	<b>4,834,899</b>
Salaries & Benefits	2,842,928	2,890,373	3,290,874	4,310,043
Maintenance & Operations	325,819	361,853	401,189	524,856
<b>(3204) PREVENTION</b>	<b>650,579</b>	<b>742,105</b>	<b>625,582</b>	<b>1,023,410</b>
Salaries & Benefits	365,920	411,618	457,222	628,080
Maintenance & Operations	284,659	330,487	168,360	395,330
Capital Outlay	-	-	-	-
<b>(3205) ENVIRONMENTAL SAFETY</b>	<b>48</b>	<b>-</b>	<b>-</b>	<b>-</b>
Salaries & Benefits	-	-	-	-
Maintenance & Operations	48	-	-	-
<b>(3255) EMERGENCY MANAGEMENT</b>	<b>18,980</b>	<b>172,406</b>	<b>329,708</b>	<b>323,567</b>
Salaries & Benefits	(745)	102,791	164,562	162,900
Maintenance & Operations	19,725	69,614	165,146	160,667
Capital Outlay	-	-	-	-
<b>(123) PSAF PROPERTY TAX PUBLIC SAFETY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(3201) ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
<b>(124) FEDERAL GRANTS</b>	<b>1,017,750</b>	<b>6,596</b>	<b>100,000</b>	<b>-</b>
<b>(3201) ADMINISTRATION</b>	<b>-</b>	<b>6,596</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	6,596	-	-
<b>(3202) SUPPRESSION</b>	<b>1,017,750</b>	<b>-</b>	<b>100,000</b>	<b>-</b>
Salaries & Benefits	993,367	-	-	-
Maintenance & Operations	24,383	-	100,000	-
<b>(3255) EMERGENCY MANAGEMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
<b>(125) STATE GRANTS</b>	<b>62</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(3205) ENVIRONMENTAL SAFETY</b>	<b>62</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	62	-	-	-
<b>(126) CUPA</b>	<b>578,582</b>	<b>569,658</b>	<b>889,918</b>	<b>1,466,342</b>
<b>(3205) ENVIRONMENTAL SAFETY</b>	<b>578,582</b>	<b>569,658</b>	<b>889,918</b>	<b>1,466,342</b>
Salaries & Benefits	548,476	546,386	531,989	1,340,280
Maintenance & Operations	30,106	23,271	357,929	126,062
Capital Outlay	-	-	-	-
<b>(3206) FIRE DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
<b>(132) MEASURE B</b>	<b>60,383</b>	<b>-</b>	<b>12,580</b>	<b>-</b>
<b>(3203) PARAMEDIC</b>	<b>60,383</b>	<b>-</b>	<b>12,580</b>	<b>-</b>
Maintenance & Operations	-	-	12,580	-
Capital Outlay	60,383	-	-	-
<b>(601) EQUIPMENT REPLACEMENT</b>	<b>4,364</b>	<b>(11,733)</b>	<b>1,229,611</b>	<b>939,600</b>
<b>(3201) ADMINISTRATION</b>	<b>-</b>	<b>(16,193)</b>	<b>-</b>	<b>-</b>
Capital Outlay	-	(16,193)	-	-
<b>(3202) SUPPRESSION</b>	<b>4,364</b>	<b>-</b>	<b>891,704</b>	<b>747,560</b>
Capital Outlay	4,364	-	891,704	747,560
<b>(3203) PARAMEDIC</b>	<b>-</b>	<b>-</b>	<b>187,553</b>	<b>131,710</b>
Capital Outlay	-	-	187,553	131,710
<b>(3204) PREVENTION</b>	<b>-</b>	<b>-</b>	<b>35,000</b>	<b>36,030</b>
Capital Outlay	-	-	35,000	36,030
<b>(3205) ENVIRONMENTAL SAFETY</b>	<b>-</b>	<b>-</b>	<b>51,614</b>	<b>24,300</b>
Capital Outlay	-	-	51,614	24,300
<b>(3255) EMERGENCY MANAGEMENT</b>	<b>-</b>	<b>4,460</b>	<b>63,740</b>	<b>-</b>
Capital Outlay	-	4,460	63,740	-
<b>(603) WORKERS COMP RESERVE/INSURANCE</b>	<b>7,581</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(3202) SUPPRESSION</b>	<b>7,581</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	7,581	-	-	-
<b>(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>4,812</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(3201) ADMINISTRATION</b>	<b>4,812</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	4,812	-	-	-
<b>Grand Total</b>	<b>14,550,406</b>	<b>15,034,535</b>	<b>17,896,066</b>	<b>20,637,038</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

Department	001 GENERAL FUND FIRE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>12,876,872</b>	<b>14,470,014</b>	<b>15,663,956</b>	<b>18,231,095</b>
<b>Salaries &amp; Benefits</b>	<b>11,318,095</b>	<b>12,509,569</b>	<b>13,664,000</b>	<b>15,240,583</b>
4101 Salaries Full Time	4,951,264	6,188,440	7,410,656	7,529,802
4102 Salaries Part Time	69,872	107,199	31,262	33,808
4103 Overtime	5,250	15,758	30,000	30,000
4105 Holiday Pay	269,393	271,959	326,574	434,924
4117 Opt - Out Payments	-	-	-	-
4118 Replacement Benefit Contributions	7,141	11,336	45,000	18,000
4201 Retirement CalPERS	1,403,051	1,267,317	1,467,294	1,618,813
4202 FICA	155,435	168,542	150,031	160,926
4203 Workers' Compensation	1,180,250	1,205,020	1,031,644	1,031,880
4204 Group Insurance	781,802	821,491	926,123	903,652
4205 Uniform Allowance	2,340	2,491	1,976	1,368
4207 CalPERS UAL	-	-	-	966,409
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	-	-	-
4215 Uniform Replacement	28,107	26,833	44,940	42,500
4103 Overtime - Professional Development Coverage	119,480	181,094	175,000	170,000
4104 Overtime - Unplanned	-	5,450	395,000	735,000
4110 Overtime - Safety Staffing Coverage	1,722,229	1,661,790	970,000	875,000
4113 Overtime - Reimbursable	15	8,348	33,500	73,500
4107 Overtime - FLSA Expenditures	622,466	566,498	625,000	615,000
<b>Maintenance &amp; Operations</b>	<b>1,558,777</b>	<b>1,960,445</b>	<b>1,795,926</b>	<b>2,990,512</b>
5201 Office Supplies	3,550	3,652	2,000	2,000
5203 Repair & Maintenance Supplies	3,958	9,001	12,400	12,400
5204 Operating Supplies	172,367	178,466	254,700	271,500
5207 Small Tools & Equipment	4,380	9,655	10,500	10,500
5214 Housing Supplies	9,608	16,342	18,720	19,000
5218 Training Materials & Supplies	7,366	5,194	11,250	11,250
5220 Computer Refresh Program Equipment	-	-	-	-
5255 CPR Class Operating Supplies	-	-	-	-
5255 CPR Class Supplies	1,740	2,498	2,500	2,500
6101 Gas Utility	6,056	4,098	8,250	6,500
6102 Electric Utility	37,683	42,696	38,000	40,000
6103 Water Utility	8,064	9,138	10,500	11,500
6201 Advertising/Publishing	-	2,161	5,000	2,000
6205 Other Printing & Binding	697	312	1,050	1,050
6207 Equipment Replacement Charge	305,211	332,597	129,612	369,632
6208 Dues & Subscriptions	9,624	12,819	16,543	18,824
6211 Insurance & Bonds	350,000	400,000	400,000	475,101
6213 Meetings & Travel	8,331	17,764	59,700	52,700
6214 Professional & Technical	470,370	587,547	425,085	725,250
6215 Repairs & Maintenance	21,391	95,517	104,920	86,960
6217 Software Maintenance	25,570	36,608	-	5,500
6219 Network Operating Charge	10,300	11,740	12,151	12,576
6221 Educational Incentive	-	-	-	-
6223 Training & Education	35,206	51,007	90,900	89,700
6249 Fees & Licenses	-	5,359	5,783	-
6251 Communication/Mobile Radio	4,861	40,617	82,307	682,314
6253 Postage	1,217	809	1,100	1,100
6254 Telephone	59,226	44,345	45,955	49,155
6257 Public Education	2,000	8,303	32,000	20,500
6259 Breathing Apparatus	-	32,199	15,000	10,000
6260 Equipment Leasing Costs	-	-	-	-
6245 Employee Engagement	-	-	-	1,000
<b>Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>204,031</b>	<b>-</b>
8104 Capital/Equipment	-	-	-	-
8104 Equipment	-	-	-	-
8105 Automotive	-	-	204,031	-
<b>Grand Total</b>	<b>12,876,872</b>	<b>14,470,014</b>	<b>15,663,956</b>	<b>18,231,095</b>

Department	FIRE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>12,876,872</b>	<b>14,470,014</b>	<b>15,663,956</b>	<b>18,231,095</b>
<b>(3201) ADMINISTRATION</b>	<b>1,169,162</b>	<b>1,115,828</b>	<b>2,417,549</b>	<b>3,626,850</b>
Salaries & Benefits	616,494	486,558	1,780,132	2,952,140
4101 Salaries Full Time	429,241	289,857	1,065,450	1,165,196
4102 Salaries Part Time	33,765	78,900	-	-
4103 Overtime - Professional Development Coverage	610	1,510	35,000	30,000
4104 Overtime - Unplanned	-	-	40,000	40,000
4105 Holiday Pay	-	-	32,201	53,051
4110 Overtime - Safety Staffing Coverage	-	-	120,000	145,000
4113 Overtime - Reimbursable	-	330	-	-
4118 Replacement Benefit Contributions	7,141	11,336	45,000	18,000
4201 Retirement CalPERS	66,581	32,879	199,559	247,683
4202 FICA	17,527	19,082	27,114	29,197
4203 Workers' Compensation	35,375	30,783	131,261	172,576
4204 Group Insurance	25,925	21,881	83,179	83,660
4205 Uniform Allowance	330	-	1,368	1,368
4207 CalPERS UAL	-	-	-	966,409
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	552,668	629,270	637,417	674,710
5201 Office Supplies	3,550	3,652	2,000	2,000
5204 Operating Supplies	11,573	7,602	13,700	15,000
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	6,056	4,098	8,250	6,500
6102 Electric Utility	37,683	42,696	38,000	40,000
6103 Water Utility	8,064	9,138	10,500	11,500
6205 Other Printing & Binding	697	312	1,050	1,050
6207 Equipment Replacement Charge	5,300	3,725	3,725	-
6208 Dues & Subscriptions	2,198	3,890	2,324	2,324
6211 Insurance & Bonds	350,000	400,000	400,000	475,101
6213 Meetings & Travel	3,633	3,212	13,500	13,500
6214 Professional & Technical	54,295	43,971	43,000	45,250
6215 Repairs & Maintenance	87	49,431	43,360	13,060
6217 Software Maintenance	9,861	9,988	-	-
6219 Network Operating Charge	-	-	-	-
6223 Training & Education	5,595	3,646	16,200	12,200
6245 Employee Engagement	-	-	-	1,000
6249 Fees & Licenses	-	5,359	5,783	-
6251 Communication/Mobile Radio	-	-	-	-
6253 Postage	1,217	809	1,100	1,100
6254 Telephone	52,857	37,741	34,925	35,125
6260 Equipment Leasing Costs	-	-	-	-
<b>(3202) SUPPRESSION</b>	<b>7,869,357</b>	<b>9,187,450</b>	<b>8,599,054</b>	<b>8,422,369</b>
Salaries & Benefits	7,493,498	8,618,229	7,971,209	7,187,420
4101 Salaries Full Time	2,998,440	4,235,533	4,223,909	3,571,408
4103 Overtime - Professional Development Coverage	96,374	139,956	90,000	90,000
4104 Overtime - Unplanned	-	2,969	230,000	395,000
4105 Holiday Pay	200,889	205,784	208,875	230,364
4107 Overtime - FLSA Expenditures	446,522	408,148	450,000	440,000
4110 Overtime - Safety Staffing Coverage	1,243,775	1,155,070	575,000	455,000
4113 Overtime - Reimbursable	-	-	-	15,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	1,021,873	943,519	908,981	881,950
4202 FICA	87,635	88,129	64,275	55,126
4203 Workers' Compensation	845,553	862,921	627,239	537,951
4204 Group Insurance	531,018	551,464	556,931	484,621
4205 Uniform Allowance	1,360	1,521	-	-
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	-	-	-	-
4215 Uniform Replacement	20,058	23,212	36,000	31,000
Maintenance & Operations	375,859	569,221	423,814	1,234,949
5203 Repair & Maintenance Supplies	3,958	9,001	12,400	12,400
5204 Operating Supplies	58,122	58,577	80,500	103,500
5207 Small Tools & Equipment	4,380	9,655	10,500	10,500
5214 Housing Supplies	9,608	16,342	18,720	19,000
5218 Training Materials & Supplies	7,366	5,194	11,250	11,250
5220 Computer Refresh Program Equipment	-	-	-	-
5255 CPR Class Supplies	1,740	2,498	2,500	2,500
6207 Equipment Replacement Charge	231,509	239,286	59,921	246,909
6208 Dues & Subscriptions	-	-	-	3,000
6213 Meetings & Travel	713	5,907	19,000	18,000
6214 Professional & Technical	700	58,662	13,715	14,000
6215 Repairs & Maintenance	19,624	39,976	50,050	52,400
6217 Software Maintenance	7,380	3,750	-	-
6219 Network Operating Charge	10,300	11,740	12,151	12,576
6221 Educational Incentive	-	-	-	-

Department		FIRE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
6223 Training & Education	20,426	41,215	48,000	44,000	
6251 Communication/Mobile Radio	32	35,218	70,107	674,914	
6259 Breathing Apparatus	-	32,199	15,000	10,000	
6260 Equipment Leasing Costs	-	-	-	-	
Capital Outlay	-	-	204,031	-	
8104 Capital/Equipment	-	-	-	-	
8105 Automotive	-	-	204,031	-	
<b>(3203) PARAMEDIC</b>	<b>3,168,746</b>	<b>3,252,225</b>	<b>3,692,063</b>	<b>4,834,899</b>	
Salaries & Benefits	2,842,928	2,890,373	3,290,874	4,310,043	
4101 Salaries Full Time	1,290,407	1,319,980	1,728,963	2,285,965	
4103 Overtime - Professional Development Coverage	22,496	39,628	50,000	50,000	
4104 Overtime - Unplanned	-	2,481	125,000	300,000	
4105 Holiday Pay	68,504	66,175	85,498	151,509	
4107 Overtime - FLSA Expenditures	175,944	158,350	175,000	175,000	
4110 Overtime - Safety Staffing Coverage	478,454	506,720	275,000	275,000	
4113 Overtime - Reimbursable	-	-	-	25,000	
4201 Retirement CalPERS	283,848	254,369	318,712	437,726	
4202 FICA	29,221	29,972	26,310	35,343	
4203 Workers' Compensation	288,066	296,363	256,746	265,646	
4204 Group Insurance	197,940	212,715	241,345	300,853	
4205 Uniform Allowance	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4211 401(a) Employer's Contribution	-	-	-	-	
4215 Uniform Replacement	8,049	3,620	8,300	8,000	
Maintenance & Operations	325,819	361,853	401,189	524,856	
5204 Operating Supplies	95,475	96,757	135,500	126,000	
6207 Equipment Replacement Charge	50,980	73,135	58,215	111,456	
6208 Dues & Subscriptions	3,985	6,361	6,944	10,000	
6213 Meetings & Travel	-	371	7,000	6,000	
6214 Professional & Technical	155,768	163,556	164,620	215,000	
6215 Repairs & Maintenance	1,680	6,110	11,510	21,500	
6217 Software Maintenance	8,329	9,211	-	5,500	
6221 Educational Incentive	-	-	-	-	
6223 Training & Education	4,773	2,692	10,000	22,000	
6251 Communication/Mobile Radio	4,829	3,659	7,400	7,400	
<b>(3204) PREVENTION</b>	<b>650,579</b>	<b>742,105</b>	<b>625,582</b>	<b>1,023,410</b>	
Salaries & Benefits	365,920	411,618	457,222	628,080	
4101 Salaries Full Time	233,177	273,244	275,804	386,113	
4102 Salaries Part Time	36,107	28,298	31,262	33,808	
4103 Overtime	5,250	844	10,000	10,000	
4113 Overtime - Reimbursable	15	8,018	33,500	33,500	
4201 Retirement CalPERS	30,748	29,440	28,128	39,899	
4202 FICA	21,053	24,860	23,388	31,995	
4203 Workers' Compensation	11,256	11,452	11,580	54,860	
4204 Group Insurance	27,664	34,734	42,691	34,405	
4205 Uniform Allowance	650	729	228	-	
4209 PARS Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4215 Uniform Replacement	-	-	640	3,500	
Maintenance & Operations	284,659	330,487	168,360	395,330	
5204 Operating Supplies	7,148	7,888	6,000	8,000	
5220 Computer Refresh Program Equipment	-	-	-	-	
6207 Equipment Replacement Charge	10,560	10,560	1,860	6,530	
6208 Dues & Subscriptions	3,441	2,040	5,250	2,000	
6213 Meetings & Travel	3,985	4,142	5,200	5,200	
6214 Professional & Technical	251,443	298,510	138,750	362,000	
6219 Network Operating Charge	-	-	-	-	
6223 Training & Education	4,412	2,035	4,700	5,000	
6254 Telephone	1,670	3,470	4,600	4,600	
6257 Public Education	2,000	1,843	2,000	2,000	
Capital Outlay	-	-	-	-	
8104 Equipment	-	-	-	-	
<b>(3205) ENVIRONMENTAL SAFETY</b>	<b>48</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Salaries & Benefits	-	-	-	-	
4101 Salaries Full Time	-	-	-	-	
4102 Salaries Part Time	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
Maintenance & Operations	48	-	-	-	
5204 Operating Supplies	48	-	-	-	
5220 Computer Refresh Program Equipment	-	-	-	-	
6207 Equipment Replacement Charge	-	-	-	-	
6208 Dues & Subscriptions	-	-	-	-	
6213 Meetings & Travel	-	-	-	-	
6214 Professional & Technical	-	-	-	-	

Department	FIRE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
6215 Repairs & Maintenance	-	-	-	-
6217 Software Maintenance	-	-	-	-
6219 Network Operating Charge	-	-	-	-
6223 Training & Education	-	-	-	-
6257 Public Education	-	-	-	-
<b>(3255) EMERGENCY MANAGEMENT</b>	<b>18,980</b>	<b>172,406</b>	<b>329,708</b>	<b>323,567</b>
Salaries & Benefits	(745)	102,791	164,562	162,900
4101 Salaries Full Time	-	69,827	116,531	121,120
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	14,914	20,000	20,000
4113 Overtime - Reimbursable	-	-	-	-
4201 Retirement CalPERS	-	7,111	11,913	11,555
4202 FICA	-	6,500	8,944	9,266
4203 Workers' Compensation	-	3,501	4,817	848
4204 Group Insurance	(745)	698	1,977	112
4205 Uniform Allowance	-	241	380	-
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	19,725	69,614	165,146	160,667
5204 Operating Supplies	-	7,641	19,000	19,000
5220 Computer Refresh Program Equipment	-	-	-	-
5255 CPR Class Operating Supplies	-	-	-	-
6201 Advertising/Publishing	-	2,161	5,000	2,000
6207 Equipment Replacement Charge	6,862	5,891	5,891	4,737
6208 Dues & Subscriptions	-	529	2,025	1,500
6213 Meetings & Travel	-	4,132	15,000	10,000
6214 Professional & Technical	8,164	22,848	65,000	89,000
6217 Software Maintenance	-	13,658	-	-
6219 Network Operating Charge	-	-	-	-
6223 Training & Education	-	1,419	12,000	6,500
6251 Communication/Mobile Radio	-	1,740	4,800	-
6254 Telephone	4,699	3,134	6,430	9,430
6257 Public Education	-	6,461	30,000	18,500
6260 Equipment Leasing Costs	-	-	-	-
Capital Outlay	-	-	-	-
8104 Equipment	-	-	-	-
<b>(123) PSAF PROPERTY TAX PUBLIC SAFETY</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(3201) ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
5204 Operating Supplies	-	-	-	-
<b>(124) FEDERAL GRANTS</b>	<b>1,017,750</b>	<b>6,596</b>	<b>100,000</b>	<b>-</b>
<b>(3201) ADMINISTRATION</b>	<b>-</b>	<b>6,596</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	6,596	-	-
3508 Fire Prevention and Safety (FP&S) Grant	-	6,596	-	-
<b>(3202) SUPPRESSION</b>	<b>1,017,750</b>	<b>-</b>	<b>100,000</b>	<b>-</b>
Salaries & Benefits	993,367	-	-	-
4101 Salaries Full Time - ARPA	993,367	-	-	-
Maintenance & Operations	24,383	-	100,000	-
3766 SHSGP Program Year 2010	-	-	-	-
3767 2018 HSGP Grant	-	-	-	-
3768 2016 SHSGP Grant	-	-	-	-
3769 2019 HSGP Expenditures	-	-	-	-
3770 2020 HSGP Expenditures	24,383	-	-	-
3771 2021 HSGP Expenditures	-	-	100,000	-
<b>(3255) EMERGENCY MANAGEMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	-	-	-	-
3745 0	-	-	-	-
<b>(125) STATE GRANTS</b>	<b>62</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>(3205) ENVIRONMENTAL SAFETY</b>	<b>62</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations	62	-	-	-
5204 Operating Supplies	62	-	-	-
6213 Fire CUPA Grant	-	-	-	-
<b>(126) CUPA</b>	<b>578,582</b>	<b>569,658</b>	<b>889,918</b>	<b>1,466,342</b>
<b>(3205) ENVIRONMENTAL SAFETY</b>	<b>578,582</b>	<b>569,658</b>	<b>889,918</b>	<b>1,466,342</b>
Salaries & Benefits	548,476	546,386	531,989	1,340,280
4101 Salaries Full Time	414,244	410,821	393,795	366,884
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	1,676	2,000	2,000
4113 Reimbursable Overtime	-	1,777	7,000	8,000
4115 OT-Reimb 24/7 Watch Center AB1646	-	-	-	846,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	43,922	38,254	37,669	35,037
4202 FICA	32,006	30,881	30,183	28,096
4203 Workers' Compensation	12,360	13,178	12,611	35,895
4204 Group Insurance	45,125	48,994	46,970	15,988
4205 Uniform Allowance	821	805	760	380

Department	FIRE DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
4210 OPEB Expense	-	-	-	-
4215 Uniform Replacement	-	-	1,000	2,000
Maintenance & Operations	30,106	23,271	357,929	126,062
5204 Operating Supplies	4,035	2,409	6,000	7,000
5220 Computer Refresh Program Equipment	-	-	-	-
6207 Equipment Replacement Charge	3,292	3,292	3,292	3,292
6208 Dues & Subscriptions	75	400	625	500
6213 Meetings & Travel	1,315	3,460	4,330	6,000
6214 Professional & Technical	534	1,985	314,000	77,000
6215 Repairs & Maintenance	-	-	1,450	1,200
6217 Software Maintenance	15,538	-	9,147	10,000
6219 Network Operating Charge	-	7,865	8,140	8,425
6223 Training & Education	4,087	895	7,950	9,450
6254 Telephone	1,138	2,314	1,995	1,995
6257 Public Education	92	651	1,000	1,200
Capital Outlay	-	-	-	-
8105 Automotive	-	-	-	-
<b>(3206) FIRE DEPARTMENT</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
6223 Training & Education	-	-	-	-
6299 CUPA Grant Expenditures	-	-	-	-
<b>(132) MEASURE B</b>	<b>60,383</b>	-	<b>12,580</b>	-
<b>(3203) PARAMEDIC</b>	<b>60,383</b>	-	<b>12,580</b>	-
Maintenance & Operations	-	-	12,580	-
6207 Equipment Replacement Charge	-	-	12,580	-
Capital Outlay	60,383	-	-	-
8104 Equipment	60,383	-	-	-
<b>(601) EQUIPMENT REPLACEMENT</b>	<b>4,364</b>	<b>(11,733)</b>	<b>1,229,611</b>	<b>939,600</b>
<b>(3201) ADMINISTRATION</b>	-	<b>(16,193)</b>	-	-
Capital Outlay	-	(16,193)	-	-
8104 Equipment	-	(16,193)	-	-
8105 Automotive	-	-	-	-
<b>(3202) SUPPRESSION</b>	<b>4,364</b>	-	<b>891,704</b>	<b>747,560</b>
Capital Outlay	4,364	-	891,704	747,560
8104 Equipment	4,364	-	383,467	326,460
8105 Automotive	-	-	89,463	-
8106 Communication	-	-	257,484	248,000
8108 Computer Hardware	-	-	161,290	173,100
<b>(3203) PARAMEDIC</b>	-	-	<b>187,553</b>	<b>131,710</b>
Capital Outlay	-	-	187,553	131,710
8104 Equipment	-	-	176,553	120,710
8105 Automotive	-	-	11,000	-
8106 Communication	-	-	-	11,000
<b>(3204) PREVENTION</b>	-	-	<b>35,000</b>	<b>36,030</b>
Capital Outlay	-	-	35,000	36,030
8105 Automotive	-	-	35,000	36,030
<b>(3205) ENVIRONMENTAL SAFETY</b>	-	-	<b>51,614</b>	<b>24,300</b>
Capital Outlay	-	-	51,614	24,300
8104 Equipment	-	-	24,300	24,300
8105 Automotive	-	-	27,314	-
<b>(3255) EMERGENCY MANAGEMENT</b>	-	<b>4,460</b>	<b>63,740</b>	-
Capital Outlay	-	4,460	63,740	-
8104 Equipment	-	-	54,200	-
8106 Communication	-	4,460	9,540	-
8108 Computer Hardware	-	-	-	-
<b>(603) WORKERS COMP RESERVE/INSURANCE</b>	<b>7,581</b>	-	-	-
<b>(3202) SUPPRESSION</b>	<b>7,581</b>	-	-	-
Maintenance & Operations	7,581	-	-	-
6214 Professional & Technical	7,581	-	-	-
<b>(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>4,812</b>	-	-	-
<b>(3201) ADMINISTRATION</b>	<b>4,812</b>	-	-	-
Maintenance & Operations	4,812	-	-	-
2601 Fire Donations	4,812	-	-	-
3982 Grant Expense	-	-	-	-
5204 Operating Supplies	-	-	-	-
<b>Grand Total</b>	<b>14,550,406</b>	<b>15,034,535</b>	<b>17,896,066</b>	<b>20,637,038</b>

# Community Development

Administration  
Planning  
Building & Safety  
Community Services



## Mission Statement

**Meet the needs of the community through responsible planning while maintaining a safe built environment for El Segundo's residents, businesses, and visitors.**

The Community Development Department has 18 full-time equivalent positions spread among three primary divisions.

**Administration:** Provides the overall administrative direction for the department; provides management and technical oversight of the divisions.

**Planning Division:** The Planning Division promotes and enhances the well-being of residents, visitors, property owners, and businesses of the City of El Segundo. Long-range planning is accomplished through the General Plan, which serves as the City's road map and guides the overall built form of the City. Division staff develop and implement the General Plan; administers land uses through the zoning, subdivision, and environmental codes; and provides staff support to the Planning Commission.

**Building & Safety Division:** The Building and Safety Division ensure the health, safety, and welfare of the residents of the City of El Segundo by regulating the construction and occupancy of buildings. Division staff provide development and building services by educating, administering, and enforcing State and local construction regulations to maintain property and protect life, safety, and health of all occupants; conducts plan reviews; issues permits; and provides inspection services in a professional, flexible, and equitable manner.

**Community Services Division:** The Community Services Division focuses on providing support to residents and business owners to engage and advocate for efforts advancing the City's legislative priorities, community

engagement, and protecting and preserving the quality of life in El Segundo. The Division is comprised of several operations, including:

Neighborhood Preservation Section: Our neighborhoods are the environment in which we live and raise our families. Blight and nuisances can devalue, detract, and degrade the quality of any neighborhood. Recognizing the importance of protecting this environment, Code Compliance Inspectors work closely with the community to help provide, protect, and preserve public health and safety regulations including environmental, housing, public nuisance, zoning, and building code.

Housing Section: The City manages an affordable housing fund, and senior housing fund, intended to provide support services to Department staff in the development and management of affordable housing and senior housing units, services, and programs. The City's Housing programs are guided by an Affordable Housing Strategic Plan, establishing policy guidance for the creation and management of affordable housing units to meet the needs of low- and moderate-income residents and state-mandated affordable housing goals.

Community Development Block Grant (CDBG) Program: Federal funding is available from the Department of Housing and Urban Development (HUD) through the CDBG program, administered by Los Angeles County. The City receives approximately \$65,000 in funding annually through Los Angeles County Development Authority (LACDA) CDBG program. The City uses CDBG funds for programs serving seniors, persons with disabilities, and to fund infrastructure improvements.

### **Accomplishments Completed in Fiscal Year 2024-25**

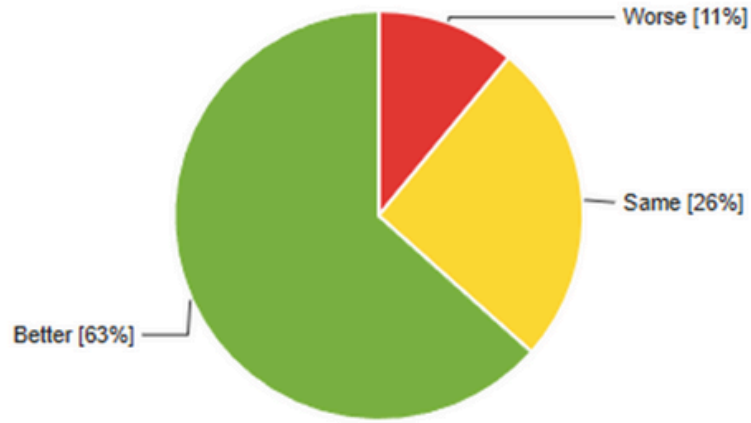
- Implemented measures to improve Department Key Performance Indicators from Department Assessment
- Created engaging and informative Department materials regarding Development Services and codes
- Completed Affordable Housing Strategic Plan
- Implemented monthly Department customer service satisfaction survey
- Implemented SolarAPP+ software by which applicants can apply and obtain permits for solar panels for residential projects online
- Awarded new contract service agreement for Building plan check services based on fee percentage basis as opposed to hourly rate basis
- Completed roll out of OpenGov permit software for all Building and Safety permits
- Improved customer satisfaction rating above 70% to more than 80%
- Improved success rate of standard plan review times above 89%
- Completed staffing recruitment to build out Management Analyst
- Completed Smokey Hollow Specific Plan Update
- Completed Downtown Specific Plan Update
- Completed implementation of Downtown Outdoor Dining program development
- Completed residential parking permit demand study/survey
- Completed development of Los Angeles Chargers headquarters and practice facility
- Initiated LAWA sponsored RSI program
- Expanded OpenGov permit software for Code Enforcement, Planning, Public Works, Fire, and Recreation, Parks and Library use
- Completed the following Housing Element Programs:
  - (1) Residential Sound Insulation
  - (2) Code compliance inspection program
  - (3) Accessory Dwelling Units
  - (4) Affordable Housing Strategy
  - (5) Urban Lot Split

- (6) Provision of adequate sites for affordable housing
  - Increase density in the R3 Zone and creating Mixed Use and Housing Overlays for sites identified in the Housing Element's sites inventory
- (7) Monitoring of no net loss
- (8) Lot consolidation
- (9) Municipal code amendments
  - ZTAs for Emergency Shelters, LBNC, Residential Care Facilities and Senior Citizen Housing, and new Reasonable Accommodations section
- (10) Community Outreach
  - Monthly presence at the Farmers Market, Presentations to various CCBs (i.e., Planning Commission, Senior Board and DEI Committee)
- (11) Fair housing
- Adopted permanent provision for short term home share program
- Initiated quarterly City Hall Pop-Up Event
- Initiated General Plan Land Use Element Update

Key Performance Indicators			
Measure	Target Metric	2024-2025	Performance
Plan Checks Processed (includes Building, Planning, Fire, Public Works, Police, and Rec.& Parks review)	80% Complete in 1-week, 2-week, 3-week window	871	80.6% Completed in target date
<b>Planning Division</b>			
Zoning Conformance Letters	10 days	10	(6 day avg) <10 days
Covenants	3 days	44	<3 days
Sign Permits	5 days	13	5 days
Master Sign Programs	20 days	1	4 days
Preliminary Plan Review	30 days	10	15 days
Temporary Use Permit	15 days	19	5 days
Amplified Sound Permit	2 days	23	<2 days
Administrative Use Permits	Alcohol – 3 months Signs – 45 days	2 - Alcohol	2 months
Adjustments	< 60 days	0	N/A
Design review	Director – 45 days Planning Commission – 3 months	0	N/A
Development Project Entitlements	Less than 6-months	9	30 days to 5 months
Building Permits Issued	Less than 30-day average	871	
Inspections	100% Within 24-hours	3,482	100% Within 24-hours
Building/Project Finals		129	
<b>Building and Safety</b>			
Code Enforcement Cases Initiated		371	
Code Enforcement Cases Closed	80%	304	82%
Administrative Citations Issued		118	

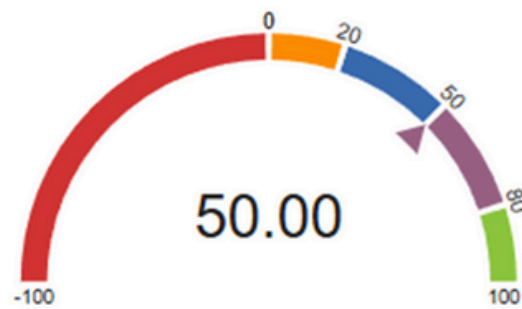
\*Data generated July 2024-April 2025

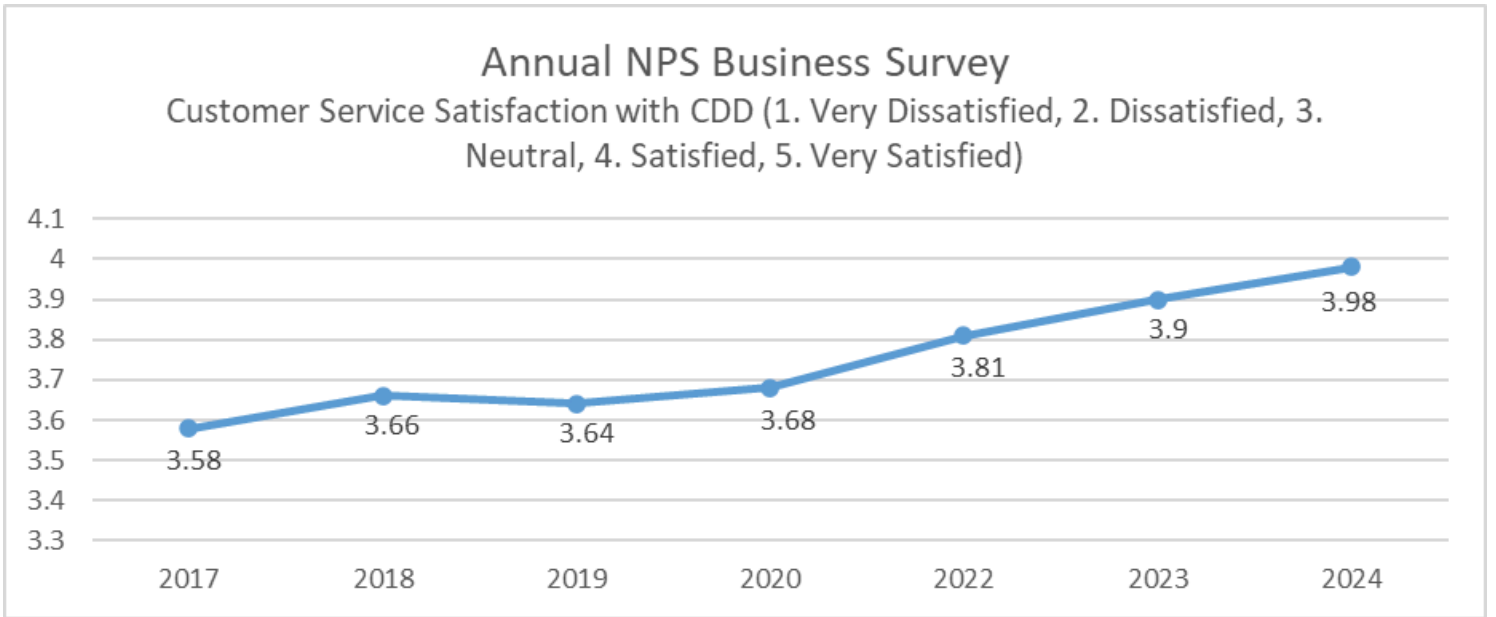
How would you rate the City's permit service compared to other cities in which you do business?



On a scale from 0-10, how likely are you to recommend the Community Development Department to a friend or colleague?

88 Responses





**CITY OF EL SEGUNDO  
COMMUNITY DEVELOPMENT DEPARTMENT  
FOUR-YEAR PERSONNEL SUMMARY  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Community Development Department</u></b>				
Director of Community Development	1.00	1.00	1.00	1.00
Administrative Analyst	1.00	1.00	2.00	2.00
Assistant Planner	1.00	1.00	2.00	2.00
Building Inspector I / II	1.00	2.00	2.00	2.00
Building Official	-	-	1.00	1.00
Building Safety Manager	1.00	1.00	-	-
Code Compliance Inspector	1.00	1.00	1.00	1.00
License Permit Specialist I/II	2.00	2.00	1.00	1.00
Plan Check Engineer	2.00	2.00	2.00	2.00
Planning Manager	1.00	1.00	1.00	1.00
Planning Technician	1.00	1.00	1.00	1.00
Principal Planner	2.00	2.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Building Inspector	2.00	1.00	1.00	1.00
Senior Plan Check Engineer	1.00	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>	<b>18.00</b>
<b><u>Part-Time FTEs</u></b>				
Code Compliance Inspector	1.00	0.50	1.00	-
<b>Sub-total Part-Time</b>	<b>1.00</b>	<b>0.50</b>	<b>1.00</b>	<b>-</b>
<b>Total Community Development Dept.</b>	<b>19.00</b>	<b>18.50</b>	<b>19.00</b>	<b>18.00</b>

Department	COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>2,790,513</b>	<b>2,624,236</b>	<b>3,745,094</b>	<b>3,957,955</b>
<b>(2402) PLANNING</b>	<b>868,411</b>	<b>924,406</b>	<b>1,106,367</b>	<b>1,060,483</b>
Salaries & Benefits	742,704	706,485	773,732	750,749
Maintenance & Operations	125,707	217,921	332,635	309,734
<b>(2403) BUILDING &amp; SAFETY</b>	<b>1,334,057</b>	<b>811,278</b>	<b>1,543,448</b>	<b>1,858,641</b>
Salaries & Benefits	1,094,387	668,490	1,157,852	1,218,126
Maintenance & Operations	239,670	142,788	385,596	640,515
<b>(2404) COMMUNITY DEVELOPMENT ADMINISTRATION</b>	<b>411,322</b>	<b>674,736</b>	<b>774,568</b>	<b>810,800</b>
Salaries & Benefits	295,342	560,664	645,981	677,947
Maintenance & Operations	115,980	114,072	128,586	132,853
<b>(2405) NEIGHBORHOOD PRESERVATION</b>	<b>176,723</b>	<b>213,815</b>	<b>320,712</b>	<b>228,031</b>
Salaries & Benefits	105,830	151,332	236,257	142,456
Maintenance & Operations	70,893	62,483	84,455	85,575
<b>(2743) SENIOR IN-HOME CARE</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(2747) JUVENILE DIVERSION</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(2778) DELIVERED MEALS</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(2779) COMMUNITY OUTREACH ADMINISTRATION</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(111) COMM. DEVEL. BLOCK GRANT</b>	<b>65,500</b>	-	-	<b>130,000</b>
<b>(2781) ADA SIDEWALK PROJECT</b>	<b>65,500</b>	-	-	<b>130,000</b>
Maintenance & Operations	-	-	-	130,000
Capital Outlay	65,500	-	-	-
<b>(116) RESIDENTIAL SOUND INSULATION PROG. FUND</b>	<b>781</b>	<b>878</b>	<b>2,281</b>	-
<b>(0000) (116) RESIDENTIAL SOUND INSULATION PROG. FUND</b>	<b>781</b>	<b>878</b>	<b>2,281</b>	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	781	878	2,281	-
Transfers Out	-	-	-	-
<b>(125) STATE GRANTS</b>	<b>18,560</b>	-	-	-
<b>(2402) PLANNING</b>	<b>18,560</b>	-	-	-
Maintenance & Operations	18,560	-	-	-
<b>(129) CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)</b>	-	-	<b>15,000</b>	<b>15,000</b>
<b>(0000) COMMUNITY DEVELOPMENT DEPARTMENT</b>	-	-	<b>15,000</b>	<b>15,000</b>
Maintenance & Operations	-	-	15,000	15,000
<b>(130) AFFORDABLE HOUSING FUND</b>	-	-	<b>50,000</b>	<b>50,000</b>
<b>(0000) (130) AFFORDABLE HOUSING FUND</b>	-	-	<b>50,000</b>	<b>50,000</b>
Maintenance & Operations	-	-	50,000	50,000
<b>(504) SENIOR HOUSING</b>	<b>44,216</b>	<b>11,743</b>	<b>16,295</b>	<b>15,621</b>
<b>(0000) (504) SENIOR HOUSING</b>	<b>37,833</b>	<b>8,981</b>	<b>10,295</b>	<b>9,621</b>
Maintenance & Operations	7,313	8,981	10,295	9,621
Transfers Out	-	-	-	-
Capital Outlay	30,520	-	-	-
<b>(2201) (504) SENIOR HOUSING</b>	<b>6,383</b>	<b>2,762</b>	<b>6,000</b>	<b>6,000</b>
Maintenance & Operations	6,383	2,762	6,000	6,000
<b>(2743) (504) SENIOR HOUSING</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
<b>(601) EQUIPMENT REPLACEMENT</b>	-	<b>(11,010)</b>	-	<b>45,000</b>
<b>(2402) PLANNING</b>	-	-	-	-
Capital Outlay	-	-	-	-
<b>(2403) BUILDING &amp; SAFETY</b>	-	<b>(11,010)</b>	-	<b>45,000</b>
Capital Outlay	-	(11,010)	-	45,000
<b>(708) TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB</b>	<b>134,648</b>	<b>538,799</b>	<b>800,000</b>	<b>975,000</b>
<b>(2402) PLANNING</b>	<b>132,046</b>	<b>138,799</b>	<b>800,000</b>	<b>904,000</b>
Maintenance & Operations	-	-	800,000	904,000
Capital Outlay	132,046	138,799	-	-
<b>(2403) BUILDING &amp; SAFETY</b>	<b>2,602</b>	<b>400,000</b>	-	<b>71,000</b>
Maintenance & Operations	-	-	-	71,000
Capital Outlay	2,602	400,000	-	-
<b>(2404) COMMUNITY DEVELOPMENT ADMINISTRATION</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>Grand Total</b>	<b>3,054,218</b>	<b>3,164,646</b>	<b>4,628,670</b>	<b>5,188,576</b>

CITY OF EL SEGUNDO  
Adopted Budget Summary By Account  
Fiscal Year 2025-2026

Department	001 GENERAL FUND COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>2,790,513</b>	<b>2,624,236</b>	<b>3,745,094</b>	<b>3,957,955</b>
<b>Salaries &amp; Benefits</b>	<b>2,238,263</b>	<b>2,086,971</b>	<b>2,813,822</b>	<b>2,789,279</b>
4101 Salaries Full Time	1,612,111	1,526,693	1,950,204	2,081,201
4102 Salaries Part Time	17,694	12,329	88,338	-
4103 Overtime	6,364	8,092	18,500	17,000
4113 Reimbursable Overtime	51,930	14,106	60,000	25,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	187,198	145,195	194,319	195,769
4202 FICA	125,058	118,685	150,985	155,419
4203 Workers' Compensation	46,729	41,909	52,812	77,255
4204 Group Insurance	176,591	204,259	283,393	222,574
4205 Uniform Allowance	-	-	-	-
4205 Uniform Allowance	410	402	380	570
4207 CalPERS UAL Expense	-	-	-	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4210 OPEB liability	-	-	-	-
4211 401(a) Employer's Contribution	9,178	10,275	9,931	9,931
4215 Uniform Replacement	-	197	400	-
4217 Early Retirement Incentive	-	-	-	-
4221 Car Allowance	5,000	4,828	4,560	4,560
<b>Maintenance &amp; Operations</b>	<b>552,250</b>	<b>537,265</b>	<b>931,272</b>	<b>1,168,677</b>
5204 Operating Supplies	10,319	27,400	14,000	14,000
5206 Computer Supplies	-	-	6,100	-
5220 Computer Refresh Program Equipment	-	-	-	-
6102 Electric Utility	13	35	-	-
6201 Advertising/Publishing	9,196	11,511	11,000	11,000
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	5,080	8,253	50,000	50,000
6207 Equipment Replacement Charge	6,010	11,390	32,751	35,529
6208 Dues & Subscriptions	5,939	4,263	17,455	17,481
6213 Meetings & Travel	2,668	3,447	11,900	16,600
6214 Professional & Technical	444,257	392,306	675,000	900,000
6215 Repairs & Maintenance	-	-	-	-
6219 Network Operating Charge	47,000	53,571	55,446	57,387
6223 Training & Education	12,926	7,155	21,000	28,900
6253 Postage	1,556	3,606	6,500	7,500
6254 Telephone	5,136	10,932	11,520	11,680
6260 Equipment Leasing Costs	-	-	-	-
6263 Commissioners Expense	2,150	2,722	18,600	18,600
6245 Employee Engagement	-	-	-	-
6267 Zoning Text Amendment	-	675	-	-
<b>Grand Total</b>	<b>2,790,513</b>	<b>2,624,236</b>	<b>3,745,094</b>	<b>3,957,955</b>

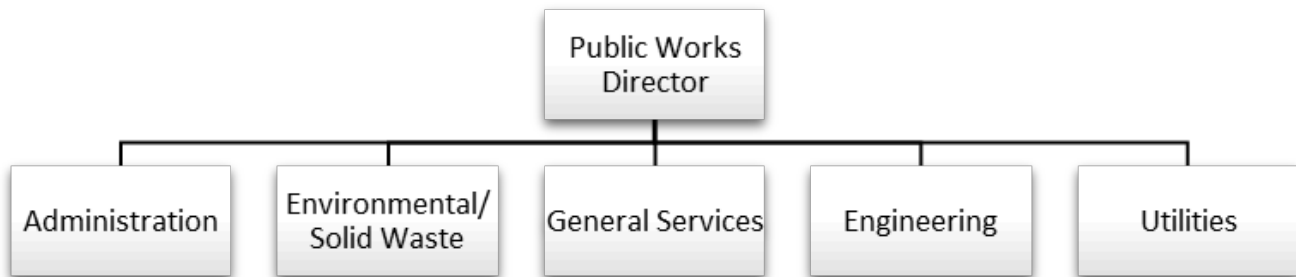
Department		COMMUNITY DEVELOPMENT DEPARTMENT			
		Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>		<b>2,790,513</b>	<b>2,624,236</b>	<b>3,745,094</b>	<b>3,957,955</b>
<b>(2402) PLANNING</b>		<b>868,411</b>	<b>924,406</b>	<b>1,106,367</b>	<b>1,060,483</b>
Salaries & Benefits		742,704	706,485	773,732	750,749
4101 Salaries Full Time		552,587	532,240	562,515	568,400
4102 Salaries Part Time		-	-	-	-
4103 Overtime		1,171	724	5,000	3,000
4113 Reimbursable Overtime		10,376	2,205	20,000	10,000
4117 Opt - Out Payments		-	-	-	-
4201 Retirement CalPERS		64,001	49,960	54,833	53,281
4202 FICA		41,579	41,595	42,660	43,139
4203 Workers' Compensation		18,352	18,427	17,493	17,507
4204 Group Insurance		54,637	61,333	71,231	55,422
4210 OPEB Expense		-	-	-	-
Maintenance & Operations		125,707	217,921	332,635	309,734
5204 Operating Supplies		23	176	-	-
5206 Computer Supplies		-	-	1,900	-
5220 Computer Refresh Program Equipment		-	-	-	-
6201 Advertising/Publishing		9,196	11,119	9,000	9,000
6205 Other Printing & Binding		-	-	-	-
6206 Contractual Services		-	8,253	50,000	50,000
6207 Equipment Replacement Charge		2,694	2,694	2,695	2,694
6208 Dues & Subscriptions		3,568	2,605	12,000	12,000
6213 Meetings & Travel		341	88	3,000	6,000
6214 Professional & Technical		102,539	184,631	225,000	200,000
6223 Training & Education		3,486	937	6,500	7,500
6253 Postage		1,556	3,475	2,500	2,500
6254 Telephone		155	546	1,440	1,440
6263 Commissioners Expense		2,150	2,722	18,600	18,600
6267 Zoning Text Amendment		-	675	-	-
<b>(2403) BUILDING &amp; SAFETY</b>		<b>1,334,057</b>	<b>811,278</b>	<b>1,543,448</b>	<b>1,858,641</b>
Salaries & Benefits		1,094,387	668,490	1,157,852	1,218,126
4101 Salaries Full Time		765,502	470,657	806,283	912,727
4102 Salaries Part Time		-	-	-	-
4103 Overtime		5,192	2,886	8,000	8,000
4113 Reimbursable Overtime		41,554	11,901	40,000	15,000
4117 Opt - Out Payments		-	-	-	-
4201 Retirement CalPERS		96,910	50,289	81,220	86,185
4202 FICA		62,961	39,479	61,345	69,867
4203 Workers' Compensation		23,359	15,748	24,443	37,628
4204 Group Insurance		98,497	76,931	135,782	88,149
4205 Uniform Allowance		410	402	380	570
4209 PARS Expense		-	-	-	-
4210 OPEB Expense		-	-	-	-
4215 Uniform Replacement		-	197	400	-
Maintenance & Operations		239,670	142,788	385,596	640,515
5204 Operating Supplies		-	-	-	-
5206 Computer Supplies		-	-	1,900	-
5220 Computer Refresh Program Equipment		-	-	-	-
6201 Advertising/Publishing		-	392	2,000	2,000
6205 Other Printing & Binding		-	-	-	-
6206 Contractual Services		-	-	-	-
6207 Equipment Replacement Charge		3,316	8,696	30,056	32,835
6208 Dues & Subscriptions		1,536	460	2,880	2,680
6213 Meetings & Travel		1,317	603	3,000	3,000
6214 Professional & Technical		226,225	127,608	330,000	580,000
6223 Training & Education		7,321	2,809	10,000	14,000
6253 Postage		-	-	-	-
6254 Telephone		(44)	2,220	5,760	6,000
<b>(2404) COMMUNITY DEVELOPMENT ADMINISTRATION</b>		<b>411,322</b>	<b>674,736</b>	<b>774,568</b>	<b>810,800</b>
Salaries & Benefits		295,342	560,664	645,981	677,947
4101 Salaries Full Time		229,814	425,068	483,482	499,337
4102 Salaries Part Time		-	-	-	-
4103 Overtime		-	1,053	1,000	1,000
4117 Opt - Out Payments		-	-	-	-
4201 Retirement CalPERS		20,554	35,646	48,288	46,693
4202 FICA		14,252	28,853	33,068	34,706
4203 Workers' Compensation		1,644	3,017	3,384	17,970
4204 Group Insurance		14,902	51,924	62,268	63,750
4207 CalPERS UAL Expense		-	-	-	-
4210 OPEB Expense		-	-	-	-
4211 401(a) Employer's Contribution		9,178	10,275	9,931	9,931
4217 Early Retirement Incentive		-	-	-	-
4221 Car Allowance		5,000	4,828	4,560	4,560
Maintenance & Operations		115,980	114,072	128,586	132,853
5204 Operating Supplies		10,296	26,836	14,000	14,000
5206 Computer Supplies		-	-	-	-
6102 Electric Utility		13	35	-	-
6208 Dues & Subscriptions		835	1,198	2,400	2,626
6213 Meetings & Travel		1,010	2,677	1,300	3,000
6214 Professional & Technical		49,770	19,399	50,000	50,000
6215 Repairs & Maintenance		-	-	-	-
6219 Network Operating Charge		47,000	53,571	55,446	57,387
6223 Training & Education		2,030	2,809	3,000	4,400
6245 Employee Engagement		-	-	-	-
6253 Postage		-	131	1,000	-
6254 Telephone		5,025	7,416	1,440	1,440
6260 Equipment Leasing Costs		-	-	-	-
<b>(2405) NEIGHBORHOOD PRESERVATION</b>		<b>176,723</b>	<b>213,815</b>	<b>320,712</b>	<b>228,031</b>
Salaries & Benefits		105,830	151,332	236,257	142,456
4101 Salaries Full Time		64,207	98,728	97,925	100,737
4102 Salaries Part Time		17,694	12,329	88,338	-
4103 Overtime		-	3,429	4,500	5,000

Department		COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
4113 Reimbursable Overtime	-	-	-	-	
4201 Retirement CalPERS	5,733	9,300	9,979	9,610	
4202 FICA	6,266	8,758	13,911	7,706	
4203 Workers' Compensation	3,374	4,717	7,492	4,150	
4204 Group Insurance	8,556	14,071	14,113	15,253	
4205 Uniform Allowance	-	-	-	-	
4210 OPEB liability	-	-	-	-	
Maintenance & Operations	70,893	62,483	84,455	85,575	
5204 Operating Supplies	-	388	-	-	
5206 Computer Supplies	-	-	2,300	-	
6201 Advertising/Publishing	-	-	-	-	
6206 Contractual Services	5,080	-	-	-	
6207 Equipment Replacement Charge	-	-	-	-	
6208 Dues & Subscriptions	-	-	175	175	
6213 Meetings & Travel	-	79	4,600	4,600	
6214 Professional & Technical	65,723	60,668	70,000	70,000	
6223 Training & Education	90	600	1,500	3,000	
6253 Postage	-	-	3,000	5,000	
6254 Telephone	-	749	2,880	2,800	
<b>(2743) SENIOR IN-HOME CARE</b>	-	-	-	-	
Salaries & Benefits	-	-	-	-	
4102 Salaries Part Time	-	-	-	-	
4201 Retirement CalPERS	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
Maintenance & Operations	-	-	-	-	
5204 Operating Supplies	-	-	-	-	
6214 Professional & Technical	-	-	-	-	
<b>(2747) JUVENILE DIVERSION</b>	-	-	-	-	
Maintenance & Operations	-	-	-	-	
6214 Professional & Technical	-	-	-	-	
<b>(2778) DELIVERED MEALS</b>	-	-	-	-	
Salaries & Benefits	-	-	-	-	
4102 Salaries Part Time	-	-	-	-	
4201 Retirement CalPERS	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
Maintenance & Operations	-	-	-	-	
5204 Operating Supplies	-	-	-	-	
6214 Professional & Technical	-	-	-	-	
<b>(2779) COMMUNITY OUTREACH ADMINISTRATION</b>	-	-	-	-	
Maintenance & Operations	-	-	-	-	
6206 Contractual Services	-	-	-	-	
6214 Professional & Technical	-	-	-	-	
<b>(111) COMM. DEVEL. BLOCK GRANT</b>	<b>65,500</b>	-	-	<b>130,000</b>	
<b>(2781) ADA SIDEWALK PROJECT</b>	<b>65,500</b>	-	-	<b>130,000</b>	
Maintenance & Operations	-	-	-	130,000	
6206 Contractual Services	-	-	-	130,000	
Capital Outlay	65,500	-	-	-	
8441 Concrete Ramps-ADA Sidewalk Imp. Proj.II	-	-	-	-	
8499 City Hall CDBG ADA Restroom Improvement	65,500	-	-	-	
<b>(116) RESIDENTIAL SOUND INSULATION PROG. FUND</b>	<b>781</b>	<b>878</b>	<b>2,281</b>	-	
<b>(0000) (116) RESIDENTIAL SOUND INSULATION PROG. FUND</b>	<b>781</b>	<b>878</b>	<b>2,281</b>	-	
Salaries & Benefits	-	-	-	-	
4101 Salaries Full Time	-	-	-	-	
4103 Overtime	-	-	-	-	
4113 Reimbursable Overtime	-	-	-	-	
4201 Retirement CalPERS	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
4204 Group Insurance	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	781	878	2,281	-	
5204 Operating Supplies	-	-	-	-	
5215 Vehicle Gasoline Charge	-	-	-	-	
6102 Electric Utility	-	-	-	-	
6103 Water Utility	781	870	781	-	
6208 Dues & Subscriptions	-	-	-	-	
6213 Meetings & Travel	-	-	-	-	
6214 Professional & Technical	-	-	1,500	-	
6219 Network Operating Charges	-	-	-	-	
6224 Vehicle Operating Charge	-	-	-	-	
6244 Other Classified Expense	-	-	-	-	
6253 Postage	-	8	-	-	
6254 Telephone	-	-	-	-	
6260 Equipment Leasing Costs	-	-	-	-	
Transfers Out	-	-	-	-	
9001 Transfer Out	-	-	-	-	
<b>(125) STATE GRANTS</b>	<b>18,560</b>	-	-	-	
<b>(2402) PLANNING</b>	<b>18,560</b>	-	-	-	
Maintenance & Operations	18,560	-	-	-	
3727 California Housing & Community Dev	18,560	-	-	-	
<b>(129) CERTIFIED ACCESS SPECIALIST PROGRAM (CASP)</b>	-	-	<b>15,000</b>	<b>15,000</b>	
<b>(0000) COMMUNITY DEVELOPMENT DEPARTMENT</b>	-	-	<b>15,000</b>	<b>15,000</b>	
Maintenance & Operations	-	-	15,000	15,000	
6223 Training & Education	-	-	15,000	15,000	
<b>(130) AFFORDABLE HOUSING FUND</b>	-	-	<b>50,000</b>	<b>50,000</b>	
<b>(0000) (130) AFFORDABLE HOUSING FUND</b>	-	-	<b>50,000</b>	<b>50,000</b>	
Maintenance & Operations	-	-	50,000	50,000	
6214 Professional & Technical	-	-	50,000	50,000	
<b>(504) SENIOR HOUSING</b>	<b>44,216</b>	<b>11,743</b>	<b>16,295</b>	<b>15,621</b>	
<b>(0000) (504) SENIOR HOUSING</b>	<b>37,833</b>	<b>8,981</b>	<b>10,295</b>	<b>9,621</b>	

Department		COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
Maintenance & Operations	7,313	8,981	10,295	9,621	
6214 Professional & Technical	-	-	1,000	-	
6249 Fees & Licenses	-	-	-	-	
6286 General Admin Charges	7,313	8,981	9,295	9,621	
6301 Legal Council	-	-	-	-	
Transfers Out	-	-	-	-	
9405 Transfer-Facility Maintenance	-	-	-	-	
Capital Outlay	30,520	-	-	-	
8103 Other Improvements	30,520	-	-	-	
<b>(2201) (504) SENIOR HOUSING</b>	<b>6,383</b>	<b>2,762</b>	<b>6,000</b>	<b>6,000</b>	
Maintenance & Operations	6,383	2,762	6,000	6,000	
6301 Legal Council	6,383	2,762	6,000	6,000	
<b>(2743) (504) SENIOR HOUSING</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Salaries & Benefits	-	-	-	-	
4102 Salaries Part Time	-	-	-	-	
4201 Retirement CalPERS	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
<b>(601) EQUIPMENT REPLACEMENT</b>	<b>-</b>	<b>(11,010)</b>	<b>-</b>	<b>45,000</b>	
<b>(2402) PLANNING</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Capital Outlay	-	-	-	-	
8104 Equipment	-	-	-	-	
<b>(2403) BUILDING &amp; SAFETY</b>	<b>-</b>	<b>(11,010)</b>	<b>-</b>	<b>45,000</b>	
Capital Outlay	-	(11,010)	-	45,000	
8105 Automotive	-	(11,010)	-	45,000	
<b>(708) TRUST FUNDS-PROJECT DEPOSITS NONREFUNDAB</b>	<b>134,648</b>	<b>538,799</b>	<b>800,000</b>	<b>975,000</b>	
<b>(2402) PLANNING</b>	<b>132,046</b>	<b>138,799</b>	<b>800,000</b>	<b>904,000</b>	
Maintenance & Operations	-	-	800,000	904,000	
6201 Advertising/Publishing	-	-	-	4,000	
6206 Contractual Services	-	-	-	-	
6214 Professional & Technical	-	-	800,000	900,000	
Capital Outlay	132,046	138,799	-	-	
8220 Downtown Specific Plan	217,960	138,799	-	-	
8656 El Segundo Transit Corridor Plan	-	-	-	-	
8807 General Plan Maintenance	(85,914)	-	-	-	
<b>(2403) BUILDING &amp; SAFETY</b>	<b>2,602</b>	<b>400,000</b>	<b>-</b>	<b>71,000</b>	
Maintenance & Operations	-	-	-	71,000	
5206 Computer Supplies	-	-	-	21,000	
6214 Professional & Technical	-	-	-	50,000	
Capital Outlay	2,602	400,000	-	-	
8807 Civic Center Maintenance & Repairs	2,602	400,000	-	-	
<b>(2404) COMMUNITY DEVELOPMENT ADMINISTRATION</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Maintenance & Operations	-	-	-	-	
6206 Contractual Services	-	-	-	-	
<b>Grand Total</b>	<b>3,054,218</b>	<b>3,164,646</b>	<b>4,628,670</b>	<b>5,188,576</b>	

# Public Works Department

Administration  
Environmental/Solid Waste  
General Services  
Engineering  
Utilities



## Mission Statement

To deliver the highest quality public works services to residents and businesses in the City of El Segundo by providing outstanding public service, diligently maintaining City facilities and public infrastructure, and delivering the projects in the City's Capital Improvement Program (CIP) in a safe, logical, expedient, and cost-effective manner.

The Public Works Department has 53.5 FTE's spread among four distinct divisions. While a portion of the Department's operating costs are funded by the General Fund, the majority of the Department's operating budget is comprised of the City's Water Enterprise Fund and Wastewater Enterprise Fund.

### **PUBLIC WORKS ADMINISTRATION:**

Provides overall administrative direction; ensures the Department provides the best service to the residents and the businesses in the City; represents the City with regard to regional, inter-agency and outside organization issues; manages the delivery of various projects; provides technical support to the Planning Commission and other Committees, other City Departments, the City Manager, and the City Council.

### **ENVIRONMENTAL AND COLLECTION DIVISION:**

**Solid Waste:** Administers the City's exclusive franchise collection contract for single-family and duplex properties along with City-owned facilities; administers the City's Source Reduction and Recycling (SRRE) Program; supports the Environmental Committee and provides technical assistance and outreach to increase awareness of waste reduction and recycling. It also manages the City's Commercial and Multi-Family Solid Waste Collection Permit

Program to meet current State-mandated requirements, including AB 341 (Commercial Recycling), AB 1826 (Organics Recycling), and SB 1383 (Organic Recycling).

**Environmental:** Manages environmental issues with the Hyperion Water Reclamation Plant, Scattergood Generating Station, and Chevron Refinery and supports the Hyperion Citizen's Advisory Committee.

#### **GENERAL SERVICES DIVISION:**

**Government Buildings:** Operates and maintains several City owned facilities comprised of over 260,000 square feet of space, including: City Hall, Fire Stations 1 & 2, the Police Station, Library, Maintenance Facility (the "Yard"), Water Facility, the Aquatics Center, Hilltop Pool, the Plunge, and Rec Park facilities.

**Street Maintenance:** Maintains approximately 57 miles of City streets and 6 miles of alleyways. Performs graffiti abatement in public property and public Right-Of-Way. Repairs and/or replaces concrete curb, gutter and sidewalk and roadway surfaces. Cleans spills of various non-hazardous materials in the public right-of-way, installs community banners and provides First Responder services to emergencies in coordination with Police and Fire Departments, administers the street sweeping contract and provides personnel and equipment to transport debris generated by City Departments to a transfer station. Manages the street lighting contract with Southern California Edison and coordinates contractual traffic signal maintenance services with the LA County Department of Public Works. Maintains all roadway striping, marking and signage, crosswalks, parking stalls, street name signs, and posts temporary signs for community events.

**Equipment Maintenance:** Maintains both motorized and portable equipment for the Fire, Police, Community Development, Public Works, and Recreation, Parks and Library Departments; manages the fuel purchase for all City vehicles; readies for service new Police and Fire equipment; administers the equipment replacement and vehicle operating budgets; evaluates equipment for replacement; prepares specifications necessary for the acquisition of the equipment; and determines the disposal of vehicles and equipment to be sold at auction. Equipment Maintenance also coordinates the annual Department of Transportation Smog Program audits, the annual California Highway Patrol inspections, the annual CAL-OSHA crane inspection, and the operation of the fuel storage and monitoring systems.

#### **ENGINEERING DIVISION:**

The Engineering Division performs the review, approval, and construction of public and private improvements in the public right-of-way, reviews and approves encroachment permits, develops and implements the Capital Improvement Program, reviews and provides approval conditions for private development applications and projects in support of the Community Development Department, manages the Capital Improvement Program Advisory Committee; and ensures compliance with and participation in various regional programs such as the NPDES Permit and South Bay Cities COG initiatives and projects. Engineering Division also provides grant oversight and administration; keeps and maintains record drawings of City-owned infrastructure; and provides engineering support to other City Departments and other Divisions within the Public Works Department.

#### **UTILITIES DIVISION:**

**Wastewater:** Operates and maintains the City's wastewater collection system, which consists of nine sewer lift stations with 18 pumps, and approximately 57 miles of sewer mains. In addition, Wastewater operates and maintains

approximately 18 miles of underground storm sewer pipes, including approximately 400 catch basins, 3 lift stations, and several underground force mains which play a critical role in assuring the City is safe from rising storm runoff waters. The sewer lift stations run in an automatic mode 24 hours per day, 365 days a year and the stormwater lift stations operate on demand as necessary. The City's sewer lift stations convey flow of over a half-billion gallons of sewage effluent to treatment plants operated by LA City and LA County. Wastewater Operators are continuously on call to assist the city's businesses and residents when issues arise stemming from sewer related backups and storm water runoff, mitigating hazardous conditions to the community we serve.

**Water:** Operates, maintains, and repairs the City's water distribution system consisting of approximately 65 miles of pipe, 5,000 meters, 3 million gallon (MG) and 6 MG reservoirs, and the 200,000-gallon elevated tank and other water related assets. Follows stringent guidelines set by the EPA and the State of California Water Resources Control Board to assure the water delivery to the City's water customers is safe for consumption and meets all water quality and regulatory standards. Monitors numerous facets of the City's water related projects stemming from Capital Improvement Projects to renovation projects from private residents and business owners, assuring the integrity of the City's water delivery system. Works closely with water purveyors at West Basin and Metropolitan Water District to ensure City's water customers benefit from water conservation programs and rebates during these times of drought. Assures accuracy within its water meter reading systems through its "smart" meter reading software to provide the upmost in customer service transparency through its billing system. Works closely with the City's Finance Department given their partnership in assuring all water related financial responsibilities are met. Water Operators are continuously on call to assure the City's water customers have access to safe, potable water as well as assuring the City's Fire Department has the capacity to suppress and control any fire related emergency that should present itself.

#### **ACCOMPLISHMENTS IN FISCAL YEAR 2024-25:**

- Continuous delivery of an aggressive \$39M Capital Improvement Program including Citywide Roadway Resurfacing, City Hall Phase 2 Improvements, Wastewater Infrastructure Improvements, Sidewalk Maintenance, City Hall Phase I HVAC Improvements, Library Wall Repairs and Waterproofing, Water Main Improvements, Library Elevator Modernization, Plunge Renovation Project, Main Street and Imperial Hwy Monument Sign Project, El Segundo Boulevard Improvement Project, and design of various projects at the Recreation Park Complex and Aquatics Center Heater Design.
- Implemented the Preferential Parking Zone 3 Pilot Permit Program in an area bound by Mariposa Avenue, Indiana Street, and Holly Avenue, and Kansas Street.
- Tracked tonnage, diversion and per capita disposal rates for recyclables, organics, bulky-items, and various roll-offs for City Facilities through Residential Solid Waste and Recycling Services provider (EDCO).
- Cooperatively improved the City's disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.
- Prepared and published a Request for Qualifications (RFQ) and a Request for Proposals (RFP) for the implementation of franchise agreements for Commercial Solid Waste Collection, Recycling, and Disposal Services for the City.
- Collaborated with the Community Development Department and EDCO in the removal of all abandoned bulky items in the public right-of-way.
- Applied for grants to use towards the Citywide School District Traffic and Pedestrian Safety Design.
- Maintained and repaired streets, sidewalks, sewer mains, water mains, valves and meters, pump stations, generators, signage, vehicles, and other motorized equipment.
- Managed a compliant stormwater program; cleaned catch basins; and ensured public health and safety during storm events.

- Responded to emergencies in an expeditious manner.
- Provided support to other departments for City events such as the Farmer's Market and Candy Cane Lane, including traffic control; signage; banners, holiday decorations, and clean-up.
- Administered more than 100 contracts, including large contracts for street sweeping, trash collection, signal maintenance, and custodial services.
- Reviewed, issued, and inspected 255 encroachment permits for construction activities in public right-of-way.
- Implemented an outdoor dining program for establishments in the Downtown area interested in participating in the program.
- Revised the Public Works organizational chart and hired the newly created "Utilities Superintendent" position.
- Promoted a tenured Water Division employee to the Water Supervisor position and filled Wastewater and Water Division vacancies to continue to serve the community with the upmost in quality customer service.
- Established numerous contracts with various consulting firms to assure all state and federal regulatory water resource mandates are met.
- Leased to own critical piece of equipment for the maintenance and emergency response of the City's sewer system.
- Implemented a new fuel and fleet management software to track the maintenance and expenses of City vehicles.
- Continued to provide staff with educational opportunities to assure staff is meeting all regulatory mandates and compliance matters for their divisions.

#### **GOALS & OBJECTIVES FOR FISCAL YEAR 2025-2026:**

- Continue providing great level of service to the residents and business of El Segundo, maintain the roads and sidewalks in a safe condition for pedestrians, bicyclists, and motorists.
- Commence the recommended improvements from the Citywide Facilities Condition Assessment and develop a multi-year CIP Programs in cooperation with the Finance Department.
- Maintain and repair the City's equipment and infrastructure as needed, including sewer mains, water mains, streets, sidewalks, curbs, gutters, pump stations, potable water reservoirs, vehicles other motorized equipment, and buildings.
- Deliver the annual Capital Improvement Program as approved by City Council.
- Ensure consistent, effective, and efficient maintenance services and installation of new pool heaters are provided at the Aquatics Center, in cooperation with Recreation, Parks, and Library Department.
- Deliver the completed Plunge Renovation Project to the community for use by early 2026.
- Commence construction of the Phase 1 Teen Center and Skatepark.
- Provide staff support as needed for City events and emergencies, including traffic accidents; sewer overflows; main breaks; and abandoned items in the right-of-way.
- Provide outstanding customer service for all customers – internal and external; continue to represent the City's interests in regional programs and issues; coordinate with and outreach to the general public, residents, developers, contractors, utility companies and other public agencies.
- Effectively administer and oversee City contracts for services and support.
- Continue to cooperatively improve the City's disposal and recycling programs with CalRecycle to ensure compliance with State laws and maintain compliance with external agency requirements and regulations by enforcing the new commercial and multi-family permit regulations.
- Enforce Commercial and Multi-Family Permit Program.
- Execute Franchise Agreements with selected haulers for Commercial Solid Waste Collection.
- Improve training and educational opportunities for all Public Works staff.
- Continue to seek and secure grants for a variety of Public Works activities and projects; and to investigate more cost-effective ways to maintain and improve the City's infrastructure.
- Provide water customers with more options to pay water invoices.
- Continue to work with our water partner agencies such as the West Basin Water District, Metropolitan Water District, and other South Bay Cities
- Continue to support all City Boards, Commission and Committees.

**CITY OF EL SEGUNDO  
PUBLIC WORKS DEPARTMENT  
FOUR-YEAR PERSONNEL SUMMARY  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b>Public Works Department</b>				
Director of Public Works	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	3.00	2.00
Administrative Technical Specialist (Water Fund)	1.00	1.00	1.00	1.00
Associate Engineer	-	1.00	-	-
City Engineer	1.00	1.00	1.00	1.00
Custodian	1.00	1.00	1.00	1.00
Engineering Technician	1.00	1.00	1.00	1.00
Environmental Programs Manager	-	-	1.00	1.00
Equipment Maintenance Supervisor	1.00	1.00	1.00	1.00
Equipment Mechanic I/II	2.00	2.00	2.00	2.00
Facilities Maintenance Supervisor	1.00	1.00	1.00	1.00
Facilities Systems Mechanic	3.00	3.00	3.00	3.00
Fire Equipment Mechanic	2.00	1.00	-	-
General Services Manager	1.00	-	-	-
General Services Superintendent	-	1.00	1.00	1.00
Management Analyst	-	1.00	-	-
Meter Reader / Repairer	-	-	1.00	1.00
Office Specialist I	-	1.00	-	1.00
Pool Maintenance Technician	1.00	1.00	1.00	1.00
Principal Civil Engineer	1.00	1.00	1.00	1.00
Public Works Inspector	1.00	1.00	1.00	1.00
Senior Civil Engineer	1.00	1.00	2.00	2.00
Senior Engineer Associate	2.00	1.00	2.00	2.00
Senior Equipment Mechanic	-	1.00	2.00	2.00
Senior Management Analyst	1.00	-	1.00	1.00
Street Maintenance Leadworker	2.00	2.00	2.00	2.00
Street Maintenance Supervisor	1.00	1.00	1.00	1.00
Street Maintenance Worker I/II	6.00	6.00	6.00	6.00
Utilities Superintendent	-	1.00	1.00	1.00
Wastewater Leadworker	-	-	1.00	1.00
Wastewater Maintenance Leadworker	1.00	1.00	-	-
Wastewater Supervisor	-	-	1.00	1.00
Water Maintenance Leadworker	2.00	2.00	2.00	2.00
Water Maintenance Worker I/II	4.00	4.00	2.00	2.00
Water Meter Reader/Repairer	1.00	1.00	-	-
Water Supervisor	1.00	1.00	-	-
Water/Wastewater Maintenance Worker I/II	6.00	7.00	8.00	8.00
Water/Wastewater Supervisor	1.00	1.00	1.00	1.00
<b>Sub-total Full-Time</b>	<b>48.00</b>	<b>51.00</b>	<b>53.00</b>	<b>53.00</b>

**CITY OF EL SEGUNDO**  
**PUBLIC WORKS DEPARTMENT**  
**FOUR-YEAR PERSONNEL SUMMARY**  
**FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Part-Time FTEs</u></b>				
Custodian	-	0.50	0.50	0.50
<b>Sub-total Part-Time</b>	<b>-</b>	<b>0.50</b>	<b>0.50</b>	<b>0.50</b>
<b>Total Public Works Department</b>	<b>48.00</b>	<b>51.50</b>	<b>53.50</b>	<b>53.50</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary  
 Fiscal Year 2025-2026

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>7,231,148</b>	<b>8,165,794</b>	<b>9,844,794</b>	<b>9,916,735</b>
<b>(2601) GOVERNMENT BUILDINGS</b>	<b>2,247,097</b>	<b>2,283,476</b>	<b>2,848,606</b>	<b>2,643,738</b>
Salaries & Benefits	684,465	765,030	914,422	834,889
Maintenance & Operations	1,512,722	1,518,446	1,934,183	1,808,849
Capital Outlay	49,910	-	-	-
<b>(4101) ENGINEERING</b>	<b>856,756</b>	<b>1,115,881</b>	<b>1,649,365</b>	<b>1,492,752</b>
Salaries & Benefits	404,786	424,027	946,089	638,806
Maintenance & Operations	451,970	691,854	703,276	853,946
<b>(4201) STREET SERVICES</b>	<b>464,519</b>	<b>438,453</b>	<b>489,545</b>	<b>797,821</b>
Salaries & Benefits	220,196	206,136	238,745	250,294
Maintenance & Operations	244,323	232,317	250,800	547,527
<b>(4202) STREET MAINTENANCE</b>	<b>733,029</b>	<b>782,418</b>	<b>1,059,032</b>	<b>1,016,378</b>
Salaries & Benefits	549,138	559,285	719,540	727,261
Maintenance & Operations	183,891	223,133	339,492	289,117
Capital Outlay	-	-	-	-
<b>(4203) PARK MAINTENANCE</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(4205) TRAFFIC SAFETY</b>	<b>951,951</b>	<b>1,055,757</b>	<b>949,848</b>	<b>939,978</b>
Salaries & Benefits	394,035	395,102	410,208	400,338
Maintenance & Operations	557,917	660,655	539,640	539,640
<b>(4206) SOLID WASTE RECYCLING</b>	<b>345,134</b>	<b>456,889</b>	<b>477,690</b>	<b>563,441</b>
Salaries & Benefits	15,273	15,920	16,190	16,441
Maintenance & Operations	329,862	440,969	461,500	547,000
<b>(4302) STORM DRAINS</b>	<b>224,836</b>	<b>225,310</b>	<b>261,113</b>	<b>223,252</b>
Salaries & Benefits	163,798	175,542	148,613	138,752
Maintenance & Operations	61,038	49,769	112,500	84,500
<b>(4304) ENVIRONMENTAL PROGRAMS</b>	-	<b>38,527</b>	-	<b>188,949</b>
Salaries & Benefits	-	38,527	-	188,949
Maintenance & Operations	-	-	-	-
<b>(4601) EQUIPMENT MAINTENANCE</b>	<b>1,169,627</b>	<b>1,471,038</b>	<b>1,814,934</b>	<b>1,759,161</b>
Salaries & Benefits	468,189	659,937	719,608	711,841
Maintenance & Operations	701,438	811,101	1,095,326	1,047,320
<b>(4801) ADMINISTRATION</b>	<b>238,197</b>	<b>298,044</b>	<b>294,662</b>	<b>291,265</b>
Salaries & Benefits	227,295	265,401	256,974	271,040
Maintenance & Operations	10,902	32,644	37,688	20,225
<b>(106) STATE GAS TAX FUND</b>	<b>274,795</b>	<b>427,185</b>	<b>523,755</b>	<b>473,007</b>
<b>(0000) (106) STATE GAS TAX FUND</b>	<b>3,000</b>	<b>170,932</b>	<b>260,000</b>	<b>260,000</b>
Salaries & Benefits	-	-	-	-
Maintenance & Operations	3,000	170,932	260,000	260,000
<b>(4202) STREET MAINTENANCE</b>	<b>270,563</b>	<b>11,628</b>	<b>13,755</b>	<b>13,007</b>
Salaries & Benefits	14,702	5,506	13,755	13,007
Maintenance & Operations	255,861	6,122	-	-
<b>(8206) STATE GAS TAX</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
Capital Outlay	-	-	-	-
<b>(8203) STATE GAS TAX</b>	<b>1,232</b>	<b>244,625</b>	<b>250,000</b>	<b>200,000</b>
Maintenance & Operations	-	-	-	-
Capital Outlay	1,232	244,625	250,000	200,000
<b>(110) MEASURE R</b>	<b>689,579</b>	<b>672,006</b>	<b>1,000,000</b>	<b>400,000</b>
<b>(8203) STATE GAS TAX</b>	<b>689,579</b>	<b>672,006</b>	<b>1,000,000</b>	<b>400,000</b>
Maintenance & Operations	-	-	-	-
Capital Outlay	689,579	672,006	1,000,000	400,000
<b>(114) PROP "C" TRANSPORTATION</b>	<b>432,977</b>	<b>3,116,975</b>	<b>1,200,000</b>	-
<b>(5292) DIAL-A-RIDE</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(5293) SHUTTLE</b>	<b>2,429</b>	<b>300,000</b>	<b>1,200,000</b>	-
Salaries & Benefits	2,429	-	-	-
Maintenance & Operations	-	-	-	-
Capital Outlay	-	300,000	1,200,000	-
<b>(5295) ADMINISTRATION</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
<b>(8203) STATE GAS TAX</b>	<b>430,549</b>	<b>2,816,975</b>	-	-
Capital Outlay	430,549	2,816,975	-	-
<b>(115) AIR POLLUTION REDUCTION FUND</b>	-	-	-	<b>100,000</b>
<b>(0000) (115) AIR POLLUTION REDUCTION FUND</b>	-	-	-	<b>100,000</b>
Capital Outlay	-	-	-	100,000
<b>(117) HYPERION MITIGATION FUND</b>	<b>20,910</b>	<b>15,739</b>	<b>60,754</b>	<b>61,277</b>
<b>(8601) HYPERION LANDSCAPING</b>	<b>18,802</b>	<b>1,286</b>	<b>45,795</b>	<b>45,795</b>
Maintenance & Operations	18,802	1,286	45,795	45,795
<b>(8602) HYPERION LANDSCAPING</b>	<b>2,108</b>	<b>14,453</b>	<b>14,959</b>	<b>15,482</b>
Maintenance & Operations	2,108	14,453	14,959	15,482
<b>(118) TDA ARTICLE 3 - SB 821 BIKEWAY FUND</b>	<b>14,846</b>	-	<b>30,000</b>	<b>15,000</b>
<b>(0000) PUBLIC WORKS DEPARTMENT</b>	<b>14,846</b>	-	<b>30,000</b>	<b>15,000</b>
Capital Outlay	14,846	-	30,000	15,000
<b>(119) MTA GRANT</b>	-	-	-	-

CITY OF EL SEGUNDO  
 Adopted Budget Summary  
 Fiscal Year 2025-2026

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
(8203) STATE GAS TAX	-	-	-	-
Capital Outlay	-	-	-	-
(125) STATE GRANTS	18,600	810,664	75,000	75,000
(4801) ADMINISTRATION	18,600	24,127	75,000	75,000
Maintenance & Operations	18,600	24,127	75,000	75,000
(8203) STATE GAS TAX	-	786,537	-	-
Capital Outlay	-	786,537	-	-
(127) MEASURE M	828,241	4,235,171	200,000	200,000
(0000) PUBLIC WORKS DEPARTMENT	828,241	185,171	200,000	200,000
Capital Outlay	828,241	185,171	200,000	200,000
(8203) STATE GAS TAX	-	4,050,000	-	-
Capital Outlay	-	4,050,000	-	-
(128) SB-1	335,930	802,744	600,000	400,000
(0000) PUBLIC WORKS DEPARTMENT	335,930	2,744	-	-
Capital Outlay	335,930	2,744	-	-
(8203) STATE GAS TAX	-	800,000	600,000	400,000
Capital Outlay	-	800,000	600,000	400,000
(131) COUNTY STORM WATER PROGRAM	192,770	224,884	1,050,000	1,050,000
(0000) PUBLIC WORKS DEPARTMENT	192,770	224,884	400,000	400,000
Maintenance & Operations	192,770	224,884	400,000	400,000
(8152) PUBLIC WORKS DEPARTMENT	-	-	-	-
Capital Outlay	-	-	-	-
(8205) PUBLIC WORKS DEPARTMENT	-	-	650,000	650,000
Capital Outlay	-	-	650,000	650,000
(301) CAPITAL IMPROVEMENT FUND	-	1,232	-	-
(8205) PUBLIC WORKS DEPARTMENT	-	1,232	-	-
Capital Outlay	-	1,232	-	-
(405) FACILITIES MAINTENANCE	-	-	-	-
(0000) PUBLIC WORKS DEPARTMENT	-	-	-	-
Maintenance & Operations	-	-	-	-
(501) WATER UTILITY FUND	28,790,157	32,100,402	39,315,822	39,449,617
(0000) PUBLIC WORKS DEPARTMENT	51,617	51,192	51,660	50,569
Maintenance & Operations	51,617	51,192	51,660	50,569
(0000) (501) WATER UTILITY FUND	-	-	-	-
Transfers Out	-	-	-	-
(7103) WATER-CAPITAL	105,347	66,596	4,460,000	4,460,000
Capital Outlay	105,347	66,596	4,460,000	4,460,000
(7102) WATER-OPERATION	28,633,193	31,982,614	34,804,161	34,939,048
Salaries & Benefits	1,777,237	2,110,441	1,968,204	1,913,340
Maintenance & Operations	26,852,748	29,869,706	32,835,957	33,025,708
Capital Outlay	3,208	2,466	-	-
(502) SEWER FUND	4,563,279	5,460,150	7,687,440	7,962,952
(0000) PUBLIC WORKS DEPARTMENT	33,399	44,189	31,471	51,209
Maintenance & Operations	33,399	44,189	31,471	51,209
(0000) (502) SEWER FUND	81,538	-	-	-
Transfers Out	81,538	-	-	-
(4301) WASTEWATER	4,441,110	5,394,622	5,443,468	5,699,243
Salaries & Benefits	1,044,517	1,227,061	1,036,127	1,094,244
Maintenance & Operations	3,392,846	4,164,598	4,407,341	4,604,999
Capital Outlay	3,747	2,963	-	-
(8204) SANITRY SEWER CIP	7,232	21,339	2,212,500	2,212,500
Capital Outlay	7,232	21,339	2,212,500	2,212,500
(505) SOLID WASTE	285,363	288,102	330,000	346,000
(0000) (505) SOLID WASTE	285,363	288,102	330,000	346,000
Maintenance & Operations	285,363	288,102	330,000	346,000
(601) EQUIPMENT REPLACEMENT	658,803	497,252	2,071,272	1,827,855
(0000) PUBLIC WORKS DEPARTMENT	658,803	497,252	-	-
Capital Outlay	658,803	497,252	-	-
(2601) GOVERNMENT BUILDINGS	-	-	633,262	633,262
Capital Outlay	-	-	633,262	633,262
(4101) ENGINEERING	-	-	12,000	12,000
Capital Outlay	-	-	12,000	12,000
(4201) STREET SERVICES	-	-	15,000	15,000
Capital Outlay	-	-	15,000	15,000
(4202) STREET MAINTENANCE	-	-	415,666	334,583
Capital Outlay	-	-	415,666	334,583
(4203) PARK MAINTENANCE	-	-	-	-
Capital Outlay	-	-	-	-
(4205) TRAFFIC SAFETY	-	-	65,800	65,800
Capital Outlay	-	-	65,800	65,800
(4301) WASTEWATER	-	-	379,557	235,040
Capital Outlay	-	-	379,557	235,040
(4601) EQUIPMENT MAINTENANCE	-	-	76,577	58,760
Capital Outlay	-	-	76,577	58,760
(7102) WATER-OPERATION	-	-	473,410	473,410
Capital Outlay	-	-	473,410	473,410
<b>Grand Total</b>	<b>44,337,399</b>	<b>56,818,299</b>	<b>63,988,836</b>	<b>62,277,444</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

<b>001 GENERAL FUND</b>				
<b>Department</b>	<b>PUBLIC WORKS DEPARTMENT</b>			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>7,231,148</b>	<b>8,165,794</b>	<b>9,844,794</b>	<b>9,916,735</b>
<b>Salaries &amp; Benefits</b>	<b>3,127,174</b>	<b>3,504,906</b>	<b>4,370,388</b>	<b>4,178,611</b>
4101 Salaries Full Time	2,007,260	2,272,279	2,881,644	2,845,126
4102 Salaries Part Time	32,386	28,319	25,543	25,543
4103 Overtime	133,031	150,130	135,000	140,000
4113 Reimbursable Overtime	-	20	-	-
4116 Standby Pay	27,410	31,278	29,000	45,500
4117 Opt - Out Payments	6,992	6,950	6,270	-
4201 Retirement CalPERS	224,365	210,929	282,310	267,555
4202 FICA	171,318	193,229	222,782	217,117
4203 Workers' Compensation	207,092	229,788	260,676	188,400
4204 Group Insurance	307,396	370,871	502,021	424,227
4207 CalPERS UAL Expense	-	-	-	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4210 OPEB liability	-	-	-	-
4211 401(a) Employer's Contribution	6,424	7,193	6,951	6,951
4215 Uniform Replacement	-	540	15,000	15,000
4221 Car Allowance	3,500	3,380	3,192	3,192
<b>Maintenance &amp; Operations</b>	<b>4,054,063</b>	<b>4,660,888</b>	<b>5,474,406</b>	<b>5,738,124</b>
5201 Office Supplies	82	-	-	-
5203 Repair & Maintenance Supplies	62,898	55,851	90,000	90,000
5204 Operating Supplies	301,036	421,113	605,200	536,200
5206 Computer Supplies	1,000	327	2,500	2,500
5207 Small Tools & Equipment	3,892	7,390	18,000	17,000
5215 Vehicle Gasoline Charge	308,773	473,943	350,000	350,000
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	13,849	9,499	57,000	37,000
6102 Electric Utility	786,933	816,104	615,000	718,000
6103 Water Utility	46,900	52,990	79,000	89,000
6104 Electricity Charges	77,264	89,808	70,000	70,000
6105 Aquatics Gas Utilities	162,076	120,708	200,000	100,000
6201 Advertising/Publishing	1,391	1,344	5,000	5,000
6204 Fleet Operating Charge	-	-	-	-
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	1,599,810	1,941,216	2,302,500	2,826,727
6207 Equipment Replacement Charge	99,606	125,813	81,595	87,056
6208 Dues & Subscriptions	8,786	4,658	10,450	8,750
6209 Dump Fees	-	-	-	-
6210 Hazard Material Disposal Fee	383	1,715	10,000	8,000
6212 Laundry & Cleaning	9,992	15,136	19,500	18,500
6213 Meetings & Travel	1,616	3,965	19,500	14,500
6214 Professional & Technical	27,668	35,312	44,500	56,500
6215 Repairs & Maintenance	29,667	25,824	70,000	50,000
6216 Rental Charges	-	-	-	-
6217 Software Maintenance	2,000	-	2,000	-
6219 Network Operating Charge	32,200	36,702	37,987	39,316
6223 Training & Education	4,679	5,658	33,000	37,000
6224 Vehicle Operating Charge	307,308	108,720	457,536	460,000
6249 Fees & Licenses	-	19,877	21,463	-
6253 Postage	418	5,499	1,125	1,125
6254 Telephone	20,759	21,133	21,550	25,950
6260 Equipment Leasing Costs	-	-	-	-
6281 Emergency Facilities Maintenance	121,194	30,324	200,000	50,000
6282 Emergency Repair	11,606	4,843	50,000	40,000
6304 Smoky Hollow Parking in Lieu	10,277	225,415	-	-
6245 Employee Engagement	-	-	-	-
<b>Capital Outlay</b>	<b>49,910</b>	<b>-</b>	<b>-</b>	<b>-</b>
8104 Equipment	49,910	-	-	-
<b>Grand Total</b>	<b>7,231,148</b>	<b>8,165,794</b>	<b>9,844,794</b>	<b>9,916,735</b>

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>7,231,148</b>	<b>8,165,794</b>	<b>9,844,794</b>	<b>9,916,735</b>
<b>(2601) GOVERNMENT BUILDINGS</b>	<b>2,247,097</b>	<b>2,283,476</b>	<b>2,848,606</b>	<b>2,643,738</b>
Salaries & Benefits	684,465	765,030	914,422	834,889
4101 Salaries Full Time	410,571	457,503	568,876	574,936
4102 Salaries Part Time	32,386	28,319	25,543	25,543
4103 Overtime	22,003	33,056	25,000	25,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	6,246	5,079	-	6,500
4117 Opt - Out Payments	2,768	3,000	2,850	-
4201 Retirement CalPERS	48,819	43,286	55,924	54,377
4202 FICA	40,719	42,388	45,593	45,668
4203 Workers' Compensation	61,985	69,326	79,520	24,687
4204 Group Insurance	58,260	82,318	110,392	77,454
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	459	514	497	497
4215 Uniform Replacement	-	-	-	-
4221 Car Allowance	250	241	228	228
Maintenance & Operations	1,512,722	1,518,446	1,934,183	1,808,849
5201 Office Supplies	30	-	-	-
5203 Repair & Maintenance Supplies	62,898	55,851	90,000	90,000
5204 Operating Supplies	166,213	176,977	266,000	267,000
5207 Small Tools & Equipment	-	-	2,500	1,500
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	5,388	5,509	40,000	30,000
6102 Electric Utility	355,228	344,063	250,000	350,000
6103 Water Utility	35,612	41,894	70,000	80,000
6104 Electricity Charges	77,264	89,808	70,000	70,000
6105 Aquatics Gas Utilities	162,076	120,708	200,000	100,000
6206 Contractual Services	490,371	597,561	695,000	719,000
6207 Equipment Replacement Charge	22,239	15,046	(451)	-
6212 Laundry & Cleaning	3,252	3,931	4,000	4,000
6213 Meetings & Travel	-	127	2,500	2,500
6214 Professional & Technical	-	19,210	30,000	30,000
6215 Repairs & Maintenance	-	-	-	-
6219 Network Operating Charge	5,200	5,927	6,134	6,349
6223 Training & Education	634	2,057	4,500	4,500
6224 Vehicle Operating Charge	1,106	1,032	-	-
6253 Postage	82	3,647	-	-
6254 Telephone	3,934	4,775	4,000	4,000
6260 Equipment Leasing Costs	-	-	-	-
6281 Emergency Facilities Maintenance	121,194	30,324	200,000	50,000
Capital Outlay	49,910	-	-	-
8104 Equipment	49,910	-	-	-
<b>(4101) ENGINEERING</b>	<b>856,756</b>	<b>1,115,881</b>	<b>1,649,365</b>	<b>1,492,752</b>
Salaries & Benefits	404,786	424,027	946,089	638,806
4101 Salaries Full Time	311,605	327,023	711,642	486,193
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	35,034	29,406	68,052	45,694
4202 FICA	23,380	23,603	54,441	36,579
4203 Workers' Compensation	6,494	5,966	18,788	16,660
4204 Group Insurance	25,721	35,310	90,558	51,072
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	1,652	1,850	1,787	1,787
4221 Car Allowance	900	869	821	821
Maintenance & Operations	451,970	691,854	703,276	853,946
5204 Operating Supplies	5,162	3,353	6,000	6,000
5206 Computer Supplies	1,000	327	2,500	2,500
5207 Small Tools & Equipment	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6201 Advertising/Publishing	1,391	1,344	3,000	3,000
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	385,388	420,400	650,000	800,000
6207 Equipment Replacement Charge	3,055	4,296	4,296	4,296
6208 Dues & Subscriptions	-	180	3,200	3,300
6213 Meetings & Travel	-	1,348	2,000	2,000
6214 Professional & Technical	27,441	11,570	6,500	6,500
6219 Network Operating Charge	13,800	15,729	16,280	16,850
6223 Training & Education	-	2,727	5,000	5,000
6253 Postage	335	1,852	750	750
6254 Telephone	4,120	3,314	3,750	3,750
6260 Equipment Leasing Costs	-	-	-	-
6304 Smoky Hollow Parking in Lieu	10,277	225,415	-	-
<b>(4201) STREET SERVICES</b>	<b>464,519</b>	<b>438,453</b>	<b>489,545</b>	<b>797,821</b>
Salaries & Benefits	220,196	206,136	238,745	250,294
4101 Salaries Full Time	156,838	148,733	164,274	179,203

Department		PUBLIC WORKS DEPARTMENT			
		Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
4102	Salaries Part Time	-	-	-	-
4103	Overtime	6,491	6,063	15,000	10,000
4113	Reimbursable Overtime	-	-	-	-
4116	Standby Pay	987	857	5,000	5,000
4117	Opt - Out Payments	-	-	-	-
4201	Retirement CalPERS	17,104	13,781	15,552	16,917
4202	FICA	12,546	12,547	12,567	13,572
4203	Workers' Compensation	8,551	6,937	4,928	6,217
4204	Group Insurance	17,113	16,615	20,845	18,805
4209	PARS Expense	-	-	-	-
4210	OPEB Expense	-	-	-	-
4211	401(a) Employer's Contribution	367	411	397	397
4221	Car Allowance	200	193	182	182
Maintenance & Operations		244,323	232,317	250,800	547,527
5204	Operating Supplies	5,378	2,466	12,200	12,200
6206	Contractual Services	238,615	229,741	237,000	533,727
6207	Equipment Replacement Charge	330	110	-	-
6254	Telephone	-	-	1,600	1,600
<b>(4202)</b>	<b>STREET MAINTENANCE</b>	<b>733,029</b>	<b>782,418</b>	<b>1,059,032</b>	<b>1,016,378</b>
Salaries & Benefits		549,138	559,285	719,540	727,261
4101	Salaries Full Time	313,164	315,164	431,185	439,460
4103	Overtime	40,647	38,799	40,000	50,000
4113	Reimbursable Overtime	-	-	-	-
4116	Standby Pay	7,461	10,511	-	10,000
4117	Opt - Out Payments	3,018	3,000	2,850	-
4201	Retirement CalPERS	33,876	31,895	43,680	41,924
4202	FICA	27,901	29,851	33,204	33,619
4203	Workers' Compensation	50,788	52,043	48,827	36,988
4204	Group Insurance	72,283	77,481	104,794	100,270
4210	OPEB Expense	-	-	-	-
4215	Uniform Replacement	-	540	15,000	15,000
Maintenance & Operations		183,891	223,133	339,492	289,117
5204	Operating Supplies	96,664	107,032	235,000	175,000
5207	Small Tools & Equipment	-	-	500	500
5220	Computer Refresh Program Equipment	-	-	-	-
6101	Gas Utility	4,918	2,328	4,000	4,000
6102	Electric Utility	15,743	16,844	12,000	15,000
6206	Contractual Services	-	-	-	-
6207	Equipment Replacement Charge	55,685	80,783	57,258	62,268
6209	Dump Fees	-	-	-	-
6212	Laundry & Cleaning	2,946	5,354	7,500	6,500
6214	Professional & Technical	-	4,045	4,500	4,500
6217	Software Maintenance	2,000	-	2,000	-
6219	Network Operating Charge	5,200	5,927	6,134	6,349
6223	Training & Education	-	84	10,000	10,000
6224	Vehicle Operating Charge	-	-	-	-
6254	Telephone	735	736	600	5,000
6260	Equipment Leasing Costs	-	-	-	-
Capital Outlay		-	-	-	-
8104	Equipment	-	-	-	-
<b>(4203)</b>	<b>PARK MAINTENANCE</b>	-	-	-	-
Salaries & Benefits		-	-	-	-
4101	Salaries Full Time	-	-	-	-
4102	Salaries Part Time	-	-	-	-
4103	Overtime	-	-	-	-
4116	Standby Pay	-	-	-	-
4117	Opt - Out Payments	-	-	-	-
4201	Retirement CalPERS	-	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
4204	Group Insurance	-	-	-	-
4210	OPEB Expense	-	-	-	-
4215	Uniform Replacement	-	-	-	-
Maintenance & Operations		-	-	-	-
5204	Operating Supplies	-	-	-	-
5207	Small Tools & Equipment	-	-	-	-
6101	Gas Utility	-	-	-	-
6102	Electric Utility	-	-	-	-
6103	Water Utility	-	-	-	-
6206	Contractual Services	-	-	-	-
6207	Equipment Replacement Charge	-	-	-	-
6208	Dues & Subscriptions	-	-	-	-
6212	Laundry & Cleaning	-	-	-	-
6214	Professional & Technical	-	-	-	-
6215	Repairs & Maintenance	-	-	-	-
6216	Rental Charges	-	-	-	-
6223	Training & Education	-	-	-	-

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
6254 Telephone	-	-	-	-
<b>(4205) TRAFFIC SAFETY</b>	<b>951,951</b>	<b>1,055,757</b>	<b>949,848</b>	<b>939,978</b>
Salaries & Benefits	394,035	395,102	410,208	400,338
4101 Salaries Full Time	247,762	244,276	253,475	245,015
4103 Overtime	20,958	21,711	20,000	20,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	4,117	5,902	10,000	10,000
4201 Retirement CalPERS	27,909	23,151	25,555	23,374
4202 FICA	20,955	21,975	19,391	18,744
4203 Workers' Compensation	29,709	29,532	32,731	17,951
4204 Group Insurance	42,624	48,555	49,056	65,253
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	557,917	660,655	539,640	539,640
5204 Operating Supplies	14,067	35,443	50,000	40,000
5207 Small Tools & Equipment	-	-	-	-
6102 Electric Utility	393,387	430,795	330,000	330,000
6206 Contractual Services	140,072	179,691	150,000	160,000
6207 Equipment Replacement Charge	10,391	14,726	9,640	9,640
<b>(4206) SOLID WASTE RECYCLING</b>	<b>345,134</b>	<b>456,889</b>	<b>477,690</b>	<b>563,441</b>
Salaries & Benefits	15,273	15,920	16,190	16,441
4101 Salaries Full Time	9,708	11,987	11,903	11,966
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	-	-	-
4113 Reimbursable Overtime	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	3,128	902	1,174	1,104
4202 FICA	612	783	911	779
4203 Workers' Compensation	358	385	387	493
4204 Group Insurance	900	1,258	1,236	1,520
4210 OPEB Expense	-	-	-	-
4211 401(a) Employer's Contribution	367	411	397	397
4221 Car Allowance	200	193	182	182
Maintenance & Operations	329,862	440,969	461,500	547,000
5204 Operating Supplies	-	-	2,000	2,000
6201 Advertising/Publishing	-	-	2,000	2,000
6206 Contractual Services	329,862	440,969	457,500	543,000
6213 Meetings & Travel	-	-	-	-
6223 Training & Education	-	-	-	-
<b>(4302) STORM DRAINS</b>	<b>224,836</b>	<b>225,310</b>	<b>261,113</b>	<b>223,252</b>
Salaries & Benefits	163,798	175,542	148,613	138,752
4101 Salaries Full Time	90,808	94,367	87,361	75,013
4103 Overtime	20,679	28,054	15,000	15,000
4113 Reimbursable Overtime	-	20	-	-
4116 Standby Pay	5,708	5,096	6,000	6,000
4117 Opt - Out Payments	1,207	950	570	-
4201 Retirement CalPERS	9,192	9,459	8,960	7,156
4202 FICA	9,084	9,826	6,727	5,738
4203 Workers' Compensation	13,924	12,550	9,457	9,881
4204 Group Insurance	13,195	15,219	14,538	19,962
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	61,038	49,769	112,500	84,500
5204 Operating Supplies	4,869	-	6,000	6,000
6101 Gas Utility	30	-	10,000	-
6102 Electric Utility	13,149	14,444	15,000	15,000
6103 Water Utility	3,029	2,958	3,000	3,000
6201 Advertising/Publishing	-	-	-	-
6206 Contractual Services	15,502	10,107	13,000	15,000
6215 Repairs & Maintenance	21,682	19,420	60,000	40,000
6223 Training & Education	-	-	2,500	2,500
6254 Telephone	2,777	2,840	3,000	3,000
<b>(4304) ENVIRONMENTAL PROGRAMS</b>	<b>-</b>	<b>38,527</b>	<b>-</b>	<b>188,949</b>
Salaries & Benefits	-	38,527	-	188,949
4101 Salaries Full Time	-	33,722	-	155,866
4201 Retirement CalPERS	-	2,019	-	13,926
4202 FICA	-	2,580	-	11,924
4203 Workers' Compensation	-	166	-	6,422
4204 Group Insurance	-	39	-	812
4210 OPEB liability	-	-	-	-
Maintenance & Operations	-	-	-	-
5204 Operating Supplies	-	-	-	-
6206 Contractual Services	-	-	-	-
6213 Meetings & Travel	-	-	-	-
6214 Professional & Technical	-	-	-	-
6223 Training & Education	-	-	-	-
6254 Telephone	-	-	-	-
<b>(4601) EQUIPMENT MAINTENANCE</b>	<b>1,169,627</b>	<b>1,471,038</b>	<b>1,814,934</b>	<b>1,759,161</b>
Salaries & Benefits	468,189	659,937	719,608	711,841

Department		PUBLIC WORKS DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
4101 Salaries Full Time	290,406	431,913	455,533	469,152	
4102 Salaries Part Time	-	-	-	-	
4103 Overtime	22,252	22,448	20,000	20,000	
4113 Reimbursable Overtime	-	-	-	-	
4116 Standby Pay	2,892	3,834	8,000	8,000	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	35,058	40,797	44,719	44,483	
4202 FICA	23,859	34,607	34,848	35,753	
4203 Workers' Compensation	31,510	48,860	62,003	60,518	
4204 Group Insurance	61,645	76,874	93,926	73,355	
4209 PARS Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4211 401(a) Employer's Contribution	367	411	397	397	
4221 Car Allowance	200	193	182	182	
Maintenance & Operations	701,438	811,101	1,095,326	1,047,320	
5201 Office Supplies	53	-	-	-	
5204 Operating Supplies	4,851	91,984	25,000	25,000	
5207 Small Tools & Equipment	3,892	7,390	15,000	15,000	
5215 Vehicle Gasoline Charge	308,773	473,943	350,000	350,000	
5220 Computer Refresh Program Equipment	-	-	-	-	
6101 Gas Utility	3,513	1,663	3,000	3,000	
6102 Electric Utility	9,426	9,957	8,000	8,000	
6103 Water Utility	8,258	8,138	6,000	6,000	
6204 Fleet Operating Charge	-	-	-	-	
6206 Contractual Services	-	62,748	100,000	56,000	
6207 Equipment Replacement Charge	7,906	10,852	10,852	10,852	
6208 Dues & Subscriptions	8,786	3,178	4,500	2,700	
6210 Hazard Material Disposal Fee	383	1,715	10,000	8,000	
6212 Laundry & Cleaning	3,794	5,851	8,000	8,000	
6213 Meetings & Travel	-	-	10,000	5,000	
6214 Professional & Technical	-	-	3,000	15,000	
6215 Repairs & Maintenance	7,984	6,404	10,000	10,000	
6219 Network Operating Charge	8,000	9,119	9,438	9,768	
6223 Training & Education	3,420	791	10,000	10,000	
6224 Vehicle Operating Charge	306,202	107,688	457,536	460,000	
6254 Telephone	4,590	4,837	5,000	5,000	
6282 Emergency Repair	11,606	4,843	50,000	40,000	
<b>(4801) ADMINISTRATION</b>	<b>238,197</b>	<b>298,044</b>	<b>294,662</b>	<b>291,265</b>	
Salaries & Benefits	227,295	265,401	256,974	271,040	
4101 Salaries Full Time	176,399	207,591	197,395	208,322	
4102 Salaries Part Time	-	-	-	-	
4103 Overtime	-	-	-	-	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	14,244	16,232	18,695	18,599	
4202 FICA	12,261	15,069	15,101	14,741	
4203 Workers' Compensation	3,774	4,022	4,035	8,583	
4204 Group Insurance	15,655	17,201	16,676	15,724	
4207 CalPERS UAL Expense	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
4211 401(a) Employer's Contribution	3,212	3,596	3,476	3,476	
4221 Car Allowance	1,750	1,690	1,596	1,596	
Maintenance & Operations	10,902	32,644	37,688	20,225	
5204 Operating Supplies	3,833	3,857	3,000	3,000	
6208 Dues & Subscriptions	-	1,300	2,750	2,750	
6213 Meetings & Travel	1,616	2,490	5,000	5,000	
6214 Professional & Technical	227	488	500	500	
6217 Software Maintenance	-	-	-	-	
6223 Training & Education	625	-	1,000	5,000	
6245 Employee Engagement	-	-	-	-	
6249 Fees & Licenses	-	19,877	21,463	-	
6253 Postage	-	-	375	375	
6254 Telephone	4,602	4,631	3,600	3,600	
<b>(106) STATE GAS TAX FUND</b>	<b>274,795</b>	<b>427,185</b>	<b>523,755</b>	<b>473,007</b>	
<b>(0000) (106) STATE GAS TAX FUND</b>	<b>3,000</b>	<b>170,932</b>	<b>260,000</b>	<b>260,000</b>	
Salaries & Benefits	-	-	-	-	
4101 Salaries Full Time	-	-	-	-	
4201 Retirement CalPERS	-	-	-	-	
4202 FICA	-	-	-	-	
4203 Workers' Compensation	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	3,000	170,932	260,000	260,000	
5202 Furniture and Equipment	-	-	50,000	50,000	
6206 Contractual Services	3,000	65,647	80,000	80,000	
6214 Professional & Technical	-	105,285	130,000	130,000	
<b>(4202) STREET MAINTENANCE</b>	<b>270,563</b>	<b>11,628</b>	<b>13,755</b>	<b>13,007</b>	
Salaries & Benefits	14,702	5,506	13,755	13,007	
4101 Salaries Full Time	10,840	4,586	10,553	9,984	

Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
4103 Overtime	11	-	-	-
4116 Standby Pay	-	-	-	-
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	2,929	332	977	858
4202 FICA	830	461	807	764
4203 Workers' Compensation	97	25	74	70
4204 Group Insurance	(5)	102	1,344	1,332
4210 OPEB Expense	-	-	-	-
Maintenance & Operations	255,861	6,122	-	-
5202 Furniture and Equipment	9,746	-	-	-
6214 Professional & Technical	246,115	6,122	-	-
<b>(8206) STATE GAS TAX</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
6206 Contractual Services	-	-	-	-
Capital Outlay	-	-	-	-
8943 Slurry Seal - Local Sts. Rehab Program	-	-	-	-
<b>(8203) STATE GAS TAX</b>	<b>1,232</b>	<b>244,625</b>	<b>250,000</b>	<b>200,000</b>
Maintenance & Operations	-	-	-	-
5202 Furniture and Equipment	-	-	-	-
6206 Contractual Services	-	-	-	-
6214 Professional & Technical	-	-	-	-
Capital Outlay	1,232	244,625	250,000	200,000
8357 Slurry Seal Streets	-	-	-	-
8606 New Sidewalk Repair	1,232	244,625	250,000	200,000
8943 Local Streets Rehabilitation Program	-	-	-	-
<b>(110) MEASURE R</b>	<b>689,579</b>	<b>672,006</b>	<b>1,000,000</b>	<b>400,000</b>
<b>(8203) STATE GAS TAX</b>	<b>689,579</b>	<b>672,006</b>	<b>1,000,000</b>	<b>400,000</b>
Maintenance & Operations	-	-	-	-
6214 Professional & Technical	-	-	-	-
Capital Outlay	689,579	672,006	1,000,000	400,000
8929 Park Place Extension	489,579	48,954	-	-
8943 Local Streets Rehabilitation Program	200,000	623,051	1,000,000	400,000
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-	-	-
<b>(114) PROP "C" TRANSPORTATION</b>	<b>432,977</b>	<b>3,116,975</b>	<b>1,200,000</b>	-
<b>(5292) DIAL-A-RIDE</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
4102 Salaries Part Time	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
Maintenance & Operations	-	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
<b>(5293) SHUTTLE</b>	<b>2,429</b>	<b>300,000</b>	<b>1,200,000</b>	-
Salaries & Benefits	2,429	-	-	-
4102 Salaries Part Time	-	-	-	-
4201 Retirement CalPERS	2,429	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
Maintenance & Operations	-	-	-	-
5204 Operating Supplies	-	-	-	-
6206 Beach Cities Transit	-	-	-	-
6207 Equipment Replacement Charge	-	-	-	-
6214 Professional & Technical	-	-	-	-
Capital Outlay	-	300,000	1,200,000	-
8943 Local Streets Rehabilitation Program	-	300,000	1,200,000	-
<b>(5295) ADMINISTRATION</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
<b>(8203) STATE GAS TAX</b>	<b>430,549</b>	<b>2,816,975</b>	-	-
Capital Outlay	430,549	2,816,975	-	-
8809 El Segundo Blvd.- Design	-	-	-	-
8929 Park Place Extension	404,936	-	-	-
8943 Local Streets Rehabilitation Program	25,613	160,373	-	-
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-	-	-
8995 El Segundo Blvd CIP Project	-	2,656,601	-	-
<b>(115) AIR POLLUTION REDUCTION FUND</b>	-	-	-	<b>100,000</b>
<b>(0000) (115) AIR POLLUTION REDUCTION FUND</b>	-	-	-	<b>100,000</b>
Capital Outlay	-	-	-	100,000
8105 Automotive	-	-	-	100,000
<b>(117) HYPERION MITIGATION FUND</b>	<b>20,910</b>	<b>15,739</b>	<b>60,754</b>	<b>61,277</b>
<b>(8601) HYPERION LANSCAPING</b>	<b>18,802</b>	<b>1,286</b>	<b>45,795</b>	<b>45,795</b>
Maintenance & Operations	18,802	1,286	45,795	45,795
6206 Contractual Services	18,007	516	45,000	45,000
6254 Telephone	795	770	795	795
<b>(8602) HYPERION LANSCAPING</b>	<b>2,108</b>	<b>14,453</b>	<b>14,959</b>	<b>15,482</b>
Maintenance & Operations	2,108	14,453	14,959	15,482

Department		PUBLIC WORKS DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
6286 General Admin. Charges	2,108	14,453	14,959	15,482	
<b>(118) TDA ARTICLE 3 - SB 821 BIKEWAY FUND</b>	<b>14,846</b>	<b>-</b>	<b>30,000</b>	<b>15,000</b>	
<b>(0000) PUBLIC WORKS DEPARTMENT</b>	<b>14,846</b>	<b>-</b>	<b>30,000</b>	<b>15,000</b>	
Capital Outlay	14,846	-	30,000	15,000	
8925 BICYCLE/PEDESTRN IMPRVM	14,846	-	30,000	15,000	
<b>(119) MTA GRANT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>(8203) STATE GAS TAX</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Capital Outlay	-	-	-	-	
8432 FY 20/21 Pavement Rehab Project	-	-	-	-	
8957 E. Imperial Hwy Resurfacing PW 16-10	-	-	-	-	
<b>(125) STATE GRANTS</b>	<b>18,600</b>	<b>810,664</b>	<b>75,000</b>	<b>75,000</b>	
<b>(4801) ADMINISTRATION</b>	<b>18,600</b>	<b>24,127</b>	<b>75,000</b>	<b>75,000</b>	
Maintenance & Operations	18,600	24,127	75,000	75,000	
3755 CalEPA-Green Business Grant	18,600	24,127	-	-	
4301 West Basin Grant	-	-	-	-	
5204 SB 1383 Local Assistance Grant	-	-	75,000	75,000	
<b>(8203) STATE GAS TAX</b>	<b>-</b>	<b>786,537</b>	<b>-</b>	<b>-</b>	
Capital Outlay	-	786,537	-	-	
8995 El Segundo Blvd CIP Project(StateFund)	-	786,537	-	-	
<b>(127) MEASURE M</b>	<b>828,241</b>	<b>4,235,171</b>	<b>200,000</b>	<b>200,000</b>	
<b>(0000) PUBLIC WORKS DEPARTMENT</b>	<b>828,241</b>	<b>185,171</b>	<b>200,000</b>	<b>200,000</b>	
Capital Outlay	828,241	185,171	200,000	200,000	
8382 Measure M Expenditures	828,241	182,091	200,000	200,000	
8384 Library Park Pathway Improvements	-	3,080	-	-	
<b>(8203) STATE GAS TAX</b>	<b>-</b>	<b>4,050,000</b>	<b>-</b>	<b>-</b>	
Capital Outlay	-	4,050,000	-	-	
8995 El Segundo Blvd CIP Project	-	4,050,000	-	-	
<b>(128) SB-1</b>	<b>335,930</b>	<b>802,744</b>	<b>600,000</b>	<b>400,000</b>	
<b>(0000) PUBLIC WORKS DEPARTMENT</b>	<b>335,930</b>	<b>2,744</b>	<b>-</b>	<b>-</b>	
Capital Outlay	335,930	2,744	-	-	
8383 SB-1 Expenditures	335,930	2,744	-	-	
<b>(8203) STATE GAS TAX</b>	<b>-</b>	<b>800,000</b>	<b>600,000</b>	<b>400,000</b>	
Capital Outlay	-	800,000	600,000	400,000	
8383 SB-1 Expenditures	-	800,000	600,000	400,000	
8432 FY 20/21 Pavement Rehab Project	-	-	-	-	
<b>(131) COUNTY STORM WATER PROGRAM</b>	<b>192,770</b>	<b>224,884</b>	<b>1,050,000</b>	<b>1,050,000</b>	
<b>(0000) PUBLIC WORKS DEPARTMENT</b>	<b>192,770</b>	<b>224,884</b>	<b>400,000</b>	<b>400,000</b>	
Maintenance & Operations	192,770	224,884	400,000	400,000	
6206 Contractual Services	-	80,305	200,000	200,000	
6214 Professional & Technical	192,770	144,579	200,000	200,000	
<b>(8152) PUBLIC WORKS DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Capital Outlay	-	-	-	-	
8212 Acacia Park Playground	-	-	-	-	
<b>(8205) PUBLIC WORKS DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>650,000</b>	<b>650,000</b>	
Capital Outlay	-	-	650,000	650,000	
8103 Other Improvements	-	-	650,000	650,000	
8301 California St. Storm Drain Impr 2019	-	-	-	-	
8302 Catch Basin Inserts Installations 2020	-	-	-	-	
<b>(301) CAPITAL IMPROVEMENT FUND</b>	<b>-</b>	<b>1,232</b>	<b>-</b>	<b>-</b>	
<b>(8205) PUBLIC WORKS DEPARTMENT</b>	<b>-</b>	<b>1,232</b>	<b>-</b>	<b>-</b>	
Capital Outlay	-	1,232	-	-	
8221 California St. Storm Drain Improve 2019	-	1,232	-	-	
<b>(405) FACILITIES MAINTENANCE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>(0000) PUBLIC WORKS DEPARTMENT</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Maintenance & Operations	-	-	-	-	
5209 Non-Capitalized Purchases <\$5000	-	-	-	-	
6215 Repairs & Maintenance	-	-	-	-	
<b>(501) WATER UTILITY FUND</b>	<b>28,790,157</b>	<b>32,100,402</b>	<b>39,315,822</b>	<b>39,449,617</b>	
<b>(0000) PUBLIC WORKS DEPARTMENT</b>	<b>51,617</b>	<b>51,192</b>	<b>51,660</b>	<b>50,569</b>	
Maintenance & Operations	51,617	51,192	51,660	50,569	
4907 Interest Expense	51,617	51,192	51,660	50,569	
<b>(0000) (501) WATER UTILITY FUND</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Transfers Out	-	-	-	-	
9499 Transfers Out	-	-	-	-	
<b>(7102) WATER-OPERATION</b>	<b>28,633,193</b>	<b>31,982,614</b>	<b>34,804,161</b>	<b>34,939,048</b>	
Salaries & Benefits	1,777,237	2,110,441	1,968,204	1,913,340	
4101 Salaries Full Time	998,434	1,117,343	1,329,898	1,245,771	
4102 Salaries Part Time	11,399	4,212	-	-	
4103 Overtime	29,365	32,391	35,000	35,000	
4113 Reimbursable Overtime	-	80	-	-	
4116 Standby Pay	23,384	27,237	-	30,000	
4117 Opt - Out Payments	5,432	6,200	7,980	-	
4200 Pension Expense GASB 68	-	-	-	-	
4201 Retirement CalPERS	302,785	455,846	132,736	117,053	
4202 FICA	80,141	89,059	102,348	94,098	
4203 Workers' Compensation	93,554	106,259	125,000	133,751	
4204 Group Insurance	253,428	277,985	217,171	237,846	

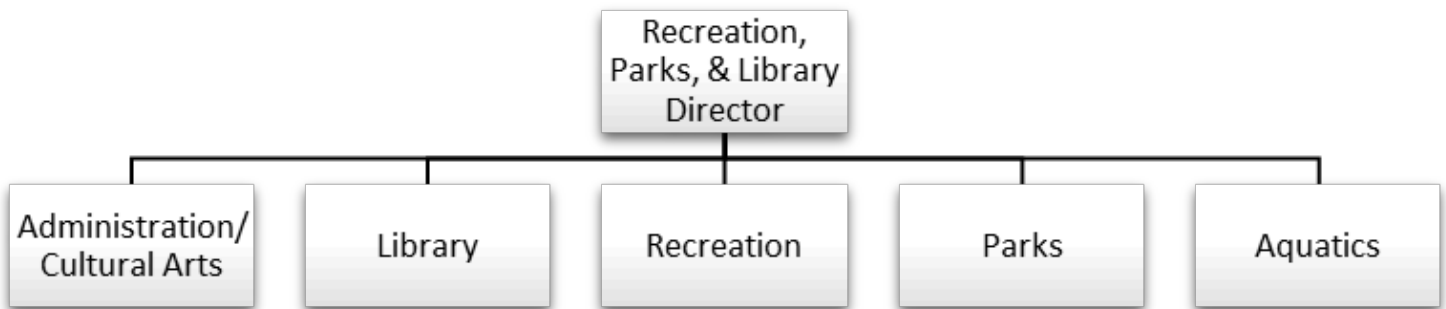
Department	PUBLIC WORKS DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
4209 PARS Expense	9,450	13,000	13,000	12,750
4210 OPEB Expense	(35,527)	(26,072)	-	-
4211 401(a) Employer's Contribution	3,067	3,054	3,476	3,476
4215 Uniform Replacement	646	2,417	-	2,000
4221 Car Allowance	1,680	1,430	1,596	1,596
Maintenance & Operations	26,852,748	29,869,706	32,835,957	33,025,708
5203 Repair & Maintenance Supplies	-	852	-	-
5204 Operating Supplies	33,374	34,426	70,000	60,000
5207 Small Tools & Equipment	20,941	27,986	120,000	100,000
5215 Vehicle Gasoline Charge	21,574	45,764	20,000	20,000
5220 Computer Refresh Program Equipment	-	-	-	-
6101 Gas Utility	3,808	1,839	3,500	3,500
6102 Electricity Utility	24,921	28,998	30,000	30,000
6172 Bad Debt Expense	893	-	-	-
6201 Advertising/Publishing	2,070	4,365	5,000	5,000
6202 Depreciation Expense	198,176	266,693	-	-
6205 Other Printing & Binding	351	-	1,875	1,875
6206 Contractual Services	176,316	186,085	390,000	370,000
6207 Equipment Replacement Charge	20,025	20,025	18,441	18,441
6208 Dues & Subscriptions	5,086	11,107	10,920	10,920
6211 Insurance & Bonds	1,000,000	1,000,000	1,000,000	1,187,751
6212 Laundry & Cleaning	8,246	10,074	13,500	20,000
6213 Meetings & Travel	-	785	3,000	3,000
6214 Professional & Technical	38,166	39,438	65,000	80,000
6215 Repairs & Maintenance	6,230	2,040	32,500	25,000
6217 Software Maintenance	2,000	-	3,000	1,000
6219 Network Operating Charge	-	11,740	12,151	12,576
6223 Training & Education	2,869	3,742	9,000	9,000
6224 Vehicle Operating Charge	39,590	38,587	30,000	30,000
6235 Accrued Vac/Sick Pay	20,625	43,905	-	-
6244 Misc. Expense	289	36,892	-	-
6253 Postage	4,920	7,518	24,000	12,000
6254 Telephone	19,267	13,759	24,000	24,000
6256 Pavement Rehabilitation	-	13,867	33,500	33,500
6260 Equipment Leasing Costs	-	-	-	-
6283 Water Purchases - Potable	10,101,182	10,849,316	11,830,169	11,830,169
6285 Water Purchases - Reclaimed Water	14,301,828	15,746,153	17,608,319	17,608,319
6286 General Admin Charges	800,000	1,423,750	1,473,581	1,525,157
6301 Legal Counsel	-	-	-	-
6354 Lifeline Expense	-	-	4,500	4,500
Capital Outlay	3,208	2,466	-	-
8108 Computer Hardware	-	2,466	-	-
8109 Computer Software	3,208	-	-	-
<b>(7103) WATER-CAPITAL</b>	<b>105,347</b>	<b>66,596</b>	<b>4,460,000</b>	<b>4,460,000</b>
Capital Outlay	105,347	66,596	4,460,000	4,460,000
8206 Water Infrastructure Replacement	(480,773)	21,777	2,000,000	2,000,000
8207 Water Main Replacement	586,120	18,600	1,550,000	1,550,000
8381 Water Reservoir Rehabilitation	-	-	650,000	650,000
8461 Upgrade/Relocate Metering Structures	-	-	260,000	260,000
8655 AMR Meters	-	26,220	-	-
<b>(502) SEWER FUND</b>	<b>4,563,279</b>	<b>5,460,150</b>	<b>7,687,440</b>	<b>7,962,952</b>
<b>(0000) PUBLIC WORKS DEPARTMENT</b>	<b>33,399</b>	<b>44,189</b>	<b>31,471</b>	<b>51,209</b>
Maintenance & Operations	33,399	44,189	31,471	51,209
4907 Interest Expense	33,399	44,189	31,471	51,209
<b>(0000) (502) SEWER FUND</b>	<b>81,538</b>	<b>-</b>	<b>-</b>	<b>-</b>
Transfers Out	81,538	-	-	-
9499 Transfers Out	81,538	-	-	-
<b>(4301) WASTEWATER</b>	<b>4,441,110</b>	<b>5,394,622</b>	<b>5,443,468</b>	<b>5,699,243</b>
Salaries & Benefits	1,044,517	1,227,061	1,036,127	1,094,244
4101 Salaries Full Time	605,906	634,173	689,845	733,743
4102 Salaries Part Time	5,056	-	-	-
4103 Overtime	26,023	27,570	40,000	40,000
4113 Reimbursable Overtime	-	-	-	-
4116 Standby Pay	21,711	18,526	20,000	20,000
4117 Opt - Out Payments	2,414	1,600	-	-
4200 Pension Expense - GASB 68	-	-	-	-
4201 Retirement CalPERS	182,711	306,751	66,692	68,441
4202 FICA	49,750	52,414	52,773	55,960
4203 Workers' Compensation	50,680	47,250	55,091	75,177
4204 Group Insurance	117,668	145,250	98,002	100,199
4209 PARS Expense	9,450	13,000	13,000	-
4210 OPEB Expense	(27,561)	(20,227)	-	-
4211 401(a) Employer's Contribution	459	514	497	497
4221 Car Allowance	250	241	228	228
Maintenance & Operations	3,392,846	4,164,598	4,407,341	4,604,999
5201 Office Supplies	-	-	-	-
5203 Repair & Maintenance Supplies	1,752	24,397	50,000	40,000

Department		PUBLIC WORKS DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
5204	Operating Supplies	15,393	24,824	45,000	45,000
5207	Small Tools & Equipment	-	68	1,000	1,000
5215	Vechile Gasoline Charge	11,572	15,471	9,000	9,000
6101	Gas Utility	2,178	998	3,000	3,000
6102	Electric Utility	73,874	82,313	70,000	80,000
6103	Water Utility	832	765	3,000	2,000
6201	Advertising/Publishing	-	-	-	-
6202	Depreciation Expense	419,707	482,717	-	-
6205	Other Printing & Binding	-	-	-	-
6206	Contractual Services	1,697,214	2,020,948	2,500,000	2,506,000
6207	Equipment Replacement Charge	46,488	46,488	38,258	38,258
6208	Dues & Subscriptions	-	853	1,000	3,000
6211	Insurance & Bonds	500,000	500,000	500,000	593,876
6212	Laundry & Cleaning	3,941	3,734	4,500	8,500
6213	Meetings & Travel	-	-	1,000	1,000
6214	Professional & Technical	1,072	7,029	20,000	90,000
6215	Repairs & Maintenance	157,919	184,192	320,000	320,000
6217	Software Maintenance	2,000	-	2,250	-
6219	Network Operating Charge	-	3,875	4,011	4,151
6223	Training & Education	1,715	2,354	3,000	5,000
6224	Vehicle Operating Charge	27,907	35,229	40,000	40,000
6235	Accrued Vac/Sick Pay	5,109	(31,347)	-	-
6253	Postage	4,237	6,931	12,000	8,000
6254	Telephone	10,844	10,419	12,000	12,000
6286	General Admin Charges	409,093	742,340	768,322	795,213
	Capital Outlay	3,747	2,963	-	-
8108	Computer Hardware	539	2,963	-	-
8109	Computer Software	3,208	-	-	-
<b>(8204)</b>	<b>SANITRY SEWER CIP</b>	<b>7,232</b>	<b>21,339</b>	<b>2,212,500</b>	<b>2,212,500</b>
	Capital Outlay	7,232	21,339	2,212,500	2,212,500
8212	Acacia Park Playground	-	-	-	-
8461	Upgrade/Relocate Metering Structures	-	-	112,500	112,500
8647	Sewer Main Repair (Annual Program)	7,232	(4,881)	1,500,000	1,500,000
8648	Pump Station(s) Rehab	-	-	600,000	600,000
8650	Sewer Pump Station #1	-	-	-	-
8655	AMR Meters	-	26,220	-	-
<b>(505)</b>	<b>SOLID WASTE</b>	<b>285,363</b>	<b>288,102</b>	<b>330,000</b>	<b>346,000</b>
<b>(0000)</b>	<b>(505) SOLID WASTE</b>	<b>285,363</b>	<b>288,102</b>	<b>330,000</b>	<b>346,000</b>
	Maintenance & Operations	285,363	288,102	330,000	346,000
6206	Contractual Services	285,363	288,102	330,000	346,000
<b>(601)</b>	<b>EQUIPMENT REPLACEMENT</b>	<b>658,803</b>	<b>497,252</b>	<b>2,071,272</b>	<b>1,827,855</b>
<b>(0000)</b>	<b>PUBLIC WORKS DEPARTMENT</b>	<b>658,803</b>	<b>497,252</b>		
	Capital Outlay	658,803	497,252		
6202	Depreciation Expense	658,803	497,252		
<b>(2601)</b>	<b>GOVERNMENT BUILDINGS</b>	-	-	<b>633,262</b>	<b>633,262</b>
	Capital Outlay	-	-	633,262	633,262
8104	Capital/Equipment	-	-	67,160	67,160
8105	Capital/Automotive	-	-	566,102	566,102
<b>(4101)</b>	<b>ENGINEERING</b>	-	-	<b>12,000</b>	<b>12,000</b>
	Capital Outlay	-	-	12,000	12,000
8104	Equipment	-	-	12,000	12,000
8105	Automotive	-	-	-	-
<b>(4201)</b>	<b>STREET SERVICES</b>	-	-	<b>15,000</b>	<b>15,000</b>
	Capital Outlay	-	-	15,000	15,000
8108	Computer Hardware	-	-	15,000	15,000
<b>(4202)</b>	<b>STREET MAINTENANCE</b>	-	-	<b>415,666</b>	<b>334,583</b>
	Capital Outlay	-	-	415,666	334,583
8104	Equipment	-	-	14,000	14,000
8105	Automotive	-	-	401,666	320,583
<b>(4203)</b>	<b>PARK MAINTENANCE</b>	-	-	-	-
	Capital Outlay	-	-	-	-
8104	Equipment	-	-	-	-
8105	Automotive	-	-	-	-
<b>(4205)</b>	<b>TRAFFIC SAFETY</b>	-	-	<b>65,800</b>	<b>65,800</b>
	Capital Outlay	-	-	65,800	65,800
8104	Equipment	-	-	6,000	6,000
8105	Automotive	-	-	59,800	59,800
<b>(4301)</b>	<b>WASTEWATER</b>	-	-	<b>379,557</b>	<b>235,040</b>
	Capital Outlay	-	-	379,557	235,040
8104	Equipment	-	-	120,040	120,040
8105	Automotive	-	-	240,517	96,000
8108	Computer Hardware	-	-	19,000	19,000
<b>(4601)</b>	<b>EQUIPMENT MAINTENANCE</b>	-	-	<b>76,577</b>	<b>58,760</b>
	Capital Outlay	-	-	76,577	58,760
8104	Equipment	-	-	-	-
8105	Automotive	-	-	36,577	18,760
8106	Communication	-	-	40,000	40,000

Department		PUBLIC WORKS DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
(7102) WATER-OPERATION	-	-	473,410	473,410	
Capital Outlay	-	-	473,410	473,410	
8104 Equipment	-	-	39,410	39,410	
8105 Automotive	-	-	408,400	408,400	
8108 Computer Hardware	-	-	25,600	25,600	
<b>Grand Total</b>	<b>44,337,399</b>	<b>56,818,299</b>	<b>63,988,836</b>	<b>62,277,444</b>	

# Recreation, Parks, and Library

Administration/Cultural Arts  
Library  
Recreation  
Parks  
Aquatics



## Mission Statement, Vision, & Core Values

**MISSION STATEMENT:** The El Segundo Recreation, Parks, and Library Department strives to enrich the lives of all with excellence, through inclusive and innovative services, in clean, safe, and sustainable environments.

**VISION:** To be the heart of the community, engaging generations, cultivating lifelong learning and memorable experiences in our welcoming places and spaces.

**CORE VALUES:** Positivity • Communication • Respect • Teamwork • Passion

The Recreation, Parks, and Library Department has 32 full-time positions and 69.74 part-time FTE positions within the Library and Recreation Divisions.

**ADMINISTRATION AND CULTURAL ARTS:** Provides overall direction and resources for continual improvements in services, programs, and facilities based on community input and in collaboration with the Library Board of Trustees, Recreation and Parks Commission, Arts and Culture Advisory Committee, Friends of the Library, El Segundo Unified School District (ESUSD), Wiseburn Unified School District, developers, and other partners. Provides staff support for public art and experiences via the Cultural Development Program.

**LIBRARY:** Cultivates the library and community as environments for learning, connections, and vitality by conducting enriching literary and cultural programs for all ages Supports educational development by providing a wide-ranging collection of books and other materials to meet varying needs and interests as well as staff assistance in locating and using print and electronic resources. In coordination with the Friends of the Library, provides access to the History Room Archives and Photograph Collection.

**RECREATION:** Provides opportunities for people of all ages to participate in a multitude of classes, programs, events and transportation services throughout El Segundo's parks, fields, and facilities. Works in cooperation with residents, community groups and other City departments to be collaborative in-service delivery. Facilitates and liaisons with community stakeholders, including the Youth Sports Council and El Segundo Co-Op Nursery School to provide well-balanced community services.

**PARKS:** The Parks Division oversees the landscape maintenance operations of all city parks, including Rec Park, Imperial Strip, and city owned facilities including City Hall, Fire Station 1 + 2, the Downtown District, Camp Eucalyptus and Campus El Segundo. The Tree Division oversees tree maintenance operations for nearly 6,000 city owned trees including tree trimming, tree removals, new tree plantings and tree staking.

## **ACCOMPLISHMENTS IN FISCAL YEAR 2024-2025**

### **Administration**

- Hired Senior Administrative Analyst for Department
- Completed Recreation, Parks and Library Department Strategic Plan
- Completed Cultural Arts Master Plan
- Retained consulting firm to complete department wide Staffing Analysis
- Retained consulting firm to create comprehensive Aquatics Business Plan
- Worked with South Bay Sports, Health and Recreation to raise \$1.8 million dollars towards Plunge Capital Campaign
- Conducted two Community Clean Up events at Blue Butterfly Habitat on Imperial Highway and El Segundo Dog Park
- Hosted three Coffee with the Director events to engage the Senior residents of El Segundo
- Provided school busses for El Segundo Unified School District's 4<sup>th</sup> grade students to attend cultural educational attractions for extended learning opportunities.

### **Library**

- As part of the California State Library's Building Forward Infrastructure grant, received by the library in 2022, Library staff worked with Public Works staff to coordinate repair of the moisture-damaged south wall, assisted in clearing several thousand books from the shelves to allow repair work to begin, and provided quarterly reports on the grant's progress. Library staff also met with Public Works staff and other contractors to prepare for the grant-funded elevator replacement project.

- Acquired a new set of tables and chairs for use in the Sue Carter Friends of the El Segundo Public Library Community Room. Also, with the help of Public Works and Information Systems staff, installed a large digital display in the Library's main entry area to publicize library services and programs.
- Increased staff attendance at professional development workshops and conferences including the American Library Association Annual Conference, the California Library Association Annual Conference, the Innovative Users Group (IUG) Conference, and various online webinars.
- Hosted four successful "Book Tasting" events, part of a new outreach program in partnership with the Richmond Bar & Grill, which introduced attendees to new reading genres and promoted library services in a relaxed atmosphere outside of the Library.
- Built a collection of native plant gardening books and a seed library in partnership with members of the El Segundo Blue Butterfly Conservancy and members from the City's Environmental Committee.
- New programs and events included Song Writers in the Round; two Japanese flute performances by Yuki Shibamoto; separate programs of Junk Journaling for teens and adults by Natalie Strong; a discussion of Owen Elliot-Kugell's memoir My Mama and Henry Diltz's photography of Mama Cass Elliot; and a presentation by New York Times bestselling author J. Ryan Stradal.
- Worked alongside the department's Strategic Planning Team to plan and implement a Recreation, Parks and Library retreat, which focused on staff development and establishing multi-year goals for each division.
- Made major changes to bookshelf displays, both in the adult and children's areas, to enhance the collections' appearance, promote collection use and encourage patrons to consider borrowing books that they might not otherwise be aware of.
- Partnered with Recreation staff to develop new joint programming including "Switch It Up," a teen gaming program; Tiny Tots events featuring a "Bubblemania" performance, a "Rhythm and Roots" program, "Dinovember," "Family Holiday Storytime" and more. Library staff also collaborated with staff of the City's Community Development Department to present a Community Development story time.

## **Recreation**

- Designed, published, and printed a vibrant, updated Recreation, Parks, and Library Activity Guide.
- Increased field usage transparency by creating an Athletic Field Allocations and Youth Sports Advisory Committee webpage.
- Increased contract program offerings.
- Updated the Recreation Program Scholarship Program
- Completed design plans for the Teen Center and Teen Plaza as part of Phase 1 of the Recreation Park Renovation
- Provided a Candy Cane Lane shuttle that eased traffic congestion and improved efficiencies for the event.

- Made improvements to furnishings at the Joslyn Center and enhanced senior program offerings.
- Collaborated with the Library Division to provide joint early childhood and teen programming.
- Reimagined the former Youth Volunteer program into a Leadership in Training Camp.
- Integrated new technology with Monday.com for work management and Procure for program communication.
- Re-imagined Joy Around the World Festival of Holidays to bring back community feel while also offering professional entertainment and traditional holiday activities.

## **Aquatics**

- Increased the frequency of lifeguard training to ensure top-tier safety and response readiness.
- Enhanced the quality of swim lessons through structured training and full program oversight.
- Implemented new staff scheduling practices, improving efficiency and ensuring adequate coverage for all shifts.
- Strengthened employee morale through engagement programs.
- Maintained high facility cleanliness and safety standards, improving overall guest satisfaction.
- Expanded lap swimming hours during downtime of other programs.
- Introduced a monthly Dive-In Movie Night during the summer, fall, and spring months.
- Increased participation in swim programs, leading to higher community engagement and revenue growth.
- Hosted special events and themed swim nights to attract new participants and create a more vibrant aquatics community.
- Strengthened lifeguard readiness through updated emergency action plans.
- Implemented new safety protocols, specifically integrating the updated Red Cross Lifeguard Program (R.26).

## **Parks**

- Trimmed 312 trees.
- Planted 37 trees.
- Removed 42 trees.
- Nash Street median and Right of Way added to city maintenance responsibility.
- Pollinator garden established at Library Park.
- Replaced trashcans throughout Recreation Park.
- Clutters Park improvements including new benches, trash receptacles, repainted handrails.

## **FOCUS AREAS FOR FISCAL YEAR 2025-2026**

## **Administration**

- Continue fundraising for the Plunge Capital Campaign.
- Develop implementation plan for Department's Strategic Plan and infuse goals of into work plans and annual evaluations.
- Complete design for new playgrounds at Recreation Park and secure Measure A funding for project.
- Creatively find ways to continue to reduce high subsidy levels of programs and services

## **Library**

- Assist Public Works staff in preparation and implementation of the Building Forward Infrastructure grant elevator replacement, ensuring the construction work has minimal impact on the public's use of the library.
- Ahead of the California requirements in SB321, begin outreach work to local El Segundo private schools and continue outreach to the El Segundo School District to ensure that the majority of school age children have library cards.
- Develop new, engaging programming for teens to continue building their awareness and use of Library services.
- If approved in the budget, collaborate with Public Works staff to repaint the Library exterior.
- As outlined in the Recreation, Parks and Library department's new Strategic Plan, begin the process of identifying areas in the Library for possible updating, including interior paint work, new furniture and fixtures, and more.
- Participate in local events to develop a Library presence in the public, engage with the community, encourage new users and increase circulation of Library materials.
- Further staff professional development by continuing to increase staff attendance at professional conferences and participation in online training.
- Develop a music series funded by a recent donation to the Friends of the Library.
- Work with the El Segundo History Committee to begin adding archival materials, found in the Library's Heritage Room, in the library's online catalog and making the materials more accessible to researchers.
- Implement new collection use reporting software and apply tabulated data to inform collection development decisions.

## **Recreation**

- Install new signage in parks: courts, picnic areas, and facilities.
- Enhance customer service online, through marketing material, and in-person at facilities.
- Update registration software and procedures to ensure best practices are being used.
- Increase year-round program offerings to better serve our community.
- Break ground on the Teen Center and Teen Plaza project.
- Review all recreation programming and operations for long-term viability and reduced subsidy

- Complete design plans for the Softball and George Brett Field as part of Phase 1 of the Recreation Park Renovation.
- Continue to enhance recreation facilities with a focus on programming and community needs.

## **Aquatics**

- Work with consultant group Counsilman-Hunsaker to create a comprehensive business plan for the Aquatics Section.
- Open the newly renovated Aquatics Stadium, “The Plunge,” using the business plan as a foundation for success.
- Expand Red Cross Certification Trainings, aiming for six Lifeguard Certification courses per year, and increase marketing efforts via word-of-mouth, flyers, and social media.
- Certify staff as Water Safety Instructor Trainers and provide additional swim instruction training for lifeguards to improve the quality of the Swim Lesson Program.

## **Parks**

- Replace Playgrounds at Recreation Park
- Update amenities at El Segundo Dog Park.
- Complete City Hall HR entry improvements.
- Complete Laser grading of all ballfields.
- Conduct detailed Monthly Park Inspections and Park Inspection Matrix to ensure problem areas are addressed immediately.
- Replace “Christmas Tree” at Library Park
- Replant all planters at Library Park
- Complete trash receptacle replacement at all City parks
- Conduct quarterly “Community Clean Up Days”
- Assist in renovations/updates to Gordon Clubhouse and Joslyn Center.

**CITY OF EL SEGUNDO  
RECREATION, PARKS, AND LIBRARY DEPARTMENT  
FOUR-YEAR PERSONNEL SUMMARY  
FISCAL YEARS 2022-23 TO 2025-26**

DEPARTMENT/POSITION TITLE	ADOPTED FY 2022-23	ADOPTED FY 2023-24	ADOPTED FY 2024-25	ADOPTED FY 2025-26
<b><u>Recreation, Parks, and Library Department</u></b>				
Director of Recreation, Parks, and Library	1.00	1.00	1.00	1.00
Aquatics Manager	-	-	1.00	1.00
Cultural Arts Coordinator	1.00	1.00	1.00	1.00
Librarian I	1.00	1.00	1.00	2.00
Library Assistant	3.00	3.00	3.00	3.00
Library Service Manager	1.00	1.00	1.00	1.00
Park Facilities Maintenance Technician	1.00	1.00	1.00	1.00
Park Maintenance Superintendent	1.00	1.00	1.00	1.00
Park Maintenance Supervisor	2.00	2.00	2.00	2.00
Park Maintenance Worker II	5.00	5.00	5.00	5.00
Recreation Coordinator	2.00	2.00	2.00	2.00
Recreation Manager	-	-	1.00	1.00
Recreation Superintendent	1.00	1.00	-	-
Recreation Supervisor	4.00	4.00	4.00	4.00
Senior Administrative Analyst	1.00	1.00	1.00	1.00
Senior Administrative Specialist	1.00	1.00	1.00	1.00
Senior Librarian	2.00	2.00	2.00	2.00
Senior Library Assistant	2.00	2.00	2.00	1.00
Tree Maintenance Worker	2.00	2.00	2.00	2.00
<b>Sub-total Full-Time</b>	<b>31.00</b>	<b>31.00</b>	<b>32.00</b>	<b>32.00</b>
<b><u>Part-Time FTEs</u></b>				
Library Assistant	4.25	5.25	5.15	5.15
Library Clerk I	3.05	3.55	3.50	3.50
Lifeguard	51.50	43.00	15.70	15.76
Lifeguard Trainee	-	-	4.62	-
Park Maintenance Worker I	2.00	3.00	3.00	3.00
Recreation Leader	16.75	32.00	5.68	5.90
Recreation Specialist	-	6.08	10.30	11.36
Senior Lifeguard	-	8.50	4.84	6.21
Senior Recreation Leader	-	13.20	15.14	18.31
Shuttle Driver	-	0.76	-	-
Swim Instructor	-	2.00	1.81	1.89
<b>Sub-total Part-Time</b>	<b>77.55</b>	<b>117.34</b>	<b>69.74</b>	<b>71.08</b>
<b>Total Recreation, Parks, and Library Department</b>	<b>108.55</b>	<b>148.34</b>	<b>101.74</b>	<b>103.08</b>

Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>8,427,089</b>	<b>8,367,798</b>	<b>10,744,896</b>	<b>11,294,648</b>
<b>(5101) PARKS-ADMINISTRATION</b>	<b>240</b>	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	240	-	-	-
<b>(5102) PARKS-OPERATION</b>	<b>2,825,695</b>	<b>2,901,361</b>	<b>3,153,171</b>	<b>3,338,296</b>
Salaries & Benefits	1,444,804	1,441,853	1,555,934	1,486,359
Maintenance & Operations	1,380,891	1,459,509	1,597,237	1,851,937
Capital Outlay	-	-	-	-
<b>(5201) RECREATION-OPERATION</b>	<b>482,655</b>	<b>449,760</b>	<b>619,310</b>	<b>757,267</b>
Salaries & Benefits	419,421	372,143	518,740	656,342
Maintenance & Operations	63,235	77,618	100,570	100,925
Capital Outlay	-	-	-	-
<b>(5202) RECREATION-AQUATICS</b>	<b>9,001</b>	<b>96,797</b>	<b>310,109</b>	<b>725,247</b>
Salaries & Benefits	7,002	91,228	308,775	686,717
Maintenance & Operations	1,999	5,569	1,334	38,530
<b>(5203) CLUB HOUSE /CULTURAL ARTS</b>	<b>483,910</b>	<b>484,609</b>	<b>466,448</b>	<b>513,586</b>
Salaries & Benefits	344,271	361,518	317,998	353,636
Maintenance & Operations	139,639	123,090	148,450	159,950
<b>(5204) RECREATION-SPORTS</b>	<b>316,367</b>	<b>341,729</b>	<b>413,762</b>	<b>414,516</b>
Salaries & Benefits	235,154	239,002	300,522	295,241
Maintenance & Operations	81,213	102,727	113,240	119,275
<b>(5205) RECREATION-TEEN CENTER</b>	<b>127,227</b>	<b>98,087</b>	<b>148,764</b>	<b>158,472</b>
Salaries & Benefits	95,651	82,166	99,914	108,622
Maintenance & Operations	31,576	15,921	48,850	49,850
<b>(5206) RECREATION-JOSLYN CENTER</b>	<b>264,149</b>	<b>227,108</b>	<b>431,222</b>	<b>411,307</b>
Salaries & Benefits	221,778	179,087	300,112	256,247
Maintenance & Operations	42,371	48,021	131,110	155,060
<b>(5208) FARMERS MARKET</b>	<b>38,590</b>	<b>39,966</b>	<b>68,211</b>	<b>87,143</b>
Salaries & Benefits	31,648	31,922	51,711	70,643
Maintenance & Operations	6,942	8,044	16,500	16,500
<b>(5209) CONTRACT CLASSES</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(5210) SPECIAL EVENTS</b>	<b>161,460</b>	<b>167,964</b>	<b>257,687</b>	<b>270,385</b>
Salaries & Benefits	29,516	18,989	76,187	79,885
Maintenance & Operations	131,944	148,975	181,500	190,500
<b>(5212) RECREATION TRIPS</b>	-	-	-	<b>94,568</b>
Salaries & Benefits	-	-	-	79,568
Maintenance & Operations	-	-	-	15,000
<b>(5213) WISEBURN AQUATIC CENTER</b>	<b>1,128,986</b>	<b>758,624</b>	<b>1,612,961</b>	<b>1,222,960</b>
Salaries & Benefits	824,056	652,468	1,455,236	1,073,220
Maintenance & Operations	304,930	106,156	157,725	149,740
<b>(5214) HILLTOP AQUATIC CENTER</b>	<b>35,938</b>	<b>35,443</b>	<b>80,285</b>	<b>112,210</b>
Salaries & Benefits	32,811	31,689	73,185	104,850
Maintenance & Operations	3,127	3,754	7,100	7,360
<b>(5418) CAMPS</b>	<b>216,838</b>	<b>240,949</b>	<b>446,470</b>	<b>458,793</b>
Salaries & Benefits	72,333	91,748	253,770	262,093
Maintenance & Operations	144,505	149,201	192,700	196,700
<b>(6101) LIBRARY - ADMINISTRATION</b>	<b>518,579</b>	<b>616,411</b>	<b>613,478</b>	<b>613,557</b>
Salaries & Benefits	444,094	485,316	518,716	530,308
Maintenance & Operations	74,485	131,095	94,762	83,249
Capital Outlay	-	-	-	-
<b>(6102) LIBRARY - SUPPORT SERVICES</b>	<b>721,176</b>	<b>828,980</b>	<b>879,711</b>	<b>862,656</b>
Salaries & Benefits	454,790	520,601	562,353	567,369
Maintenance & Operations	266,386	308,379	317,358	295,287
<b>(6105) LIBRARY - ESUSD SCHOOL SUPPORT</b>	<b>116,244</b>	<b>124,428</b>	<b>132,877</b>	<b>132,392</b>
Salaries & Benefits	116,244	124,428	132,877	132,392
<b>(6103) LIBRARY - YOUTH &amp; SCHOOL SERVICES</b>	<b>555,632</b>	<b>476,007</b>	<b>521,133</b>	<b>515,472</b>
Salaries & Benefits	432,331	419,503	458,627	453,272
Maintenance & Operations	123,301	56,504	62,506	62,200
<b>(6104) LIBRARY - ADULT &amp; TEEN SERVICES</b>	<b>424,403</b>	<b>479,574</b>	<b>589,297</b>	<b>605,825</b>
Salaries & Benefits	406,195	423,528	489,987	501,918
Maintenance & Operations	18,208	56,045	99,310	103,907
<b>(112) PROP "A" TRANSPORTATION</b>	<b>253,264</b>	<b>1,109,643</b>	<b>367,281</b>	<b>407,029</b>
<b>(5292) DIAL-A-RIDE</b>	<b>234,762</b>	<b>156,354</b>	<b>144,281</b>	<b>176,975</b>
Salaries & Benefits	33,177	66,350	-	45,594
Maintenance & Operations	201,585	90,004	144,281	131,381
<b>(5293) SHUTTLE</b>	<b>8,640</b>	<b>193,319</b>	<b>183,000</b>	<b>132,554</b>
Salaries & Benefits	-	-	-	-
Maintenance & Operations	8,640	193,319	183,000	132,554
<b>(5294) RECREATION TRIPS</b>	<b>9,468</b>	<b>18,317</b>	<b>35,000</b>	<b>93,500</b>
Salaries & Benefits	364	-	-	-
Maintenance & Operations	9,104	18,317	35,000	93,500
<b>(5295) ADMINISTRATION</b>	<b>144</b>	-	-	-
Salaries & Benefits	144	-	-	-
<b>(5297) BUY-DOWN</b>	<b>250</b>	<b>741,652</b>	<b>5,000</b>	<b>4,000</b>
Maintenance & Operations	250	741,652	5,000	4,000
<b>(125) STATE GRANTS</b>	<b>16,480</b>	<b>16,686</b>	-	-
<b>(5102) PARKS-OPERATION</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(3726) RECREATION PARK AND LIBRARY DEPARTMENT</b>	<b>3,921</b>	-	-	-
Salaries & Benefits	3,921	-	-	-
<b>(6101) LIBRARY - ADMINISTRATION</b>	<b>12,559</b>	<b>16,686</b>	-	-
Maintenance & Operations	12,559	16,686	-	-
<b>(317) DEVELOPER IMPACT FEES - LIBRARY</b>	-	-	<b>17,156</b>	-
<b>(6103) LIBRARY - YOUTH &amp; SCHOOL SERVICES</b>	-	-	<b>11,956</b>	-
Maintenance & Operations	-	-	11,956	-
<b>(6104) LIBRARY - ADULT &amp; TEEN SERVICES</b>	-	-	<b>5,200</b>	-
Maintenance & Operations	-	-	5,200	-
<b>(601) EQUIPMENT REPLACEMENT</b>	-	-	<b>693,356</b>	<b>597,600</b>
<b>(5102) PARKS-OPERATION</b>	-	-	<b>377,656</b>	<b>281,900</b>
Capital Outlay	-	-	377,656	281,900
<b>(5201) RECREATION-OPERATION</b>	-	-	<b>145,500</b>	<b>145,500</b>

Department	RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
Capital Outlay	-	-	145,500	145,500
<b>(5292) DIAL-A-RIDE</b>	-	-	<b>156,200</b>	<b>156,200</b>
Capital Outlay	-	-	156,200	156,200
<b>(6101) LIBRARY - ADMINISTRATION</b>	-	-	-	-
Capital Outlay	-	-	-	-
<b>(6102) LIBRARY - SUPPORT SERVICES</b>	-	-	<b>14,000</b>	<b>14,000</b>
Capital Outlay	-	-	14,000	14,000
<b>(702) TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>21,997</b>	<b>142,818</b>	<b>61,000</b>	<b>99,400</b>
<b>(5101) PARKS-ADMINISTRATION</b>	<b>302</b>	<b>2,652</b>	<b>5,000</b>	<b>5,000</b>
Maintenance & Operations	302	2,652	5,000	5,000
<b>(5102) PARKS-OPERATION</b>	-	<b>5,357</b>	-	-
Maintenance & Operations	-	5,357	-	-
<b>(5202) RECREATION-AQUATICS</b>	-	-	-	-
Capital Outlay	-	-	-	-
<b>(5205) RECREATION-TEEN CENTER</b>	-	<b>2,272</b>	<b>14,000</b>	<b>10,000</b>
Maintenance & Operations	-	2,272	14,000	10,000
<b>(5206) RECREATION-JOSLYN CENTER</b>	-	<b>2,176</b>	<b>9,000</b>	<b>7,000</b>
Maintenance & Operations	-	2,176	9,000	7,000
<b>(5210) SPECIAL EVENTS</b>	<b>10,997</b>	<b>120,859</b>	<b>16,000</b>	<b>50,000</b>
Salaries & Benefits	-	40,314	-	-
Maintenance & Operations	10,997	80,546	16,000	50,000
<b>(5401) RECREATION PARK AND LIBRARY DEPARTMENT</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
<b>(5404) RECREATION PARK AND LIBRARY DEPARTMENT</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
<b>(5405) RECREATION PARK AND LIBRARY DEPARTMENT</b>	-	-	-	-
Maintenance & Operations	-	-	-	-
<b>(6101) LIBRARY - ADMINISTRATION</b>	<b>10,698</b>	<b>9,501</b>	<b>17,000</b>	<b>18,400</b>
Maintenance & Operations	10,698	9,501	17,000	18,400
<b>(5211) DRAMA</b>	-	-	-	<b>9,000</b>
Maintenance & Operations	-	-	-	9,000
<b>(704) CULTURAL DEVELOPMENT FUND</b>	<b>261,789</b>	<b>134,872</b>	<b>272,604</b>	<b>251,617</b>
<b>(0000) (704) CULTURAL DEVELOPMENT FUND</b>	<b>261,789</b>	<b>134,872</b>	<b>272,604</b>	<b>251,617</b>
Salaries & Benefits	97,656	29,214	98,604	80,117
Maintenance & Operations	164,133	105,658	134,000	171,500
Transfers Out	-	-	-	-
Capital Outlay	-	-	40,000	-
<b>Grand Total</b>	<b>8,980,620</b>	<b>9,771,818</b>	<b>12,156,293</b>	<b>12,650,294</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

Department	001 GENERAL FUND TRANSFER			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>13,743,114</b>	<b>28,812,365</b>	<b>14,996,546</b>	<b>15,138,648</b>
<b>Transfers Out</b>	<b>13,743,114</b>	<b>28,812,365</b>	<b>14,996,546</b>	<b>15,138,648</b>
9202 Transfer Out - Debt Service Fund	9,497,694	-	-	-
9301 Transfer - Capital Improvements	4,145,420	12,132,500	4,996,232	5,230,000
9401 Transfer - Economic Uncertainty Fund	100,000	-		
9405 Transfer - Facility Maintenance	-	-		
9499 Transfers Out	-	-		
9504 Transfer - Park Vista	-	200,000	200,000	200,000
9601 Transfer - Equipment Replacement	-	555,744		
9505 Transfer to Sewer Fund	-	600,000	300,000	211,000
9204 Transfer Out - POB Fund	-	9,497,706	9,500,314	9,497,648
9124 Transfer Out - Fed Fund		151,973		
9503 Transfer-Golf Course		5,577,910		
9702 Transfer-Expendable Trust		96,531		
<b>Grand Total</b>	<b>13,743,114</b>	<b>28,812,365</b>	<b>14,996,546</b>	<b>15,138,648</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

Department	001 GENERAL FUND COMMUNITY DEVELOPMENT DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>2,790,513</b>	<b>2,624,236</b>	<b>3,745,094</b>	<b>3,957,955</b>
<b>Salaries &amp; Benefits</b>	<b>2,238,263</b>	<b>2,086,971</b>	<b>2,813,822</b>	<b>2,789,279</b>
4101 Salaries Full Time	1,612,111	1,526,693	1,950,204	2,081,201
4102 Salaries Part Time	17,694	12,329	88,338	-
4103 Overtime	6,364	8,092	18,500	17,000
4113 Reimbursable Overtime	51,930	14,106	60,000	25,000
4117 Opt - Out Payments	-	-	-	-
4201 Retirement CalPERS	187,198	145,195	194,319	195,769
4202 FICA	125,058	118,685	150,985	155,419
4203 Workers' Compensation	46,729	41,909	52,812	77,255
4204 Group Insurance	176,591	204,259	283,393	222,574
4205 Uniform Allowance	-	-	-	-
4205 Uniform Allowance	410	402	380	570
4207 CalPERS UAL Expense	-	-	-	-
4209 PARS Expense	-	-	-	-
4210 OPEB Expense	-	-	-	-
4210 OPEB liability	-	-	-	-
4211 401(a) Employer's Contribution	9,178	10,275	9,931	9,931
4215 Uniform Replacement	-	197	400	-
4217 Early Retirement Incentive	-	-	-	-
4221 Car Allowance	5,000	4,828	4,560	4,560
<b>Maintenance &amp; Operations</b>	<b>552,250</b>	<b>537,265</b>	<b>931,272</b>	<b>1,168,677</b>
5204 Operating Supplies	10,319	27,400	14,000	14,000
5206 Computer Supplies	-	-	6,100	-
5220 Computer Refresh Program Equipment	-	-	-	-
6102 Electric Utility	13	35	-	-
6201 Advertising/Publishing	9,196	11,511	11,000	11,000
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	5,080	8,253	50,000	50,000
6207 Equipment Replacement Charge	6,010	11,390	32,751	35,529
6208 Dues & Subscriptions	5,939	4,263	17,455	17,481
6213 Meetings & Travel	2,668	3,447	11,900	16,600
6214 Professional & Technical	444,257	392,306	675,000	900,000
6215 Repairs & Maintenance	-	-	-	-
6219 Network Operating Charge	47,000	53,571	55,446	57,387
6223 Training & Education	12,926	7,155	21,000	28,900
6253 Postage	1,556	3,606	6,500	7,500
6254 Telephone	5,136	10,932	11,520	11,680
6260 Equipment Leasing Costs	-	-	-	-
6263 Commissioners Expense	2,150	2,722	18,600	18,600
6245 Employee Engagement	-	-	-	-
6267 Zoning Text Amendment	-	675	-	-
<b>Grand Total</b>	<b>2,790,513</b>	<b>2,624,236</b>	<b>3,745,094</b>	<b>3,957,955</b>

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
		Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>		<b>8,427,089</b>	<b>8,367,798</b>	<b>10,744,896</b>	<b>11,294,648</b>
<b>(5101) PARKS-ADMINISTRATION</b>		<b>240</b>			
Salaries & Benefits		-	-	-	-
4101 Salaries Full Time		-	-	-	-
4102 Salaries Part Time		-	-	-	-
4117 Opt - Out Payments		-	-	-	-
4201 Retirement CalPERS		-	-	-	-
4202 FICA		-	-	-	-
4203 Workers' Compensation		-	-	-	-
4204 Group Insurance		-	-	-	-
4210 OPEB Expense		-	-	-	-
Maintenance & Operations		240	-	-	-
5204 Operating Supplies		-	-	-	-
5220 Computer Refresh Program Equipment		-	-	-	-
6206 Contractual Services		-	-	-	-
6207 Equipment Replacement Charge		-	-	-	-
6208 Dues & Subscriptions		-	-	-	-
6213 Meetings & Travel		-	-	-	-
6215 Repairs & Maintenance		-	-	-	-
6219 Network Operating Charge		-	-	-	-
6223 Training & Education		-	-	-	-
6253 Postage		-	-	-	-
6254 Telephone		240	-	-	-
6260 Equipment Leasing Costs		-	-	-	-
6263 Commissioners Expense		-	-	-	-
<b>(5102) PARKS-OPERATION</b>		<b>2,825,695</b>	<b>2,901,361</b>	<b>3,153,171</b>	<b>3,338,296</b>
Salaries & Benefits		1,444,804	1,441,853	1,555,934	1,486,359
4101 Salaries Full Time		821,824	838,562	880,646	915,710
4102 Salaries Part Time		132,286	119,694	170,789	142,590
4103 Overtime		31,929	26,608	30,000	40,000
4113 Reimbursable Overtime		-	600	-	-
4116 Standby Pay		5,861	-	-	-
4117 Opt - Out Payments		-	-	-	-
4201 Retirement CalPERS		95,956	83,247	86,476	86,415
4202 FICA		79,772	76,649	79,782	80,415
4203 Workers' Compensation		138,108	138,279	145,797	43,308
4204 Group Insurance		136,938	156,983	158,844	174,322
4210 OPEB Expense		-	-	-	-
4215 Uniform Replacement		2,131	1,230	3,600	3,600
Maintenance & Operations		1,380,891	1,459,509	1,597,237	1,851,937
5203 Repair & Maintenance Supplies		5,824	-	-	-
5204 Operating Supplies		76,614	90,298	115,000	115,000
5207 Small Tools & Equipment		2,277	1,095	2,700	2,700
5220 Computer Refresh Program Equipment		-	-	-	-
6101 Gas Utility		43,135	40,743	50,000	50,000
6102 Electric Utility		103,286	107,811	112,000	112,000
6103 Water Utility		221,669	200,167	260,000	260,000
6206 Contractual Services		660,205	632,603	728,295	882,000
6207 Equipment Replacement Charge		207,815	323,979	191,742	307,737
6208 Dues & Subscriptions		1,197	1,038	1,500	1,500
6212 Laundry & Cleaning		7,074	7,228	8,000	8,000
6214 Professional & Technical		-	949	-	-
6215 Repairs & Maintenance		43,647	44,203	115,000	100,000
6216 Rental Charges		96	-	-	-
6219 Network Operating Charge		-	-	-	-
6223 Training & Education		874	1,289	5,000	5,000
6245 Employee Engagement		-	-	-	-
6254 Telephone		7,179	8,108	8,000	8,000
Capital Outlay		-	-	-	-
8105 Automotive		-	-	-	-
<b>(5201) RECREATION-OPERATION</b>		<b>482,655</b>	<b>449,760</b>	<b>619,310</b>	<b>757,267</b>
Salaries & Benefits		419,421	372,143	518,740	656,342
4101 Salaries Full Time		139,455	103,079	127,630	129,964
4102 Salaries Part Time		192,703	205,557	307,187	428,019
4103 Overtime		49	-	3,000	2,000
4201 Retirement CalPERS		16,876	8,040	13,005	11,455
4202 FICA		25,404	24,198	32,088	41,048
4203 Workers' Compensation		13,687	12,351	17,282	22,107
4204 Group Insurance		27,183	18,917	13,548	21,749
4210 OPEB Expense		-	-	-	-
4215 Uniform Replacement		4,062	-	5,000	-
Maintenance & Operations		63,235	77,618	100,570	100,925
4999 Cash Over/Short		-	-	-	-
5201 Office Supplies		-	-	-	-
5204 Operating Supplies		15,201	18,267	24,900	24,900
6201 Advertising/Publishing		12,540	19,928	35,000	35,000
6205 Other Printing & Binding		1,851	784	2,500	-
6207 Equipment Replacement Charge		9,162	8,646	-	-
6208 Dues & Subscriptions		-	420	1,250	1,250
6211 Insurance & Bonds		-	-	-	-
6213 Meetings & Travel		14	1,351	3,500	3,500
6214 Professional & Technical		-	279	-	-
6215 Repairs & Maintenance		-	-	2,000	4,000
6217 Software Maintenance		-	-	-	-
6219 Network Operating Charge		20,700	23,594	24,420	25,275
6223 Training & Education		1,163	1,232	3,500	3,500
6245 Employee Engagement		-	-	-	-
6253 Postage		59	47	-	-
6254 Telephone		2,544	3,070	3,500	3,500
Capital Outlay		-	-	-	-
8105 Automotive		-	-	-	-
<b>(5202) RECREATION-AQUATICS</b>		<b>9,001</b>	<b>96,797</b>	<b>310,109</b>	<b>725,247</b>

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
Salaries & Benefits	7,002	91,228	308,775	686,717	
4101 Salaries Full Time	3,507	58,676	233,943	222,025	
4102 Salaries Part Time	2,273	2,132	-	350,694	
4103 Overtime	-	8,946	-	5,000	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	542	5,768	22,860	20,237	
4202 FICA	442	5,425	17,897	42,472	
4203 Workers' Compensation	238	2,922	9,638	22,874	
4204 Group Insurance	-	7,359	24,436	23,416	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	1,999	5,569	1,334	38,530	
5204 Operating Supplies	665	12	-	24,200	
6101 Gas Utility	-	-	-	-	
6208 Dues & Subscriptions	-	-	-	330	
6214 Professional & Technical	-	4,466	-	-	
6215 Repairs & Maintenance	-	-	-	10,000	
6223 Training & Education	-	-	-	4,000	
6254 Telephone	1,334	1,091	1,334	-	
<b>(5203) CLUB HOUSE /CULTURAL ARTS</b>	<b>483,910</b>	<b>484,609</b>	<b>466,448</b>	<b>513,586</b>	
Salaries & Benefits	344,271	361,518	317,998	353,636	
4101 Salaries Full Time	185,815	174,392	174,903	178,640	
4102 Salaries Part Time	81,492	97,550	59,463	87,319	
4103 Overtime	2,704	4,933	3,000	3,000	
4117 Opt - Out Payments	3,088	1,250	-	-	
4201 Retirement CalPERS	21,464	20,257	17,823	17,042	
4202 FICA	20,743	20,906	17,702	20,012	
4203 Workers' Compensation	11,169	11,463	9,533	10,778	
4204 Group Insurance	17,797	30,769	35,575	36,845	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	139,639	123,090	148,450	159,950	
5204 Operating Supplies	14,296	9,820	18,750	28,750	
6206 Contractual Services	18,142	33,684	33,500	33,500	
6208 Dues & Subscriptions	-	-	200	200	
6214 Professional & Technical	102,541	73,628	87,000	87,000	
6215 Repairs & Maintenance	-	-	1,500	3,000	
6249 Fees & Licenses	4,659	5,958	7,500	7,500	
<b>(5204) RECREATION-SPORTS</b>	<b>316,367</b>	<b>341,729</b>	<b>413,762</b>	<b>414,516</b>	
Salaries & Benefits	235,154	239,002	300,522	295,241	
4101 Salaries Full Time	111,194	108,628	104,583	107,608	
4102 Salaries Part Time	64,861	69,331	135,059	127,104	
4103 Overtime	-	2,042	-	-	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	15,681	14,069	9,611	10,266	
4202 FICA	14,290	13,941	17,816	17,469	
4203 Workers' Compensation	7,171	7,436	9,595	9,408	
4204 Group Insurance	21,956	23,555	22,859	23,385	
4210 OPEB Expense	-	-	-	-	
4215 Uniform Replacement	-	-	1,000	-	
Maintenance & Operations	81,213	102,727	113,240	119,275	
5201 Office Supplies	13	-	-	-	
5204 Operating Supplies	27,041	25,487	36,860	37,895	
6201 Advertising/Publishing	-	-	-	-	
6208 Dues & Subscriptions	-	165	880	880	
6211 Insurance & Bonds	600	-	-	-	
6213 Meetings & Travel	-	36	-	-	
6214 Professional & Technical	53,559	77,038	75,000	80,000	
6249 Fees & Licenses	-	-	500	500	
<b>(5205) RECREATION-TEEN CENTER</b>	<b>127,227</b>	<b>98,087</b>	<b>148,764</b>	<b>158,472</b>	
Salaries & Benefits	95,651	82,166	99,914	108,622	
4101 Salaries Full Time	-	378	-	-	
4102 Salaries Part Time	82,880	72,199	87,168	95,899	
4103 Overtime	-	42	3,000	2,000	
4201 Retirement CalPERS	3,016	978	-	-	
4202 FICA	6,341	5,570	6,335	6,969	
4203 Workers' Compensation	3,415	3,000	3,412	3,753	
Maintenance & Operations	31,576	15,921	48,850	49,850	
5204 Operating Supplies	25,431	12,615	20,000	20,000	
6206 Contractual Services	-	-	15,000	16,000	
6208 Dues & Subscriptions	110	-	400	400	
6214 Professional & Technical	3,410	1,469	5,500	5,500	
6215 Repairs & Maintenance	-	-	5,000	5,000	
6249 Fees & Licenses	865	-	750	750	
6254 Telephone	1,760	1,837	2,200	2,200	
<b>(5206) RECREATION-JOSLYN CENTER</b>	<b>264,149</b>	<b>227,108</b>	<b>431,222</b>	<b>411,307</b>	
Salaries & Benefits	221,778	179,087	300,112	256,247	
4101 Salaries Full Time	103,797	104,749	100,957	103,982	
4102 Salaries Part Time	66,378	37,722	148,198	105,179	
4103 Overtime	-	-	3,000	2,000	
4201 Retirement CalPERS	22,631	9,658	9,278	9,920	
4202 FICA	13,163	10,907	18,493	15,599	
4203 Workers' Compensation	6,929	5,874	9,960	8,401	
4204 Group Insurance	8,880	10,177	10,226	11,166	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	42,371	48,021	131,110	155,060	
5204 Operating Supplies	9,194	9,372	17,050	21,000	
6201 Advertising/Publishing	-	-	-	-	
6206 Contractual Services	-	-	55,000	65,000	
6208 Dues & Subscriptions	193	203	660	660	
6214 Professional & Technical	29,185	34,418	54,000	54,000	
6215 Repairs & Maintenance	-	-	-	10,000	
6216 Rental Charges	-	-	-	-	
6253 Postage	-	-	-	-	

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
6254 Telephone	3,800	4,028	4,400	4,400	
<b>(5208) FARMERS MARKET</b>	<b>38,590</b>	<b>39,966</b>	<b>68,211</b>	<b>87,143</b>	
Salaries & Benefits	31,648	31,922	51,711	70,643	
4101 Salaries Full Time	-	-	-	-	
4102 Salaries Part Time	27,772	28,560	46,510	63,539	
4201 Retirement CalPERS	607	-	-	-	
4202 FICA	2,125	2,185	3,380	4,618	
4203 Workers' Compensation	1,144	1,177	1,820	2,487	
Maintenance & Operations	6,942	8,044	16,500	16,500	
5204 Operating Supplies	2,788	1,685	6,000	6,000	
6201 Advertising/Publishing	481	1,487	2,500	2,500	
6206 Contractual Services	-	-	2,500	2,500	
6214 Professional & Technical	1,236	-	-	-	
6215 Repairs & Maintenance	-	-	1,500	1,500	
6249 Fees & Licenses	2,437	4,873	4,000	4,000	
<b>(5209) CONTRACT CLASSES</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
Maintenance & Operations	-	-	-	-	
6214 Professional & Technical	-	-	-	-	
<b>(5210) SPECIAL EVENTS</b>	<b>161,460</b>	<b>167,964</b>	<b>257,687</b>	<b>270,385</b>	
Salaries & Benefits	29,516	18,989	76,187	79,885	
4101 Salaries Full Time	-	-	-	-	
4102 Salaries Part Time	17,016	16,824	68,525	71,851	
4103 Overtime	8,577	-	-	-	
4201 Retirement CalPERS	-	184	-	-	
4202 FICA	1,606	1,287	4,980	5,222	
4203 Workers' Compensation	1,543	693	2,682	2,812	
4204 Group Insurance	-	-	-	-	
Maintenance & Operations	131,944	148,975	181,500	190,500	
5204 Operating Supplies	19,221	32,134	30,000	32,000	
6201 Advertising/Publishing	11,586	4,330	17,500	19,500	
6206 Contractual Services	98,536	112,511	134,000	139,000	
6211 Insurance & Bonds	-	-	-	-	
6214 Professional & Technical	2,600	-	-	-	
<b>(5212) RECREATION TRIPS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>94,568</b>	
Salaries & Benefits	-	-	-	79,568	
4102 Salaries Part Time	-	-	-	71,566	
4202 FICA	-	-	-	5,201	
4203 Workers' Compensation	-	-	-	2,801	
Maintenance & Operations	-	-	-	15,000	
5204 Operating Supplies	-	-	-	-	
6201 Advertising/Publishing	-	-	-	-	
6206 Contractual Services	-	-	-	-	
<b>(5213) WISEBURN AQUATIC CENTER</b>	<b>1,128,986</b>	<b>758,624</b>	<b>1,612,961</b>	<b>1,222,960</b>	
Salaries & Benefits	824,056	652,468	1,455,236	1,073,220	
4101 Salaries Full Time	137,777	46,554	70,359	67,757	
4102 Salaries Part Time	560,992	520,658	1,204,596	870,387	
4103 Overtime	7,731	3,627	10,000	10,000	
4117 Opt - Out Payments	1,768	-	-	-	
4201 Retirement CalPERS	19,882	11,248	7,170	6,918	
4202 FICA	54,464	43,588	92,927	68,439	
4203 Workers' Compensation	29,198	23,475	50,047	36,859	
4204 Group Insurance	12,244	3,317	20,137	12,860	
4205 Uniform Allowance	-	-	-	-	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	304,930	106,156	157,725	149,740	
5204 Operating Supplies	26,471	18,844	28,500	27,360	
6201 Advertising/Publishing	2,688	1,281	5,000	5,000	
6208 Dues & Subscriptions	1,386	1,512	675	3,080	
6211 Insurance & Bonds	16,000	-	-	-	
6213 Meetings & Travel	526	981	2,200	1,600	
6214 Professional & Technical	49,107	55,579	85,000	75,700	
6215 Repairs & Maintenance	202,399	18,630	19,000	19,000	
6223 Training & Education	5,031	5,102	10,850	11,300	
6249 Fees & Licenses	-	3,495	5,000	5,200	
6254 Telephone	1,321	731	1,500	1,500	
<b>(5214) HILLTOP AQUATIC CENTER</b>	<b>35,938</b>	<b>35,443</b>	<b>80,285</b>	<b>112,210</b>	
Salaries & Benefits	32,811	31,689	73,185	104,850	
4102 Salaries Part Time	29,350	28,352	65,825	94,305	
4201 Retirement CalPERS	7	-	-	-	
4202 FICA	2,246	2,169	4,784	6,854	
4203 Workers' Compensation	1,209	1,168	2,576	3,691	
Maintenance & Operations	3,127	3,754	7,100	7,360	
5204 Operating Supplies	2,853	3,480	5,000	5,200	
6214 Professional & Technical	-	-	-	-	
6215 Repairs & Maintenance	-	-	1,000	1,040	
6249 Fees & Licenses	274	274	500	520	
6254 Telephone	-	-	600	600	
<b>(5418) CAMPS</b>	<b>216,838</b>	<b>240,949</b>	<b>446,470</b>	<b>458,793</b>	
Salaries & Benefits	72,333	91,748	253,770	262,093	
4102 Salaries Part Time	64,680	82,076	228,248	235,734	
4201 Retirement CalPERS	40	11	-	-	
4202 FICA	4,948	6,279	16,588	17,132	
4203 Workers' Compensation	2,665	3,382	8,934	9,227	
Maintenance & Operations	144,505	149,201	192,700	196,700	
5204 Operating Supplies	12,678	29,120	26,500	28,500	
6206 Contractual Services	128,802	9,146	4,000	4,000	
6214 Professional & Technical	3,025	110,935	160,000	162,000	
6254 Telephone	-	-	2,200	2,200	
<b>(6102) LIBRARY - SUPPORT SERVICES</b>	<b>721,176</b>	<b>828,980</b>	<b>879,711</b>	<b>862,656</b>	
Salaries & Benefits	454,790	520,601	562,353	567,369	
4101 Salaries Full Time	247,957	278,585	291,620	301,725	
4102 Salaries Part Time	113,646	137,150	163,094	153,969	

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
4103 Overtime	-	-	-	-	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	27,791	27,157	27,419	29,660	
4202 FICA	27,854	34,265	34,786	34,861	
4203 Workers' Compensation	14,898	17,129	18,734	18,775	
4204 Group Insurance	22,643	26,315	26,701	28,380	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	266,386	308,379	317,358	295,287	
5204 Operating Supplies	3,681	5,146	6,060	7,500	
5206 Computer Supplies	-	-	-	-	
6101 Gas	221	-	10,000	10,000	
6102 Electric Utility	69,725	79,738	72,000	72,000	
6103 Water Utility	4,171	4,772	4,200	4,200	
6201 Advertising/Publishing	-	-	2,800	750	
6205 Other Printing & Binding	-	-	-	-	
6207 Equipment Replacement Charge	11,086	11,086	11,086	11,086	
6208 Dues & Subscriptions	1,326	2,536	3,300	3,000	
6213 Meetings & Travel	11	1,563	3,000	2,500	
6214 Professional & Technical	21,937	22,540	26,000	1,000	
6219 Network Operating Charge	117,200	133,586	138,262	143,101	
6223 Training & Education	626	499	3,000	2,500	
6253 Postage	-	-	3,000	3,000	
6254 Telephone	36,402	46,914	34,650	34,650	
6260 Equipment Leasing Costs	-	-	-	-	
<b>(6105) LIBRARY - ESUSD SCHOOL SUPPORT</b>	<b>116,244</b>	<b>124,428</b>	<b>132,877</b>	<b>132,392</b>	
Salaries & Benefits	116,244	124,428	132,877	132,392	
4101 Salaries Full Time	-	290	-	-	
4102 ESUSD - Salaries Part Time	104,002	111,035	118,884	118,450	
4201 Retirement CalPERS	-	-	-	-	
4202 FICA	7,956	8,517	9,095	9,061	
4203 Workers' Compensation	4,285	4,587	4,898	4,880	
4204 Group Insurance	-	-	-	-	
<b>(6103) LIBRARY - YOUTH &amp; SCHOOL SERVICES</b>	<b>555,632</b>	<b>476,007</b>	<b>521,133</b>	<b>515,472</b>	
Salaries & Benefits	432,331	419,503	458,627	453,272	
4101 Salaries Full Time	253,706	284,161	290,476	304,486	
4102 Salaries Part Time	82,390	41,005	69,169	48,425	
4103 Overtime	-	-	-	-	
4113 Reimbursable Overtime	-	-	-	-	
4117 Opt - Out Payments	1,768	-	-	-	
4201 Retirement CalPERS	29,313	28,952	28,569	29,223	
4202 FICA	25,846	24,997	27,513	26,998	
4203 Workers' Compensation	13,838	13,397	14,817	14,540	
4204 Group Insurance	25,470	26,992	28,083	29,600	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	123,301	56,504	62,506	62,200	
5204 Operating Supplies	4,667	5,030	3,473	6,500	
5206 Computer Supplies	-	-	-	-	
5501 Adult Books & Other Printed Material	63,734	35,928	28,656	-	
5505 Young Peoples Books	39	-	-	20,200	
5507 School Library Material	-	-	-	9,800	
6201 Advertising/Publishing-Library Youth Ser	722	792	1,158	500	
6205 Other Printing & Binding	-	-	-	-	
6213 Meetings & Travel	227	1,320	5,297	4,500	
6214 Professional & Technical	-	3,007	3,780	2,400	
6215 Repairs & Maintenance	2,926	2,434	5,513	3,500	
6223 Training & Education	1,240	831	1,103	1,000	
6277 Resource Databases	27,371	1,117	6,875	6,800	
6409 Audiovisual Materials	1,192	709	-	-	
6410 E-Books	21,183	5,335	6,652	7,000	
<b>(6104) LIBRARY - ADULT &amp; TEEN SERVICES</b>	<b>424,403</b>	<b>479,574</b>	<b>589,297</b>	<b>605,825</b>	
Salaries & Benefits	406,195	423,528	489,987	501,918	
4101 Salaries Full Time	291,796	280,572	303,000	306,257	
4102 Salaries Part Time	2,322	34,223	64,306	74,240	
4103 Overtime	149	-	-	-	
4117 Opt - Out Payments	-	-	-	-	
4201 Retirement CalPERS	31,042	25,873	28,677	28,223	
4202 FICA	22,533	24,547	28,099	29,108	
4203 Workers' Compensation	12,124	12,970	15,133	15,676	
4204 Group Insurance	46,229	45,344	50,772	48,413	
4210 OPEB Expense	-	-	-	-	
Maintenance & Operations	18,208	56,045	99,310	103,907	
5204 Operating Supplies	12,579	5,721	6,500	10,025	
5206 Computer Supplies	-	-	-	-	
5501 Books/Other Printed Material	-	32,027	50,300	52,315	
5503 Author Event/Printed Materials	-	-	-	-	
6201 Advertising/Publishing	2,413	611	3,500	3,675	
6205 Other Printing & Binding	-	-	-	-	
6213 Meetings & Travel	-	666	4,500	4,500	
6214 Professional & Technical	3,015	1,429	10,980	8,792	
6217 Software Maintenance	-	-	-	-	
6223 Training & Education	200	385	3,000	3,150	
6277 Resource Databases	-	-	-	-	
6409 Audiovisual Materials	-	1,591	2,750	2,750	
6410 E-Books	-	13,615	17,780	18,700	
<b>(6101) LIBRARY - ADMINISTRATION</b>	<b>518,579</b>	<b>616,411</b>	<b>613,478</b>	<b>613,557</b>	
Salaries & Benefits	444,094	485,316	518,716	530,308	
4101 Salaries Full Time	324,044	337,127	380,976	386,659	
4102 Salaries Part Time	345	21,261	-	-	
4103 Overtime	740	6,467	-	-	
4201 Retirement CalPERS	37,447	30,284	35,991	35,894	
4202 FICA	25,906	26,945	27,812	28,625	
4203 Workers' Compensation	10,139	13,494	9,168	27,789	

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
		Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
4204	Group Insurance	31,295	34,634	49,516	36,088
4207	CalPERS UAL Expense	-	-	-	-
4210	OPEB Expense	-	-	-	-
4211	401(a) Employer's Contribution	9,178	10,275	10,453	10,453
4221	Car Allowance	5,000	4,828	4,800	4,800
Maintenance & Operations		74,485	131,095	94,762	83,249
4999	Cash Over/Short	-	-	-	-
5204	Operating Supplies	10,403	7,280	11,025	7,000
5206	Computer Supplies	-	-	-	-
5220	Computer Refresh Program Equipment	-	-	-	-
6082	Broadband Fiber	-	-	-	-
6101	Gas Utility	-	-	-	-
6102	Electric Utility	-	-	-	-
6103	Water Utility	824	-	824	866
6201	Advertising/Publishing - Library Admin	-	150	-	-
6206	Contractual Services	-	1,091	3,456	-
6207	Equipment Replacement Charge	-	-	-	-
6208	Dues & Subscriptions	1,000	638	1,000	1,500
6213	Meetings & Travel	2,077	4,273	6,400	6,400
6214	Professional & Technical	50,148	110,856	15,000	15,000
6215	Repairs & Maintenance	832	4,440	46,500	41,500
6217	Software Maintenance	-	-	-	-
6219	Network Operating Charge	-	-	-	-
6223	Training & Education	695	1,196	2,000	2,100
6245	Employee Engagement	-	-	-	-
6253	Postage	-	66	-	-
6254	Telephone	6,057	304	6,057	6,383
6260	Equipment Leasing Costs	-	-	-	-
6263	Commissioners Expense	2,450	800	2,500	2,500
Capital Outlay		-	-	-	-
8104	Equipment	-	-	-	-
8108	EXPENDITURES	-	-	-	-
<b>(112) PROP "A" TRANSPORTATION</b>		<b>253,264</b>	<b>1,109,643</b>	<b>367,281</b>	<b>407,029</b>
<b>(5292) DIAL-A-RIDE</b>		<b>234,762</b>	<b>156,354</b>	<b>144,281</b>	<b>176,975</b>
Salaries & Benefits		33,177	66,350	-	45,594
4102	Salaries Part Time	25,698	57,817	-	41,009
4201	Retirement CalPERS	4,454	1,727	-	-
4202	FICA	1,966	4,423	-	2,980
4203	Workers' Compensation	1,059	2,382	-	1,605
Maintenance & Operations		201,585	90,004	144,281	131,381
5204	Operating Supplies	58,213	-	500	500
5215	Vehicle Gasoline Charge	691	507	8,000	500
6206	Contractual Services	68,960	78,238	100,000	120,000
6207	Equipment Replacement Charges	10,381	10,381	10,381	10,381
6211	Insurance & Bonds	54,400	-	-	-
6214	Professional & Technical	2,108	-	-	-
6223	Training & Education	-	-	-	-
6224	Vehicle Operating Charge	6,832	878	25,000	-
6254	Telephone	-	-	400	-
<b>(5293) SHUTTLE</b>		<b>8,640</b>	<b>193,319</b>	<b>183,000</b>	<b>132,554</b>
Salaries & Benefits		-	-	-	-
4102	Salaries Part Time	-	-	-	-
4201	Retirement CalPERS	-	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
Maintenance & Operations		8,640	193,319	183,000	132,554
5204	Operating Supplies	-	141	500	804
6201	Advertising/Publishing	-	2,738	3,500	3,500
6206	Beach Cities Transit	-	179,000	174,000	128,250
6214	Professional & Technical	8,640	11,440	5,000	-
<b>(5294) RECREATION TRIPS</b>		<b>9,468</b>	<b>18,317</b>	<b>35,000</b>	<b>93,500</b>
Salaries & Benefits		364	-	-	-
4102	Salaries Part Time	-	-	-	-
4201	Retirement CalPERS	364	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
Maintenance & Operations		9,104	18,317	35,000	93,500
5204	Operating Supplies	3,495	-	-	-
6216	Rental Charges	7,089	20,374	35,000	93,500
6413	Lyft Rides Reimbursements	(1,480)	(2,057)	-	-
<b>(5295) ADMINISTRATION</b>		<b>144</b>	<b>-</b>	<b>-</b>	<b>-</b>
Salaries & Benefits		144	-	-	-
4101	Salaries Full Time	-	-	-	-
4102	Salaries Part Time	-	-	-	-
4201	Retirement CalPERS	-	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
4204	Group Insurance	144	-	-	-
<b>(5297) BUY-DOWN</b>		<b>250</b>	<b>741,652</b>	<b>5,000</b>	<b>4,000</b>
Maintenance & Operations		250	741,652	5,000	4,000
5204	Operating Supplies	250	741,652	5,000	4,000
<b>(125) STATE GRANTS</b>		<b>16,480</b>	<b>16,686</b>	<b>-</b>	<b>-</b>
<b>(3726) RECREATION PARK AND LIBRARY DEPARTMENT</b>		<b>3,921</b>	<b>-</b>	<b>-</b>	<b>-</b>
Salaries & Benefits		3,921	-	-	-
4113	Reimbursable Overtime	3,921	-	-	-
4202	FICA	-	-	-	-
4203	Workers' Compensation	-	-	-	-
<b>(5102) PARKS-OPERATION</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
Maintenance & Operations		-	-	-	-
3620	CA Prop 68 Acacia Park	-	-	-	-
<b>(6101) LIBRARY - ADMINISTRATION</b>		<b>12,559</b>	<b>16,686</b>	<b>-</b>	<b>-</b>
Maintenance & Operations		12,559	16,686	-	-

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
		Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
3625	California State Library	12,559	16,686	-	-
6082	CALIFA - Broadband Fiber	-	-	-	-
6254	Telephone - Library	-	-	-	-
<b>(317)</b>	<b>DEVELOPER IMPACT FEES - LIBRARY</b>	-	-	<b>17,156</b>	-
<b>(6103)</b>	<b>LIBRARY - YOUTH &amp; SCHOOL SERVICES</b>	-	-	<b>11,956</b>	-
	Maintenance & Operations	-	-	11,956	-
	5206 Computer Supplies	-	-	9,456	-
	5501 Books/Other Printed Material	-	-	2,500	-
<b>(6104)</b>	<b>LIBRARY - ADULT &amp; TEEN SERVICES</b>	-	-	<b>5,200</b>	-
	Maintenance & Operations	-	-	5,200	-
	5501 Books/Other Printed Material	-	-	5,200	-
<b>(601)</b>	<b>EQUIPMENT REPLACEMENT</b>	-	-	<b>693,356</b>	<b>597,600</b>
<b>(5102)</b>	<b>PARKS-OPERATION</b>	-	-	<b>377,656</b>	<b>281,900</b>
	Capital Outlay	-	-	377,656	281,900
	8104 Equipment	-	-	20,000	20,000
	8105 Automotive	-	-	357,656	261,900
<b>(5201)</b>	<b>RECREATION-OPERATION</b>	-	-	<b>145,500</b>	<b>145,500</b>
	Capital Outlay	-	-	145,500	145,500
	8104 Equipment	-	-	15,500	15,500
	8105 Automotive	-	-	130,000	130,000
<b>(5292)</b>	<b>DIAL-A-RIDE</b>	-	-	<b>156,200</b>	<b>156,200</b>
	Capital Outlay	-	-	156,200	156,200
	8105 Automotive	-	-	156,200	156,200
<b>(6102)</b>	<b>LIBRARY - SUPPORT SERVICES</b>	-	-	<b>14,000</b>	<b>14,000</b>
	Capital Outlay	-	-	14,000	14,000
	8104 Equipment	-	-	14,000	14,000
<b>(6101)</b>	<b>LIBRARY - ADMINISTRATION</b>	-	-	-	-
	Capital Outlay	-	-	-	-
	8104 Equipment	-	-	-	-
	8108 Computer Hardware	-	-	-	-
<b>(702)</b>	<b>TRUST FUNDS - SPECIAL REVENUE/DONATIONS</b>	<b>21,997</b>	<b>142,818</b>	<b>61,000</b>	<b>99,400</b>
<b>(5101)</b>	<b>PARKS-ADMINISTRATION</b>	<b>302</b>	<b>2,652</b>	<b>5,000</b>	<b>5,000</b>
	Maintenance & Operations	302	2,652	5,000	5,000
	2605 Parks & Recreation Outreach Expenses	-	-	-	-
	2608 Park Beautification Expenses	302	2,652	5,000	5,000
	2609 LA Kings Expenditures	-	-	-	-
	5204 Operating Supplies	-	-	-	-
	5418 Plunge Rehabilitation	-	-	-	-
	5419 Haunted House Expenses	-	-	-	-
	6201 Advertising/Publishing	-	-	-	-
	6206 Contractual Services	-	-	-	-
<b>(5102)</b>	<b>PARKS-OPERATION</b>	-	<b>5,357</b>	-	-
	Maintenance & Operations	-	5,357	-	-
	2601 Tree Musketeers Expenses	-	4,555	-	-
	2608 Aquatics Expense	-	801	-	-
<b>(5202)</b>	<b>RECREATION-AQUATICS</b>	-	-	-	-
	Capital Outlay	-	-	-	-
	8476 Aquatics Facility	-	-	-	-
<b>(5205)</b>	<b>RECREATION-TEEN CENTER</b>	-	<b>2,272</b>	<b>14,000</b>	<b>10,000</b>
	Maintenance & Operations	-	2,272	14,000	10,000
	5204 Teen Center Expenses	-	2,272	14,000	10,000
<b>(5206)</b>	<b>RECREATION-JOSLYN CENTER</b>	-	<b>2,176</b>	<b>9,000</b>	<b>7,000</b>
	Maintenance & Operations	-	2,176	9,000	7,000
	5204 Joslyn Center Expenses	-	2,176	9,000	7,000
<b>(5210)</b>	<b>SPECIAL EVENTS</b>	<b>10,997</b>	<b>120,859</b>	<b>16,000</b>	<b>50,000</b>
	Salaries & Benefits	-	40,314	-	-
	4101 Salaries Full Time	-	5,915	-	-
	4102 Salaries Part Time	-	2,509	-	-
	4103 Overtime	-	31,890	-	-
	Maintenance & Operations	10,997	80,546	16,000	50,000
	2601 Recreation Special Events Expenses	10,997	76,546	-	-
	5204 Operating Supplies	-	4,000	16,000	50,000
<b>(5401)</b>	<b>RECREATION PARK AND LIBRARY DEPARTMENT</b>	-	-	-	-
	Salaries & Benefits	-	-	-	-
	4103 Overtime	-	-	-	-
	4202 FICA	-	-	-	-
	4203 Workers' Compensation	-	-	-	-
	4204 Group Insurance	-	-	-	-
<b>(5404)</b>	<b>RECREATION PARK AND LIBRARY DEPARTMENT</b>	-	-	-	-
	Salaries & Benefits	-	-	-	-
	4103 Overtime	-	-	-	-
	4202 FICA	-	-	-	-
	4203 Workers' Compensation	-	-	-	-
<b>(5405)</b>	<b>RECREATION PARK AND LIBRARY DEPARTMENT</b>	-	-	-	-
	Maintenance & Operations	-	-	-	-
	5204 Operating Supplies	-	-	-	-
<b>(6101)</b>	<b>LIBRARY - ADMINISTRATION</b>	<b>10,698</b>	<b>9,501</b>	<b>17,000</b>	<b>18,400</b>
	Maintenance & Operations	10,698	9,501	17,000	18,400
	2561 Library Administration Expenses	10,698	9,384	17,000	18,400
	2601 Library Donations Expenditure	-	118	-	-
<b>(5211)</b>	<b>DRAMA</b>	-	-	-	<b>9,000</b>
	Maintenance & Operations	-	-	-	9,000
	2601 Recreation Drama Expenses	-	-	-	9,000
	5204 Operating Supplies	-	-	-	-
<b>(704)</b>	<b>CULTURAL DEVELOPMENT FUND</b>	<b>261,789</b>	<b>134,872</b>	<b>272,604</b>	<b>251,617</b>
<b>(0000)</b>	<b>(704) CULTURAL DEVELOPMENT FUND</b>	<b>261,789</b>	<b>134,872</b>	<b>272,604</b>	<b>251,617</b>
	Salaries & Benefits	97,656	29,214	98,604	80,117
	4101 Salaries Full Time	67,218	22,033	68,403	65,974
	4103 Overtime	-	-	-	-
	4201 Retirement CalPERS	7,237	2,243	6,970	6,294
	4202 FICA	4,938	1,831	5,233	5,047
	4203 Workers' Compensation	2,767	908	2,818	2,718

Department		RECREATION PARK AND LIBRARY DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
4204 Group Insurance	15,496	2,199	15,180	84	
Maintenance & Operations	164,133	105,658	134,000	171,500	
5204 Operating Supplies	-	490	10,000	7,500	
6206 Contractual Services	162,403	105,168	124,000	164,000	
6214 Professional & Technical	-	-	-	-	
6301 Legal Council	1,730	-	-	-	
Transfers Out	-	-	-	-	
9301 Transfer-Capital Improvements	-	-	-	-	
Capital Outlay	-	-	40,000	-	
8103 Other Improvements	-	-	40,000	-	
<b>Grand Total</b>	<b>8,980,620</b>	<b>9,771,818</b>	<b>12,156,293</b>	<b>12,650,294</b>	

**CITY OF EL SEGUNDO  
NON-DEPARTMENTAL PROFILE**

The Non-Departmental budget is used to “house” expenditures that are not specifically attributed or allocated to a particular department in the City. Non-Departmental merely serves as a cost-center.

Examples of budgeted expenditures that are housed in the Non-Departmental cost-center are:

**Vacation and Sick leave payouts** – Since it is unknown which employees may leave the City during the fiscal year, the estimated amount for payouts is temporarily included in Non-Departmental.

**Retirement/CalPERS** – Previously, this applied to the Retirement Benefit Plan (RBP) which allows for replacement of the annual allowance that exceeds the Internal Revenue Code (IRC) Section 415 dollar limit. CalPERS retirees who became CalPERS members prior to January 1, 2013, and whose combined reportable compensation, benefit factor, retirement contributions, and service credit cause their annual retirement allowance to exceed the Section 415 dollar limits are eligible to participate in the RBP. This expenditure is now captured in the department the former employees retired from.

**Group Insurance** – Applies to the medical premium paid on behalf of retirees. The current amount approved by the City Council ranges from \$932 to \$1,800 per month per retiree, depending on the employee group that the employee retired from.

**PARS (Public Agency Retirement Services) Expense** – Applies to retirement enhancement plan funding for certain active employees and retirees within the Supervisory and Professional Employees Association.

**Contractual Service** – Accounts for the Pitney Bowes contract for postage meter used Citywide.

**Equipment Replacement Charge** – Accounts for replacement of other equipment not specifically assigned to a department and used Citywide.

**General Liability Insurance** – Accounts for the insurance premium paid to the Independent Cities Risk Management Authority (ICRMA) for coverage above the City’s self-insured retention (SIR).

**Professional/Technical** – Accounts for the administrative cost for PARS.

**Networking Operating Charge** – Under review for all departments for charges from the Information Systems Division.

**Unemployment Compensation** – Accounts for the reimbursements to the Employment Development Department (EDD) for unemployment benefits claims for employees who did not voluntarily leave the City.

**Telephone** – Accounts for the general telephone number for City Hall, Police, and Fire.

**Credit Card Fees** – Accounts for charges for use of credit cards as payments for City services; the City accepts credit card payments for any services provided by the departments.

**ESUSD Funding Agreement** – Accounts for the agreement with El Segundo Unified School District for the City to pay for crossing guards.

**Capital Outlay** – Accounts for various technology equipment temporarily housed (as listed below) in Non-Departmental until the Technology Committee makes its’ recommendations.

**GASB 87 Leases** – Accounts for various General Fund GASB 87 Leases transaction when the city is the lessee.

CITY OF EL SEGUNDO  
 Adopted Budget Summary  
 Fiscal Year 2025-2026

Department	NON DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>6,530,745</b>	<b>8,024,695</b>	<b>6,785,227</b>	<b>7,508,339</b>
<b>(2901) NON DEPARTMENT</b>	<b>6,699,396</b>	<b>8,022,137</b>	<b>6,785,227</b>	<b>7,508,339</b>
Salaries & Benefits	5,108,647	5,637,801	4,626,282	5,403,163
Maintenance & Operations	1,590,749	2,384,337	2,158,945	2,105,176
<b>(2902) AHIMT</b>	<b>(168,652)</b>	-	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	(168,652)	-	-	-
<b>(2903) WinterStorm2024/CIVIL UNREST MAY2020</b>	-	<b>2,558</b>	-	-
Salaries & Benefits	-	-	-	-
Maintenance & Operations	-	2,558	-	-
<b>(501) WATER UTILITY FUND</b>	-	-	-	-
<b>(2903) WinterStorm2024/CIVIL UNREST MAY2020</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
<b>(502) SEWER FUND</b>	-	-	<b>150,000</b>	-
<b>(2901) NON DEPARTMENT</b>	-	-	<b>150,000</b>	-
Maintenance & Operations	-	-	150,000	-
<b>(2903) WinterStorm2024/CIVIL UNREST MAY2020</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
<b>(601) EQUIPMENT REPLACEMENT</b>	-	<b>3,252</b>	<b>1,793,755</b>	<b>727,536</b>
<b>(2901) NON DEPARTMENT</b>	-	<b>3,252</b>	<b>1,793,755</b>	<b>727,536</b>
Capital Outlay	-	3,252	1,793,755	727,536
<b>(603) WORKERS COMP RESERVE/INSURANCE</b>	-	-	-	-
<b>(2903) WinterStorm2024/CIVIL UNREST MAY2020</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
<b>Grand Total</b>	<b>6,530,745</b>	<b>8,027,948</b>	<b>8,728,982</b>	<b>8,235,875</b>

CITY OF EL SEGUNDO  
 Adopted Budget Summary By Account  
 Fiscal Year 2025-2026

Department	001 GENERAL FUND NON DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>6,530,745</b>	<b>8,024,695</b>	<b>6,785,227</b>	<b>7,508,339</b>
<b>Salaries &amp; Benefits</b>	<b>5,108,647</b>	<b>5,637,801</b>	<b>4,626,282</b>	<b>5,403,163</b>
4101 Salaries Full Time	-	-	-	-
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	-	-	-
4108 Vacation Leave Payout	884,901	858,483	492,282	492,282
4109 Vac/Sick Pay - Termination	-	-	-	-
4112 Sick Leave Payout	583,673	619,782	400,000	400,000
4113 Reimbursable Overtime	-	-	-	-
4201 Retirement CalPERS	(31,085)	(16)	-	-
4202 FICA	39,048	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	3,462,009	3,925,551	3,500,000	3,500,000
4207 CalPERS UAL	-	-	-	781,381
4209 PARS Expense	170,100	234,000	234,000	229,500
4220 Pers Amortization	-	-	-	-
4251 CalPERS Payments	-	-	-	-
<b>Maintenance &amp; Operations</b>	<b>1,422,098</b>	<b>2,386,895</b>	<b>2,158,945</b>	<b>2,105,176</b>
4907 Interest Expense	20,156	152,835	18,900	18,900
4999 Cash Over/Short	(4)	97	-	-
5204 Operating Supplies	-	2,319	-	-
5206 Computer Supplies	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
5420 Reimbursable Expenditures	(168,652)	-	-	-
6106 Covid Vaccinations	-	-	-	-
6116 Building Lease Charge	-	-	-	-
6139 Bank Service Charges	55,032	63,687	25,000	25,000
6172 Bad Debt Expense	63	10	-	-
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	15,742	16,285	26,000	26,000
6207 Equipment Replacement Charge	-	500,000	200,000	-
6208 Dues & Subscriptions	-	1,422	-	-
6211 Insurance & Bonds	750,000	700,000	700,000	831,426
6213 Meetings & Travel	-	209	-	-
6214 Professional & Technical	19,706	17,632	25,000	25,000
6219 Network Operating Charge	8,600	9,802	10,145	10,501
6222 Lease Payment Parking Garage	302,250	308,951	310,000	310,000
6223 Training & Education	-	4,464	-	-
6244 Other Unclassified Expense	658	304,947	-	-
6245 Employee Recognition	(22)	-	-	-
6247 Unemployment Compensation	60,760	21,412	20,000	20,000
6250 Volunteer Recognition	-	-	-	-
6253 Postage	890	1,424	-	-
6254 Telephone	6,070	5,878	7,500	7,500
6260 Equipment Leasing Costs	613	639	-	-
6297 Credit Card Fees	36,895	57,798	15,000	15,000
6301 Legal Council	-	-	-	-
6401 Community Promotion	-	-	1,400	-
6405 ESUSD Funding Agreement	171,368	163,608	180,000	185,850
6406 LAX Master Plan Intervention	-	-	-	-
6407 Washington Lobbist Transportation & Inf	-	-	-	-
6216 GASB 87 Lease-Debt Service Principle&Int	141,973	53,474	100,000	110,000
4908 Golf Course Loan Pmt to ERF	-	-	520,000	520,000
<b>Grand Total</b>	<b>6,530,745</b>	<b>8,024,695</b>	<b>6,785,227</b>	<b>7,508,339</b>

Department	NON DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(001) GENERAL FUND</b>	<b>6,530,745</b>	<b>8,024,695</b>	<b>6,785,227</b>	<b>7,508,339</b>
<b>(2901) NON DEPARTMENT</b>	<b>6,699,396</b>	<b>8,022,137</b>	<b>6,785,227</b>	<b>7,508,339</b>
Salaries & Benefits	5,108,647	5,637,801	4,626,282	5,403,163
4108 Vacation Leave Payout	884,901	858,483	492,282	492,282
4109 Vac/Sick Pay - Termination	-	-	-	-
4112 Sick Leave Payout	583,673	619,782	400,000	400,000
4201 Retirement CalPERS	(31,085)	(16)	-	-
4202 FICA	39,048	-	-	-
4204 Group Insurance	3,462,009	3,925,551	3,500,000	3,500,000
4207 CalPERS UAL	-	-	-	781,381
4209 PARS Expense	170,100	234,000	234,000	229,500
4220 Pers Amortization	-	-	-	-
4251 CalPERS Payments	-	-	-	-
Maintenance & Operations	1,590,749	2,384,337	2,158,945	2,105,176
4907 Interest Expense	20,156	152,835	18,900	18,900
4908 Golf Course Loan Pmt to ERF	-	-	520,000	520,000
4999 Cash Over/Short	(4)	97	-	-
5204 Operating Supplies	-	-	-	-
5220 Computer Refresh Program Equipment	-	-	-	-
6116 Building Lease Charge	-	-	-	-
6139 Bank Service Charges	55,032	63,687	25,000	25,000
6172 Bad Debt Expense	63	10	-	-
6203 Copy Machine Charges	-	-	-	-
6205 Other Printing & Binding	-	-	-	-
6206 Contractual Services	15,742	16,285	26,000	26,000
6207 Equipment Replacement Charge	-	500,000	200,000	-
6208 Dues & Subscriptions	-	1,422	-	-
6211 Insurance & Bonds	750,000	700,000	700,000	831,426
6213 Meetings & Travel	-	-	-	-
6214 Professional & Technical	19,706	17,602	25,000	25,000
6216 GASB 87 Lease-Debt Service Principle&Int	141,973	53,474	100,000	110,000
6219 Network Operating Charge	8,600	9,802	10,145	10,501
6222 Lease Payment Parking Garage	302,250	308,951	310,000	310,000
6223 Training & Education	-	4,464	-	-
6244 Other Unclassified Expense	658	304,947	-	-
6245 Employee Recognition	(22)	-	-	-
6247 Unemployment Compensation	60,760	21,412	20,000	20,000
6250 Volunteer Recognition	-	-	-	-
6253 Postage	890	1,424	-	-
6254 Telephone	6,070	5,878	7,500	7,500
6260 Equipment Leasing Costs	613	639	-	-
6297 Credit Card Fees	36,895	57,798	15,000	15,000
6401 Community Promotion	-	-	1,400	-
6405 ESUSD Funding Agreement	171,368	163,608	180,000	185,850
6406 LAX Master Plan Intervention	-	-	-	-
6407 Washington Lobbist Transportation & Inf	-	-	-	-
<b>(2902) AHIMT</b>	<b>(168,652)</b>	<b>-</b>	<b>-</b>	<b>-</b>
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4102 Salaries Part Time	-	-	-	-
4103 Overtime	-	-	-	-
4113 Reimbursable Overtime	-	-	-	-
4201 Retirement CalPERS	-	-	-	-
4202 FICA	-	-	-	-
4203 Workers' Compensation	-	-	-	-
4204 Group Insurance	-	-	-	-
Maintenance & Operations	(168,652)	-	-	-
5204 Operating Supplies	-	-	-	-
5206 Computer Supplies	-	-	-	-
5420 Reimbursable Expenditures	(168,652)	-	-	-
6106 Covid Vaccinations	-	-	-	-
6206 Contractual Services	-	-	-	-
6213 Meetings & Travel	-	-	-	-
6214 Professional & Technical	-	-	-	-
6260 Equipment Leasing Costs	-	-	-	-
6301 Legal Council	-	-	-	-
<b>(2903) WinterStorm2024/CIVIL UNREST MAY2020</b>	<b>-</b>	<b>2,558</b>	<b>-</b>	<b>-</b>
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
4103 Overtime	-	-	-	-
Maintenance & Operations	-	2,558	-	-
5204 Operating Supplies	-	2,319	-	-

Department	NON DEPARTMENT			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
6213 Meetings & Travel		209		
6214 Professional & Technical		30		
<b>(501) WATER UTILITY FUND</b>	-	-	-	-
<b>(2903) WinterStorm2024/CIVIL UNREST MAY2020</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
<b>(502) SEWER FUND</b>	-	-	<b>150,000</b>	-
<b>(2901) NON DEPARTMENT</b>	-	-	<b>150,000</b>	-
Maintenance & Operations	-	-	150,000	-
6216 GASB 87 Lease-Debt Service Principle&Int	-	-	150,000	-
<b>(2903) WinterStorm2024/CIVIL UNREST MAY2020</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
<b>(601) EQUIPMENT REPLACEMENT</b>	-	<b>3,252</b>	<b>1,793,755</b>	<b>727,536</b>
<b>(2901) NON DEPARTMENT</b>	-	<b>3,252</b>	<b>1,793,755</b>	<b>727,536</b>
Capital Outlay	-	3,252	1,793,755	727,536
8104 Equipment	-	-	655,561	643,744
8105 Automotive	-	-	29,000	29,000
8108 Computer Hardware	-	3,252	1,109,194	54,792
<b>(603) WORKERS COMP RESERVE/INSURANCE</b>	-	-	-	-
<b>(2903) WinterStorm2024/CIVIL UNREST MAY2020</b>	-	-	-	-
Salaries & Benefits	-	-	-	-
4101 Salaries Full Time	-	-	-	-
<b>Grand Total</b>	<b>6,530,745</b>	<b>8,027,948</b>	<b>8,728,982</b>	<b>8,235,875</b>

CITY OF  
EL SEGUNDO

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**CITY OF EL SEGUNDO  
EQUIPMENT REPLACEMENT FUND PROFILE**

As an internal service fund, the Equipment Replacement Fund accounts for in-house charges to City departments to accumulate funding for future replacement of equipment used by the departments. The Fund also accounts for the proceeds from sale of surplus equipment from the equipment replacement schedule.

The Finance Department maintains the Equipment Replacement schedule and works closely with all impacted Departments to ensure accuracy of the schedule. The charges are based on the estimated replacement cost of the equipment using the projected life and an inflationary factors (percentages) depending on the type of equipment. During fiscal year 2017-2018, the threshold of equipment to be added to the schedule was raised to \$5,000, which is consistent to the City's capitalization policy.

The adopted budget for the fiscal year includes appropriations for equipment that are scheduled to be replaced based on the current methodology, regardless of whether the equipment will actually be replaced or not in the fiscal year. In addition, if the equipment is being replaced, but has not accumulated full funding, the department has to make a request for additional funding to make up the difference from the General Fund.

Staff may adjust the estimated replacement cost or the useful life per Departments' request based on inflationary factors, e.g., CPI, and equipment condition as compared to the original calculation.

Also, there is an outstanding loan balance from the Equipment Replacement Fund to the General Fund. The original loan balance was 5.3 million in FY 22-23, and the loan will be paid off in FY 33-34 per the loan payment schedule. A portion of the revenues generated by the new Topgolf facility will be dedicated towards repayment of the inter-fund loan, in accordance with the Topgolf Revenue Allocation Policy adopted by City Council in May 2021.

**CITY OF EL SEGUNDO**  
**Adopted Budget Summary By Account**  
**Fiscal Year 2025-2026**

601 EQUIPMENT REPLACEMENT

**Department** INTERNAL SERVICES

	<b>Adopted FY 22-23</b>	<b>Adopted FY 23-24</b>	<b>Adopted FY 24-25</b>	<b>Adopted FY 25-26</b>
8104 Capital - Equipment	591,952	722,862	566,478	693,125
8105 Capital - Automotive	577,752	700,713	637,106	859,268
8106 Capital - Communication	122,442	121,721	22,585	219,813
8108 Capital - Computer	94,847	576,675	274,224	79,119
<b>Total Capital Outlay</b>	<b>1,386,992</b>	<b>2,121,971</b>	<b>1,500,393</b>	<b>1,851,325</b>

CITY OF EL SEGUNDO  
Equipment Replacement Schedule By Department  
Fiscal Year 2025-2026

Department / Classification	Sum of FY 25-26SL Charge	Sum of FY 25-26 Accum Funding
<b>CITY CLERK</b>	-	<b>14,438</b>
<b>(1301) ADMINISTRATION</b>	-	<b>14,438</b>
8104 Equipment	-	14,438
<b>CITY MANAGER</b>	<b>23,766</b>	<b>265,343</b>
<b>(2103) EL SEGUNDO MEDIA</b>	<b>23,766</b>	<b>265,343</b>
8104 Equipment	17,159	258,736
8105 Automotive	6,607	6,607
<b>COMMUNITY DEVELOPMENT</b>	<b>35,529</b>	<b>136,252</b>
<b>(2402) PLANNING</b>	<b>2,694</b>	<b>39,222</b>
8104 Equipment	2,694	39,222
<b>(2403) BUILDING &amp; SAFETY</b>	<b>32,835</b>	<b>97,030</b>
8104 Equipment	5,500	5,500
8105 Automotive	27,335	91,530
<b>INFORMATION TECHNOLOGY DEPARTMENT</b>	<b>224,073</b>	<b>2,427,886</b>
<b>(2505) INFORMATION TECHNOLOGY DEPARTMENT</b>	<b>224,073</b>	<b>2,427,886</b>
8104 Equipment	147,049	1,159,882
8105 Automotive	-	20,000
8106 Communication	-	63,200
8108 Computer	77,024	1,184,803
<b>NON DEPARTMENT</b>	-	<b>739,353</b>
<b>(2901) NON DEPARTMENT</b>	-	<b>739,353</b>
8104 Equipment	-	655,561
8105 Automotive	-	29,000
8108 Computer	-	54,792
<b>POLICE DEPARTMENT</b>	<b>722,074</b>	<b>3,743,232</b>
<b>(3101) ADMINISTRATION</b>	<b>722,074</b>	<b>3,551,347</b>
8104 Equipment	126,075	1,169,235
8105 Automotive	390,986	1,467,074
8106 Communication	205,014	915,037
<b>(3107) COMMUNITY CENTER</b>	-	<b>191,885</b>
8106 Communication	-	191,885
<b>FIRE DEPARTMENT</b>	<b>372,924</b>	<b>3,143,138</b>
<b>(3201) ADMINISTRATION</b>	-	<b>19,647</b>
8105 Automotive	-	19,647
<b>(3202) SUPPRESSION</b>	<b>246,909</b>	<b>2,313,606</b>
8104 Equipment	42,608	389,028
8105 Automotive	189,565	1,395,443
8106 Communication	12,641	356,035
8108 Computer	2,095	173,100
<b>(3203) PARAMEDIC</b>	<b>111,456</b>	<b>636,224</b>
8104 Equipment	40,905	218,076
8105 Automotive	70,551	407,147
8106 Communication	-	11,000
<b>(3204) PREVENTION</b>	<b>6,530</b>	<b>42,560</b>
8105 Automotive	6,530	42,560
<b>(3205) ENVIRONMENTAL SAFETY</b>	<b>3,292</b>	<b>79,322</b>
8104 Equipment	-	24,300
8105 Automotive	3,292	55,022
<b>(3255) EMERGENCY MANAGEMENT</b>	<b>4,737</b>	<b>51,780</b>
8104 Equipment	2,578	40,481
8106 Communication	2,158	11,299
<b>PUBLIC WORKS DEPARTMENT</b>	<b>143,755</b>	<b>3,288,243</b>
<b>(2601) GOVERNMENT BUILDINGS</b>	-	<b>633,262</b>
8104 Equipment	-	67,160
8105 Automotive	-	566,102
<b>(4101) ENGINEERING</b>	<b>4,296</b>	<b>52,841</b>
8104 Equipment	795	19,541

CITY OF EL SEGUNDO  
Equipment Replacement Schedule By Department  
Fiscal Year 2025-2026

Department / Classification	Sum of FY 25-26SL Charge	Sum of FY 25-26 Accum Funding
8105 Automotive	3,500	33,300
<b>(4201) STREET SERVICES</b>	-	<b>15,000</b>
8108 Computer	-	15,000
<b>(4202) STREET MAINTENANCE</b>	<b>62,268</b>	<b>809,818</b>
8104 Equipment	2,731	32,279
8105 Automotive	59,536	777,539
<b>(4205) TRAFFIC SAFETY</b>	<b>9,640</b>	<b>187,957</b>
8104 Equipment	-	6,000
8105 Automotive	9,640	181,957
<b>(4301) WASTEWATER</b>	<b>38,258</b>	<b>720,356</b>
8104 Equipment	4,717	202,581
8105 Automotive	33,542	498,775
8108 Computer	-	19,000
<b>(4601) EQUIPMENT MAINTENANCE</b>	<b>10,852</b>	<b>157,353</b>
8104 Equipment	1,326	8,923
8105 Automotive	9,526	108,431
8106 Communication	-	40,000
<b>(7102) WATER-OPERATION</b>	<b>18,441</b>	<b>711,656</b>
8104 Equipment	-	39,410
8105 Automotive	18,441	646,646
8108 Computer	-	25,600
<b>RECREATION PARK AND LIBRARY DEPARTMENT</b>	<b>329,204</b>	<b>2,954,776</b>
<b>(5102) PARK MAINTENANCE</b>	<b>307,737</b>	<b>2,371,066</b>
8104 Equipment	287,902	1,842,802
8105 Automotive	19,835	528,264
<b>(5201) RECREATION-OPERATION</b>	-	<b>145,500</b>
8104 Equipment	-	15,500
8105 Automotive	-	130,000
<b>(5292) DIAL-A-RIDE</b>	<b>10,381</b>	<b>347,353</b>
8105 Automotive	10,381	347,353
<b>(6102) LIBRARY - SUPPORT SERVICES</b>	<b>11,086</b>	<b>90,857</b>
8104 Equipment	11,086	90,857
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<b>Grand Total</b>	<b>1,851,325</b>	<b>16,712,661</b>

CITY OF EL SEGUNDO  
Schedule of Equipment Eligible for Replacement  
Fiscal Year 2025-2026

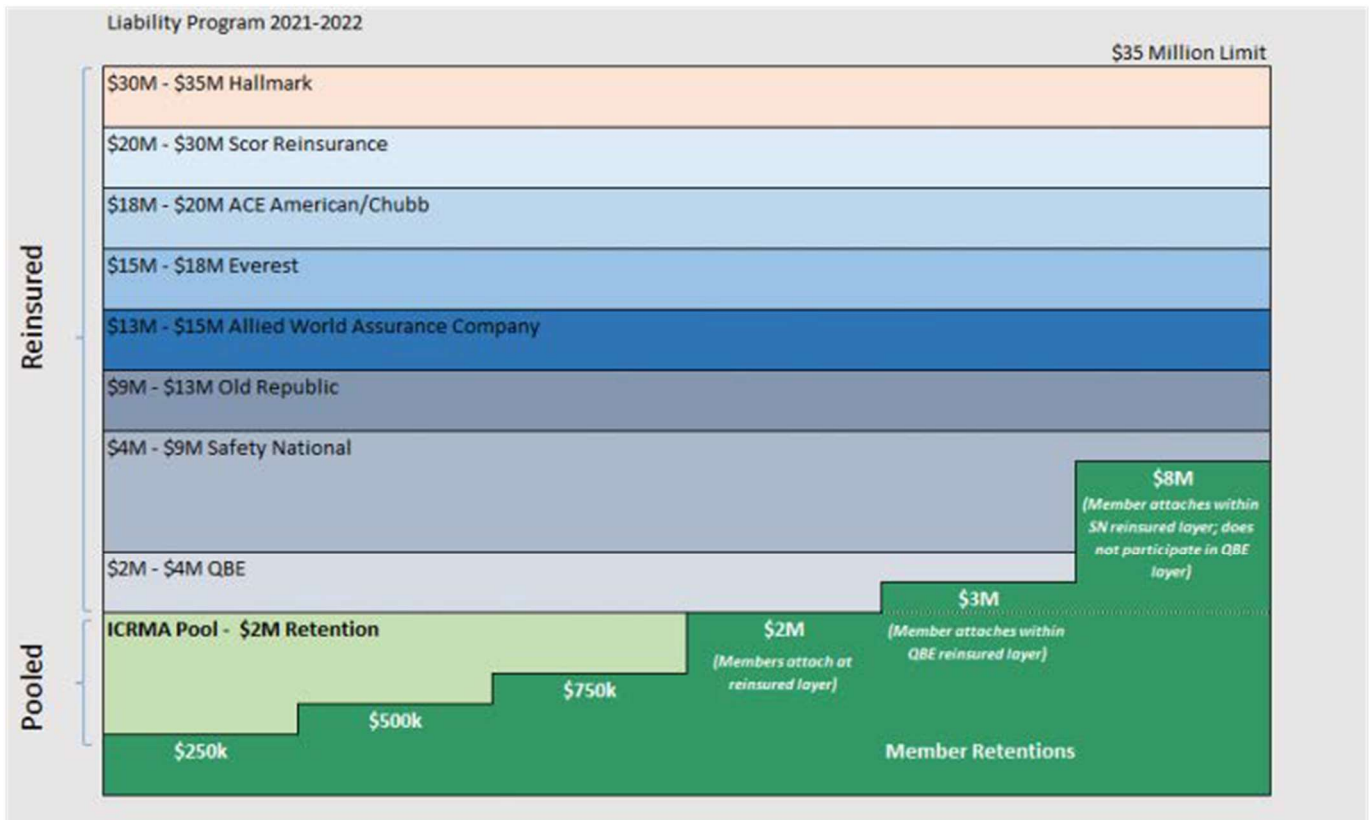
Department / Classification	Sum of FY 25-26 Accum Funding
<b>CITY MANAGER</b>	<b>172,630</b>
(2103) EL SEGUNDO MEDIA	172,630
8104 Equipment	172,630
<b>INFORMATION TECHNOLOGY DEPARTMENT</b>	<b>1,446,719</b>
(2505) INFORMATION TECHNOLOGY DEPARTMENT	1,446,719
8104 Equipment	337,900
8105 Automotive	20,000
8106 Communication	63,200
8108 Computer	1,025,619
<b>COMMUNITY DEVELOPMENT</b>	<b>45,000</b>
(2403) BUILDING & SAFETY	45,000
8105 Automotive	45,000
<b>NON DEPARTMENT</b>	<b>727,536</b>
(2901) NON DEPARTMENT	727,536
8104 Equipment	643,744
8105 Automotive	29,000
8108 Computer	54,792
<b>POLICE DEPARTMENT</b>	<b>1,782,960</b>
(3101) ADMINISTRATION	1,782,960
8104 Equipment	793,500
8105 Automotive	458,860
8106 Communication	530,600
<b>FIRE DEPARTMENT</b>	<b>939,600</b>
(3202) SUPPRESSION	747,560
8104 Equipment	326,460
8105 Automotive	0
8106 Communication	248,000
8108 Computer	173,100
(3203) PARAMEDIC	131,710
8104 Equipment	120,710
8106 Communication	11,000
(3204) PREVENTION	36,030
8105 Automotive	36,030
(3205) ENVIRONMENTAL SAFETY	24,300
8104 Equipment	24,300
<b>PUBLIC WORKS DEPARTMENT</b>	<b>1,827,855</b>
(2601) GOVERNMENT BUILDINGS	633,262
8104 Equipment	67,160
8105 Automotive	566,102
(4101) ENGINEERING	12,000
8104 Equipment	12,000
(4201) STREET SERVICES	15,000
8108 Computer	15,000
(4202) STREET MAINTENANCE	334,583
8104 Equipment	14,000
8105 Automotive	320,583
(4205) TRAFFIC SAFETY	65,800
8104 Equipment	6,000
8105 Automotive	59,800
(4301) WASTEWATER	235,040
8104 Equipment	120,040
8105 Automotive	96,000
8108 Computer	19,000
(4601) EQUIPMENT MAINTENANCE	58,760
8105 Automotive	18,760
8106 Communication	40,000
(7102) WATER-OPERATION	473,410
8104 Equipment	39,410
8105 Automotive	408,400
8108 Computer	25,600
<b>RECREATION PARK AND LIBRARY DEPARTMENT</b>	<b>597,600</b>
(5102) PARK MAINTENANCE	281,900
8104 Equipment	20,000
8105 Automotive	261,900
(5201) RECREATION-OPERATION	145,500
8104 Equipment	15,500
8105 Automotive	130,000
(5292) DIAL-A-RIDE	156,200
8105 Automotive	156,200
(6102) LIBRARY - SUPPORT SERVICES	14,000
8104 Equipment	14,000
(blank)	
<b>Grand Total</b>	<b>7,539,900</b>

## CITY OF EL SEGUNDO GENERAL LIABILITY INSURANCE FUND PROFILE

As an internal service fund, the General Liability Insurance Fund accounts for charges to departments for their share of general liability claims and the administration cost of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 14 participating members for the purpose of pooling the City's risk for general liability claims and losses with those member cities. ICRMA covers up to \$35,000,000 for general liability claims, of which the first \$2 million is covered by the pool with member cities responsible for their self-insured retention (SIR). The City of El Segundo has a SIR of \$750,000. The pooled layer is funded at a confidence level of 70%.

ICRMA provides actuarial assumptions for the City to use in assessing the departmental charges, typically, using a 10-year rolling claims experience including administrative costs and other factors, as applicable.

A third-party administrator (TPA) manages the program by using a revolving bank account. The third-party administrator issues the payments to the claimants and submits the list of payments to the City Treasurer's Office, who in turn, replenishes the bank account.



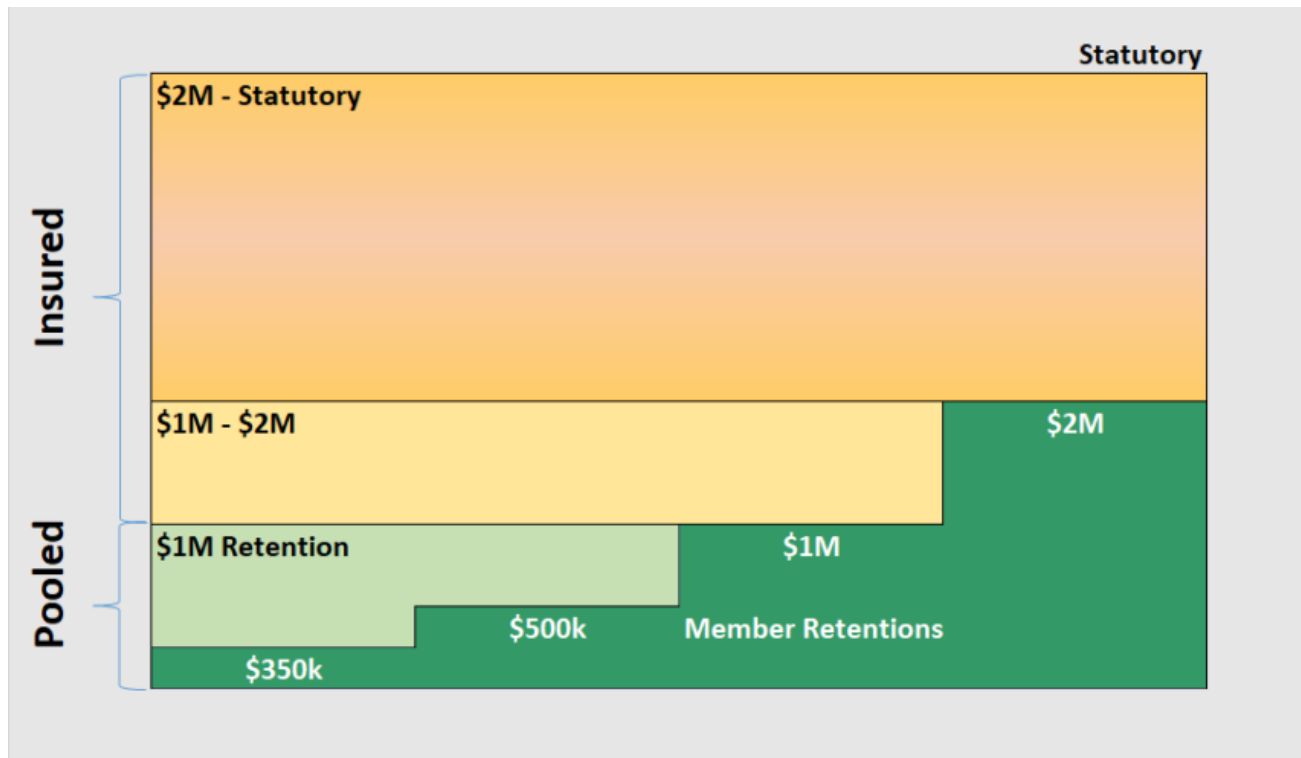
**CITY OF EL SEGUNDO  
WORKERS' COMPENSATION INSURANCE FUND PROFILE**

As an internal service fund, the Workers' Compensation Insurance Fund accounts for charges to the departments for their share of workers' compensation claims and administrative costs of the self-insurance program. The City belongs to the Independent Cities Risk Management Authority (ICRMA), a joint-powers authority of 12 participating members (7 participate in the workers' compensation program) for the purpose of pooling the City's risk for workers' compensation claims and losses with those member cities. The ICRMA pool covers up to the first \$1M in workers' compensation claims, of which the City is liable for its self-insured retention (SIR) of \$500,000 for FY 25-26. The member cities fund the pooled layer at a 75% confidence level. Claims above \$1M up to the statutory limit are covered by the insurance carriers. Response Indemnity covers claims from \$1M to \$2M and Safety National covers claims from \$2M to the statutory limit.

ICRMA provides actuarial assumptions for the City to use in calculating the charges to the operating departments, using a rolling 10-year claims experience. Departments are charged through the payroll system in which employees are assigned a payroll code similar to what is used by the insurance industry in determining the employee's degree of risk. For example, clerical employees would have a lower rate than a safety – i.e., police or fire personnel - or those employees that work outside City Hall such as tree trimmers or street maintenance staff.

A third-party administrator (TPA) administers the program by using a revolving bank account. The administrator processes and issues payments to claimants and routinely submits the list of payments to the City Treasurer's Office, who in turn, replenishes the bank account.

Included in the Fund's adopted budget for FY 25-26 is personnel cost which covers a portion of the following positions in the Human Resources Department: Human Resources Director, Human Resources Manager and Risk Manager.



CITY OF EL SEGUNDO  
 Adopted Budget Summary  
 Fiscal Year 2025-2026

Department	INTERNAL SERVICES			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26
<b>(602) LIABILITY INSURANCE</b>	<b>6,351,246</b>	<b>1,097,458</b>	<b>3,769,563</b>	<b>3,777,967</b>
<b>(0000) INTERNAL SERVICES</b>	<b>6,351,246</b>	<b>1,097,458</b>	<b>3,769,563</b>	<b>3,777,967</b>
Salaries & Benefits	113,551	88,621	62,534	70,939
Maintenance & Operations	6,237,695	1,008,837	3,707,029	3,707,029
<b>(603) WORKERS COMP RESERVE/INSURANCE</b>	<b>3,436,210</b>	<b>3,006,404</b>	<b>3,418,321</b>	<b>3,498,108</b>
<b>(2321) WORKERS COMP RESERVE/INSURANCE</b>	<b>3,409,038</b>	<b>3,000,047</b>	<b>3,418,321</b>	<b>3,498,108</b>
Salaries & Benefits	249,858	200,365	216,071	205,760
Maintenance & Operations	3,159,179	2,799,682	3,202,250	3,292,348
<b>(2331) WORKERS COMP RESERVE/INSURANCE</b>	<b>27,172</b>	<b>6,357</b>	-	-
Maintenance & Operations	-	-	-	-
Capital Outlay	27,172	6,357	-	-
<b>Grand Total</b>	<b>9,787,455</b>	<b>4,103,862</b>	<b>7,187,884</b>	<b>7,276,075</b>

Department		INTERNAL SERVICES			
	Actual FY 22-23	Actual FY 23-24	Adopted FY 24-25	Adopted FY 25-26	
<b>(602) LIABILITY INSURANCE</b>	<b>6,351,246</b>	<b>1,097,458</b>	<b>3,769,563</b>	<b>3,777,967</b>	
<b>(0000) INTERNAL SERVICES</b>	<b>6,351,246</b>	<b>1,097,458</b>	<b>3,769,563</b>	<b>3,777,967</b>	
Salaries & Benefits	113,551	88,621	62,534	70,939	
4101 Salaries Full Time	77,478	47,883	48,852	48,502	
4102 Salaries Part Time	1,287	4,212	-	-	
4117 Opt - Out Payments	-	-	-	-	
4200 Pension Expense - GASB 68	17,075	25,270	-	-	
4201 Retirement CalPERS	7,804	3,862	4,620	4,282	
4202 FICA	5,681	3,972	3,737	3,710	
4203 Workers' Compensation	597	488	342	340	
4204 Group Insurance	5,525	4,501	4,983	14,106	
4210 OPEB Expense	(3,099)	(2,275)	-	-	
4211 401(a) Employer's Contribution	773	485	-	-	
4221 Car Allowance	430	223	-	-	
Maintenance & Operations	6,237,695	1,008,837	3,707,029	3,707,029	
5204 Operating Supplies	-	-	-	-	
6211 Insurance & Bonds	1,478,828	1,681,356	1,682,029	1,682,029	
6214 Professional & Technical	6,881	8,100	25,000	25,000	
6246 Claims Expense (SIR)	4,751,985	(680,619)	2,000,000	2,000,000	
6301 Legal Council	-	-	-	-	
<b>(603) WORKERS COMP RESERVE/INSURANCE</b>	<b>3,436,210</b>	<b>3,006,404</b>	<b>3,418,321</b>	<b>3,498,108</b>	
<b>(2321) WORKERS COMP RESERVE/INSURANCE</b>	<b>3,409,038</b>	<b>3,000,047</b>	<b>3,418,321</b>	<b>3,498,108</b>	
Salaries & Benefits	249,858	200,365	216,071	205,760	
4101 Salaries Full Time	165,634	101,417	169,228	166,596	
4102 Salaries Part Time	1,287	4,212	-	-	
4117 Opt - Out Payments	-	-	-	-	
4200 Pension Expense - GASB 68	39,454	67,763	-	-	
4201 Retirement CalPERS	17,781	8,067	15,906	14,808	
4202 FICA	12,108	8,113	12,946	12,395	
4203 Workers' Compensation	1,219	850	1,185	1,166	
4204 Group Insurance	12,609	9,818	15,357	9,346	
4210 OPEB Expense	(2,854)	(2,093)	-	-	
4211 401(a) Employer's Contribution	1,691	1,513	993	993	
4221 Car Allowance	930	706	456	456	
Maintenance & Operations	3,159,179	2,799,682	3,202,250	3,292,348	
5204 Operating Supplies	5,032	1,877	20,000	20,000	
6208 Dues & Subscriptions	150	957	1,000	1,020	
6211 Insurance & Bonds	1,170,153	1,054,583	1,181,250	1,259,328	
6213 Meetings & Travel	36	-	-	-	
6214 Professional & Technical	-	-	-	12,000	
6223 Training & Education	-	-	-	-	
6246 Claims Expense (SIR)	1,983,214	1,742,007	2,000,000	2,000,000	
6254 Telephone	594	258	-	-	
6301 Legal Council	-	-	-	-	
<b>(2331) WORKERS COMP RESERVE/INSURANCE</b>	<b>27,172</b>	<b>6,357</b>	<b>-</b>	<b>-</b>	
Maintenance & Operations	-	-	-	-	
5204 Operating Supplies	-	-	-	-	
6214 Professional & Technical	-	-	-	-	
Capital Outlay	27,172	6,357	-	-	
8104 Equipment	27,172	6,357	-	-	
<b>Grand Total</b>	<b>9,787,455</b>	<b>4,103,862</b>	<b>7,187,884</b>	<b>7,276,075</b>	

CITY OF  
EL SEGUNDO

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**City of El Segundo**  
**Proposed Five-Year Capital Improvement Program**

Rev. 5/15/2025

No.	By Fund and Project	Prior Years (Carryover)	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30	Total per project
<b>Water Fund</b>								
1	Annual Water Main Maintenance	0	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$10,000,000
2	Water Facilities Maintenance	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	\$5,000,000
3	Parks and Median Irrigation Conversion to Reclaimed water	350,000	1,000,000	0	0	0	0	\$1,350,000
4	Water Division Office and Maintenance Yard Improvements	0	0	465,000	0	0	0	\$465,000
5	Green Space conversion of the Abandoned Reservoir	650,000	0	0	0	0	0	\$650,000
6	Water Valve Replacements	0	300,000	300,000	300,000	300,000	300,000	\$1,500,000
	<b>Total Water Fund</b>	<b>1,000,000</b>	<b>4,300,000</b>	<b>3,765,000</b>	<b>3,300,000</b>	<b>3,300,000</b>	<b>3,300,000</b>	<b>\$18,965,000</b>
<b>Wastewater Fund</b>								
7	Wastewater Infrastructure Replacement (Annual Program)	0	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	\$7,500,000
	<b>Total Wastewater Fund</b>	<b>0</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>1,500,000</b>	<b>\$7,500,000</b>
<b>Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)</b>								
8	Roadway Rehabilitation (Annual Program)	0	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	\$5,000,000
9	Sidewalk Maintenance Program (Annual Program)	0	200,000	250,000	250,000	250,000	250,000	\$1,200,000
10	Smoky Hollow Parking	0	0	0	0	0	0	\$0
11	Arena Street Improvements	0	0	0	100,000	0	0	\$100,000
12	Safe Routes to School Projects	0	0	400,000	0	0	0	\$400,000
13	Local Travel Network (LTN)	0	925,000	0	0	0	0	\$925,000
	<b>Total Transportation Funds</b>	<b>0</b>	<b>2,125,000</b>	<b>1,650,000</b>	<b>1,350,000</b>	<b>1,250,000</b>	<b>1,250,000</b>	<b>\$7,625,000</b>
<b>Storm Water Fund (Measure W)</b>								
14	Imperial HWY Median Improvements Collaborating with LAWA & City of LA	0	600,000	25,000	25,000	25,000	25,000	\$700,000
15	Infiltration projects	0	200,000	400,000	400,000	400,000	400,000	\$1,800,000
	<b>Total Stormwater Fund</b>	<b>0</b>	<b>800,000</b>	<b>425,000</b>	<b>425,000</b>	<b>425,000</b>	<b>425,000</b>	<b>\$2,500,000</b>
<b>Special Revenue Funds/Other</b>								
16	ADA Improvements - CDBG Funds	90,000	50,000	50,000	50,000	50,000	50,000	\$340,000
17	Library Elevator (State Grant)	0	0	0	0	0	0	\$0
18	EOC Upgrades (Grant)	0	0	0	0	0	0	\$0
19	Park Vista Senior Improvements (Senior Housing Fund)	178,000	0	50,000	0	50,000	50,000	\$328,000
20A	Measure A Playground	800,000	100,000	100,000	100,000	100,000	100,000	\$1,300,000
20B	Playground Replacement (Equipment Replacement Fund)	300,000	0	0	0	0	0	\$300,000
21	EV Charging station and EV infrastructure	0	350,000	350,000				
	<b>Total Special Revenue Funds/Other</b>	<b>1,368,000</b>	<b>500,000</b>	<b>550,000</b>	<b>150,000</b>	<b>200,000</b>	<b>200,000</b>	<b>\$2,968,000</b>
<b>General Fund</b>								
22	Library Elevator	30,000	0	0	0	0	0	\$30,000
23	EOC Upgrades	107,500	0	0	0	0	0	\$107,500
24	EV Charging Station	50,000	0	0	0	0	0	\$50,000
25	HVAC (Citywide)	250,000	250,000	250,000	250,000	250,000	250,000	\$1,500,000
26	Citywide Facilities access control	0	0	400,000	400,000	0	0	\$800,000
27A	Dog Park Hillside Stabilization	0	300,000	0	0	0	0	\$300,000
27B	Dog Park Fence and Drainage Improvements	0	200,000	0	0	0	0	\$200,000
28	Main Street Banner Poles Replacement	100,000	0	0	0	0	0	\$100,000
29	Pump station #16	0	0	0	2,500,000	0	0	\$2,500,000
30	Pump Station #17, pumps replacement	0	0	0	0	0	2,500,000	\$2,500,000
31	Fire Alarm Panels (Citywide)	80,000	0	0	0	0	0	\$80,000
32	Citywide Misc. Repair	100,000	100,000	100,000	100,000	100,000	100,000	\$600,000
33	Plumbing (Citywide)	100,000	100,000	100,000	100,000	100,000	100,000	\$600,000
34	Miscellaneous Electrical (Citywide)	120,000	130,000	130,000	250,000	250,000	250,000	\$1,130,000
35	Miscellaneous Equipment (Citywide)	50,000	50,000	115,000	50,000	50,000	50,000	\$365,000
36	Fire Sprinklers (Citywide)	0	0	0	0	700,000	0	\$700,000
37	Main Facilities ADA Compliance Projects	769,934	250,000	0	0	0	0	\$1,019,934
38	Roofing	0	0	130,000	0	0	0	\$130,000
39	Roofing (Maintenance Yard)	0	0	1,000,000	0	0	0	\$1,000,000
40	Library Interior Maintenance	0	0	350,000	350,000	0	0	\$700,000
41	The Plunge Rehabilitation	1,500,000	1,000,000	0	0	0	0	\$2,500,000
42	Recreation Park Projects Phase I Reserve (Teen Center, Ball Fields, Horseshoe area)	7,900,000	1,000,000	0	0	0	0	\$8,900,000
43	Recreation Park Projects Phase II Reserve (Fence Posts, Walls, Cracks)	0	1,200,000	200,000	0	0	0	\$1,400,000
44	Recreation Park Projects Phase III Reserve (Clubhouse)	0	0	750,000	0	8,000,000	0	\$8,750,000
45	Recreation Park Projects Phase IV Reserve (Joslyn Center)	0	0	0	750,000	0	5,000,000	\$5,750,000
46	Playground Equipment Replacement	0	0	300,000	300,000	300,000	300,000	\$1,200,000
47	Playground Equipment Reserve	0	0	300,000	300,000	300,000	300,000	\$1,200,000
48	Citywide Projects Reserve	0	0	500,000	500,000	500,000	500,000	\$2,000,000
49	Downtown Beautification / crosswalk pedestrian lighting	70,000	200,000	0	0	0	0	\$270,000
50	Finance Office Remodel	0	150,000	0	0	0	0	\$150,000
51	HR Office and City Clerk Redesign	0	0	0	500,000	0	0	\$500,000
52	Police Department Elevator	0	300,000	0	0	0	0	\$300,000
53	Aquatics Center Heater Repair	700,000	0	0	0	0	0	\$700,000
54	General CIP reserve	0	0	0	0	0	0	\$0
	<b>Total General Fund</b>	<b>11,927,434</b>	<b>5,230,000</b>	<b>4,625,000</b>	<b>6,350,000</b>	<b>10,550,000</b>	<b>9,350,000</b>	<b>48,032,434</b>
	<b>TOTAL CIP (51 Projects)</b>	<b>\$14,295,434</b>	<b>\$14,455,000</b>	<b>\$12,515,000</b>	<b>\$13,075,000</b>	<b>\$17,225,000</b>	<b>\$16,025,000</b>	<b>\$87,590,434</b>



## CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	Annual Water Main Maintenance
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Repair or replacement of water infrastructure according to greatest need.
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

The water system is composed of water mains, booster pumps and reservoirs. The City Maintains approximately 57 miles of pipes, many of which date back to the 1930s and later. Potable water pipes typically have a 50-year life. The plan consists of water main replacements annually and ensure the operation and maintenance of pumps and reservoirs. Staff has laid out a plan for replacing the mains based on priority as well as maintaining and/or upgrading the facilities that support the water system infrastructure.



**CIPAC COMMENTS**

N/A. Annual maintenance program.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
Varies, Avg. \$2,000,000 Annually			\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
							<b>N/A</b>

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Water Enterprise Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	Varies, Avg. \$2,000,000 Annually

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	City's Parks and Median Irrigation Reclaimed Water Conversion
<b>REQUESTING DEPARTMENT</b>	Environmental Committee, Public Works
<b>DESCRIPTION</b>	Converting the irrigation to reclaimed water for the remaining City's Parks and medians still on potable water.
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

Majority of the irrigation system of the City's Parks are already on reclaimed water. However, there are still some parks and median areas are on potable water. The City is initiating a feasibility study whether or not the remaining locations can be converted to reclaimed water at reasonable cost. The remaining locations are:

1. Camp Eucalyptus
2. Fire House #1 Exterior Landscape
3. Fire House #2 Exterior Landscape
4. City Hall
5. Acacia Park
6. Campus El Segundo
7. Candy Cane Park
8. Douglas Under Pass
9. Hilltop Park
10. Holly Kansas Park
11. 2500 East El Segundo Blvd Median Strip
12. El Segundo Downtown Main Street - 100 block, 200 block, 300 block, 400 Block, 500 Block
13. El Segundo Downtown Richmond Street – 100 Block, 200 Block, 300 Block
14. El Segundo Downtown Grand Ave – East Grand Ave 100 Block, East Grand Ave 200 block
15. El Segundo Downtown Grand Ave – West Grand Ave 100 Block, West Grand Ave 200 Block
16. El Segundo Downtown Parking Lots – Franklin Street and Richmond
17. El Segundo Downtown Parking Lot – 400 Block Main Street
18. El Segundo Downtown Parking Lot – 500 Block Main Street

**CIPAC COMMENTS**

Scored in FY 23-24. CIPAC Committee recommends that the City conduct a feasibility study. The study should also include analysis for zero-scape or drought tolerant landscape.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
	\$350,000		\$1,000,000				

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	TOT
	1	3	3	3	3	3	16

FUNDING SOURCES	COST - BREAKDOWN	
Water Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
<b>TOTAL</b>	TBD	

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	Water Valve Replacements
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Replacing Malfunctioned Water Valves
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

The City is the owner of and responsible for maintaining its water transmission and distribution system. There are roughly 2,000 valves in the City's water system. Ensuring proper operation of these assets is critical to both public safety and water system reliability. Our water valve assessment and replacement program is a multi-year, preventative/predictive maintenance improvement project to upgrade's the City's water distribution system valves, as well as to minimize the potential for failure, which can ultimately cause water main breaks, additional damages and subsequent repairs.



**CIPAC COMMENTS**

N/A

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO Date	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
Varies			\$300,000	\$300,000	\$300,000	\$300,000	\$300,000

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b> N/A
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<b>FUNDING SOURCES</b>	<b>COST - BREAKDOWN</b>	
	<b>DESCRIPTION</b>	<b>ESTIMATED COST</b>
Water Enterprise Fund	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	Varies

All costs shown in current dollars

CIPAC FORM 2025 – 26

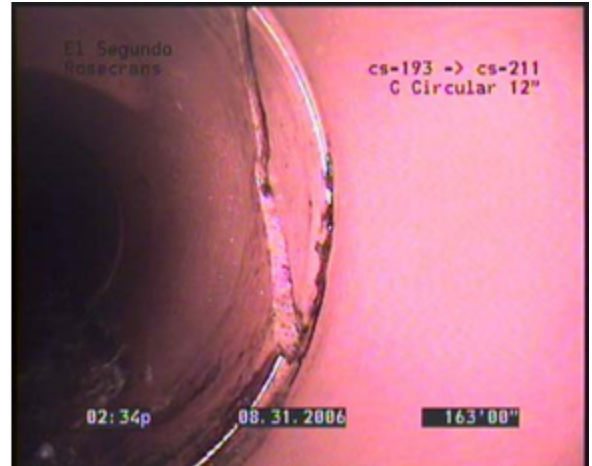
## CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	Wastewater Infrastructure Replacement (Annual Program)
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Repair or replacement of sewer mains according to the greatest need.
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

The City's wastewater system consists of approximately 50 miles of pipe and 1,050 manholes. The majority of these pipes are constructed of vitrified clay and range in size from 6-inch to 24-inch in diameter. The system was constructed over the years based on the development needs of the City and approximately 60% of the lines are now over 50 years old.

The entire collection system was CCTV inspected in 2023. Staff selects sewer line segments to be repairs based on the actual, documented condition of the pipe using the CCTV results and ratings. Pipes scoring 5 (worst) and 4 (significantly impacted) are prioritized for repair or replacement. This will also provide for the operation and maintenance of manholes, pumps, lift stations, flow meters and other components of the system.



**CIPAC COMMENTS**

N/A. Annual maintenance program.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
Varies			\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
							<b>N/A</b>

**FUNDING SOURCES**

**COST - BREAKDOWN**

	DESCRIPTION	ESTIMATED COST
<b>Wastewater Fund</b>	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	Varies

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	Roadway Rehabilitation (Annual Program)
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Resurfacing Local and Arterial Streets
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

Arterial and local streets area evaluated every three years and rated using a Pavement Condition Index (PCI) rating system ranging from 0-100, with 100 being best. Those streets ranking below 60 require some form of rehabilitation, ranging from pavement grind/cap to full depth reclamation to bring the City's streets overall average rating up to a minimum of 75, which is considered "good".

Sample before Picture:



Sample after Picture:



**CIPAC COMMENTS**

N/A

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
Varies			\$1,000,000	1,000,000	\$1,000,000	1,000,000	\$1,000,000

CIPAC SCORE							
Score	HS	SC	RI	JL	CO	CI	<b>TOT N/A</b>
<b>FUNDING SOURCES</b>		<b>COST - BREAKDOWN</b>					
<b>Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)</b>		<b>DESCRIPTION</b>				<b>ESTIMATED COST</b>	
		1. DESIGN					
		2. CONSTRUCTION					
		3. MANAGEMENT/INSPECTION					
		4. CONTINGENCIES					
		5. OTHER (LIST) Soils Engineer Rep.					
		Survey					
				TOTAL		Varies	
All costs shown in current dollars						CIPAC FORM 2025-26	

## CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	Sidewalk Maintenance Program (Annual Program)
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Repair of City sidewalks and curbs according to the greatest need. Sidewalk Maintenance Program (Annual Program), with special consideration for the areas identified in Figure 5-2 in the City's Housing Element.
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

Sidewalks sometimes are displaced by tree roots and other reasons which could potentially create trip hazards. Locations for sidewalks requiring repair are generated throughout the year by field surveys from the Street Maintenance Division and requests from residents.



**CIPAC COMMENTS**

N/A.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
Varies			\$200,000	\$250,000	\$250,000	\$250,000	\$250,000

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
							<b>N/A</b>

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
<b>Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)</b>	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	Varies

All costs shown in current dollars

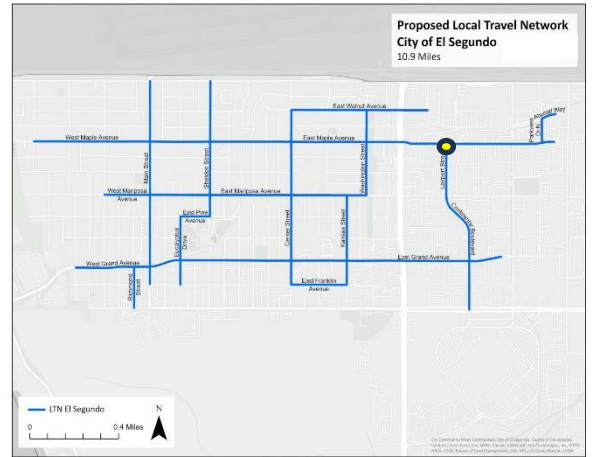
CIPAC FORM 2025-26

# CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	Local Travel Network (LTN)
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	<p><b>Phase 1 Scope: Implementation of Local Travel Network</b> Deploy a Class III shared lane system (sharrow markings) on the identified street segments. The city will also implement an accompanying wayfinding system as well as micromobility parking facilities.</p> <p><b>Phase 2 Scope: Implementation of Local Travel Network: Network “Gap” Design</b> Building upon initial concept design, Phase 2 will address Network “Gaps” found on both the East and West side of the City to design safe LTN infrastructure/facilities for first/last mile connections to 3 “K” line stations and to the cities of Hawthorne and Manhattan Beach. on the identified street segments.</p>
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

The purpose of this project is to support the goals of active transportation, reduce vehicle miles travelled and greenhouse gas emissions, and support the adoption of zero-emission micro-mobility vehicles and establish a safe network of streets that micromobility vehicles can use. This phased project will implement a Class III shared lane (sharrow) network and branded wayfinding system with amenities for parking and charging on low-speed neighborhood streets. This new slow-speed network will connect individuals with key destinations within the City of El Segundo. Additionally, this project will continue design engineering studies to accommodate safe micro-mobility trips into and out of El Segundo on both the East and West sides of El Segundo.



**CIPAC COMMENTS**

N/A

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2024/25	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29
				\$925,000			

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
							<b>N/A</b>

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
<b>Transportation Funds (Gas Tax/Prop C/SB 1/Measure R/Measure M)</b>	1. DESIGN	\$350,000
	2. CONSTRUCTION	\$460,000
	3. MANAGEMENT/INSPECTION	\$115,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	<b>\$925,000</b>

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

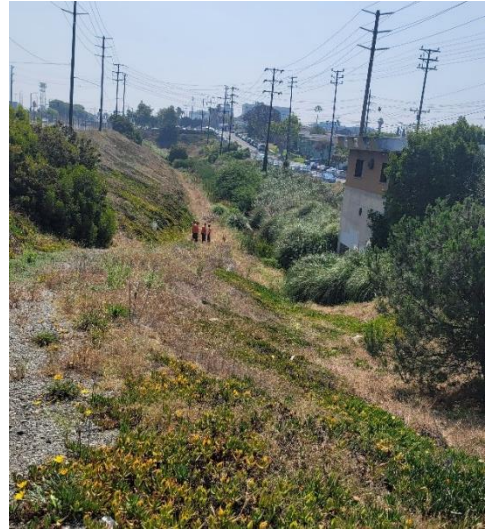
<b>PROJECT TITLE</b>	Infiltration Projects Ongoing Maintenance of Water Quality Infrastructure
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Infiltration projects, including drywells and underground vaults, will be identified, designed, and constructed to attain regional water-quality requirements and recharge groundwater basins.  Ongoing maintenance and improvements to existing infiltration basins to meet regional water quality objectives and maintain operational functionality.
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

To meet the waste discharge requirements in the LA RWQCB MS4 Permit, and as outlined in the Dominguez Channel and Santa Monica Bay J2/J3 WMPs, the City of El Segundo is required to implement control measures to achieve waste load allocations established in the Regional Board and USEPA TMDLs. The City will be evaluating drywells and underground vaults for use throughout the City to meet these requirements and ultimately reduce pollutants from reaching the Santa Monica Bay and Dominguez Channel receiving waters.

Pump Station #18 infiltration basin and Sandhill Infiltration Basin are used as water quality BMPs to treat the 85<sup>th</sup> percentile, 24 storm events from each of their tributary areas. This request is for ongoing maintenance of the infiltration basins, as well as maintenance to the pumps, engines, and equipment in pump station #18 for ongoing operations in storm events larger than the 85<sup>th</sup> percentile, 24-hour storm.

The City will use these funds as permitted by the Safe Clean Water Program (Measure W) for designing and constructing stormwater projects.



**CIPAC COMMENTS**

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
			\$200,000	\$400,000	\$400,000	\$400,000	\$400,000

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
							<b>N/A</b>

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Measure W.	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	ADA Ramp Improvements - CDBG Funds
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Accessibility upgrades to City facilities
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

Each year, the City of El Segundo applies for Community Development Block Grant (CDBG) fund (federal fund) from the Community Development Commission of the County of Los Angeles (CDC). This funding is available for community development projects that meet national objectives that benefit low and moderate-income areas, taking measurements to meet the ADA requirements and/or meet a particular urgent community need. The funding would be used to upgrade City curb ramps on the street and public City Facilities to meet the latest accessibility requirements.

**CIPAC COMMENTS**

N/A.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO Date	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
Varies	\$90,000		\$50,000	\$50,000	\$50,000	\$50,000	\$50,000

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
							<b>N/A</b>

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
<b>General Fund C. C.D.B.G.</b>	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2025 – 26

## CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	City Parks Playground Replacement
<b>REQUESTING DEPARTMENT</b>	Recreation, Parks and Library Department
<b>DESCRIPTION</b>	Playground replacement throughout City parks
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

El Segundo residents have expressed concerns about the state/condition of the playground equipment at various City parks. Residents have created an online petition to garner support for the renovation of the existing playgrounds in City parks.

Funding for this playground replacement will be from Measure A.

**CIPAC COMMENTS**

Scored in May 2024.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
	\$800,000		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
	3	3	1	0	1	10	<b>18</b>

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
Measure A	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	EV Charging Stations and EV Infrastructure
<b>REQUESTING DEPARTMENT</b>	Community, Environmental Committee, Public Works.
<b>DESCRIPTION</b>	Installing more public EV charging stations around the City in accessible and popular areas.
<b>GENERAL PLAN REFERENCE</b>	LU 7

**JUSTIFICATION**

The popularity of electrical vehicle (EV) is on the rise. California issued rules banning sales of gasoline powered vehicle by 2035 in August 2022 in an effort to combat climate change (Resolution 22-12, Advance Clean Cars II Regulation, by the California Air Resources Board.) The regulation plans to phase out gas engines and phase in EV with a target of 35% new cars in 2026 to 100% in 2035. The current charging station infrastructure is only capable of delivering a small fraction of the projected demand. Currently, the City has two dual charging stations for its own fleet and one dual charging station for public use near city hall. The City is planning to install a few more charging station to meet future needs for city staff fleet. The Planning department is conditioning future development projects to have appropriate amount of charging infrastructure on the private property. The Environmental Committee is asking the City to install more public EV charging stations in popular areas around City buildings and downtown area.

In general, there are three popular levels of chargers with different cost and effectiveness. As a current rule of thumb, Level 1 (120 V) is for household use that charges 4-6 miles per hour charged, level 2 (240 V) is for commercial use that charge 22-26 miles per hour charged, and level 3 (Fast Charge) that charges up to 200 miles per hour charged. Level 3 requires significant infrastructure upgrade and can be costly. The focus of near future will be building more level 2 chargers in accessible and popular areas around the city and exploring potential level 3 possibility.

The proposed timeline will be following:

- FY 2023-24, conduct and complete electrification master plan to evaluate sites for public EV charging suitability (Rec. & Park complex site, Downtown El Segundo near city buildings, etc.) available electrical capacity, solar charging evaluation of city building roof or carport, charging site prioritization. Install small scale charging stations for City fleet when feasible.
- FY 2024-25, conduct and complete design of phase 1 EV charging stations.
- FY 2025-26, bid and install phase 1 of EV charging stations.

**CIPAC COMMENTS**

Conduct a masterplan or feasibility study first before implementation. Score from FY 23-24.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
	\$100,000		\$350,000	\$350,000			

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	TOT
	1	1	1	3	1	4	<b>11</b>

<b>FUNDING SOURCES</b>	<b>COST - BREAKDOWN</b>	
Special Revenue Funds. Available grants. Other suggested funding sources.	<b>DESCRIPTION</b>	<b>ESTIMATED COST</b>
	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Master Planning	
	Survey	
<b>TOTAL</b>	TBD	

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	HVAC (Citywide)
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Mechanical HVAC improvements at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

The HVAC at all building facilities needs replacement. The refrigerant is not in compliance with current regulations, the ductwork requires cleaning, the rooftop mechanical units have reached the end of their life cycles and the performance is not what provides a comfortable controllable work environment.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.



**CIPAC COMMENTS**

CIPAC chose not to rate facility projects, suggested City to handle it via reserve/equipment replacement fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
	\$ 250,000		\$ 250,000	\$ 250,000	\$250,000	\$ 250,000	\$ 250,000

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
							<b>N/A</b>

FUNDING SOURCES	COST - BREAKDOWN	
<b>General Fund</b>	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies
All costs shown in current dollars		CIPAC FORM 2025-26

# CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	El Segundo Dog Park Hillside Stabilization
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Hillside stabilization to repair erosion and prevent future erosion of the El Segundo Dog Park and the surrounding area.
<b>GENERAL PLAN REFERENCE</b>	LU7

## JUSTIFICATION

The El Segundo Dog Park is a heavily used park for dog owners that is located along Imperial Avenue near the intersection of McCarthy Court. It provides a leash-free exercise area for dogs of all sizes.

This park fronts Imperial Avenue to the south and a hillside to the north that slopes down to Imperial Highway.

A historic rainfall event in February 2024 has caused a portion of the park to erode with loose soil sliding down the hillside to Imperial Highway. Additional rainfall events this year have caused further erosion.

The City is currently determining the best strategies to repair the existing erosion and stabilize the hillside to prevent further erosion incidents.





**CIPAC COMMENTS**

Scored in March 2024.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
			\$300,000				

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	TOT
	1	5	1	3	1	5	16

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
	1. DESIGN	\$25,000
	2. CONSTRUCTION	\$250,000
	3. MANAGEMENT/INSPECTION	\$25,000
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	<b>\$300,000</b>

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	El Segundo Dog Park Fencing and Drainage Improvements Project
<b>REQUESTING DEPARTMENT</b>	Recreation, Parks, and Libraries Department / Public Works
<b>DESCRIPTION</b>	Construct drainage improvements to prevent further erosion issues and install storm drainage system within the Dog Park.
<b>GENERAL PLAN REFERENCE</b>	LU6, LU7

**JUSTIFICATION**

The El Segundo Dog Park is a heavily used park for dog owners that is located along Imperial Avenue near the intersection of McCarthy Court. It provides a leash-free exercise area for dogs of all sizes.

This park fronts Imperial Avenue to the south and a hillside to the north that slopes down to Imperial Highway.

A historic rainfall event in February 2024 caused a portion of the park to erode with loose soil sliding down the hillside to Imperial Highway. Additional rainfall events in 2024 have caused further erosion. A project to repair and stabilize the eroded area of the park and slope is being designed. This slope stabilization project was reviewed by CIPAC last year and funds are already secured for the construction of these slope repairs in the upcoming FY25-26.

Due to these erosion issues a separate follow-up project is proposed to install a drainage system which would collect the storm water runoff within the Dog Park. Additionally, the fencing surrounding the dog park was installed in 2001 and needs to be replaced due to wear.

Improved drainage will prevent future erosion issues, which is critical for safe and uninterrupted use of the park, and new fencing will keep visiting dogs safe and contained within the park.



**CIPAC COMMENTS**

Scored in March 2025.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
			\$200,000				

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
	3	3	1	0	1	9	<b>17</b>

<b>FUNDING SOURCES</b>	<b>COST - BREAKDOWN</b>	
	<b>DESCRIPTION</b>	<b>ESTIMATED COST</b>
General Fund	1. DESIGN	
	2. CONSTRUCTION	

	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	\$200,000
All costs shown in current dollars		CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	Plumbing (Citywide)
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Replacement of the water heater, copper piping, fixtures, and faucet at the City Hall, Police Station, Fire Station #1, Fire Station #2, Library and City Maintenance Yard
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

A majority of the City facilities plumbing infrastructure is original to the construction of the facilities. The plumbing components have reached the end of their life cycle period. The concern is that the fixtures, faucets, equipment, sump pumps, drinking fountains and piping have aged to the point where the piping will begin to fail, and that replacement should be planned rather than a reaction to a problem that will continue to surface throughout the building.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



**CIPAC COMMENTS**

Skipped, Equipment Replacement Fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
Varies	\$100,000		\$100,000	\$100,000	\$100,000	\$100,000	\$100,000

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
							<b>N/A</b>

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
<b>General Fund</b>	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	

	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	Varies
All costs shown in current dollars		CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 202/25

<b>PROJECT TITLE</b>	Miscellaneous Electrical (Citywide)
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Selective replacements for panels, switchboards, transformers and other major electrical components at City Hall, Police Station, Fire Station #1, Fire Station #2, Library, City Maintenance Yard, and Water Division Office
<b>GENERAL PLAN REFERENCE</b>	LU7

### JUSTIFICATION

Electrical equipment, such as panels, switchboards, and transformers, at all building facilities need replacement. The electrical equipment at the City building facilities is outdated and are all reaching the end of their life cycles. The age of the older equipment is making it difficult for the maintenance staff since some of the replacement parts are no longer readily available. The efficiency of new equipment is significant and will result in reduced energy and maintenance costs. In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements should not be deferred.



### CIPAC COMMENTS

Skipped, Equipment Replacement Fund.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
Varies	\$120,000		\$130,000	\$130,000	\$250,000	\$250,000	\$250,000

### CIPAC SCORE

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b> N/A
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FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
<b>General Fund</b>	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	Varies

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	Civic Center Buildings Public Area ADA Improvements
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Removal of accessibility barriers in Fire Station 1, Police Department, and City Hall lobbies, restrooms, and Council Chambers.
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

Constructed in 1975, 1986, and 1999, respectively, the City Hall, Fire Station 1, and Police Department buildings in the Civic Center all need some level of ADA upgrades to meet current standards. This project would address the public areas of each building that have not recently been addressed in another project, including:

1. The Fire Station 1 lobby
2. The Police Department lobby and lobby restrooms
3. The City Hall north-south ramp, from the east lobby off Standard Street to the building's east-west hallway
4. The City Hall west lobby, off Main Street up to the elevator area
5. The City Hall Council Chambers

Current accessibility requirements defined by Building Code and ADA standards at minimum include these upgrades:

- Ensuring interior paths-of-travel are wide enough, have enough turning/clear space between objects, and have the correct slope, and have ramps and landings if needed
- Ensuring that entryways are wide enough, doors can be opened easily, and are correctly marked
- Ensuring audience seating accommodates disabled members of the public
- Enlarging restroom stall capacity for standard wheelchair turning radius
- Positioning counters, door handles, drinking fountains, and restroom fixtures/items at accessible heights
- Ensuring exterior paths-of-travel are wide enough, have the correct slope, and have ramps and landings if needed

**CIPAC COMMENTS**

Score is from previous year.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO Date	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
	\$769,934		\$250,000				

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
	1	5	1	3	3	6	<b>19</b>

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
<b>General Fund</b>	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	The Plunge
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	The Plunge, built in 1940, is in need of a major renovation to bring the mechanical systems into compliance and make the facility more efficient, usable and accessible.
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

The Urho Saari Swim Stadium (“The Plunge”) is named after a highly regarded swim coach who came to El Segundo in 1941 and coached US Olympic water polo and swim teams. Originally built in 1940 by the Works Progress Administration (WPA), the larger pool has eight lanes and is 25 yards. There is also a separate junior pool. The Urho Saari Swim Stadium is typically programmed year-round for recreation swim, lap swim, fitness classes, swim lessons, practices, and competitions.

The conceptual phase in FY20/21, included community surveys, a virtual community meeting, and stakeholder meetings with staff and Recreation and Parks Commission members to assist in guiding the conceptual design based on the results of the needs assessment. The proposed conceptual design identified code compliance issues, ADA requirements that need to be met, mechanical, electrical, and plumbing upgrades, and needed replacements of pool mechanical, electrical and plumbing systems and pool system controllers, while incorporating architectural enhancements that assist in approving the overall appearance and feeling of the facility.

Final design of the Plunge commenced in February 2022 and will incorporate the community feedback and necessary renovation of the building to a functional and upgraded facility. The final design plans and specifications are anticipated to be complete by the end of 2023, with bidding, award, and construction of the project to occur in 2024.

**CIPAC COMMENTS**

Score is from previous year.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
	\$1,500,000		\$1,000,000				

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
	8	5	3	3	5	10	<b>34</b>

FUNDING SOURCES	COST - BREAKDOWN	
	DESCRIPTION	ESTIMATED COST
General fund Plus \$4.5 million from the followings: • \$1,000,000 is provided by ESUSD (Agreement 5586) • \$3,000,000 is provided by LA Chargers Headquarters (Ordinance #1631) • \$500,000 Chevron contribution as part of community fundraising	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	Recreation Park Projects Phase 1 – Teen Center, Ball Fields, Horseshoe area
<b>REQUESTING DEPARTMENT</b>	Recreation, Parks, and Library Department
<b>DESCRIPTION</b>	Comprehensive improvements to the facilities within the Recreation Park Complex, including Teen Center, Teen Plaza, Ball Fields, and Horseshoe area.
<b>GENERAL PLAN REFERENCE</b>	LU6, LU7

**JUSTIFICATION**

El Segundo Recreation Complex buildings and sports facilities were built in phases spanning from 1957 to 1961, 1966, 1970, 1976, 1978, 1980 and 1981.

The Recreation, Parks, and Library Department assessed the Recreation Park Complex to define the project scope, which will be split into multiple phased projects. The first phase project has three elements, including:

1. Renovations to the Teen Center and Teen Plaza, including the basketball court and skate park.
2. Renovations to George Brett and Softball Fields, including irrigation improvements.
3. Demolition and re-imagining of lawnbowling, horseshoes and bag toss areas.

The teen center is an outdated building in disrepair that hasn't had any significant upgrades in many years. The structural integrity of the building is fine but the finishing, utilities and roofing systems are all in need of upgrades. Additionally, more opportunities for flexible spacing are desired, such as a roll-up door that would allow a natural connection between the indoor and outdoor space. Significant improvements are also needed to the skate park and the basketball courts. The City has already retained an architect to provide design services for the project. Community feedback sessions revealed that teens desired enhancements that would assist in improving the overall feeling and functionality of the facility, making the Teen Center a more enjoyable space for the community. The current design of the Teen Center addresses ADA accessibility, drainage, grading, seating opportunities, functionality, bike and accessible parking, lighting, and facility modernization

Brett Field and the softball field have drainage issues and infield surfacing issues that need to be addressed. Lighting has been deemed to be sufficient, though LED lights could be added for environmental considerations.

The lawnbowling and horseshoe areas are essentially defunct. There is extremely limited use of these areas for their intended purposes. Staff are proposing demolishing these areas and creating a great lawn that would connect the north and south lawns adjacent to the Checkout Building and sports courts. The great lawn would feature new turf, trees, walkways, and lighting. At the southern end of the great lawn, a seating area is proposed that would include trees, plant materials and shaded tables and benches that could be utilized by Joslyn Center patrons and the general public.

**CIPAC COMMENTS**

Scored in March 2025.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
	\$7,900,000		\$1,000,000				

**CIPAC SCORE**

Score	HS 3	SC 5	RI 1	JL 0	CO 5	CI 10	<b>TOT 24</b>
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FUNDING SOURCES	COST - BREAKDOWN	
General Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	Recreation Park Projects Phase 2 – Fence Posts, Walls, Cracks
<b>REQUESTING DEPARTMENT</b>	Recreation, Parks, and Library Department
<b>DESCRIPTION</b>	Comprehensive improvements to the facilities within the Recreation Park Complex, including improvements to fence posts, walls, and tennis court cracks.
<b>GENERAL PLAN REFERENCE</b>	LU6, LU7

**JUSTIFICATION**

El Segundo Recreation Complex buildings and sports facilities were built in phases spanning from 1957 to 1961, 1966, 1970, 1976, 1978, 1980 and 1981.

The Recreation, Parks, and Library Department assessed the Recreation Park Complex to define the project scope, which will be split into multiple phased projects. This project is the second phase project and will include the design and renovations needed for the structural repairs of fence posts and concrete walls throughout the park complex. Cosmetic repairs of the developed cracks in the courts will take place in FY2026/2027.

Design is in progress for the phase 2 work, including complete structural design and detailing of up to (5) distinct repairs for the various levels of distress observed. Design details range from repair methodology for minor concrete loss at the face of a wall to a detail that may be used to replace an entire segment of distressed wall.



**CIPAC COMMENTS**

Scored in March 2025.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
			\$1,200,000	\$200,000			

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
	3	3	1	0	1	8	<b>16</b>

FUNDING SOURCES	COST - BREAKDOWN	
General Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	<b>TOTAL</b>	

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	Downtown Beautification and In-road Crosswalk Lighting
<b>REQUESTING DEPARTMENT</b>	City Manager's office / Public Works
<b>DESCRIPTION</b>	Improve lighting in certain section of downtown area with artistic lighting. Repair and replace in-road crosswalk lighting.
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

The City Manager's office requested that artistic lighting be installed within the Downtown area to improve safety and Downtown appeal.

Additionally, El Segundo residents have expressed concerns about the condition and reliability of the four existing In-Roadway Lighting (IRWL) systems at the mid-block crosswalks at Main Street within the Downtown area. These systems were designed to enhance pedestrian safety at mid-block crosswalks. Over time this lighting has become dysfunctional, compromising their effectiveness.

To address these issues, the project proposes the complete removal and replacement of the IRWL systems at all four crosswalks on Main Street, adhering to current safety standards and regulations. The replacement will include the following upgrades:

- **Rectangular Rapid Flashing Beacons (RRFBs):** These will be added to the new IRWL systems to provide an additional layer of safety by increasing visibility and alerting drivers.
- **MUTCD-Compliant Pushbuttons:** New pushbuttons will be installed to ensure the system meets current regulatory guidelines.

**CIPAC COMMENTS**

The beautification aspect (i.e., installing artistic lighting) was preliminarily discussed with CIPAC in 2023. CIPAC supported the idea. Scored in March 2025.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
	\$70,000		\$200,000				

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	TOT
5	5	1	0	1	9	21	

FUNDING SOURCES	COST - BREAKDOWN	
General Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
	2. CONSTRUCTION	
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep.	
	Survey	
	TOTAL	

All costs shown in current dollars

CIPAC FORM 2025-26

# CAPITAL IMPROVEMENT PROGRAM FORM FISCAL YEAR 2025/26

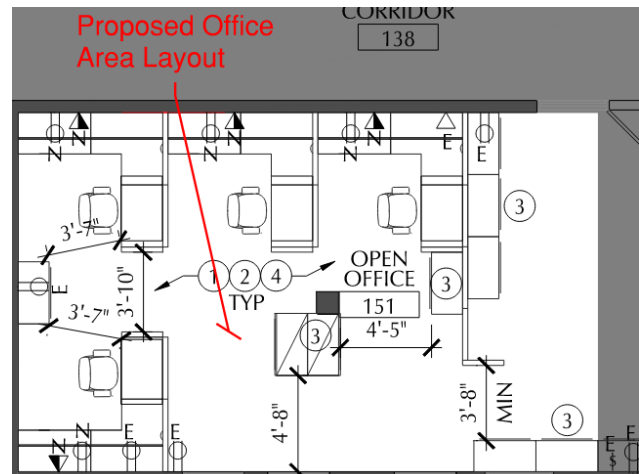
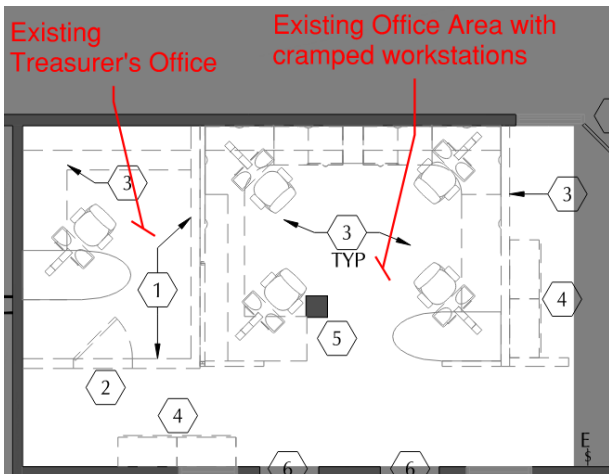
<b>PROJECT TITLE</b>	City Hall Finance Department Remodel
<b>REQUESTING DEPARTMENT</b>	Finance Department
<b>DESCRIPTION</b>	Remodeling a portion of the Finance Department office area within City Hall. Project scope to include abatement and demolition of approximately 25 LF of non-structural wall, lighting adjustments, HVAC adjustments, electrical/data adjustments, ceiling grid adjustments, carpet replacement, and new workstation furniture installation.
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

The El Segundo City Hall building was built in 1955 and renovated in 1977. The building contains the Mayor's office, Council Chamber, the Public Works Department, the Community Development Department, Human Resources, Finance Department and other related offices, conference rooms and support staff offices.

The Finance Department office area has been identified as needing improvements due to the existing layout. The western portion of the office area, adjacent to the Treasurer's office, has small workstations in a cramped bullpen style which is surrounded by filing cabinets. An improved workspace is needed to enhance employee satisfaction and efficiency.

Since the City Treasurer is no longer a position it is proposed to demolish the 100 square foot Treasurer's office. The existing workstation layout would then be removed, new workstations installed in the expanded area, and the existing filing cabinets relocated to better fit the new space. This project would also involve lighting adjustments, HVAC adjustments, drywall remediations, ceiling grid adjustments, carpet replacement, and electrical/data port adjustments.



**CIPAC COMMENTS**

Scored in March 2025. CIPAC supports this project.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
			\$150,000				

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	TOT
	1	5	3	0	1	5	15

**FUNDING SOURCES****COST - BREAKDOWN**

General Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	
2. CONSTRUCTION	\$150,000	
3. MANAGEMENT/INSPECTION		
4. CONTINGENCIES		
5. OTHER (LIST) Soils Engineer Rep.		
	Survey	
	TOTAL	\$150,000

All costs shown in current dollars

CIPAC FORM 2025-26

## CAPITAL IMPROVEMENT PROGRAM FISCAL YEAR 2025/26

<b>PROJECT TITLE</b>	<b>Police Department Elevator Project</b>
<b>REQUESTING DEPARTMENT</b>	Public Works
<b>DESCRIPTION</b>	Replacement of the police department elevator
<b>GENERAL PLAN REFERENCE</b>	LU7

**JUSTIFICATION**

The hydraulic machinery serving the police department elevator is reaching the end of its life cycle and is due for replacement. The elevator is approximately 25 years old. The replacement parts for the existing elevator are becoming increasingly difficult to find. It is vital to replace this equipment to maintain ADA accessibility to all floors of the police department.

In 2018, a consultant (EMG) was hired to conduct a comprehensive building assessment to identify immediate maintenance and capital needs. In that report, it was recommended to address the above issues to meet current building and safety standards and that maintenance requirements are not deferred, thereby jeopardizing the value of these assets.



**CIPAC COMMENTS**

Scored in March 2025.

ESTIMATED COST	FUNDS ALLOCATED TO DATE	EXPENSES TO DATE	FY 2025/26	FY 2026/27	FY 2027/28	FY 2028/29	FY 2029/30
			\$300,000				

**CIPAC SCORE**

Score	HS	SC	RI	JL	CO	CI	<b>TOT</b>
	1	3	1	0	1	4	<b>10</b>

FUNDING SOURCES	COST - BREAKDOWN	
General Fund	DESCRIPTION	ESTIMATED COST
	1. DESIGN	TBD
	2. CONSTRUCTION	TBD
	3. MANAGEMENT/INSPECTION	
	4. CONTINGENCIES	
	5. OTHER (LIST) Soils Engineer Rep. Survey	
	<b>TOTAL</b>	<b>\$300,000</b>

All costs shown in current dollars

CIPAC FORM 2025-26



# City of El Segundo

## Planning Division

### MEMORANDUM

**TO:** Elias Sassoon, Public Works Director  
Cheryl Ebert, City Engineer  
James Rice, Senior Associate Engineer

**FROM:** Michael Allen, AICP, Community Development Director *MA*

**DATE:** May 1, 2025

**SUBJECT:** General Plan Consistency Finding for the FY 2025-26  
Capital Improvement Program (EA-1392)

**Prepared by:** Eduardo Schonborn, AICP, Planning Manager *ES*

The City's Planning Division is in receipt of the draft FY 2025-26 Capital Improvement Program (CIP). The draft FY 2025-26 CIP includes primarily core projects related to sewer, water, roadway infrastructure improvements and City facility maintenance and upgrades). The projects are proposed to be funded through Prop C, Gas Tax, Water Enterprise, Sewer Enterprise, Local Grant Funds and the General Fund.

Government Code §§ 65401 and 65103(c) require the City to prepare a coordinated program of proposed public works projects and require that such projects be reviewed by the City planning agency for conformity with the City's General Plan. The following table lists all the proposed CIP projects for Fiscal Year 2025-26 and a list of General Plan goals, objectives, and policies they are consistent with.

No.	Proposed CIP Project	General Plan Consistency
1.	Annual Water Main Maintenance	<b>Objective LU1-2:</b> Prevent deterioration and blight throughout the City;
2.	Water Facilities Maintenance	
3.	Parks and Median Irrigation Conversion to Reclaimed Water	<b>Goal LU6:</b> Maintain and upgrade the existing excellent parks, recreation, and open space facilities within the City of El Segundo;
4.	Water Valve Replacements	
5.	Wastewater Infrastructure Replacement (Annual Program)	

**Memorandum: General Plan Consistency Finding, FY 2025-26 CIP**  
**May 1, 2025**

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6. Roadway Rehabilitation (Annual Program)
7. Sidewalk Maintenance Program (Annual Program)
8. Local Travel Network (LTN)
9. Imperial Highway Median Improvements Collaborating with LAWA & City of LA
10. Infiltration Projects
11. ADA Improvements (CDBG Funds)
12. Measure A Playground
13. EV Charging Station and EV Infrastructure
14. HVAC (Citywide)
15. Dog Park Hillside Stabilization
16. Dog Park Fencing and Drainage Improvements
17. Citywide Miscellaneous Repair
18. Plumbing (Citywide)
19. Miscellaneous Electrical (Citywide)
20. Miscellaneous Equipment (Citywide)
21. Main Facilities ADA Compliance Project
22. The Plunge Rehabilitation
23. Recreation Park Projects Phase 1 Reserve (Teen Center, Brett Field, Softball Field, Horseshoe Area)
24. Recreation Park Projects Phase II Reserve (Fence Posts, Walls, Cracks)
25. Downtown Beautification/Crosswalk Pedestrian Lighting
26. Finance Office Remodel
27. Police Department Elevator

**Goal LU7:** to provide the highest quality public facilities, services, and public infrastructure possible to the community;

**Policy LU7-1.4:** Storm drain and flood control facilities shall be maintained throughout the City to protect residents and structures from an anticipated 50-year flood; and,

**Policy LU7-3.1:** The City shall continue the identification of need for infrastructure maintenance and replacement, and program that maintenance and replacement through the Capital Improvements Program (CIP), which is tied to the City budget.

**Circulation Element Goal C2:** Provisions for alternative modes of transportation.

**Open Space and Recreation Element Goal OS-1:** Provision and maintenance of open space and recreation facilities

**Housing Element Policy 1.2:** Encourage investment of public and private resources to foster neighborhood improvement. This furthers Program 6 (Provision of Adequate Sites) by targeting sidewalk improvements in the areas identified as adequate sites for higher density residential.

It is our understanding that the Roadway Rehabilitation Program is concentrated in the residential neighborhoods of the City and portions east of PCH. However,

**Memorandum: General Plan Consistency Finding, FY 2025-26 CIP**  
**May 1, 2025**

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implementation of the Program will be based on a Citywide roadway assessment to determine if rehabilitation is necessary. If roadway rehabilitation is deemed necessary for any roadways within the boundaries of the Downtown Specific Plan or Smoky Hollow Specific Plan areas, or areas east of PCH, then Planning will assess the projects at that time to ensure those roadway-specific improvements are consistent with the recommendations, visions, goals and policies of the Specific Plans.

Therefore, in accordance with Government Code §§ 65401 and 65103(c), the City planning agency has reviewed the list of capital projects identified in the proposed Fiscal Year 2025-26 CIP and finds that the City's CIP is consistent with the goals and policies of the El Segundo General Plan, including advancing the programs of the Housing Element by incorporating consideration for the areas identified in Figure 5-2 in the City's Housing Element.

**CITY OF EL SEGUNDO  
FINANCIAL POLICIES/PROCEDURES**

**General Fund Reserve:** Establish target General Fund Unassigned Fund Balance at a minimum of 25% of General Fund Expenditures each fiscal year. Establish a minimum General CIP reserve balance of 5% of General Fund Expenditures each fiscal year. The 5% is a transfer out from the General Fund to the CIP Fund (Fund 301).

**Economic Uncertainty Fund Reserve:** Maintain the Economic Uncertainty Fund at \$2.0 million up to a maximum of \$2 million to mitigate current and future risks due to fluctuations in the City's core tax revenues.

**Capitalization of Fixed Assets:** Capitalize fixed asset with a value of \$5,000 or more and with an estimated life of **over one year**.

**Balanced Budget:** Is defined as a budget in which estimated revenues equal or exceed expenditures; in some instances, the City considers the budget is balanced when using available reserves to make up the gap between revenues and expenditures. Council policy is to adopt a balanced budget each year.

**Revenue Estimates:** Maintain a conservative approach in projecting revenues.

**Budgetary Control:** The budgetary level of control is held at the department level.

**Budget Transfers:** Budget transfer requests between accounts or object codes shall be limited; meaning, departments may overspend on one account without processing a budget request transfer form as long as that overage is covered by savings from another account within the department. Budget transfers within a division required the Director of Finance's approval. Budget transfers between divisions require City Manager's approval. Budget transfers between funds require Council approval. Additional appropriations requests after the budget is adopted require Council approval.

**Basis of Budgeting:** The City uses the modified accrual basis in budgeting government funds. This means that obligations of the City, including outstanding purchase orders, are budgeted as expenses and revenues are recognized when they are both measurable and available to fund current expenditures. Included in the budget for governmental funds are estimated payouts during the budget year for compensation absences in excess of maximum accrued leave allowable. For the enterprise funds, the City uses the full accrual method. This means expenses are recognized when incurred and revenues are recognized when due the City.

**Basis of Accounting:** The basis of accounting is the same as the basis of budgeting.

**Budgetary Data:** Annual budgets are legally adopted for all funds on a basis consistent with generally accepted accounting principles.

**Debt Limit:** The City does not have general bonded debt.

**Purchasing:** Purchase orders ranging from \$25,000 - \$50,000 require City Manager's approval; above \$50,000 require formal bids to be approved by City Council.

**Encumbrance Carryovers:** Encumbered purchase orders with remaining balances at year-end may be carried over to the next fiscal year after review by the Purchasing Agent and approval by the Director of Finance. All carryover appropriations require Council approval.

**Contracts Review:** The Risk Manager should review contracts when procured through a negotiated/ award procedure at any given time during the fiscal year.

**CITY OF EL SEGUNDO  
TOP 10 PROPERTY SALES TAXPAYERS / TOP 10 EMPLOYERS  
FY 2025-2026**

**TOP 10 PROPERTY TAXPAYERS**

Chevron USA Inc.  
Raytheon Co  
Sof Xi Pct Two Towers Owner LLC  
Boeing Company  
Aerospace Corporation  
2120 Park Place Fee Owner California LLC  
Northrup Grumman  
Pes Partners LLC  
Fs Creit 555 Aviation LLC  
Mattel Inc

**TOP 10 EMPLOYERS**

Raytheon Co  
The Boeing Company  
Northrop Grumman Corporation  
The Aerospace Corporation  
Mattel, Inc.  
Chevron Products Company/USA inc  
Optum  
Los Angeles Times Communications LLC  
Kite Pharma Inc.  
Topgolf

**Top 10 Sales Taxpayers**

Boeing Company  
Chevron USA Inc.  
Insight Direct USA  
Impex Technologies  
Karl Storz Endoscopy  
Rivan  
Patterson Dental Supply  
Kite Pharma  
Aref Associates  
Topgolf

**CITY OF EL SEGUNDO  
GLOSSARY OF BUDGET TERMS**

**APPROPRIATION:** A legal authorization granted by a legislative body to make expenditures and to incur obligations for specific purposes. An appropriation is limited in amount and limited as to the time period in which it may be expended.

**ASSESSED VALUATION:** A dollar value placed upon real estate or other property, by Los Angeles County, as a basis for levying property taxes.

**BOND:** A security whereby an issuer borrows money from an investor and agrees or promises, by written contract, to pay a fixed principal sum on a specified date (maturity date) and at a specified rate of interest.

**BUDGET MESSAGE:** A written discussion of the budget presented by the City Manager to the City Council.

**CAPITAL IMPROVEMENT PLAN (CIP):** A financial plan of proposed capital improvement projects and the means of financing them, usually prepared for a five year period.

**CAPITAL OUTLAY:** An operating budget category which accounts for all furniture and equipment with a unit cost of more than \$1000 and an estimated useful life of more than one year.

**DEBT SERVICE FUNDS:** Account for the accumulation of resources set aside for the repayment of City issued debt.

**DEPARTMENT:** An organizational unit comprised of one or more divisions.

**DIVISION:** A program or activity, within a department, that furthers the objectives of the City Council by providing services or products.

**ENCUMBRANCES:** Financial commitments related to unperformed contracts for goods or services for which part of an appropriation is reserved. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**ENTERPRISE FUND:** A type of fund established to account for the total costs of those governmental facilities and services that are operated in a manner similar to private enterprise. These programs are entirely, or predominately, self-supporting.

**FISCAL YEAR:** The twelve-month period of time to which the operating budget applies. El Segundo's fiscal year is October 1 through September 30.

**FUND:** An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created. There are four major types of funds: General, Proprietary, Special Revenue, and Trust and Agency.

**FUND BALANCE:** The amount of financial resources immediately available for use. This generally represents the excess of current assets over current liabilities.

**GANN APPROPRIATIONS LIMIT:** Article XIII B of the California Constitution was amended by Proposition 4, "The Gann Initiative," in 1979. This Article limits the growth of governmental spending by multiplying the limit for the prior year tax proceeds by a growth factor. The growth factor is the percentage change in the cost of living (or per capital personal income, whichever is lower) multiplied by the percentage change in population. The 1979 base year limit amount consists of all tax proceeds appropriated in that year.

**GENERAL FUND:** The primary fund of the City which is used to account for those revenues and expenditures of the City that are not legally restricted as to use.

**GRANT:** Contributions of cash or other assets from another governmental entity to be used for a specific purpose.

**INTERFUND TRANSFERS:** Monies transferred from one fund to another in order to reimburse that fund for

**CITY OF EL SEGUNDO  
GLOSSARY OF BUDGET TERMS**

expenditures or to finance the operation of that fund.

**INTERNAL SERVICE FUNDS:** A fund type that accounts for revenues received and expenses incurred for services or commodities provided by that fund to user departments.

**MUNICIPAL CODE:** A book containing the City Council approved Ordinances currently in effect. The Code defines City policies related to building codes, planning and zoning regulations, sanitation and health standards, traffic violations, etc.

**OBJECTIVES:** Departmental statements describing significant activities to be accomplished during the fiscal year.

**OPERATING BUDGET:** A financial and organizational plan for furthering the goals of the City Council through the City departments. The operating budget does not include capital improvement projects.

**ORDINANCE:** A formal legislative enactment by the City Council. An Ordinance has the full force and effect of law within City boundaries, unless it is in conflict with a higher form of law, such as a State Statute or Constitutional provision. An Ordinance has a higher legal standing than a Resolution.

**PROPOSITION 111 LIMIT:** On June 5, 1990, California voters approved Proposition 111, to amend Article XIII B of the California Constitution, relating to the Gann Appropriations Limit Initiative.

**REIMBURSEMENTS:** Payments remitted by another agency, department, or fund to help defray the costs of a particular service or activity for which some benefit was obtained by the reimbursing party. These amounts are recorded as expenditures, or expenses, in the reimbursing fund and as a reduction of expenditures, or expenses, in the fund that is reimbursed.

**RESERVE:** An account used to earmark a portion of the fund balance as legally segregated for a specific use.

**RESOLUTION:** A special order of the City Council that requires less legal formality than an Ordinance in terms of public notice and the number of public readings prior to approval. A Resolution has lower legal standing than an Ordinance. The City's budget is approved by Resolution and requires a majority vote of the Council members present at the time of adoption.

**SALARIES AND BENEFITS:** An operating budget category which generally accounts for full-time, part-time and temporary salaries, overtime costs and fringe benefits.

**SPECIAL REVENUE FUNDS:** These are funds that separately account for monies that are restricted as to use by the City Council, the State of California or the Federal Government.

**SUBVENTIONS:** Revenue collected by the State (or other level of government) which is allocated to the City on a formula basis. The major subventions received from the State of California include Motor Vehicle License Fees and Gasoline Taxes.

**SUPPLIES AND SERVICES:** An operating budget category accounting for expenditures not related to personnel or capital outlay (e.g. buildings and grounds maintenance, contractual services, equipment maintenance, office and computer supplies, small tool purchases, utility costs, postage, copier costs, etc.).

**TRUST AND AGENCY FUND:** A type of fund which temporarily holds monies for other agencies or legal entities

**CITY OF EL SEGUNDO  
ACCOUNT CODE DESCRIPTION**

- 4101 Salaries/Full-Time:** Compensation to full-time benefited employees
- 4102 Salaries/Part-Time:** Compensation for part-time non-benefited or partially-benefited employees
- 4103 Overtime:** Compensation to employees for hours worked in excess of regularly- scheduled worked week
- 4104 Permanent Contract:** Compensation to Golf Course employees under contract with the City of El Segundo
- 4105 Holiday Pay:** Compensation to safety employees in-lieu of holiday leave taken
- 4107 FLSA Overtime:** Overtime pay as defined under the Federal Labor Standards Act (FLSA)
- 4108 Vacation/Sick Leave Buyback:** Buyback of a portion of an employee's vacation and sick leave balance as allowed under each bargaining unit's memorandum of understanding (MOU)
- 4109 Vacation/Sick Leave-Termination:** Payout of an employee's vacation and sick leave balance at termination, as allowed under each bargaining unit's MOU
- 4110 Leave Replacement:** Compensation to Fire employees for hours worked to replace open positions due to leave time (vacation/sick)
- 4112 Compensated Sick Time:** Payouts for accrued sick leave which may be optional at end of the year or required if sick leave balance is over the prescribed maximum accumulation.
- 4113 Reimbursable Overtime:** Overtime compensation reimbursed by outside agencies/vendors for specific work performed on behalf of another agency or vendor.
- 4116 Standby Pay:** Compensation to employees who have been released from work but are specifically required by their supervisor to be available to return to work as needed by the City.
- 4117 Opt-Out Payments:** Payments to employees who opt-out of certain benefits.
- 4118 Replacement Benefit Contributions:** Additional Payments to CalPERS to cover the retirement benefits of high earning employees.
- 4201 PERS Retirement:** Employee and employer contributions to the Public Employees Retirement System (PERS)
- 4202 FICA:** Employee and employer contributions to the Federal social security system including Medicare
- 4203 Workers' Compensation:** Contributions to the City of El Segundo's Internal Service Workers' Compensation Fund
- 4204 Group Insurance:** Payment for insurance premiums for health, dental, and vision
- 4205 Uniform Allowance:** Quarterly payments, through payroll, to employees who are required to purchase and maintain prescribed uniform clothing and personal equipment.
- 4207 CalPERS Unfunded Liability:** Payment to CalPERS for the unfunded retirement liability.
- 4209 PARS (Public Agency Retirement Services):** Supplementary retirement system to the California Public Employees Retirement System
- 4210 OPEB (Other Post-Employment Benefits):** GASB 45 liability to fund annual required contribution
- 4211 401(a) Employer's Contribution:** Employers contribution to employees 401(a).

**CITY OF EL SEGUNDO  
ACCOUNT CODE DESCRIPTION**

- 4215 Uniform Replacement:** Annual uniform maintenance allowance for employees required to wear a specific work attire including boots
- 4217 Early Retirement Incentive:** Costs associated with the employees who took the early retirement incentive.
- 4221 Car Allowance:** Costs for employees who receive a car allowance.
- 4251 CalPERS Payments:** Payments to CalPERS not associated with employees.
- 4907 Interest Expense:** Interest payments on debt.
- 4999 Cash Over / Short:** Unidentified cash variances in the bank accounts.
- 5201 Office Supplies:** Supplies used in the office such as paper, pens, staples.
- 5203 Repairs & Maintenance Supplies:** Supplies used for repairs and maintenance
- 5204 Operating Supplies:** Business cards, law library books, blueprint paper, pre-printed forms, book covers, and other supplies necessary to support the ongoing operations
- 5205 Cleaning & Sanitation:** Pool maintenance and custodial supplies
- 5206 Computer Supplies:** Computer paper, diskettes, magnetic tapes, printer ribbons, software, and other computer related items
- 5207 Small Tools & Equipment:** Hammers, wrenches, screwdrivers, small hand and power tools
- 5210 Paper Goods:** Napkins, paper towels, cups, and other paper goods used at the Golf Course restaurant
- 5211 Photo Supplies:** Film, flashbulbs, photo processing costs, and other miscellaneous photo supplies
- 5212 Prisoner Meals:** Meals for in-custody prisoners and court commitment program participants
- 5213 Replacement of Damaged Goods:** Replacement of damaged or broken dishes, glasses, utensils, and other items used at the Golf Course restaurant
- 5214 Housing Supplies:** General supplies for Fire Station.
- 5215 Vehicle Gasoline Charge:** Fuel charges for operating City vehicles
- 5216 Range Balls & Mats:** Range balls and mats for the Golf Course
- 5218 Police Training Materials & Supplies:** Training materials and supplies for Police Department
- 5501 Books & Other Printed Materials:** Books, pamphlets, periodicals, etc.
- 5502 Audio & Video:** Books on tape, cassettes, compact discs, and periodical microfiche
- 5505 Young People's Books:** Children's books, pamphlets, magazines, and kits.
- 5507 School Library Materials:** Books and other printed materials for the El Segundo Unified School District's libraries.
- 5220 Computer Refresh Charges:** Annual charge to departments for core workstation hardware and software
- 5255 CPR Class Operating Supplies:** Supplies used in CPR training courses

**CITY OF EL SEGUNDO  
ACCOUNT CODE DESCRIPTION**

- 6093 Junior Camp Expenses:** Junior golf camp operating expenses
- 6101 Gas:** Cost of natural gas used at City buildings, parks, and other public facilities
- 6102 Electricity:** Cost of electricity for City buildings, parks, and other public facilities
- 6103 Water:** Cost of water used in City buildings, parks, and other public facilities
- 6116 Building Lease Charge:** RSI office lease charges
- 6135 Credit Card Expense:** Merchant's fees for accepting credit payments throughout the City, including the Golf Course
- 6139 Bank Service Charges:** Bank service charges exceeding earnings allowance on City's checking accounts.
- 6153 Personal Property Damage:** Golf Course personal property damage expenses
- 6172 NSF Charges:** The expense of non-sufficient funds checks deemed uncollectible
- 6201 Advertising & Publishing:** Public notices and job announcements, newsletters, flyers, and other informational or promotional materials distributed by the City
- 6203 Copy Machine Charges:** Charges for copy machine usage, maintenance, and supplies
- 6205 Other Printing & Binding:** Use of outside printers for forms, pamphlets, brochures, and other printing needs
- 6206 Contractual Services:** Contracts with vendors for engineering services, traffic studies, signal maintenance, refuse collection, street sweeping, janitorial services, pump maintenance, and other miscellaneous services.
- 6207 Equipment Replacement Charges:** Charges to departments to accumulate funds necessary to replace old, outdated, and unusable furniture, computers, office equipment, vehicles, and other capital items
- 6208 Dues & Subscriptions:** Dues for memberships in various professional organizations and subscriptions to trade journals, magazines, newspapers, etc.
- 6209 Dump Fees:** Costs to dump debris at local transfer stations
- 6210 Hazardous Materials Disposal Fees:** Costs associated with the disposal of hazardous materials dropped on City streets.
- 6211 Insurance & Bonds:** Property, liability, workers' compensation, and employee bond policies
- 6212 Laundry Cleaning:** Cleaning of uniforms, floor mats, jail linens, beddings, and towels
- 6213 Meetings & Travel:** Attendance at professional meetings and luncheons, and travel costs to attend training seminars and conferences
- 6214 Professional/Technical:** Costs of professional services such as independent auditors, consultants, pre-employment physicals, and recreation class instructors
- 6215 Repairs & Maintenance:** Repairs of buildings and facilities, and maintenance contracts for office equipment, computers, library circulation system, and print shop equipment
- 6216 Rental Charges:** Rental of investigative equipment and miscellaneous equipment for emergency repairs

**CITY OF EL SEGUNDO  
ACCOUNT CODE DESCRIPTION**

- 6217 Software Maintenance:** Costs of maintaining the City's financial systems
- 6218 Hardware Maintenance:** Costs associated with maintaining the City's computer network system
- 6219 Network Operating Charge:** A "per computer charge" to each department for costs associated with computer systems network operations
- 6221 Educational Incentive:** Compensation to firefighters who complete approved academic courses
- 6222 Lease Payment/Parking Garage:** 612 Twin Holdings payments for parking garage
- 6223 Training & Education:** Registration at educational seminars and conferences, and also for purchases of training materials
- 6224 Vehicle Operating Charge:** Costs related to the operation, repair, and maintenance of the City's fleet of vehicles
- 6228 POST TRAINING EDUCATION:** Reimbursement to Police Officers for approved training and educational programs under the Police Officers' Standards and Training (POST) program
- 6237 Water Conservation:** Water conservation bulletins and pamphlets, water-saving shower heads, etc.
- 6245 Employee Recognition:** Annual employee service awards luncheon.
- 6246 Claims Expense:** Liability and workers' compensation claims, settlements, and expenses
- 6247 Unemployment Compensation:** Quarterly payments to EDD for unemployment claims reimbursements
- 6249 Fees & Licenses:** Fees and licenses necessary for the operation of "The Lakes at El Segundo" golf course
- 6250 Volunteer Recognition:** Annual picnic for recognition of City volunteers
- 6251 Communications/Mobile Radios:** Maintenance and supplies for the Police and Fire Department mobile radios and pagers
- 6253 Postage:** Costs of mailing City correspondence, notices, water bills, etc.
- 6254 Telephone:** Telephone and cellular communications
- 6255 ESMC Reproduction:** Updating and reproduction of the City's Municipal Code
- 6256 Pavement Rehabilitation:** Expenditures related to pavement repairs
- 6257 Public Education:** Community service programs
- 6259 Breathing Apparatus:** Service, maintenance, and repair of the Fire Department's self-contained breathing apparatus (SCBA)
- 6260 Equipment Leasing:** Leases of copiers and fax machines.
- 6262 Testing/Recruitment:** Employment testing, oral board raters, brochures, and flyers
- 6263 Commissioners' Expense:** Compensation for attendance at Planning Commission meetings and reimbursement of commissioners' expenses
- 6266 Training Allowance:** Special training materials for the golf course pros

**CITY OF EL SEGUNDO  
ACCOUNT CODE DESCRIPTION**

- 6267 Zoning Text Amendments:** Costs related to amendments to the zoning codes
- 6268 General Plan Update:** Costs of updating or amending the General Plan
- 6270 Commissions:** Commissions earned by the golf course pros
- 6271 Animal Regulation:** Contract with the SPCA and dog license tags
- 6272 Court Costs:** Meals and auto expenses for off-duty officers attending court proceedings
- 6273 In-Custody Medical Charges:** Medical care and treatment of prisoners
- 6274 Investigation Expenses:** Sheriff custodial charges, fingerprinting costs, blood alcohol and drug testing, and Municipal Code prosecutions
- 6275 K-9 Dog Care Services:** Dog food, veterinary care, and training
- 6276 Police Reserve Program:** Plaques, certificates, and training for Police Reserves
- 6278 Computer Charges:** County upgrades of in-house JDIC system and hardware and software maintenance
- 6279 Explorer Program:** Field trips and monthly meetings for Police Explorers
- 6280 CAL I.D.:** State/County computerized fingerprint system
- 6281 Emergency Facilities Maintenance:** Emergency repairs to city buildings
- 6282 Emergency Repairs:** Charges for repairs to vehicles damaged in accidents
- 6283 Water Purchases - Potable:** Potable water purchases
- 6284 Security Costs:** Golf Course security expenses
- 6285 Water Purchases - Reclaimed:** Cost of purchasing water from the West Basin Municipal Water District
- 6286 General Administrative Charges:** Administrative charges to the Water Fund for services provided by City departments
- 6288 S.W.A.T. Program:** Training equipment, ammunition, and hostage negotiations costs
- 6289 Education Reimbursement:** Police educational reimbursements for eligible classes
- 6292 Hyperion Issues:** City's share of mitigation monitoring costs per contract with the City of Los Angeles
- 6294 Special Projects:** Funds set aside for special projects initiated by the City Council or City Manager
- 6296 R.S.V.P. PROGRAM:** Costs of the Retired Senior Volunteer Program
- 6301 Legal Counsel:** Monthly retainer of City Attorney.
- 6302 Special Plaintiff & Defense Litigation & Experts:** Costs associated with special plaintiff and defense litigation, and expert witnesses
- 6303 Commercial & Space Marketing:** Marketing of vacant commercial space
- 6310 Labor Negotiation:** Attorney fees related to labor negotiations

**CITY OF EL SEGUNDO  
ACCOUNT CODE DESCRIPTION**

- 6311 Code Enforcement Litigation:** Attorney fees related to Municipal Code enforcement
- 6354 Lifeline Expense:** Operating expense for qualified customers for a subsidized water rate
- 6401 Community Promotion:** Miscellaneous expenditures to promote community activities
- 6402 Noise Abatement:** Agenda and minute preparation for the Noise Abatement Committee and membership dues in the national organization
- 6403 Sister City:** Program support and travel to Guaymas
- 6405 ESUSD Funding Agreement:** Costs funding agreement with the El Segundo Unified School District for crossing guards
- 6406 LAX Master Plan Intervention:** Attorney fees related to LAX Masterplan Intervention
- 6407 Washington Lobbyist:** Federal advocacy professional services related to LAX Masterplan
- 6409 Audiovisual Materials** audiovisual materials purchase by the Library department
- 6410 E-Books** Electronic books purchased by the Library
- 6501 Right of Way Lease:** Right of Way lease agreement with Southern California Edison
- 6502 Contribution Expense:** Golf Course contribution expense
- 7550 Cost of Sales:** Golf Course cost of food and beverages sales
- 7600 Hard goods:** Golf Course cost of hard goods sales, e.g., golf equipment
- 7601 Purchase Discount:** Golf Course discounts on inventory purchases
- 7602 Soft Goods:** Golf Course cost of soft goods sales, e.g., golf apparel
- 7604 Freight:** Golf Course freight charges on inventory purchases
- 7606 Teaching Supplies:** Golf Course lesson supplies
- 8103 Capital & Other Improvements:** Capital improvements to City buildings and facilities
- 8104 Capital/Equipment:** Capital equipment and furniture
- 8105 Capital/Automotive:** Vehicles and motorized equipment
- 8106 Capital/Communications:** Communications equipment
- 8108 Capital/Computer Hardware:** Computer hardware and related equipment
- 8109 Capital/Computer Software:** Computer software programs

**CITY OF EL SEGUNDO  
ACRONYMS USED**

<b>ACRONYM</b>	<b>TITLE</b>
<b>AB</b>	Assembly Bill
<b>ABC</b>	Alcoholic Beverage Control
<b>ADA</b>	Americans with Disabilities Act
<b>APSA</b>	Aboveground Petroleum Storage Act
<b>BOD</b>	Board of Directors
<b>CAD</b>	Computer-Aided Dispatch
<b>CalARP</b>	California Accidental Release Prevention
<b>CalPERS</b>	California Public Employees' Retirement System
<b>CASP</b>	California Association of School Psychologists
<b>CDBG</b>	Community Development Block Grant
<b>CDIAC</b>	California Debt & Investment Advisory Commission
<b>CD's</b>	Certificate of Deposit
<b>CERS</b>	California Environmental Reporting System
<b>CERS</b>	California Environmental Reporting System
<b>CERT</b>	Community Emergency Response Team
<b>CES</b>	Campus El Segundo
<b>CIEDB</b>	Californian Infrastructure & Economic Development Bank
<b>CIP</b>	Capital Improvement Project
<b>CMTA</b>	California Municipal Treasurers' Association
<b>COPS</b>	Citizens' Option for Public Safety
<b>CPI</b>	Consumer Price Index
<b>CPR</b>	Cardio Pulmonary Resuscitation
<b>CSI</b>	Crime Scene Investigation
<b>CTIP</b>	Coordinated Technology Implementation Program
<b>CUPA</b>	California Unified Program Agencies
<b>DOJ</b>	Department of Justice
<b>DVD</b>	Digital Video Disc
<b>EDAC</b>	Economic Development Advisory Committee
<b>EEO</b>	Equal Employment Opportunity
<b>EIR</b>	Environmental Impact Report
<b>EIS</b>	Environmental Impact Statement
<b>EKG</b>	Electrocardiogram
<b>EKPTO</b>	Exceptional Kids Parent Teacher Organization
<b>EMS</b>	Emergency Medical Services
<b>EOC</b>	Emergency Operations Center
<b>ERF</b>	Equipment Replacement Fund
<b>ES</b>	El Segundo
<b>ESMC</b>	El Segundo Municipal Code
<b>ESMoA</b>	El Segundo Museum of Art
<b>ESARG</b>	El Segundo Amateur Radio Group
<b>ESUSD</b>	El Segundo Unified School District
<b>FAA</b>	Federal Aviation Administration

**CITY OF EL SEGUNDO  
ACRONYMS USED**

<b>ACRONYM</b>	<b>TITLE</b>
<b>FEMA</b>	Federal Emergency Management Agency
<b>FICA</b>	Federal Insurance Contributions Act
<b>FLSA</b>	Federal Labor Standards Act
<b>FPPC</b>	Fair Political Practices Commission
<b>FRO</b>	First Responder Operations
<b>FT</b>	Full Time
<b>FTE</b>	Full Time Equivalent
<b>GASB</b>	Governmental Accounting Standards Board
<b>GIOA</b>	Government Investment Officers' Association
<b>GIS</b>	Geographic Information System
<b>HIPAA</b>	Health Insurance Portability & Accountability Act
<b>HMBP</b>	Hazardous Materials Business Plan
<b>HOX</b>	Home Owners Exemption
<b>HSI</b>	Homeland Security Investigation
<b>HUD</b>	Housing Urban Developmet
<b>HVAC</b>	Heating, Ventilation, Air Conditioning
<b>ICE</b>	Immigration & Customs Enforcement
<b>ICRMA</b>	Independent Cities Risk Management Authority
<b>ICS</b>	Incident Command Center
<b>IRC</b>	Internal Revenue Code
<b>IRS</b>	Internal Revenue Service
<b>ISO</b>	Insurance Services Office or International Stadardization Organization
<b>JAC</b>	Joint Apprentice Committee
<b>JDIC</b>	Justice Data Interface Controller
<b>LA</b>	Los Angeles
<b>LACMTA</b>	Los Angeles County Metropolitan Transportation Commission
<b>LADOA</b>	Los Angeles Department of World Airports
<b>LAEDC</b>	Los Angeles Economic Development Corporation
<b>LAWA</b>	Los Angeles World Airport
<b>LAX</b>	Los Angeles Airport
<b>MAX</b>	Municipal Area Express
<b>MEP</b>	Mechanical, Electrical, Plumbing
<b>MOU</b>	Memorandum of Understanding
<b>NFPA</b>	National Fire Protection Administration
<b>NIMS</b>	National Incident Management System
<b>NSF</b>	No Sufficient Funds
<b>OES</b>	Office of Emergency Services
<b>OPEB</b>	Other Post Employment Benefits
<b>P&amp;BS</b>	Planning & Building Safety
<b>PAC</b>	Political Action Committee
<b>PARS</b>	Public Agency Retirement Services
<b>PD</b>	Police Department
<b>PEG</b>	Public Education & Government

**CITY OF EL SEGUNDO  
ACRONYMS USED**

<b>ACRONYM</b>	<b>TITLE</b>
<b>PERS</b>	Public Employees' Retirement System
<b>POST</b>	Peace Officers' Standard Training
<b>PSAF</b>	Public Safety Augmentation Fund
<b>PSO</b>	Public Services Officer
<b>PT</b>	Part Time
<b>PW</b>	Public Works
<b>RBP</b>	Retirement Benefit Plan
<b>RFP</b>	Request for Proposal
<b>RMP</b>	Risk Management Plan
<b>RMS</b>	Records Management System
<b>RPOSD</b>	Regional Park & Open Space District
<b>RSI</b>	Residential Sound Insulation
<b>RSVP</b>	Retired Senior Volunteer Program
<b>SB</b>	Senate Bill
<b>SCAQMD</b>	South Coast Air Quality Management District
<b>SCE</b>	Southern California Edison
<b>SEMS</b>	Standardized Emergency Management System
<b>SIR</b>	Self-Insured Retention
<b>SLESF</b>	Supplemental Law Enforcement Services Fund
<b>SLOT</b>	State Local Overtime
<b>SMIP</b>	Strong Motion Instrumentation Program
<b>SPCA</b>	Society for the Prevention of Cruelty to Animals
<b>SPEA</b>	Supervisory & Professional Employee Association
<b>SRRE</b>	Source Reduction & Recycling
<b>STAR</b>	State (of California & Nevada) Television Access Recognition
<b>STC</b>	Standard Training Corrections
<b>SWAT</b>	Special Weapons and Tactics
<b>TDA</b>	Transportation Development Act
<b>TEMS</b>	Tactical Emergency Medical Support
<b>TOT</b>	Transient Occupancy Tax
<b>TRA</b>	Tax Resolution Agreement
<b>TRAP</b>	Taskforce for Regional Autotheft Prevention
<b>TV</b>	Television
<b>UASI</b>	Urban Areas Security Initiative
<b>UPA</b>	Unified Program Agency
<b>US</b>	United States
<b>UST</b>	Underground Storage Tank
<b>UUT</b>	Utility Users' Tax
<b>VIP</b>	Very Important Person
<b>VLF</b>	Vehicle License Fee

CITY OF  
EL SEGUNDO

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Purpose - To mitigate current and future risks and to ensure a balanced budget

While our financial reserves provide us security against unexpected emergencies and contingencies, our policies for setting those target levels should be periodically reviewed to balance our community's level of risk tolerance against our operating expenditure needs.

1. Beginning with the Fund Balance for Fiscal Year ended June 30, 2024, establish target General Fund Unassigned Fund Balance at a minimum of 25% of General Fund Expenditures.
2. The long-term General Fund reserve policy objective is to maintain the target General Fund Unassigned Fund Balance at 25% of General Fund Expenditures.

*Balanced Operating Budget*

The City Council's policy is that General Fund annually adopted Appropriations must not exceed General Fund annually adopted Estimated Revenues.

## Economic Uncertainty (Revenue Offset) Reserve Policy

Purpose - To mitigate current and future risks due to fluctuations in the City's core tax revenues (net of Chevron). These core revenues are Transient Occupancy Tax (T.O.T.), Business License Tax, Sales and Use Tax, Property Tax, and Utility Users Taxes.

Based on a staff recommendation the City Council has elected to adopt a Revenue Offset Reserve Policy to address the instability of the City's Core Revenues.

1. For Fiscal Year ending June 30, 2026, maintain the Economic Fund Uncertainty Balance at \$2,000,000.
2. Thresholds established:
  - a. Minimum target balance of \$2,000,000 in subsequent years.
  - b. The maximum balance shall be any excess reserves as designated by City Council.
3. Once target level is reached, reevaluate the appropriate funding level each fiscal year during the budget adoption process.

### Use of Reserves

This policy requires that these funds be used for balancing the General Fund Operating Budget in those years when the core revenues are experiencing downward swings.

Annually, to determine if the Fund reserves should be used to offset revenue loss, staff will calculate the baseline 5-year rolling average for the aggregate of the five major revenue categories. In a year that the revenues are under performing to this calculation, reserves may be transferred to the General Fund to offset this loss of revenue and reported to City Council.

If revenues are over performing to this calculation the above maximum target level funding should be followed.

# EXHIBIT D

## City of El Segundo Topgolf Revenue Allocation Policy

### **Purpose**

The primary goal of dedicating Topgolf revenues to specific City Council strategic goals and initiatives is to ensure that sufficient funds will be allocated towards the delivery of City Council's direction. Establishing sound policy guidelines promotes adherence to the long-term strategic plan. The City's overall objective is to fund CALPERS pension plan near 100%, to repay the loan owed to the Equipment Replacement Fund, and to establish a dedicated revenue source to the development of much needed infrastructure and capital projects.

### **Policy Background**

The Topgolf facility is projected to generate over \$1,920,000 in recurring General Fund and Golf Fund revenues/investment, including the following:

- Annual \$1,300,000 driving range ground lease payment (with a 10% adjustment every five years);
- Annual \$200,000 Community Benefit Contribution;
- Annual \$200,000 Golf Course and Driving Range Capital Contribution;
- Recurring 3% beverage fee payment at driving range and golf course (with a minimum guarantee of \$200,000 from the driving range); and
- Annual \$20,000 golf course ground lease payment (with a 10% adjustment every five years).

The Topgolf Revenue Allocation Policy is to provide guidance on dedicating this new revenue source towards City Council strategic goals and initiatives related to funding pension liabilities and development of City infrastructure needs. This funding policy should also support the decision-making process of City Council and should be consistent with the overall purpose and goals of the City's pension plan. The proposed Policy recognizes that it is fiscally prudent to do the following:

- Maintain the City's sound financial position;
- Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenditures;
- Protect the City's creditworthiness;

- Ensure that all pension funding decisions are structured to protect both current and future taxpayers, ratepayers, and residents of the City;
- Ensure that City debt is consistent with City’s strategic planning goals, objectives, capital improvement program, and operating budget; and
- Ensure existing City infrastructure is properly maintained and developed and there is a dedicated funding source to address these needs.

### **Policy Discussion**

The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserve levels, and employing prudent practices in governance, management, budget administration, and financial reporting. This proposed policy is intended to make all relevant information readily available to decision-makers, City employees, and members of the public to improve the quality of decisions, identify policy goals, and demonstrate a commitment to sound, long-term financial planning. Adherence to this proposed policy signals to rating agencies and capital markets that the City is well-managed and able to meet its financial obligations in a timely manner.

The purpose of the funding policy is to establish a framework for funding the repayment of the Equipment Replacement Funds (\$5.6 million) borrowed by the Golf Fund, funding future liabilities associated with the City of El Segundo’s defined benefit pension plan, and funding capital maintenance and infrastructure improvement projects within the City.

There are several advantages to developing a policy to address how this new revenue source will be dedicated to implementing City Council’s strategic goals and initiatives. These advantages include the following:

- Provides framework to ensure proper management of future liabilities and to minimize effects on operations. Adoption of a funding policy will ensure a disciplined decision-making process, which will contribute to better predictability in funding.
- Having a written summary of the funding policy that is accessible to employees and the public will help improve transparency of funding decisions and increase the understanding of pension and infrastructure funding issues.

### **Policy Framework**

- An annual amount of \$200,000 will be dedicated towards recreation infrastructure;
- After the aforementioned \$200,000 dedication, 60%-70% of the revenue will be dedicated towards funding pension related liabilities;
- 30%-40% of the revenue will be dedicated towards funding the debt owed to the Equipment Replacement Fund; and
- Once the debt to the Equipment Replacement Fund is paid in full, the 30%-40% will be dedicated towards City infrastructure.

## City of El Segundo Unfunded Actuarial Liability Policy

### **Purpose**

The purpose of this Unfunded Actuarial Liability Policy is to provide guidance on the development and adoption of a funding plan for any Unfunded Actuarial Liabilities (UAL) that are calculated annually by CALPERS, or for any UAL remaining immediately after the issuance of a Pension Obligation Bond. This funding policy should also support the decision making process of the City Council and should be consistent with the overall purpose and goals of the City of El Segundo's pension plan.

The City recognizes that a fiscally prudent policy should:

- Maintain the City's sound financial position
- Ensure the City has the flexibility to respond to changes in future service priorities, revenue levels, and operating expenditures
- Protect the City's creditworthiness
- Ensure that all pension funding decisions are structured to protect both current and future taxpayers, ratepayers and residents of the City
- Ensure that City debt is consistent with City's strategic planning goals, objectives, capital improvement program, and operating budget

### **Background**

A primary goal of funding defined benefit pension plans is to ensure that sufficient assets will be accumulated to deliver promised benefits when they come due and to protect pension benefits in situations that involve employer insolvency or bankruptcy. Establishing sound funding guidelines promotes pension benefit security. The City's overall objective is to fund CALPERS pension plan near 100% of the total actuary liability and no less than 80%, whenever possible.

The City is committed to fiscal sustainability by employing long-term financial planning efforts, maintaining appropriate reserve levels, and employing prudent practices in governance, management, budget administration, and financial reporting. This proposed policy is intended to make all relevant information readily available to decision-makers, City employees, and members of the public to improve the quality of decisions, identify policy goals, and demonstrate a commitment to sound, long-term financial planning.

Adherence to this proposed policy signals to rating agencies and capital markets that the City is well-managed and able to meet its financial obligations in a timely manner.

The purpose of the funding policy is to establish a framework for funding the City of El Segundo's defined benefit pension plan, taking into account factors that are relevant to the plan and the City. These factors include:

- Financial position of the City
- Provide transparency to the cost of City service
- Stability of the plan and/or the affordability of the annual contributions
- Benefit security
- Terms of CALPERS contract for El Segundo, along with any related collective bargaining agreements, which includes employees paying their full pension share
- Minimum funding requirements under State Law

There are several advantages to developing a funding policy to address an unfunded actuarial liability. These advantages include the following:

- Provides framework to ensure proper management of future liabilities and to minimize effects on operations. Adoption of a funding policy will ensure a disciplined decision-making process, which will contribute to better predictability in funding.
- Having a written summary of the funding policy that is accessible to employees and the public will help improve transparency of funding decisions and increase the understanding of pension funding issues.
- The exercise of developing this funding policy improves the identification, understanding, and management of the risk factors that affect the variability of funding requirements and the security of benefits to the employees and retirees.

### **Remaining Unfunded Actuarial Liability**

The City is in the process of considering a pension obligation bond that would generate bond proceeds to deposit with CALPERS up to an amount equal to 100% of the unfunded actuarial liabilities based on the latest actuarial valuation information available to the City. After the deposit of bond proceeds to CALPERS, the City may or may not have a remaining unfunded actuarial liability still owed to CALPERS.

If the City issues a pension obligation bond for less than the full 100% of the unfunded actuarial liability, any remaining unfunded actuarial liability will be accounted for separately, for the purposes of this Policy, from any new increase in the unfunded liability resulting from the annual actuarial valuation report changes.

The City will create a payoff/funding plan that will address this remaining unfunded liability immediately after the issuance of the pension obligation bond. The remaining unfunded liability will be paid off or fully funded within a twenty-year period, and with a focus to fully fund in under twenty years.

**New Unfunded Actuarial Liability**

Every year, CALPERS completes a new actuarial valuation report based on the CalPERS fiscal year-end, June 30, and recalculates the City of El Segundo’s pension liability as of the new valuation date. The annual report is released to member cities by early August. If the value of the funded assets is not equivalent to this new liability amount, the City will incur a new unfunded liability at that point in time. The unfunded actuarial liability may increase or decrease from year to year, due to the following factors:

- Changes in actuarial assumptions and experience changes (e.g., changes in the discount rate, changes in demographic experience, etc.)
- Changes in actuarial gains or losses due to asset returns being higher or lower than the expected rate of return (currently set at 7%) at June 30 each year
- Changes in plan benefits

Due to the possibility of a new pension liability developing, the City of El Segundo desires to create a policy to immediately address any new pension liabilities, or amortization bases, that arise. Any new increase or decrease in the liability resulting from the annual actuarial valuation is identified as a separate line item, or amortization base, on the annual CALPERS actuarial valuation report. The table below lays out the parameters for paying off/funding the unfunded actuarial liability in a designated amount of time, based on the amount of the liability, as follows:

New Unfunded Actuarial Liability	Payoff/Funding Time Period
\$0-\$5,000,000	Within 1 to 5 Years
\$5,000,001-\$10,000,000	Within 6 to 10 Years
\$10,000,001-\$15,000,000	Within 11 to 15 Years
Over \$15,000,001	Within 16 to 20 Years

Each year, when the City is provided with the annual valuation report from CALPERS, staff will present to the City Council, as part of the Mid-Year Budget Report, the following:

- The dollar amount of the new liability (new amortization base)
- The number of years that staff is recommending to pay off/fund the liability

- The dollar amount of the annual contribution to be made
- The funding source(s) of the payments
- The short-term and long-term financial impacts on the City's General Fund reserve balance

When a new amortization base results in a credit balance, the credit will be applied, first, to any negative bases during the same period and, secondly, against any prior year bases until the credit is fully exhausted. The remaining outstanding liability will then be recalculated and a new payoff schedule and annual contribution will be determined based on the payoff schedule above. New amortization repayment schedules will be kept within 20 years to help maximize long-term savings.

### **Prepayment Options**

At the beginning of each fiscal year, the City analyzes the costs/benefits of prepaying amounts due CALPERS during that fiscal year. The City strives to continue taking advantage of any prepayment discount that is afforded by CALPERS.

### **Funding Levels**

The City's target funding level will be near 100% of the UAL. The City will strive to achieve this funding level through debt refinancing, allocation of reserves, and/or cost containment measures. The total funding amount will be a combination of the amount on deposit with CALPERS, the funds deposited in the City's Section 115 trust, and any funds reserved by the City that are designated for pension liabilities.

### **Funding Options**

Funding options for the remaining UAL and/or any new UAL may include the use of a Section 115 Trust and/or allocating fund reserves from any allowable fund within the City.

### **Section 115 Trust**

A Section 115 Trust was established in 2017 to transfer funds to a trust to ensure that these funds will only be used for pension related costs. The trust assets can be accessed to pay CALPERS at any time to reduce volatility and offset unexpected pension rate increases. The trust will have funds deposited into it at the discretion of the City Council, based on recommendations made by City staff during the annual budget adoption process. For the calculation of funding levels, monies put in this trust will be treated the same as putting monies on deposit with CALPERS.

### **Additional Discretionary Payments**

Additional Discretionary Payments may be deposited with CALPERS at any time. After completion of the annual audit, all discretionary fund reserve balances will be reviewed by City staff. Based on any budgetary constraints at that time, a determination may be made that it is in the best interest of the City to use any available reserves or one-time savings from the prior fiscal year to make additional discretionary payments. Additional

discretionary payments could be deposited with CALPERS or invested in the City's Section 115 trust.

Any savings realized from the issuance of the 2021 pension obligation bond, as determined by comparing the pension obligation bond level debt service and fiscal year 2020-2021 CALPERS actuarial determined contributions, will be allocated as follows: 30%-60% of the savings will be used to offset any future unfunded actuarial liability that arise and 40%-70% of the savings will be used to offset General Fund operational costs. The POB savings should be invested in the section 115 Pension Trust or towards an additional discretionary payment to CalPERS until such time the UAL is funded at 95% or more, or has an actuarial value of \$5 million or less. Also, the maximum recommended funding level for the Section 115 Pension Trust should not exceed 100% of the UAL and/or an amount not to exceed the City-wide ongoing annual Normal Pension costs for a period of five (5) years.

Each year during the budget process, a recommendation for the precise savings allocation for the next fiscal year will be determined based on CALPERS latest year-end investment return. If CALPERS fiscal year-end investment return is below its benchmark, the City will allocate a higher portion of savings to fund future unfunded actuarial liability costs. Alternatively, if CALPERS fiscal year-end investment return is higher than its benchmark, then the City may allocate more of the budgetary savings to offset General Fund operational costs.

### **Consideration of Future Pension Benefits**

The issuance of a pension obligation bond may result in the funding of the City's pension plan with CALPERS up to, and even in excess of 100% of the plan assets necessary to pay all pension liabilities. Even though this situation may occur, the City is still obligated to make annual debt service payments on the bonds. These payments are in lieu of annual unfunded actuarial liability payments that the City would have made to CALPERS.

To the extent that the City is making any annual debt service payments on an issued pension obligation bond, it is fiscally responsible for the City **to not offer** any enhanced pension benefits to the City employees. This will allow the City to focus its financial resources on the current pension obligations due the bondholders and/or CALPERS.

Any new ongoing General Fund revenue source (a new tax or fee that did not exist previously) identified in subsequent fiscal years **should not** be allocated towards enhanced pension benefits. All new ongoing revenue sources should be dedicated (up to 50%) towards pension debt service, paying down new UAL with CalPERS, or funding the section 115 Pension Trust.

### **Annual Policy Review**

The UAL Policy should be reviewed on an annual basis, during the strategic planning session or the budget study session, to ensure compliance and if there needs to be any updates to the policy.



## **CITY OF EL SEGUNDO INTER-FUND LOAN POLICY**

**(adopted by the City Council on September 4, 2018)**

- A. All inter-fund loans, other than short-term inter-fund loans (as defined), require City Council approval by resolution. Any long-term inter-fund loan must be documented by a formal agreement that specifies the following terms and conditions of the loan:
1. Purpose of Inter-fund Loan and Documentation Requirements  
Loan purpose, amount, term, and repayment source will be identified any time a loan is recommended. Loans will be coordinated with the City Attorney's Office to ensure compliance with the Municipal Code and will be approved by the City Council via resolution. Payments made on outstanding loans shall be reflected in the Proposed and Adopted Budget and Annual Financial Report, as applicable. A summary of all outstanding loans will also be included in the annual Proposed and Adopted Operating Budget and the Comprehensive Annual Financial Report (CAFR). The CAFR will also consistently include the loan term, rate of interest, and the interest amount due in its calculation of the total liability associated with the loan.
  2. Identification of the source fund
    - a. Availability of unrestricted funds in the source fund;
    - b. The borrowing fund has the capacity to repay the debt;
    - c. The lending fund has the capacity to lend the funds, beyond its own operating and capital needs; and
    - d. The loan does not violate any debt covenants, regulatory requirements or other provisions of the borrowing and lending funds.
  3. Repayment of Inter-fund Loan
    - a. Repayment must have a payment source and funding stream;
    - b. Specific repayment schedule (term of the loan);
    - c. Interest is imposed at a rate equal to at least investment earnings if loan did not occur;
    - d. Interest is to be accrued monthly and paid quarterly;
    - e. The interest expense paid on inter-fund loans is to be treated as user fund expense, while the interest income is to be treated as interest revenue to the loaning fund; and
    - f. There is no prepayment penalty on an inter-fund loan.
  4. Other Considerations
    - a. Internal controls to monitor repayment; and
    - b. The inter-fund loan is callable by the lending fund if needed to ensure that the lending fund has sufficient operating funds.

B. For purposes of this policy, “**Short-term inter-fund loans**” are defined as those loans made from one City fund to another that will be repaid within less than 12 months. Short-term inter-fund loans may be made for working capital to provide cash for Council-approved reimbursable grants and projects. Short-term inter-fund loans are also permitted for temporary timing differences in cash flows when expenditures are incurred before revenue is collected. Short-term inter-fund loans may be approved by the City Manager or Finance Director and do not require City Council approval.

C. Prohibited Uses:

1. Inter-fund loans must not be used to solve ongoing structural budget issues; and
2. Inter-fund loans must not hinder the accomplishment of any function or project for which the lending fund was established.



CITY OF  
**EL SEGUNDO**

**Public Hearing & Adoption  
of the  
Proposed Fiscal Year 2025-26  
Annual Operating & CIP Budget**

**June 3, 2025**

# Budget Adoption Timeline





# Presentation Agenda

1. Changes from Budget Study Session
2. Overview of Revenues, Expenditures, Fund Balance, and 5 Year Forecast
3. Capital Improvement Program (CIP)

*California Society of Municipal  
Finance Officers*

*Certificate of Award*

***Operating Budget Meritorious Award  
Fiscal Year 2024-2025***

*Presented to the*

***City of El Segundo***

For meeting the criteria established to achieve a CSMFO Award in Budgeting.

*February 7, 2025*



*Ernie Reyna*

**Ernie Reyna  
2024 CSMFO President**

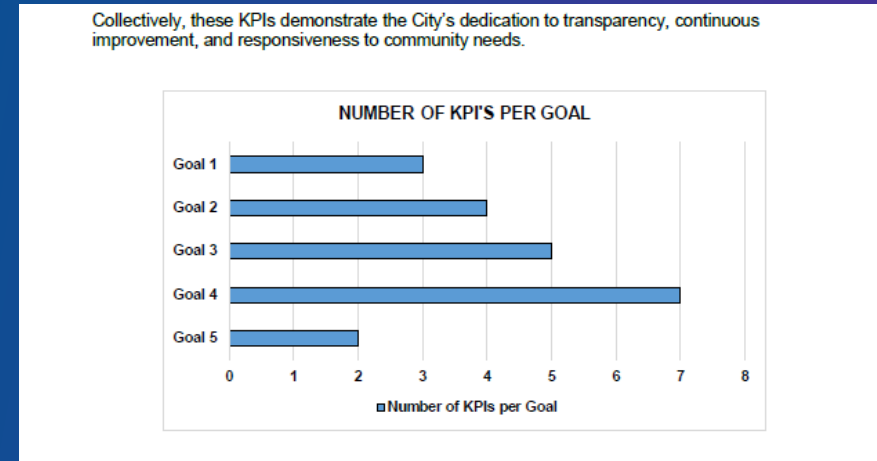
*James Russell-Field*

**James Russell-Field, Chair  
Recognition Committee**

***Dedicated to Excellence in Municipal Financial Reporting***

# Updates to FY 2025-26 Budget Book

- ✓ Department narratives & Org Chart
- ✓ El Segundo Demographics
- ✓ El Segundo History
- ✓ GANN Appropriations Limit
- ✓ KPI's
- ✓ Other jurisdiction comparables



# El Segundo Budgetary Strengths



- ✓ Diverse revenue stream
- ✓ Location, location, location
- ✓ AAA Rating
- ✓ Low debt
- ✓ POB @ 2.7%
- ✓ General Fund Reserves @ 25%
- ✓ Strong reserves

# Budget Highlights for FY 2025-26

1. Revenues remain flat
2. Additional police officers previously approved by City Council
3. \$2.9M Unfunded Accrued Liability (UAL)
4. POA MOU expires June 2025
5. Plunge Construction & Operations (6 months)
6. \$5.2M (General Fund) Capital projects
7. Public Safety Overtime budget
8. 5% vacancy rate used for Personnel Budget
9. Potential structural deficit starting FY 2027-28

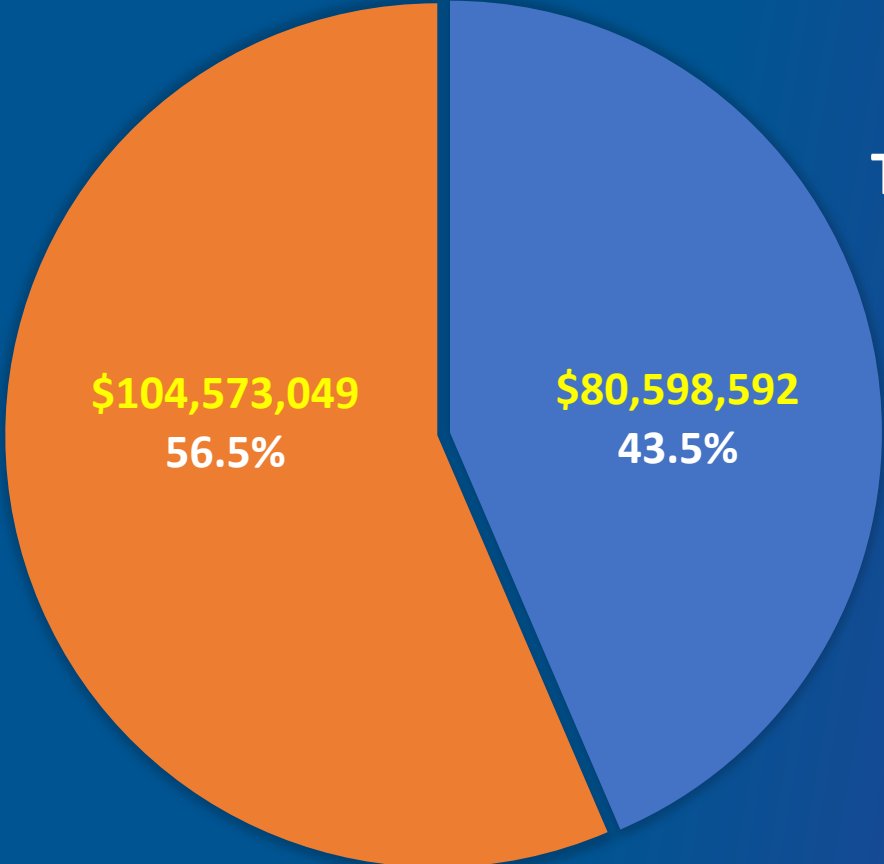
# Changes from Budget Study Session to Budget Proposal

Description	Salaries & Benefits	M&O	FTE	Revenues
<b>PD</b> - Decrease officers from 69 to 67 and M&O	<b>-\$314,898</b>	<b>-\$10,082</b>	<b>-2.0</b>	<b>N/A</b>
<b>RPL</b> - Add Club Cowabunga	<b>+\$79,568</b>	<b>+\$15,001</b>	<b>+1.6</b>	<b>\$90,000</b>
<b>Total Changes</b>	<b>-\$235,330</b>	<b>\$4,919</b>	<b>-0.40</b>	<b>\$90,000</b>

# FY 2025-26 Proposed Full-Time Equivalent (FTE)

Department	FY 2024-26 Proposed Personnel (Study Session)	FY 2025-26 Proposed Personnel	FTE Change
<b>Total Full-Time FTE</b>	300	<b>298</b>	-2.0
<b>Total Part-Time FTE</b>	78.71	<b>80.31</b>	1.6
<b>Total FTE</b>	378.71	<b>378.31</b>	-0.4

# FY 2025-26 Proposed Revenues



**TOTAL ALL FUNDS REVENUES:**  
**\$185,171,641**

- Non-General Funds
- General Fund

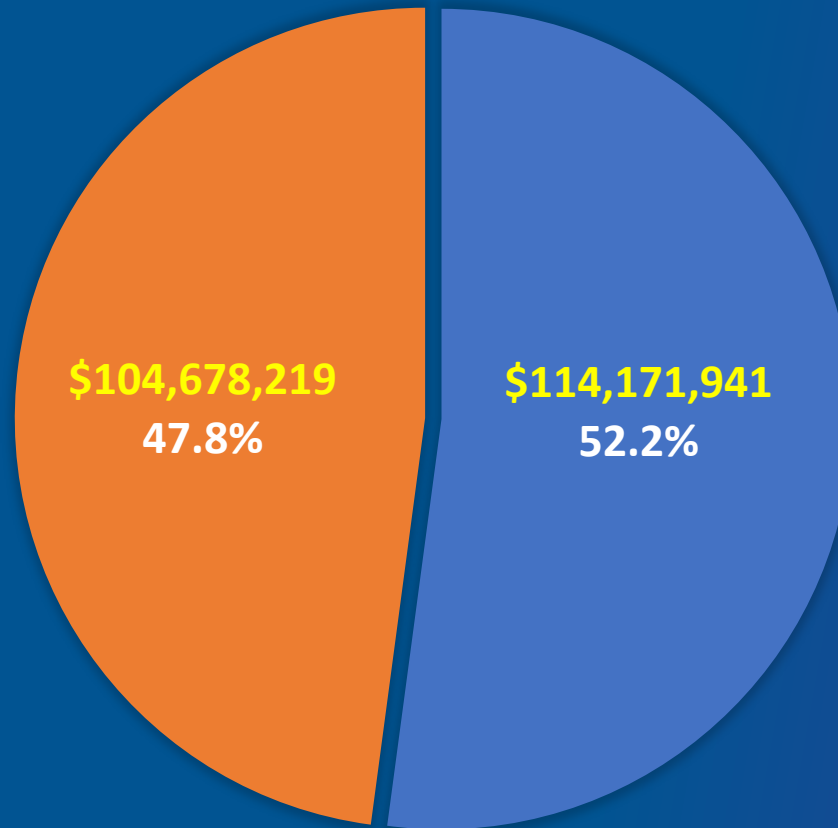
# FY 2025-26 Proposed Revenues (All Funds)

No.	Fund Name	FY 2024-25 Estimated Actuals	FY 2024-25 Estimated Actuals % of Budget	FY 2025-26 Proposed Revenues	FY 2025-26 Proposed % of Budget
1	General Fund	\$103,459,641	58.9%	<b>\$104,573,049</b>	56.5%
2	Water Fund	34,630,327	19.7%	<b>37,223,245</b>	20.1%
3	Transportation Funds	2,604,345	1.5%	<b>2,646,436</b>	1.4%
4	Debt Service POBs	9,500,324	5.4%	<b>9,505,304</b>	5.1%
5	Wastewater Fund	5,742,073	3.3%	<b>6,214,470</b>	3.4%
6	General Fund CIP	5,160,732	2.9%	<b>5,302,000</b>	2.9%
7	Equipment Replacement Fund	1,686,456	1.0%	<b>2,027,142</b>	1.1%
8	Workers Compensation Fund	3,542,207	2.0%	<b>3,597,350</b>	1.9%
9	General Liability Fund	3,105,000	1.8%	<b>3,687,030</b>	2.0%
10	Dev. Services Trust	270,000	0.2%	<b>250,000</b>	0.1%
11	Public Safety Special Rev.	2,326,200	1.3%	<b>3,084,987</b>	1.7%
12	Other Special Rev.	977,363	0.6%	<b>1,124,263</b>	0.6%
13	Rec & Econ Dev Trust Funds	1,124,250	0.6%	<b>5,144,400</b>	2.8%
14	Cultural Dev. Trust Fund	250,000	0.1%	<b>257,500</b>	0.1%
15	Debt Service Fund	35,000	0.0%	<b>36,050</b>	0.0%
16	Solid Waste Fund	300,000	0.2%	<b>211,000</b>	0.1%
17	Senior Housing Fund	1,038,771	0.6%	<b>287,414</b>	0.2%
<b>Total</b>		<b>\$175,752,689</b>	<b>100.0%</b>	<b>\$185,171,641</b>	<b>100.0%</b>

# FY 2025-26 Proposed Revenue (General Fund)

No.	General Fund Revenue	FY 2024-25 Estimated Actuals	FY 2025-26 Proposed Budget	\$ Change	% Change
1	Sales & Use Tax	\$16,805,000	<b>\$16,804,178</b>	(\$822)	-0.005%
2	Business License	14,090,976	<b>14,090,976</b>	0	0.0%
3	Transient Occupancy Tax	14,800,000	<b>14,800,000</b>	0	0.0%
4	Property Tax	13,775,000	<b>14,037,884</b>	262,884	1.9%
5	Chevron Tax Reso Agreement	5,600,000	<b>6,100,000</b>	500,000	8.9%
6	Utility User Tax (UUT)	11,065,700	<b>11,093,769</b>	28,069	0.3%
7	Charges for Services	5,878,000	<b>5,900,748</b>	22,748	0.4%
8	Transfers In	4,754,994	<b>4,754,994</b>	0	0.0%
9	Franchise Tax	5,125,000	<b>5,200,000</b>	75,000	1.5%
10	Other Revenues	2,875,178	<b>2,875,178</b>	0	0.0%
11	Intergovernmental	355,000	<b>355,000</b>	0	0.0%
12	License & Permits	2,282,500	<b>2,329,000</b>	46,500	2.0%
13	Interest & Rental Income	5,707,000	<b>5,886,646</b>	179,646	3.1%
14	Fines & Forfeitures	344,677	<b>344,677</b>	0	0.0%
<b>Total</b>		<b>\$103,459,025</b>	<b>\$104,573,049</b>	<b>\$1,114,025</b>	<b>1.1%</b>

# FY 2025-26 Proposed Appropriations



**TOTAL ALL FUNDS APPROPRIATIONS:**  
**\$218,850,160**

- Non-General Funds
- General Fund

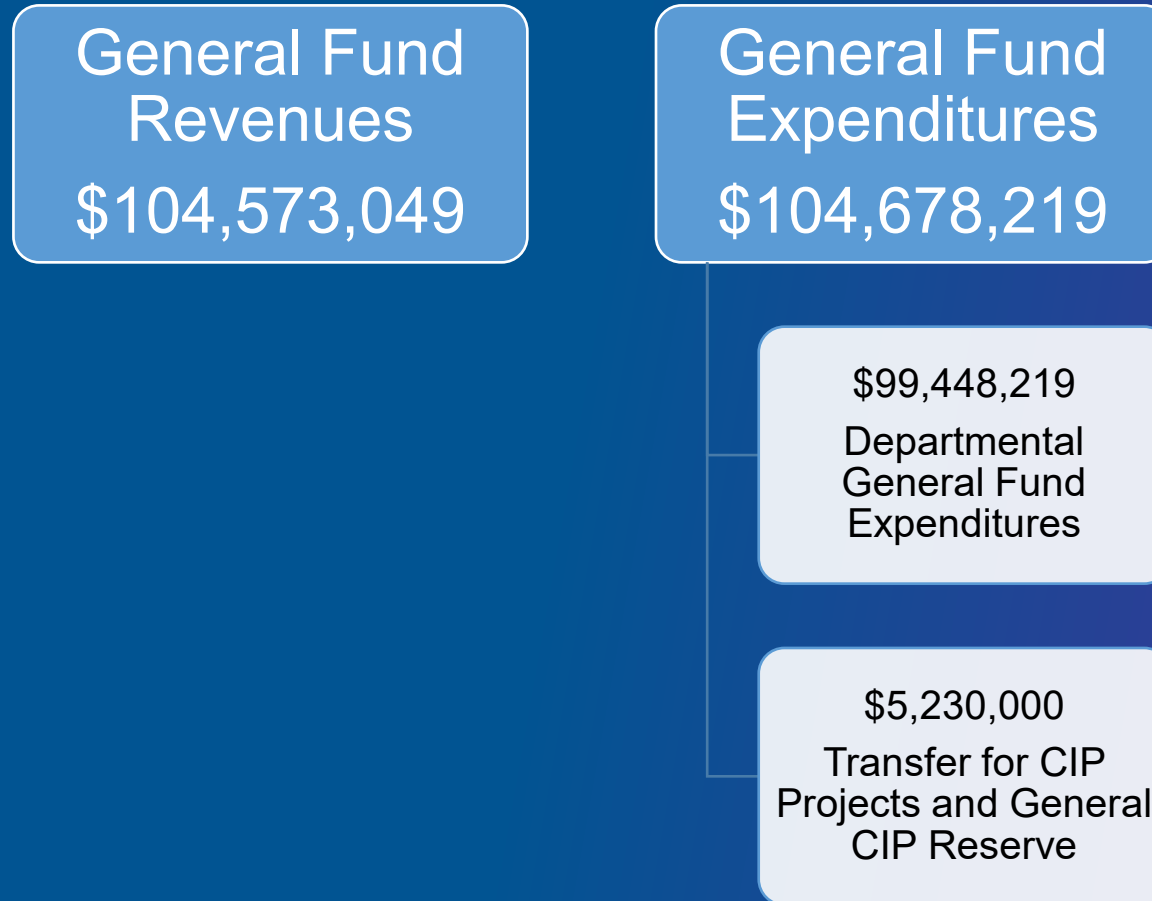
# FY 2025-26 Proposed Appropriations (All Funds)

No.	Fund Name	FY 2024-25 Adopted Budget	% of FY 2024-25 Adopted Budget	FY 2025-26 Proposed Budget	% of FY 2025-26 Proposed Budget
1	General Fund	\$97,472,672	46.2%	<b>\$104,678,219</b>	47.8%
2	Water Fund	39,315,822	18.6%	<b>39,449,617</b>	18.0%
3	Transportation Funds	3,957,036	1.9%	<b>2,020,037</b>	0.9%
4	Debt Service POBs	9,500,314	4.5%	<b>9,497,648</b>	4.3%
5	Wastewater Fund	7,837,440	3.7%	<b>7,962,952</b>	3.6%
6	General Fund CIP + DIF	30,112,501	14.3%	<b>28,830,349</b>	13.2%
7	Equip. Replcmt. Fund	9,674,613	4.6%	<b>7,539,900</b>	3.4%
8	Workers Comp. Fund	3,418,321	1.6%	<b>3,498,108</b>	1.6%
9	General Liability Fund	3,769,563	1.8%	<b>3,777,967</b>	1.7%
10	Dev. Services Trust	800,000	0.4%	<b>975,000</b>	0.4%
11	Public Safety Spcl. Rev.	2,541,360	1.2%	<b>3,135,849</b>	1.4%
12	Other Special Rev.	1,253,035	0.6%	<b>1,381,277</b>	0.6%
13	Rec & Econ Dev Trust	136,000	0.1%	<b>4,948,394</b>	2.3%
14	Cultural Dev. Trust Fund	272,604	0.1%	<b>251,617</b>	0.1%
15	Debt Service Fund	542,851	0.3%	<b>541,606</b>	0.2%
16	Solid Waste Fund	330,000	0.2%	<b>346,000</b>	0.2%
17	Senior Housing Fund	16,295	0.0%	<b>15,621</b>	0.0%
<b>Total</b>		<b>\$210,950,427</b>	<b>100%</b>	<b>\$218,850,160</b>	<b>100.0%</b>

# FY 2025-26 Proposed General Fund Appropriations

No.	Department	FY 2024-25 Adopted Budget	FY 2025-26 Proposed Budget	\$ Change	% Change
1	Police	\$22,231,649	<b>\$24,867,038</b>	\$2,635,389	11.9%
2	Fire	15,663,956	<b>18,231,095</b>	2,567,139	16.4%
3	Transfers Out	14,996,546	<b>15,138,648</b>	142,102	0.9%
4	Public Works	9,844,794	<b>9,916,735</b>	71,941	0.7%
5	Non-Departmental	6,785,227	<b>7,508,339</b>	723,112	10.7%
6	Recreation, Park and Library	10,744,896	<b>11,294,648</b>	549,752	5.1%
7	Community Development Department	3,745,094	<b>3,957,955</b>	212,861	5.7%
8	Information Technology	3,912,086	<b>4,107,350</b>	195,264	5.0%
9	City Manager	2,807,177	<b>3,140,747</b>	333,570	11.9%
10	Finance	2,766,646	<b>2,807,702</b>	41,056	1.5%
11	Human Resources	2,194,785	<b>2,059,083</b>	(135,702)	(6.2%)
12	City Attorney	897,450	<b>825,000</b>	(72,450)	(8.1%)
13	City Clerk	658,095	<b>596,780</b>	(61,315)	(9.3%)
14	City Council	224,272	<b>227,098</b>	2,826	1.3%
<b>Total</b>		<b>\$97,472,672</b>	<b>\$104,678,219</b>	<b>\$7,205,546</b>	<b>7.4%</b>

# Proposed FY 2025-26 General Fund



# FY 2025-26 Proposed Appropriations (General Fund)

Summary of General Fund Appropriations (Excluding Capital Outlay & Transfers Out)				
	FY 2025-26 Proposed (Study Session)	<b>FY 2025-26 Proposed</b>	\$ Change	% Change
Salaries	\$42,005,458	<b>\$41,862,657</b>	-\$142,801	-0.3%
Retirements* & Benefits	\$21,319,575	<b>\$21,227,046</b>	-\$92,529	-0.4%
Maintenance & Operations (M&O)	\$26,444,950	<b>\$26,449,868</b>	\$4,918	0.02%
<b>Grand Total</b>	<b>\$89,769,982</b>	<b>\$89,539,570</b>	<b>-\$230,412</b>	<b>-0.3%</b>

\* UAL payment of \$2.9M

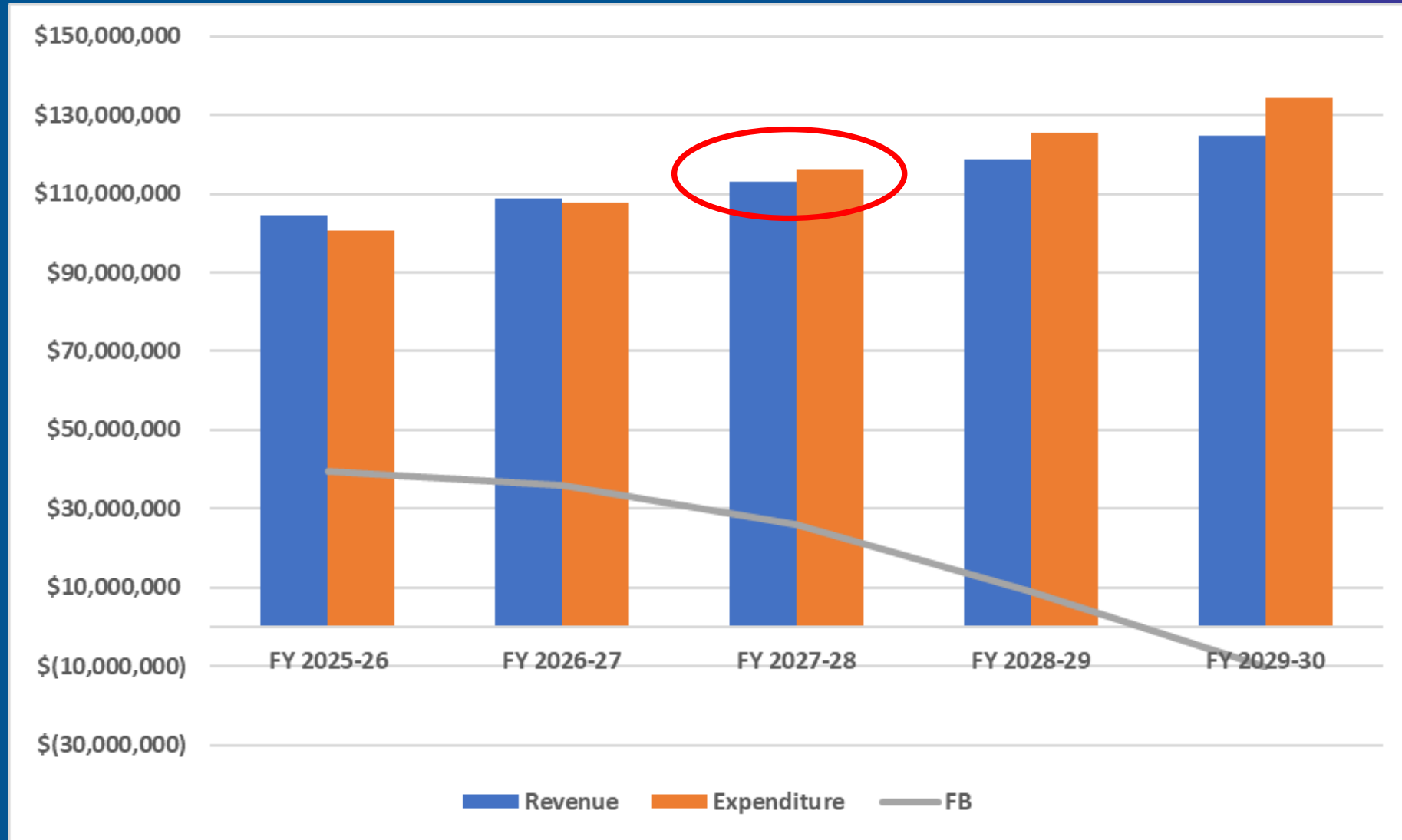
# FY 2025-26 Proposed Appropriations (General Fund) – Transfers Out

- Transfers Out = **\$15,138,648**
  - Debt Service Fund (POB Payments): **\$9,497,648**
  - GF CIP Fund: **\$5,230,000**
  - Solid Waste Fund: **\$211,000**
  - Senior Housing Fund: **\$200,000**

# PROPOSED GENERAL FUND UNASSIGNED BALANCE FOR FY 2025-26

<u>Description</u>	<u>Proposed</u>
Estimated Beginning <b>Unassigned Fund Balance</b> on July 1, 2025	<b>\$33,053,905</b>
Proposed FY 2025-26 Revenues	\$104,573,049
Proposed FY 2025-26 Appropriations (Net of GF CIP)	\$(99,448,219)
Estimated Ending Fund Balance (June 30, 2026)	\$38,178,735
25% Reserve Requirement (based on proposed recurring appropriations)	\$24,862,055
<b>Estimated Ending Unassigned Fund Balance after meeting 25% reserve</b>	<b>\$13,316,680</b>

# 5-Year General Fund Financial Forecast



# Revenue Options

- Sales Tax Measure C, currently at 9.75%
  - ✓ 0.75% increase: **additional \$9M annually**
- Transient Occupancy Tax rate (TOT), currently at 12%
  - ✓ 1% increase: **additional \$1M annually**
- Utility Users Tax, currently at 3%
  - ✓ 1% increase: **additional \$500k-\$1M annually**
- Chevron TRA (agreement expires Sept 27')

# FY 2025-26 Reserves

- General Fund Reserve: 25% (\$24.9M)
- Economic Uncertainty Reserve: \$2M
- OPEB Reserve: \$36.7M
- Pension Trust Reserve: \$6.3M
- General Fund CIP Reserve: \$400k

# Proposed FY 2025-26 CIP Projects for All Funds

- Carryover projects in progress or about to begin = **\$14,316,666**
- New Projects = **\$14,455,000**
  - \$2,125,000 Proposed Transportation Funds Appropriations
  - \$5,800,000 Proposed Enterprise Funds Appropriations
  - \$ 500,000 Proposed Special Revenue Funds Appropriations
  - \$ 800,000 Proposed Stormwater Fund Appropriations
  - \$5,230,000 Proposed General Fund Appropriations

**\$28,771,666 (Total)**

# Proposed FY 2025-26 General Fund CIP

- (#25) \$ 250,000 HVAC (Citywide)
- (#27A) \$ 300,000 Dog Park Hillside Stabilization
- (#27B) \$ 200,000 Dog Park Fence and Drainage Improvements
- (#32) \$ 100,000 Citywide Misc. Repair
- (#33) \$ 100,000 Plumbing (Citywide)
- (#34) \$ 130,000 Miscellaneous Electrical (Citywide)
- (#35) \$ 50,000 Miscellaneous Equipment (Citywide)
- (#37) \$ 250,000 Main Facilities ADA Compliance Projects
- (#41) \$ 1,000,000 The Plunge Rehabilitation
- (#42) \$ 1,000,000 Recreation Park Projects Phase I Reserve
- (#43 ) \$ 1,200,000 Recreation Park Projects Phase II Reserve
- (#49) \$ 200,000 Downtown Beautification
- (#50) \$ 150,000 Finance Office remodel
- (#52) \$ 300,000 Police Department Elevator

**\$5,230,000 (Total)**

## Recommended Actions:

*Adopt resolution approving the proposed FY 2025-26 Citywide operating budget, capital improvement program budget, various financial policies, and Gann appropriations limit.*

# Questions





## City Council Agenda Statement

Meeting Date: June 3, 2025

Agenda Heading: Staff Presentations

Item Number: D.12

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### **TITLE:**

Command Vehicle Technology Purchase and Competitive Bidding Waiver

### **RECOMMENDATION:**

1. Waive purchasing procedures for the \$132,195 purchase of advanced command vehicle technology for an existing vehicle obtained from Chevron in 2019. Pursuant to El Segundo Municipal Code § 1-7-9(A), the fire department is serving the City's best interests and is requesting a direct award of a contract without the competitive selection process.
2. Authorize the City Manager, or designee, to execute any agreement or other documentation necessary to effectuate the command vehicle technology purchase.
3. Alternatively, discuss and take alternative action.

### **FISCAL IMPACT:**

The fiscal impact on purchasing the essential command vehicle technology is \$132,195, which includes the parts, labor, and tax. The cost will be paid out of the old Developer Impact Fees, which has a balance of \$204,031. Any unspent funds will go back into the General Fund's Developer Impact Fee reserve.

Amount Budgeted FY 2024-25: \$204,030.54

Additional Appropriation: \$0

GL Account #: 001-400-3202-8105 (Automotive)

### **BACKGROUND:**

The El Segundo Fire Department (ESFD) is requesting to purchase incident command technology for a command vehicle that was received from Chevron as part of a decent decree. The command vehicle, received from Chevron in 2019, is not functional as an incident command vehicle due to the lack of needed advanced equipment and

## **Command Vehicle Technology Purchase**

**June 3, 2025**

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technology. If approved, the expected life expectancy of the technology and vehicle is at least 15 years.

The source of funding is from the old Developer Impact Fees (DIF) funds collected prior to FY 2022-23. The funds were collected in revenue account 001-300-8122-3972 and at year-end the funds are moved to the Designated Fire General Fund Balance, 001-252-0000-1252. DIFs are one-time charges that local governments impose on new development projects to help fund the infrastructure and public services needed to support growth. These funds were not included in the budget process, and are managed separately, in line with older DIF guidelines.

### **DISCUSSION:**

The incident command truck technology purchase request will aid in every emergency incident. On each incident requiring intelligence for fire spread, finding victims, and multi-casualty incidents (such as active shooter), the battalion chief will respond along with a PD drone unit. The incident commander and PD commander on scene will be able to see the entire scene broadcasted from the drone to the battalion chief vehicle. This live footage can also be seen in the EOC or City Council meeting room. As incidents become more complex and resource-dependent, being in unified command with the police department helps us to mitigate incidents more efficiently with better intelligence.

With the complexity and numerous assets at risk, the current command vehicle is inadequate for use on emergency scenes. If approved, the incident command technology will allow the incident commander to conduct real-time resource tracking including responding apparatus, and lost and/or injured firefighters. Our dispatch center will soon have Computer Aided Dispatch capabilities that allow incident commanders to see responding fire apparatus through Automatic Vehicle Location (AVL) technology. The new Self-Contained Breathing Apparatus (SCBA's) authorized by the City Council have the ability to broadcast the location of the breathing unit, helping with firefighter accountability on the emergency scene. If approved, with the purchased technology, the incident commander will be able to see each firefighter's location in real-time.

The other area departments utilizing the same incident command technology include the following:

- Manhattan Beach Fire Dept. - \$107,500 (2017)
- Redondo Beach Fire Dept. - \$140,000
- Beverly Hills Fire Dept. - \$158,000
- Santa Monica Fire Dept. - \$152,000
- Burbank Fire Dept. - \$155,802
- Glendale Fire Dept. - \$181,500
- Anaheim Fire Dept. - \$132,500
- Los Angeles Fire Dept. - \$169,000

## Command Vehicle Technology Purchase

June 3, 2025

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### **CITY STRATEGIC PLAN COMPLIANCE:**

- Strategic Goal 2:  
Optimize Community Safety and Preparedness
- Goal 1 Strategy B:  
Seek opportunities to implement the use of innovative technology to improve services, efficiency, and transparency.

### **PREPARED BY:**

George Avery, Fire Chief

### **REVIEWED BY:**

George Avery, Fire Chief

### **APPROVED BY:**

Barbara Voss, Deputy City Manager

### **ATTACHED SUPPORTING DOCUMENTS:**

None



## City Council Agenda Statement

Meeting Date: June 3, 2025

Agenda Heading: Staff Presentations

Item Number: D.13

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### TITLE:

Resolution Establishing a Live/Work Preference Policy for New City-Assisted Affordable Housing Projects in the City of El Segundo

### RECOMMENDATION:

1. Adopt a Resolution approving a Live/Work Preference Policy for new City-assisted affordable housing projects in the City of El Segundo and finding the actions in the Resolution exempt from the requirements of the California Environmental Quality Act pursuant to 14 California Code of Regulations § 15061(b)(3).
2. Alternatively, discuss and take other action related to this item.

### FISCAL IMPACT:

None.

### BACKGROUND:

On February 1, 2022, City Council adopted El Segundo's 6th Cycle Housing Element, which included a commitment to develop an Affordable Housing Strategic Plan ("Strategic Plan") which was subsequently adopted by the City Council on December 19, 2023. The Strategic Plan includes a total of 10 policies, programs, and funding strategies intended to encourage the creation of affordable housing within the city and further implement housing element policies and goals. Subsequently, the City retained RSG, Inc. ("RSG") on July 15, 2024, to provide on-call housing consulting services and implement the affordable housing goals detailed in the Strategic Plan.

One of the outlined policies identified in the Strategic Plan includes a Live/Work Preference Policy ("Policy") to provide a legally-permissible preference for El Segundo residents or workers in new affordable housing projects. The Policy's intent is to remedy or mitigate the displacement and gentrification impacts that may result from

## Live/Work Preference Policy

June 3, 2025

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development activities. However, any such preferences need to comply with federal and state regulations, such as the Federal Fair Housing Act, as well as not be cumbersome on future developers or the City.

At the April 24, 2025 Planning Commission meeting, staff and RSG brought forth a draft affordable housing local preference policy which incorporated the direction received at the January 23, 2025 Planning Commission live/work policy study session. After some discussion and refinement, the Planning Commission adopted Resolution No. 2964, recommending City Council adopt a Live/Work Preference Policy for new City-assisted affordable housing projects in El Segundo.

### DISCUSSION:

Federal law prohibits discrimination in housing. Several cities nevertheless implement limited housing preferences to assist local residents and workers in accessing housing in the community where they live and/or work. While displacement may not have historically been a major issue in El Segundo given the limited amount of new construction, the City does anticipate more housing to be built in the foreseeable future, not only due to the current Housing Element requirements, but also recognizing land use trends in the greater Los Angeles Area.

#### Relevant Fair Housing and Case Law

The U.S. Department of Housing and Urban Development (“HUD”) permits jurisdictions to establish tenant preference policies that prioritize applicants based on specific criteria, provided such policies comply with federal civil rights and fair housing laws. Under the federal Fair Housing Act, jurisdictions must ensure that tenant selection policies do not result in a discriminatory effect on individuals in federally protected classes, even in the absence of intentional discrimination. The seven federally protected classes under the Fair Housing Act include race, religion, national origin, color, familial status (the presence of children under the age of 18 in a household), sex (including sexual orientation and gender identity), and disability.

Disparate impact claims may be brought against policies or practices that disproportionately affect members of these protected classes, particularly when the impact contributes to, reinforces, or perpetuates patterns of residential segregation. A policy may be found unlawful if it lacks a legally sufficient justification or if there are less discriminatory alternatives available to achieve the same objectives. In evaluating potential litigation risk and legal exposure, staff and legal counsel reviewed relevant case law involving tenant preference policies in major jurisdictions:

- **New York City:** New York City adopted a Community Preference Policy in 1988, which reserved 50% of affordable housing units in new developments for residents of local Community Districts. In 2015, a lawsuit was brought forward by plaintiffs claiming the preferences made it more difficult for African American and Hispanic residents to move from segregated neighborhoods to more diverse

## Live/Work Preference Policy

June 3, 2025

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parts of the city and, therefore, had a discriminatory effect. The parties reached a settlement in which the unit set-aside requirement was dropped from 50% to eventually 15%.

- **City of San Francisco:** In 2015, San Francisco adopted a Neighborhood Resident Housing Preference policy to address the displacement of low-income residents. The policy reserved 40% of units in new affordable housing developments for residents living in the same Supervisorial District or within a half-mile of the development. In 2016, HUD reviewed the policy in the context of a partially HUD-funded project and rejected the City's plan, citing concerns related to the neighborhood preference policy component. As a result, HUD and the City reached a settlement that removed the 40% neighborhood-based set-aside for the project and instead allocated those units to residents from neighborhoods identified as facing extreme displacement pressure, based on a study by University of California Berkeley and University of California Los Angeles.

Tenant preference policies based on neighborhood residency may carry increased legal risk in jurisdictions with a history of racial or ethnic segregation. When implemented in already segregated areas, such policies can be viewed as reinforcing residential segregation by making it more difficult for applicants from protected classes to move into areas with greater opportunity and diversity. To withstand legal scrutiny under federal fair housing law, jurisdictions must ensure that such policies serve a substantial, legitimate interest and are supported by data-driven justifications.

### Purpose of a Live/Work Preference Policy in El Segundo

The City is prioritizing the development of a local preference policy for City-assisted affordable housing projects in response to growing concerns that rising housing costs and ongoing redevelopment are making it harder for lower-income El Segundo residents to access affordable housing. The Policy's intent is to ensure a percentage of newly constructed affordable housing units are set aside for residents who either live in or, for certain employees, work in El Segundo. Its purpose is to help residents and workers stay in the community by improving their access to affordable housing.

To design the proposed tenant preferences to help prevent displacement, staff took the following actions:

1. Reviewed existing demographic conditions and housing prices within the City to analyze the risk of displacement on residents who live in or work in El Segundo.
2. Conducted an analysis of applicable fair housing laws and reviewed relevant case law to assess potential litigation risk and legal exposure.
3. Reviewed comparable tenant preference policies from other jurisdictions to

## Live/Work Preference Policy

June 3, 2025

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identify best practices.

4. Received direction from the Planning Commission on the draft Live/Work Tenant Preference Policy.

### Displacement Risk in El Segundo

Staff analyzed the following demographic conditions in the city as they relate to displacement risk:

- **Renter vs. Owner-Occupied Housing Units:** The majority of housing units, or approximately 57 percent, of housing units in the city are renter-occupied. This is slightly higher than the percentage of renter-occupied housing units in Los Angeles County, which is approximately 54 percent of households. This means that households in El Segundo may face greater challenges associated with the rental housing market, including rent increases, evictions, or displacement pressures resulting from the redevelopment of existing housing stock.
- **Median Household Income:** The median household income in El Segundo is \$149,149, which is approximately 72% higher than the median household income in Los Angeles County of \$86,587. However, approximately 13% of individuals in El Segundo earn less than \$50,000 each year. Households with low incomes may face additional challenges as it relates to displacement pressures, including inability to afford moving costs (e.g. security deposits, application fees, etc.), rigid credit and income screening criteria for market-rate rental units, in addition to limited discretionary income to afford higher market-rate rents.
- **Rent-Burdened Households:** Rent-burdened households refer to households in which rent exceeds 30% of household income earned, while severely rent-burdened households refer to households in which rent exceeds 50% of household income earned. In El Segundo, approximately 35% of all households are rent-burdened, while 13% of all households are severely rent-burdened. These figures illustrate that a considerable share of the City's renter-occupied households are susceptible to eviction, homelessness, and displacement in the event of income loss, unexpected expenses, or rent increases.

### Comparable Tenant Preference Policies

As part of the policy development process, staff and RSG conducted a review of tenant preference policies adopted in five California jurisdictions to identify common frameworks, implementation approaches, and policy best practices. This comparative analysis was intended to inform the structure of the proposed Live/Work Preference Policy and ensure alignment with fair housing principles, legal standards, and implementation feasibility.

## Live/Work Preference Policy

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Staff then identified three key policy components that varied across jurisdictions and warranted tailored consideration by the Planning Commission:

1. **Eligibility Requirements:** Defines the criteria applicants must meet to qualify for a tenant preference.
2. **Property Applicability:** Specifies the type of housing developments and duration in which the tenant preference policy applies (e.g. initial lease-up or throughout the term of the affordability restriction).
3. **Unit Proportion:** Determines the percentage of units within a qualifying development that are subject to the tenant preference policy.

### Planning Commission Direction

Staff, in coordination with RSG, presented the core components of a potential tenant preference policy to the Planning Commission on January 23, 2025, and requested policy direction on how to define each element for inclusion in the proposed Live/Work Preference Policy. Based on the feedback received at that meeting, staff and RSG returned to the Planning Commission on April 24, 2025, with a draft policy that reflected the Commission's input and incorporated best practices identified through staff's review of comparable policies in other jurisdictions.

During the January 23, 2025 and April 24 meeting, the Planning Commission provided additional direction to expand the policy framework to include preferences based on specific employment criteria. Specifically, the Commission requested consideration of the following categories:

1. Employees of the City of El Segundo, including but not limited to public safety personnel such as law enforcement officers, firefighters, emergency medical technicians, and paramedics; and
2. Employees of a school district.

Commission's direction has been integrated, along with insights from the comparative policy review, into the development of the proposed Live/Work Preference Policy (see attached Exhibit "A"). Additionally, alternative language for Section (II)(B) of the proposed policy ("Exhibit B") is included as an option for consideration to ensure the utmost consistency with the intent and requirements of the Fair Housing Act and other applicable federal and state laws.

### Proposed Policy

The following section outlines the proposed Policy framework for City Council review and direction:

## Live/Work Preference Policy

June 3, 2025

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- **Local Tenant Preferences**

1. Percentage of Units

- 15% of the deed-restricted affordable rental units must prioritize certain applicants, with these preferences applying both at the initial lease-up and throughout the term of the affordability restriction.

2. Applicant Preferences

- **Local Residency:** Preference is given to applicants with at least one household member who lives in El Segundo.
- **Local Employment:** Applicants with at least one household member who works or who has received and accepted a bona fide offer of employment within El Segundo.
  - Additional preference within the local employment preference:
    1. Employees of the City of El Segundo, including but not limited to, public safety personnel such as law enforcement, firefighters, emergency medical technicians, and paramedics.
    2. Employees of a school district.

- **Implementation**

1. Affordable housing agreements must include provisions for the preferences outlined above.
2. The project owner is responsible for enforcing this policy throughout the affordability period, including:
  - Marketing the preference units with eligibility criteria.
  - Maintaining a list of eligible applicants and ensuring compliance with preference requirements.
  - Offering Preference Units based on a lottery system if multiple applicants are equally eligible.

- **Limitations**

1. This policy applies only when other funding sources or regulations don't prohibit it.
2. It must comply with federal and state fair housing laws.

### Alternative Policy Options

City Council may consider the attached, proposed alternative language for Section (II)(B) of the proposed Live/Work Policy. The alternative language (see attached Exhibit "B") includes a general, blanket preference for those employed within the City rather than a specific preference public service employees. In evaluating this alternative

## **Live/Work Preference Policy**

**June 3, 2025**

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option, Council should consider that preference policies should not result in unintended discriminatory effects or disparate impacts on protected classes under fair housing law.

Council may choose to retain the preference for public service employees as outlined in the proposed policy (see attached Exhibit "A"), provided that the rationale for such preferences can be demonstrated to further a legitimate governmental interest without disproportionately affecting protected groups.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy D: Implement community planning, land use, and enforcement policies that encourage growth while preserving El Segundo's quality of life and small-town character.

#### **PREPARED BY:**

Agnes Ho, Administrative Analyst

#### **REVIEWED BY:**

Michael Allen, Community Development Director

#### **APPROVED BY:**

Barbara Voss, Deputy City Manager

### **ATTACHED SUPPORTING DOCUMENTS:**

1. Proposed Resolution
2. Exhibit A- Draft Live/Work Preference Policy
3. Exhibit B- Draft - Alternative Language for Section (II)(B)

## RESOLUTION NO.

### **A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EL SEGUNDO ADOPTING A LIVE/WORK PREFERENCE POLICY FOR NEW CITY ASSISTED AFFORDABLE HOUSING IN THE CITY OF EL SEGUNDO**

The City Council of the City of El Segundo does resolve as follows:

#### SECTION 1: The City Council finds and declares that:

- A. In accordance with California law, the City of El Segundo (“City”) is required to prepare a Housing Element for its general plan every 8 years. The current planning cycle runs from October 15, 2021, through October 15, 2029, for jurisdictions within the Southern California Association of Governments (“SCAG”).
- B. On February 1, 2022, the City Council initially adopted El Segundo’s 6<sup>th</sup> Cycle Housing Element, which articulated the City’s commitment to adopting an Affordable Housing Strategic Plan (“AHSP”).
- C. On December 19, 2023, the City adopted its AHSP, which includes a total of ten policies, programs, and funding strategies created to encourage the creation of affordable housing within the city and further implement housing element goals.
- D. The City Council prioritized the establishment of a Live/Work Preference Policy (“Policy”) in the AHSP, which would require that affordable housing agreements for new affordable housing rental units provide local priority preference for applicants who live or work in El Segundo. The Policy’s intent is to remedy or mitigate the displacement and gentrification impacts that may result from development activities.
- E. During the January 23, 2025, Planning Commission meeting, staff and RSG held an affordable housing strategic plan study session in which they presented potential funding opportunities identified to date to help subsidize the costs of affordable housing development and presented considerations for the development of an affordable housing local preference policy to further support the City’s housing objectives. The Commissioners asked staff to look further into a tenant preference policy.
- F. On April 24, 2025, Planning Commission meeting, staff and RSG held a public hearing for the consideration of a Live/Work Preference Policy for new affordable housing projects in the City of El Segundo and the Planning Commission by City staff adopted Resolution No. 2964, recommending City Council adopt a Live/Work Preference Policy for new city-assisted affordable housing projects in the City of El Segundo.

G. On June 3, 2025, the City Council held a public hearing and considered the information provided by City staff and public testimony regarding this resolution; and

H. The City Council seeks to adopt this Resolution to implement the Policy.

**SECTION 2: *Actions.*** The City Council adopt the Policy attached hereto as Exhibit “A,” which is incorporated by this reference.

**SECTION 3: *Environmental Assessment.*** Based on the facts set forth in Section 2, the City Council finds that the zone text amendment is exempt from further review under the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines § 15061(b)(3)), because it consists only of minor revisions to existing zoning regulations and related procedures and does not have the potential for causing a significant effect on the environment.

**SECTION 4: *Severability.*** If any part of this Resolution or its application is deemed invalid by a court of competent jurisdiction, the City Council intends that such invalidity will not affect the effectiveness of the remaining provisions or applications and, to this end, the provisions of this Resolution are severable.

**SECTION 5: *Signature Authority.*** The Mayor, or presiding officer, is hereby authorized to affix his signature to this Resolution signifying its adoption by the City Council of the City of El Segundo, and the City Clerk, or her duly appointed deputy, is directed to attest thereto.

**SECTION 6: *Effective Date.*** This Resolution will take effect immediately upon adoption and will remain effective unless repealed or superseded.

**SECTION 7: *City Clerk Direction.*** The City Clerk will certify to the passage and adoption of this Resolution, enter it in the City's book of original Resolutions, and make a record of this action in the meeting's minutes.

**PASS, APPROVED AND ADOPTED this 3rd day June 2025.**

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Chris Pimentel, Mayor

ATTEST:

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Susan Truax, City Clerk

APPROVED AS TO FORM:

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Mark D. Hensley, City Attorney

**EXHIBIT "A"**

**CITY OF EL SEGUNDO LIVE/WORK PREFERENCE POLICY**

## Exhibit "A"

### Live/Work Preference Policy for New Affordable Housing in the City of El Segundo

#### I. Definitions

- A. "Affordable Housing" shall mean deed-restricted residential property where the rent is limited to no more than affordable rent, as such term is defined in California Health & Safety Code Section 50053, for low- and moderate-income households whose gross income does not exceed 120 percent of the Area Median Income ("AMI") for the Los Angeles county, adjusted for family size.
- B. "City-Assisted Affordable Housing Project" shall mean Affordable Housing that receives financing or ground lease property interest from the City of El Segundo for new construction or acquisition rehabilitation; or is required to provide Affordable Housing under a development agreement with the City of El Segundo.
- C. "Owner" shall mean any person or entity having a legal right of ownership or rights under a ground lease in real property, or entities responsible for the management and leasing of the property to residential tenants.
- D. "Preference Units" shall mean units within a City-Assisted Affordable Housing Project that are subject to preference requirements set forth in this Policy.

#### II. Tenant Preferences

- A. Owners of a City-Assisted Affordable Housing Project shall give preference in occupying or renting a percentage of their units. The preferences shall apply to 15% of the deed-restricted affordable rental units not otherwise designated for a set-aside population. Preference requirements for the Preference Units shall be required at initial lease-up and continuing thereafter throughout the term of the affordability restriction.
- B. Owners of a City-Assisted Affordable Housing Project shall give preference to the following applicant households to the maximum extent allowed by law:
  - i. Applicants with at least one household member whose primary place of residence is in El Segundo.
  - ii. Applicants with at least one household member who works or who has received and accepted a bona fide offer of employment within El Segundo.
  - iii. First preference within subsection (II)(B)(ii) shall be given to applicant households with at least one household member who is employed as one of the following:

- a. Employees of the City of El Segundo, including but not limited to, public safety personnel such as law enforcement, firefighters, emergency medical technicians, and paramedics
- b. Employees of a school district

### III. Implementation

- A. Affordable housing agreements for City-Assisted Affordable Housing Projects, including, but not limited to, a Development Agreement or Density Bonus Agreement, entered into with the Owner shall contain preference provisions consistent with this Policy.
- B. The Owner of a City-Assisted Affordable Housing Project shall be responsible for the initial and continuous implementation of the Policy throughout the term of the affordability restriction, including the following:
  - i. The Owner shall incorporate information about the Policy in marketing materials for the City-Assisted Affordable Housing Project, including documentation required by the Owner to qualify eligible applicants for the Preference Units. The marketing materials must not exclude individuals based upon their citizenship status (unless otherwise prohibited based upon funding source) and must allow alternative forms of documentation that establishes their residency and income.
  - ii. The Owner shall maintain a list of applicants who have filed a complete application for the Preference Units and who have incomes which would qualify them as an eligible tenant.
  - iii. The Owner shall determine eligibility for the preferences established by the Policy and offer to Preference Units in accordance with requirements set forth in the Policy.
    - 1. If multiple tenants are equally eligible and qualified to rent a Preference Unit, the Owner shall implement a lottery system based on the preference provisions consistent with this Policy to eligible Applicants.

### IV. Limitations

- A. This Policy shall be applied only if and to the extent that other funding sources for the project do not prohibit the preference.
- B. This Policy shall be applied only if and to the extent that the program does not violate federal and state fair housing law.

**Exhibit “B”**

**Alternative Language for Section (II)(B) of the Live/Work Preference Policy for New Affordable Housing in the City of El Segundo**

- B. Owners of a City-Assisted Affordable Housing Project shall give preference to the following applicant households to the maximum extent allowed by law:
- i. Applicants with at least one household member whose primary place of residence is in El Segundo.
  - ii. Applicants with at least one household member who works or who has received and accepted a bona fide offer of employment within El Segundo.

DRAFT



## City Council Agenda Statement

Meeting Date: June 3, 2025

Agenda Heading: Staff Presentations

Item Number: D.14

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### **TITLE:**

Report on Long-Term Operations of the Park Vista Senior Housing Facility

### **RECOMMENDATION:**

1. Receive and file a report on long-term operations of the Park Vista senior housing facility.
2. Provide direction to staff to further pursue any options presented.
3. Alternatively, discuss and take other action related to this item.

### **FISCAL IMPACT:**

None.

### **BACKGROUND:**

The El Segundo Senior Citizen Housing Project ("Park Vista") was developed and is wholly owned by the City of El Segundo. It is operated by the El Segundo Senior Citizen Housing Corporation and its Board of Directors.

Park Vista is located at 615 East Holly Avenue. There are 96 units available, including efficiency apartments of 414 square feet; small one-bedroom apartments of 520 square feet; large one-bedroom apartments of 610 square feet; handicapped-accessible units of 537 square feet; and a two-bedroom management unit. All units are furnished with carpet, drapes, refrigerators, and ranges. Each unit has an individual patio or balcony. The common outdoor areas are pleasantly landscaped, and the facility includes elevators, a laundry facility, exercise room, media room, and meeting and recreation rooms.

Eligibility requirements for residency at Park Vista are based on age, income, and residency:

## Park Vista Senior Housing Facility

June 3, 2025

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AGE– The applicant must be 62 or older. Any co-resident must be at least 62 years of age unless:

- a. The co-resident is a Permitted Health Care Resident, as defined by California Civil Code Section 51.3, or
- b. If the co-resident is on the Rental Agreement and has previously lived with the applicant, he or she may reside at Park Vista if he or she is 55 years or older, was a spouse of the senior citizen, or provided primary economic or physical support to the senior citizen.

INCOME/NET WORTH – Maximum allowable combined income and net worth are as follows:

- a. For a one-person household, five percent (5%) of the applicant’s total net worth plus the applicant’s annual income cannot exceed \$45,000.
- b. For a two-person household, five percent (5%) of the applicant’s and proposed co-resident’s combined total net worth plus their combined annual income cannot exceed \$50,000.

RESIDENCY – Applicants must be residents of the City of El Segundo at the time of application. For the purposes of this requirement, a “Resident of the City of El Segundo” is defined as a person who has resided in the City for at least five proven contiguous years during their adult life prior to submitting an application.

At the April 1, 2025 City Council meeting, the City Council directed staff to conduct an analysis of long-term operations of Park Vista to evaluate the most sustainable and cost-effective future use of the property.

### **DISCUSSION:**

The City retained consulting firm RSG, Inc. to prepare an analysis of a range of potential approaches for continued and future use of the Park Vista property (Attachment 1), with a focus on preserving long-term affordability and supporting sustainable property operations. The findings below summarize the strengths, challenges, and strategic considerations of each scenario in the accompanying matrix.

#### Preserve Affordability Through Sale of Property

Selling the Park Vista property to a qualified affordable housing developer with covenants requiring continued senior and income restricted use would generate revenue for the City while transferring operational and capital responsibilities to a third party.

## Park Vista Senior Housing Facility

June 3, 2025

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- **Pros:** Generates revenue, transfers financial and operational responsibility.
- **Cons:** City loses long-term control; requires ongoing monitoring for affordability compliance.

### Long Term Ground Lease with Sale of Project

A long-term ground lease structure would allow the City to retain land ownership while leasing the site to an affordable housing operator.

- **Pros:** City keeps land ownership, maintains control, supports affordability, and allows future flexibility.
- **Cons:** Generates less revenue than a sale; requires City oversight of lease compliance.

### Refinance the Property

- **Pros:** Extracts equity for reinvestment while retaining full ownership.
- **Cons:** Adds long-term debt; success depends on rental income and financial performance.

### Maintain Ownership with a Mission-Aligned Partner

Form a partnership with a nonprofit or experienced affordable housing provider

- **Pros:** Leverages partner expertise, improves performance, accesses external funding, aligns with City goals.
- **Cons:** Requires partner selection process and clearly defined roles and responsibilities.

### Summary

Each option supports the goal of preserving Park Vista as long-term affordable senior housing, though they vary in ownership, finances, and responsibilities. All aim to maintain affordability, ensure housing stability for seniors, and align with the City's affordable housing strategy.

A thorough assessment of the current condition of the property and facility, and market value, is essential to evaluate the feasibility and tradeoffs of each option, guiding the City toward the most effective long-term solution.

**Park Vista Senior Housing Facility**

**June 3, 2025**

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**CITY STRATEGIC PLAN COMPLIANCE:**

Goal 1: Develop and Maintain Quality Infrastructure and Technology

Strategy A: Seek opportunities to implement and expedite the projects in the Capital Improvement Program and ensure that City-owned infrastructure is well maintained, including streets, entryways, and facilities.

**PREPARED BY:**

Agnes Ho, Administrative Analyst

**REVIEWED BY:**

Michael Allen, Community Development Director

**APPROVED BY:**

Barbara Voss, Deputy City Manager

**ATTACHED SUPPORTING DOCUMENTS:**

1. PV Long-term Operations Options Memo



**DATE:** May 23, 2025

**TO:** Michael Allen, Community Development Director  
Agnes Ho, Administrative Analyst  
City of El Segundo

**FROM:** Jim Simon, Principal  
Dawna Morse, Associate  
Marcus Mekhael, Senior Analyst

**SUBJECT: LONG-TERM OPERATIONS OPTIONS FOR PARK VISTA**

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The City of El Segundo (“City”) retained RSG to provide advisory services related to the potential conversion of Park Vista, a 97-unit City-owned senior housing community (“Project”), into deed-restricted affordable housing. This effort is part of the City’s broader strategy to meet the goals outlined in its 2021-2029 Housing Element and Affordable Housing Strategic Plan (“AHSP”)

This memo presents a summary of RSG’s research and analysis of potential long-term operations options for Park Vista, including sale, lease, partnership, and refinancing scenarios. Each scenario is structured to maintain affordability, while exploring changes in ownership or operations that may result in greater value or efficiency for the City. Attachment A – Long-term Operations Options for Park Vista, provides a high-level comparative overview of the options, including pros, cons, and recommendations for next steps.

## **BACKGROUND**

Park Vista (“Project”) is a 97- unit multi-family residential senior apartment community. The Project is owned by the City and located at 615 East Holly Avenue in El Segundo. Although there are no recorded affordability covenants, rents are set at 50 to 60 percent of market rate; currently \$1295 for a studio and \$1635 for a one bedroom.

Over the years, the City has made significant progress in advancing its housing goals through adoption of the 2021-2029 Housing Element and the Affordable Housing Strategic Plan (“AHSP”). These documents identify key policies and actions to address the City’s current and future housing needs, with a particular emphasis on preserving existing affordability, supporting vulnerable populations, and ensuring that publicly owned resources are used effectively to meet long-term housing priorities.

As part of this broader effort, the City is exploring ways to expand and formalize the long-term affordability of the Project. To assist the City in evaluating long-term operations options for the Project, RSG prepared a summary of potential scenarios that prioritize long-term affordability. These strategies are intended to provide the City with options that align with their values, maximize financial and policy outcomes, and meet long-term housing obligations.

Michael Allen, Community Development Director  
Agnes Ho, Administrative Analyst  
City of El Segundo

## EXISTING CONDITIONS

Park Vista was built in 1987. A Physical Needs Assessment (“PNA”) completed in 2018 found that the property and Project was well maintained and in overall fair condition with no immediate safety issues or critical deficiencies. The report identified approximately \$3.2 million in capital needs over the following 10 years. This includes both replacements and major repairs of building components and systems that were either at or near the end of their expected useful life.

As of April 2025, Park Vista reported an occupancy rate of 98 percent with 94 units occupied by tenants and 1 unit designated for property management. Rents are set to 50 to 60 percent below market rate for each unit type. Table 1 below shows the unit type and their corresponding monthly rents.

**Table 1: Rent Distribution**

Unit Type	Monthly Rent
Studio	\$1295
1 bedroom	\$1635

## KEY FINDINGS

RSG reviewed a range of potential approaches for long-term operations of the Park Vista property, with a focus on preserving long-term affordability and supporting sustainable property operations. The findings below summarize the strengths, challenges, and strategic considerations of each scenario in the accompanying matrix.

### PRESERVE AFFORDABILITY THROUGH SALE OF PROPERTY

Selling the Park Vista property to a qualified affordable housing developer with covenants requiring continued senior and income restricted use would generate revenue for the City while transferring operational and capital responsibilities to a third party. This option reduces long term financial exposure for the City and may lessen the need for ongoing General Fund support. However, it also limits the City’s future control over the property and requires enforceable restrictions to be monitored by the City to ensure continued compliance.

### LONG TERM GROUND LEASE WITH SALE OF PROJECT

A long-term ground lease structure would allow the City to retain land ownership while leasing the site to an affordable housing operator. This approach preserves public ownership, supports affordability through lease terms and covenants, and provides flexibility for future public benefit. Although this option may yield lower revenue compared to a sale, it offers greater control and alignment with the City’s mission. It also involves ongoing oversight and monitoring of lease compliance by the City.

### REFINANCE THE PROPERTY

Refinancing could allow the City to extract equity from the property for reinvestment into Park Vista or other housing initiatives. This approach maintains full City ownership but introduces long term debt that must be supported by the property’s future cash flow. Its viability depends

Michael Allen, Community Development Director  
Agnes Ho, Administrative Analyst  
City of El Segundo

on rental income, operating performance, and debt service capacity. Affordability preservation under this model may require balancing rent levels with loan terms to maintain financial sustainability.

#### MAINTAIN OWNERSHIP WITH A MISSION ALIGNED PARTNER

Forming a partnership with a nonprofit or experienced affordable housing provider allows the City to maintain ownership while leveraging outside expertise and resources. This model can enhance operations, improve property performance, and help access external funding. It aligns with the City's policy goals but would require a competitive process to identify a qualified partner and establish clear roles, responsibilities, and decision-making authority.

#### **SUMMARY**

Each of the options evaluated offers a pathway for preserving Park Vista as a long term affordable senior housing community. While the strategies differ in terms of ownership structure, financial implications, and operational responsibility, they share a common focus on maintaining affordability, securing housing stability for senior residents, and leveraging the property as a key asset within the City's affordable housing strategy.

A clearer understanding of the property's current physical condition and market value would help inform the feasibility of each option. Most approaches depend on identifying existing capital needs, potential reinvestment requirements, and the financial implications of different ownership or operational models. With this information, the City will be well positioned to assess the tradeoffs associated with each option and determine a course of action that best advances its goals for the long-term affordability and community benefit.

**Attachment A  
 LONG-TERM OPERATIONS OPTIONS FOR PARK VISTA**

<b>Long-term Operations Options for Park Vista</b>					
<b>Option</b>	<b>Description</b>	<b>Pros</b>	<b>Cons</b>	<b>Immediate Next Steps</b>	<b>Additional Steps</b>
Preserve affordability through sale of property	City sells the land or improvements to a buyer with a recorded covenant ensuring long-term affordability (e.g., 55 years)	<ul style="list-style-type: none"> <li>Generates immediate revenue for the City</li> <li>Shifts operational and financial responsibilities to buyer</li> <li>Ensures affordability through enforceable terms</li> <li>Allows for flexibility in target population to align with changing community needs</li> </ul>	<ul style="list-style-type: none"> <li>City loses long-term control of the asset</li> <li>Requires ongoing compliance monitoring</li> <li>Market interest may be limited by site conditions or cost restrictions</li> <li>Potential for relocation if existing tenants exceed affordable incomes</li> </ul>	Conduct a CNA/PNA to assess improvement needs	<ul style="list-style-type: none"> <li>Conduct appraisal</li> <li>Issue RFP with terms</li> <li>Identify mechanism for long-term compliance monitoring (e.g., via third-party compliance or housing department)</li> </ul>
Long-term ground lease with sale of project	City retains land ownership but leases it long-term (e.g., 99 years) to an affordable housing developer	<ul style="list-style-type: none"> <li>Retains public ownership of the land</li> <li>Ensures affordability through enforceable terms</li> <li>Potential for ground lease revenue</li> <li>May include utilizing Low-Income Housing Tax Use of low-income housing tax credits for property improvements</li> </ul>	<ul style="list-style-type: none"> <li>Requires ongoing compliance monitoring</li> <li>May yield lower financial return to the City compared to sale</li> <li>Market interest may be limited by site conditions or cost restrictions</li> <li>Potential for temporary or permanent relocation if existing tenants exceed affordable</li> </ul>	Conduct a CNA/PNA to assess improvement needs	<ul style="list-style-type: none"> <li>Evaluate potential lease structures and revenue scenarios with legal</li> <li>Issue RFP with terms</li> <li>Identify mechanism for long-term compliance monitoring (e.g., via third-party compliance or housing department)</li> </ul>

Long-term Operations Options for Park Vista					
Option	Description	Pros	Cons	Immediate Next Steps	Additional Steps
			incomes		
Refinance the Property	Refinance existing asset to pull equity for reinvestment into Park Vista or other priorities	<ul style="list-style-type: none"> <li>• Preserves City ownership</li> <li>• Generates cash flow without selling asset</li> <li>• Equity can be used to support housing efforts or other capital improvements</li> </ul>	<ul style="list-style-type: none"> <li>• Adds long-term debt service obligations that can constrain future budgets</li> <li>• City remains liable for operations and capital improvements</li> <li>• Market conditions may limit refinancing potential if the asset's value is weak</li> <li>• Refinance proceeds depend on property income; lower income may limit loan size and reduce available cash to the City</li> </ul>	Analyze projected cash flows and repayment capacity	<ul style="list-style-type: none"> <li>• Conduct an appraisal</li> <li>• Conduct a CNA/PNA</li> <li>• Analyze projected cash flows and repayment capacity</li> </ul>
Maintain ownership with a mission aligned partner	City retains ownership and enters into long-term agreement with a qualified non-profit	<ul style="list-style-type: none"> <li>• Preserves City ownership</li> <li>• Partners with mission-aligned operator</li> <li>• May improve affordability of operations and services</li> </ul>	<ul style="list-style-type: none"> <li>• City remains liable for operations and capital improvements</li> <li>• May be difficult to find qualified partners without offering ownership stake in project</li> </ul>	Conduct a CNA/ PNA to assess improvement needs	<ul style="list-style-type: none"> <li>• Issue RFQ for qualified nonprofit partners</li> <li>• Enter into negotiations and Operating Agreement</li> </ul>



## City Council Agenda Statement

Meeting Date: June 3, 2025

Agenda Heading: Reports - Council Members

Item Number: G.15

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### **TITLE:**

Major Events Ad Hoc Committee

### **RECOMMENDATION:**

1. Consideration and possible action to create a temporary Major Events Ad Hoc Committee that would meet monthly until the completion of the LA 2028 Summer Olympics.
2. Alternatively, discuss and take other action related to this item.

### **FISCAL IMPACT:**

Staff time will be required to support the committee and implement its direction.

### **BACKGROUND:**

While El Segundo is not a host city for upcoming major events, its proximity to SoFi Stadium and LAX places it in a position of strategic importance, which presents both opportunities and challenges. Over the next three years, international events such as the FIFA World Cup (2026), the Super Bowl at SoFi Stadium (2027), and the LA 2028 Summer Olympics will shine a global spotlight on Los Angeles County and attract thousands of visitors to the region. The city is expected to experience spillover effects, including increased demand for short-term accommodations, heightened traffic, greater use of public safety resources, requests to host international athletic teams for training, and economic opportunities for businesses in the hospitality and tourism industry.

### **DISCUSSION:**

At the May 6, 2025 City Council meeting, Councilmember Keldorf recommended the formation of an Ad Hoc Committee to proactively plan and coordinate policies and resources.

The Committee will focus on the following topics:

- Short-Term Rental Policy – to manage demand, maintain neighborhood integrity, and support tourism
- Use of City Facilities for Olympic and Professional Training – to explore partnerships that support athletes while benefiting residents
- Public Safety and Emergency Preparedness – to address the city's readiness for increased regional activity during large-scale events
- Business Development – to support hospitality and tourism-related businesses

The committee would also address other related topics if they emerge in connection with these events.

### **Committee Members**

The proposed Ad Hoc Committee would meet monthly until the completion of the LA 2028 Summer Olympics, and be comprised of up to seven members:

- City Councilmember Michelle Keldorf
- One Recreation and Parks Commissioner
- One Planning Commissioner
- City Manager Darrell George (or designee)
- One representative from the Arts and Culture Committee/Chamber of Commerce
- One/Two Community Member(s)

The Ad Hoc Committee would be supported by one staff representative from each of the following City departments: Recreation, Parks, and Library, Community Development, and Police. In addition, administrative support would be required to coordinate meeting logistics and prepare meeting agendas and minutes and post per the Brown Act.

### **CITY STRATEGIC PLAN COMPLIANCE:**

Goal 2: Optimize Community Safety and Preparedness

Strategy D: Ensure that the community feels safe and is satisfied with the services of the El Segundo Police Department.

Goal 5: Champion Economic Development and Fiscal Sustainability

Strategy C: Implement strategic initiatives to attract new businesses and foster business to business networking and collaboration to retain and grow existing businesses.